

OCTOBER 5, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Irwin made a motion to approve the September 7, 2016 regular meeting minutes as submitted. Motion seconded by Mrs. Shank and passed.

Mrs. Donaldson informed the Board that the amount of Personal Property write-offs presented at the August 17, 2016 meeting should be \$2,970.78.

Mrs. Shank made a motion to correct the August 17, 2016 minutes to reflect the correction to the Personal Property write-offs as presented by Mrs. Donaldson. Motion seconded by Mr. Irwin and passed.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Irwin made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

YEARS OF SERVICE RECOGNITION: PRESENTATION OF CERTIFICATE/PIN – Bill Soares received a 15 year pin with 15 years of service,
Jasmin Martinez received a 5 year pin with 6 years of service,
Ronnie Drake received a 10 year pin with 13 years of service, and
Chastity Arnett received a 10 year pin with 12 years of service.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that the crew in Imlay patched holes on Barber Canyon Road. They also bladed up Tungsten and burned at the Imlay Transfer Station. They are still waiting on the weather to clear to burn at the Unionville Transfer Station. Mr. Greene also reported that he sent a water truck and blade to Flying M Road. There was also a blade and water truck working in the valley the last two weeks. They also put down six loads of soy bean oil. Mr. Greene stated that the plows and sanders are ready to go for winter. He also stated that the screening plant was moved and is now set up by the Paris Ranch.

Resignation of Brian Greene: Mr. Greene submitted a letter of resignation effective December 30, 2016.

Mr. Irwin made a motion to accept the letter of resignation from Brian Greene as Road Department Superintendent effective December 30, 2016. Motion seconded by Mrs. Shank and passed. The Board thanked Mr. Greene for his 30 years of service.

Approval to advertise/hire for Road Department Superintendent position: Mrs. Shank stated that she felt the Board should promote from within whenever possible and asked if there was someone already with the Department that would be a suitable candidate. Mr. Bloyed stated that he felt the same way, so he spoke with Mr. Shields about it. Mr. Shields stated that there needs to be a general advertisement and those interested within the Department can apply at that time.

Commissioners-elect Rackley and McDougal would like to review the job description. Holding a workshop was discussed and Mr. Shields stated that he would research whether such a meeting had to be agendized.

Mr. Irwin made a motion to approve the advertisement and hiring to fill the Road Department Superintendent position. Motion seconded by Mrs. Shank and passed.

LANDFILL – Brian Greene was present.

Mr. Greene stated that they burned the transfer site at Imlay. The blasting has been done at the Landfill and they are working on clearing it out. Mr. Greene stated that he picked up a used truck from State Purchasing. Mr. Greene and Mr. Nielsen have discussed trading this truck for one of the Road Department trucks.

Discussion/Approval to separate Landfill from Road Department supervision to create a separate department: Mr. Bloyed stated that he had spoken to Mr. Greene about this and Mr. Greene felt that with him leaving this would be a good time to separate the two. There is a lot involved with the Landfill including the licensing, etc. that a new person will know nothing about.

Mrs. Shank would like to hold off on this while the Road Department Superintendent job description is reviewed.

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney reported that they made over \$300 on the quilt raffle. The seniors are taking a trip to Bruce Luke's Orchard on Thursday to pick apples. Mrs. McKinney also reported that Nevada ADSD (Aging and Disability Services Division) came out last week and everything went well. Mrs. McKinney was given some suggestions, but no major issues were found and the Center received an A+. The new AmeriCorps Volunteer, Janice Rutherford, has started and is doing a wonderful job. Mrs. McKinney stated that they are working on new strategies to increase the homebound numbers. Breakfast this month will be held on October 27th.

Mrs. McKinney stated that she tried to order the stove on Friday and the cost increased from \$7,162.11 to \$7,878. She informed the vendor that it wasn't a very good practice not to honor a quote that was given. She will be looking for another vendor if they will not honor the quote. Mr. Irwin asked if the quote we were given had an expiration date. Mrs. McKinney stated that it did not and she was told that we were given the wrong quote to begin with. Mr. Rackley stated that the Lions Club had approved more funds than were used to purchase the ice machine and the remaining could be used towards purchasing the stove.

Mrs. Shank stated that the Community Center's old ice machine had been discussed at a previous meeting as its location was unknown. She spoke with John Handka and was informed that it was taken to the Landfill.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they have been winterizing all the sprinklers and drip systems. They have also been changing out the fluorescent lights to LEDs. The delivery of the windows has been delayed due to the flooding in the Midwest. They are hoping to get started by the end of the month. The prep work has been done on the Airport Beacon project. They are now at a standstill until the beacon arrives.

Mrs. Shank asked about the sidewalk that is dug up on the side of the Courthouse. Mr. Handka stated that the crew working on the Archival Building was going to fill it in, but they ran out of concrete. They have another load coming and will do it then.

Discussion regarding Hazmat permit cost: Mr. Handka stated that he was not aware of these permits. The permits were apparently not renewed prior to Mr. Handka coming to the County. He has paid all the back fees and there were no penalties. All of the permits have been brought up to date.

Mr. Handka also met with the State Mental Health Department regarding the office space they will be renting.

NAVAL AIR STATION FALLON COMMANDING OFFICER CAPITAN DAVID HALLORAN: OVERVIEW OF NAS FALLON OPERATIONS AND THE PROPOSED MODERNIZATION – Captain David Halloran and Lynn Tawney were present.

Captain Halloran gave a presentation regarding the required training capabilities of the Fallon Range Training Complex and why modernizations of their ranges are necessary. Captain Halloran stated that this training cannot be easily or affordably replicated anywhere else in the United States or overseas.

Lynn Tawney, a 22 year veteran and Manager of the Fallon Range Training Complex, also spoke about the weapons analysis that they completed between 2010 and 2013. The analysis identified severe weapons training deficiencies at Fallon. Current combat weapon tactics are not being met. Mr. Tawney showed the Board the current areas and the proposed expansion. Mr. Tawney also spoke about the need for a dedicated training sanctuary in Dixie Valley. He stressed that the non-hazardous areas would still be open to the public, but by obtaining the area they would be protected from the BLM issuing mining permits and other things that would hinder their training. Grazing and hunting would not be affected.

The Board did not have any questions or concerns at this time.

UNCLASSIFIED DEPARTMENTS, CONT.D:

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that she attended the Western Nevada Development District (WNDD) SET (Stronger Economies Together) Conference. The conference was well attended with over 200 registrations. Pershing County did have a booth.

Mrs. Lusby-Angvick also reported that she spoke with NDOT (Nevada Department of Transportation) and they have scheduled their annual planning meeting in Pershing County on October 18th from 1:30 to 3:30 at the Community Center.

Mrs. Lusby-Angvick stated that PCEDA (Pershing County Economic Development Authority) is working on their goals for the New Year. They did put together a steering committee and will be doing some strategic planning. Pete Wallish, Director of Rural Community Economic Development for the Governor's Office of Economic Development, suggested that PCEDA send a letter to Steve Hill, the Director of the Governor's Office of Economic Development asking for assistance in regards to the Better Cities program and funding for downtown revitalization.

LIBRARY – Kathie Brinkerhoff was present.

Ms. Brinkerhoff reported that in April the Library participated in "Money Smart Week" and presentations were given by Merrill Lynch. Next year she will reach out to the local banks and also try to have a presentation geared toward kids.

Ms. Brinkerhoff also spoke about the Diversity in Action program, which used to be the El Dia De Los Ninos program. They received a grant in the amount of \$2,450 and they were able to bring in four performance groups that put on shows at the Community Center.

She informed the Board that she received a State Collection and Development Grant in the amount of \$1,516, which she used to purchase audio books. The Library also received a \$5,000 mini grant that was used to buy books, dvds, and maps for the Nevada Room. The material that was purchased was either about Nevada or by Nevada authors.

Ms. Brinkerhoff also informed the Board about an \$8,960 LSTA (Library Services and Technology Act) Competitive Grant they were awarded to digitize the Lovelock Review-Miner. They started with the Lovelock Tribune from 1898 and they are available at www.clan.lib.nv.us.

The Library also received an LSTA grant in the amount of \$2,800 for the Summer Reading Program. With the funding they purchased online magazines for children, some STEM (Science, Technology, Engineering and Mathematics) materials, and had a magician come perform.

Ms. Brinkerhoff submitted a proposal to purchase graphic novels. The Library has never really purchased these before. At the last CLAN meeting she was speaking with the State Librarian, Jeff Kintop, and he stated that graphic novels are what got him interested in books.

Ms. Brinkerhoff stated that Mandy Springer is preparing for the start of Story Hour.

PUBLIC DEFENDER – Steve Cochran was present.

Mr. Cochran thanked the Board for acknowledging Ms. Martinez for her years of service this morning.

He stated that the Humboldt County Conflict Counsel issue is still status quo. Mr. Cochran was approached by the local tribe about providing Drug Court services. They will make a presentation to the Commission at a later date. Mr. Cochran also stated that his office is feeling less and less of an impact from Burning Man as time goes on as less participants qualify for indigent assistance.

PLANNING DEPARTMENT: James Evans was present.

Mr. Evans reported that there is a Planning Commission meeting tonight and there will be a meeting in November as well.

IMLAY WATER: James Evans was present.

Mr. Evans stated that he was up there two days last week replacing some meters and there was a broken sewer line.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans gave the Board the monthly permits issued and fees collected report.

Mr. Evans stated that there was a progress meeting on the Archival Building yesterday. The project is approximately 95% complete. They are tentatively scheduled to do a walk through on the punch list October 18th or 19th. The prep work for the new carpeting in the Recorder’s office will start next Thursday and the carpet will be put down over the weekend. The Board would like to do a walk through at their next meeting.

UPDATE ON CODE ENFORCEMENT – Mr. Evans stated that it is status quo. He does have a court hearing to attend tomorrow.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson did not have anything to report.

Approval of corrections/changes to the Tax Roll:

MH 40	Albert Brown	FY16 & FY17	Mobile home destroyed
MH 2293	Michel or Lenora	Lyon	Mobile home removed
BS 5496	Complete Wireless	FY 13 & FY17	Assets reported on BS 4986

Mr. Irwin made a motion to approve the corrections to the Tax Roll as presented. Motion seconded by Mrs. Shank and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Donaldson stated that Mrs. Childs could not make the meeting and asked for the ADS information to be put back on the next agenda.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones reported that her office is working through the appraisal cycle. They have about 307 appraisals to write-up.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields wanted to address the earlier question regarding holding meetings that include the Commission-elects. Mr. Shields feels that the best practice would be to post them as public meetings. He also spoke about closed personnel sessions and stated that he would do some research and draft a memo for the Board.

PROCLAMATIONS AND AWARDS: Mrs. Shank made a motion and read a Proclamation declaring October 23-29, 2016 Red Ribbon Week. Motion seconded by Mr. Irwin and passed.

Mr. Irwin made a motion and read a Proclamation declaring October 2016 Domestic Violence Awareness Month. Motion seconded by Mrs. Shank and passed.

CORRESPONDENCE: There was no correspondence discussed.

The meeting recessed at 10:13 a.m. for a Litigation meeting and reconvened at 10:31 a.m.

SHERIFF'S DEPARTMENT: There was no one present on behalf of the Sheriff's Department.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers as submitted. Motion seconded by Mr. Irwin and passed.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner stated that she attended an HR (Human Resources) Conference last Thursday and Friday. Yesterday she attended a POOL/PACT Customer Service workshop in town. In regards to the Imlay Sewer project, Farr West Engineering has sent their bid specifications to CDBG (Community Development Block Grant) for review.

DISCUSSION REGARDING STARTING THE PROCESS FOR THE NEXT STEPS REGARDING THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND

CONSERVATION ACT: Mr. Irwin spoke to Lincoln County and they do not have an Ordinance or Resolution for their Lands Bill. They have had some issues with timelines for projects and suggested that we put something in writing regarding that. He also spoke with Lauri Carson from White Pine and was given some names and numbers to contact. Mr. Irwin also spoke with Neil Kornze, Director of the BLM, in regards to his opposition and he is willing to work with us.

Mrs. Shank asked if the maps have been updated. Mr. Irwin stated that the only update he had is the gravel pits.

BID AWARD: GRASS VALLEY FIREHOUSE EXPANSION – Two bids were received and opened by Mrs. Donaldson and Mrs. Wesner on Tuesday. The bids received were as follows:

Z7 Development \$242,537

MGM Construction \$503,000

Mr. Shields stated that both bids are in compliance. He is a little concerned with the amount of the quotes that came in. Mr. Shields also stated that he had received several phone calls from contractors in Winnemucca and isn't sure why they didn't bid the project.

Mr. Irwin made a motion to reject the two bids received based on both quotes being over budget and start the process over. Motion seconded by Mrs. Shank and passed.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank reported that she attended the PCEDA (Pershing County Economic Development Authority) meeting on Monday. She also attended the Customer Service Workshop yesterday. Mrs. Shank did ask what the status is of the Recreation Board fixing the billboard. Mr. Bloyed stated that they have sent out RFPs (Request for Proposals).

Mr. Irwin stated that he tried to attend the Hospital meeting via phone bridge, but the bridge was never activated. The Emeritas work he has been doing with NACO (Nevada Association of County Officials) is almost complete. They have produced 100 thumb drives with information for new

Commissioners and they will be available at the NACO Conference. Mr. Irwin also stated that he attended the State EMS Conference in Elko last weekend.

Mr. Bloyed reported that he has a NV Works meeting next Friday. The Recreation Board meets tomorrow.

Mr. Irwin stated that State Forestry has created a new board to oversee their grants and other projects. Mr. Irwin was appointed to represent NACO.

PUBLIC INPUT: Carolyn Hultgren stated that there will be an Edna Purviance Film Festival on October 16th at 1:00 p.m. There will also be a tour of the Courthouse at 11:00 a.m.

Mr. Rackley stated that the Recycling Center has been closed for two weeks due to issue with the forklift, but they are back on track.

As there was nothing further to come before the Board, the meeting adjourned at 11:19 a.m.

Approved: _____ /s/ _____
Darin Bloyed, Chairman

Attest: _____ /s/ _____
Lacey Donaldson, Clerk