

NOVEMBER 1, 2017

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. McDougal made a motion to approve the minutes from the special meeting of September 13, 2017 and the regular meeting of October 4, 2017 as submitted. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: Paul Schlehr from Grass Valley asked if there was any documentation to review prior to the Special Meeting on Monday, November 6th. Mr. Shields stated that he will have copies of the Ordinance available at the meeting.

Rob Rule from the Naval Air Station in Fallon spoke about keeping an open line of communication with the Board in regards to the expansion. The Board would like to work on scheduling a meeting or workshop to discuss the proposed expansion further. Mr. Rule stated that in regards to the agenda item concerning RCI (Range Concepts, Inc.), they have been very good to work with.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that they moved the connex to Imlay. Mr. Hill asked if the Board had plans for the old storage unit as he would like to use it at the Landfill. The Board felt that was a good idea.

The crew fixed some cattle guards in Dixie Valley. They also hauled water and bladed Grass Valley and Pleasant Valley roads. The crew also did some hand patching on Limerick.

Mr. Hill stated that he has started looking into a list of recommendations NDOT (Nevada Department of Transportation) gave for maintenance on our bridges.

Mr. McDougal asked if Shearer Ranch Road between North Meridian and Wagon Train Road is a County Road. Mr. Hill stated that it is not.

LANDFILL – Dan Hill was present.

The new employee completed his safety training yesterday and will start at the Landfill today. Mr. Hill reported that there was a pretty good fire in the pit over the weekend. Some of the Road Department crew came in and helped put it out.

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Removal of old mixer from inventory: Mrs. McKinney would like to postpone the removal of the mixer from her inventory until she has the new one. She has spoken to someone who thinks they can get her one for a significantly lower cost.

There will be a SHIP (Senior Health Insurance Program) Presentation on Monday as it is open enrollment for Medicare. The Center hosted a Halloween party yesterday and it was a huge hit. They

gave out two door prizes as well as awarding 1st, 2nd and 3rd place prizes for the costume contest. Mrs. McKinney stated that they also gave away the Susan G. Komen basket. Breakfast in November will be held on the 22nd, the Wednesday before Thanksgiving, as the Center will be closed the 23rd and 24th.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that the new shed was delivered to Unionville last week. The fence was also moved to the correct boundary lines.

They have also been working on the cemeteries. They pulled the water lines out from between the junipers. The junipers are a nuisance and will be removed. They have also filled in some graves as needed and have been surveying more plots.

They have also been cleaning up leaves in the Park. The new heating and a/c unit has been installed at the Senior Center.

In regards to the Airport, Mr. Handka and Mr. Rackley discussed placement of the new trailer. The trailer is on-site, but has not been permanently placed.

Mrs. Shank stated that she received an email from Sean Burke stating that the emergency lights are not working and the fire extinguishers need to be inspected at the Grass Valley Community Center. Mr. Handka stated that Mr. Burke had been taking care of the fire extinguishers. Mrs. Shank doesn't think that he is anymore. Mr. Handka was unaware of any change. Mr. Schlehr stated that it is the outside lights that are not working.

Approval to purchase 4 lower level entry doors for the Courthouse not to exceed \$10,000 from Capital Improvement Fund: An estimate was received from Fast Glass in the amount of \$8,900.00. Mr. Handka stated that he was unable to obtain quotes from any other companies. Mr. McDougal is concerned with the aesthetics and would like to see a picture of the door. Mrs. Shank would also like to see a full glass door. Mr. McDougal asked if they could approve this contingent on each Board member approving the look of the door. The Board did not have a problem with that. Mr. Handka also asked the DA if an automatic door opener was needed. Mr. Shields will look into it.

Mr. McDougal made a motion to approve the purchase of four lower level entry doors for the Courthouse from Fast Glass in an amount not to exceed \$8,900 with each of the Board members reviewing the look of the doors. Motion seconded by Mr. Rackley and passed.

Mr. Handka stated that if an automatic door opener is required that would increase the price.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that they are on week 7 of the Small Business Development class. The Strategic Planning steering group met yesterday with Cheryl Gonzalez from Western Nevada Development District. They discussed strengths and weaknesses. The next meeting is scheduled for November 9th and then they will schedule some community meetings.

The Community Center will get busy starting the weekend before Thanksgiving with Turkey Bingo and the Nursing Home Thanksgiving Dinner. December is booked through Christmas.

Mr. McDougal stated that PCEDA has discussed holding meetings every two months instead of monthly and will make that decision after the first of the year.

PERSHING COUNTY FIRE/AMBULANCE –

AMBULANCE REPORT: Trina Pritchard and Debra Mock were present.

Mrs. Pritchard reported that Dr. Stanley McCart has resigned as the Ambulance Service's Medical Director and Dr. Van Gilder has agreed to fill that position. Mrs. Pritchard is working on making the change through the State. She also reported that they are looking at having EMT (Emergency Medical Technician) classes starting at the end of the month. The Department passed the yearly inspections.

Mrs. Shank asked about Ambulance billing. Mrs. Pritchard believes everything is working fine.

Approval of out of state travel (mileage \$495.30) and higher room rate (2 rooms \$958.50) for members to attend EMS Conference in Provo, UT November 14-18, 2017 to be paid from the Ambulance training budget: Mrs. Shank asked if everyone was traveling in the same car. Mrs. Pritchard stated that they will be. Mrs. Shank asked if they had considered using the County vehicle. They did not know one was available. Mrs. Shank stated that one is available and it would reduce the cost.

Mr. Rackley made a motion to approve the out of state travel and higher room rate for members to attend the EMS Conference in Provo, Utah November 14-18, 2017, using the County vehicle if feasible, and the expense coming from the Ambulance Training Budget. Motion seconded by Mr. McDougal and passed.

LOVELOCK FIRE DEPARTMENT: Mr. Rackley had a report from Chief Carmichael. They currently have 21 members on the roster. There are several members attending the EMS Conference in Utah and also some attending Humboldt General Hospital's EMS refresher training.

COOPERATIVE EXTENSION – Steve Foster was present.

Update on 4-H Community Based Instructor position: Mr. Foster introduced Rebecca Dohl as the new 4-H Community Based Instructor. Mrs. Dohl stated that she is new to the community and is looking forward to this opportunity.

Mr. Foster gave the Board the 2017 Cooperative Extension Program Highlights. He stated that he has been working on the project in Imlay with the BLM. The soy bean project went well and they will try again next year using the knowledge they gained.

The 4-H Banquet went well and the Halloween party was a success. 4-H enrollment is open now. The steers have to be tagged by December 1st.

Mr. Foster spoke about upcoming meetings including Statewide Pesticide training, the Nevada Society of Range Management Winter meeting, and the Western 4-H Conference. The Western SARE (Sustainable Agriculture Research & Education) will also be putting on some range workshops at the Cottonwood Ranch.

Mrs. Shank asked if Mrs. Dohl had set her office hours yet. Mrs. Dohl stated that she is planning on 8-3 four days a week.

PUBLIC DEFENDER – A written update of case numbers was received.

ELECTED DEPARTMENTS:

JERRY ALLEN, SHERIFF – Sheriff Allen reported that there are currently 19 people in custody. There are three inmates doing a work detail in Grass Valley today. They are cleaning up weeds at the Firehouse and will move to the Community Center if time permits.

Sheriff Allen also reported that he has one potential candidate for the open deputy positions and one already in the hiring process.

Sheriff Allen stated that the Grass Valley Advisory Board meeting was very spirited. There were several concerns about fencing and cattle grazing.

Mr. Rackley spoke about a speeding issue on Reservation Road and asked if the Sheriff had met with the concerned citizen. Sheriff Allen stated that he did meet with him and he will work on getting more enforcement in the area. Mr. Rackley asked about the trailer with the speed sensor. Sheriff Allen stated that he just got new batteries for it and will put it out. It is very old and the sensor board is temperamental.

Update on progress of site location, design, funding, amenities and construction of potential new law enforcement center: Mr. Rackley stated that they had a meeting and spoke with the architect. They discussed the surrounding parcels. The parcel to the north is cost prohibitive. Mrs. Wesner sent a letter

to the owner of the other parcel, but hasn't received a response. Mr. Rackley has been discussing the County's options with Mr. Shields.

Sheriff Allen stated that he was approached by the Hospital in regards to an MOU to cover the doctors coming to the jail to see patients instead of them being transported to the clinic. He will work with Mr. Shields and bring more information back to the Board.

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson didn't have anything to report in regards to the office. She did speak with Chris Nocks of Armstrong Consultants yesterday and the Annual Airport Manager's Conference will be December 11-13, 2017 in Carson City. Mr. Nocks asked if one of the Commissioners would be able to attend and a time slot that would work for them. Mr. Rackley will attend and Mrs. Donaldson will get him more information.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Donaldson stated that Mrs. Childs is finishing up month-end items.

Removal of damaged 1998 Oak Crest Mobile Home located at Derby Field Airport, #IL0049, Serial #KM109820B283121: Mr. Rackley made a motion to approve the removal of the damaged 1998 Oak Crest Mobile Home located at Derby Field, #IL0049, Serial #KM109820B283121 from the County's inventory. Motion seconded by Mr. McDougal and passed.

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones was unable to attend, but gave an update to Mrs. Shank. They are still working on the appraisals and have about 60 more parcels to visit. Karen Lerner passed her general exam and will take the Real Property exam in April. They have been having some problems in DMV with customers flipping vehicles and having title issues.

Update on DEVNET software for Nevada counties: A written update was provided.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields did not have an update in regards to his office.

Discussion and approval contracting with Resource Concepts, Inc. for assistance with county road issues pertaining to the expansion Bravo 20, Fallon Naval Air Station along with Pershing County/Churchill County border: Mr. Shields stated that he spoke with Jeremy Drew of RCI in regards to the Fallon Naval Air Station expansion. There are three RS3477 roads that access would be cut off to under the current expansion plan. It might also affect our PILT (Payment in lieu of Taxes) funding. In speaking with Mr. Drew, he thought it might be a little premature for them to get involved because the Environmental Impact Statement won't be released until Spring 2018.

Approval of County Credit Card Policy: Mr. Shields is working with Mrs. Childs in regards to this. This item will be moved to the next meeting agenda.

DERBY FIELD AIRPORT: APPROVAL OF RENTAL AGREEMENT WITH MYRON MCKINNEY – Mr. Rackley stated that the previous rental agreement did stipulate that the tenant would be responsible for all utilities; however, there will now be propane as well. Mr. Rackley spoke with Mr. McKinney and they agreed that the County will pay for the initial fill of the propane tank and then the tenant will be responsible. Mr. Rackley would like the agreement to also state that when the tenant moves out they will leave the tank full.

Mr. McDougal made a motion to approve the rental agreement with Myron McKinney with the changes regarding the propane as discussed. Motion seconded by Mr. Rackley and passed.

UPDATE ON STATUS OF MOBILE HOME SET-UP – This was briefly discussed under the Buildings and Grounds update.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards considered at this time.

CORRESPONDENCE: There was no additional correspondence discussed at this time.

SALARY RESOLUTION: S. ARIAS, DISTRICT ATTORNEY'S OFFICE – Mr. Rackley made a motion to approve the Salary Resolution for Sandra Arias moving her from an Administrative Clerk II, Range 26, Step 1 to a Legal Secretary I, Range 27, Step 2 effective November 12, 2017. Motion seconded by Mr. McDougal and passed.

BOARD APPOINTMENTS: LIBRARY BOARD – A letter was received from Roberta Sandusky asking to be appointed to the Library Board.

Mr. Rackley made a motion to appoint Roberta Sandusky to the Library Board with a term expiring June 30, 2019. Motion seconded by Mr. McDougal and passed.

GRASS VALLEY ADVISORY BOARD – Letters were received from Leticia Sheridan Barringer, Paul Schlehr, Bobbie Streets-Boecker and Trevor Baker. The open seats are from a Subdivision and Commercial/Business. Mr. Baker does own a business, but it doesn't appear any live in a subdivision. After reviewing the Ordinance, Mr. Shields stated that the Commission can make appointments outside of those qualifications today. Mr. Rackley also stated that he had received a recommendation from Sean Burke to appoint Ms. Barringer and Mr. Schlehr.

Mr. McDougal made a motion to appoint Leticia Sheridan Barringer and Paul Schlehr to the Grass Valley Advisory Board. Ms. Barringer will fill the Subdivision seat and Mr. Schlehr will fill the Commercial and Business seat with both terms expiring June 30, 2019. Motion seconded by Mr. Rackley and passed.

PLANNING AND BUILDING DEPARTMENT AND IMLAY WATER: James Evans was present.

Mr. Evans gave the Board the monthly permits issued and fees collected report. There is a Planning Commission meeting tonight and they will be considering a Special Use Permit for New Life USA, Nevada.

UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. McDougal met with Allen Freemyer and he didn't have an update. Mrs. Shank asked what Mr. Freemyer's feelings were in regards to the bill's passage. Mr. McDougal stated that Mr. Freemyer feels it will pass.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. Rackley is still trying to find people to serve on the 911 Advisory Board.

PUBLIC INPUT: Charlie Gierhart asked for clarification regarding the marijuana issue. There will be a Public Hearing on Monday, November 6, 2017 at 6:00 p.m. Mrs. Shank stated that at that meeting they will hear public input and will make a final decision regarding the proposed Ordinance.

Mr. Gierhart asked if the Ordinance that was approved during the first reading was available to the public. Mr. Shields stated that nothing has been approved. All that is required with a first reading is that the title of the proposed Ordinance be read. The proposed Ordinance will be available at the meeting on November 6th. It was noted that if the Ordinance is adopted it has to be published in the local newspaper for two weeks before it takes effect. The effective date would be Friday, November 24th.

Mr. Gierhart asked if there had been any consideration or action by the Commission in regards to what the City is proposing. The Board has only seen information that has been in the paper. The City's decision is not effected by whatever position the County takes.

Mr. Gierhart still had concerns regarding the Department of Taxation and their procedures. Mr. Shields stated that he has been following the proposed regulations of the Department of Taxation to make sure our Ordinance is in compliance.

The meeting recessed at 10:20 a.m. and reconvened at 10:33 a.m. to review vouchers.

VOUCHERS: Mr. McDougal made a motion to approve the vouchers as submitted. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: There was no additional public input.

As there was nothing further to come before the Board, the meeting adjourned at 10:51 a.m.

Approved 12/06/17: _____ /s/
Carol Shank, Chairwoman

Attest: _____ /s/
Lacey Donaldson, Clerk