

NOVEMBER 14, 2016

The meeting was called to order at 8:30 a.m. by Darin Bloyed, Chairman. Those present were Pat Irwin and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Irwin made a motion to approve the regular meeting minutes of October 5, 2016 as submitted. Motion seconded by Mrs. Shank and passed.

PUBLIC INPUT: A representative from Oasis Heating and Air was present. He stated that Lennox would like to do a case study on the Courthouse's new heating and a/c units. They will be here tomorrow to start taking pictures. Mr. Shields would like to do some research today before a decision is made. Mr. Irwin also stated that this needs to be an agenda item, but didn't feel it would be an issue for them to take pictures.

Kent Mowry and Scott Rockman from A & H Insurance were also present. They would like to make a proposal to the Board about providing the County's liability insurance coverage.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Irwin made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Brian Greene was present.

Mr. Greene reported that he has two blades working out towards Seven Troughs and another two working in Dixie Valley and Pleasant Valley. They are tearing down the screening plant today and moving it back to town for maintenance. There is also a blade working in Unionville and one in Grass Valley.

LANDFILL – Brian Greene was present.

Mr. Greene spoke with Mr. Nielsen this morning and he did not have anything to report. Mr. Greene did say that a cow moose carcass was dumped at the Grass Valley Transfer Site.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they installed the new ice machine and stove at the Senior Center. The old stove was taken apart. Mr. Handka asked if the Board wanted to dispose of it or sell it at auction. The Board stated that it should be put back together and sold at auction.

Mr. Handka also reported that all the old windows from the Courthouse are being stored at the Buildings and Grounds shop. Mr. Irwin asked if any of them would work for the Unionville project. Mr. Handka stated that he hasn't had a chance to look.

Mrs. Shank asked if the old ice machine had been moved to the Firehouse. Mr. Handka stated that he was told to take it to his shop. Mr. Irwin told him to speak with Chief Ayoob to see if they want it.

Mr. Handka stated that the windows that were missing during the initial installation are supposed to be to their shop next Friday. They will schedule an installation time after that and address any other issues we may have. There was a meeting held with the Department Heads in

the Courthouse to discuss paint colors and window coverings. They did come to a consensus to what they would like.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that they are still recovering from last week’s Election, which went very well.

Approval of corrections/changes to the Tax Roll: There were no corrections or changes submitted.

RENE CHILDS, RECORDER-AUDITOR – *Quote from Precision Document Imaging for replacement of Documentum System (includes Assessor, Clerk, Recorder & District Court offices) and breakdown of costs for each department to be paid for with Tech Funds and Judicial Funds:* Mrs. Childs gave the Board an updated quote with a reduction of \$2,400 bringing the total to \$47,844.00.

Mr. Irwin made a motion to approve the quote from Precision Document Imaging to replace the Documentum System as presented in the amount of \$47,844.00 to be paid for with Tech Fees and Judicial funds. Motion seconded by Mrs. Shank and passed.

PROCLAMATIONS AND AWARDS: There were no Proclamations or Awards for consideration.

DISCUSSION REGARDING SETTING A DATE TO HOLD A COUNTY

AUCTION: The Board will ask the Department Heads for a list of items and then an auction will be scheduled for this upcoming spring.

DISCUSSION REGARDING DEPARTMENT INVENTORY LISTS AND VALIDATION OF INVENTORY WHEN DEPARTMENT HEAD CHANGES: Mr. Irwin suggested developing a County Policy. Mrs. Childs stated that her office sends out inventory sheets every couple years.

The meeting recessed at 8:59 a.m. for a Litigation meeting and reconvened at 9:18 a.m.

DISCUSSION/ACTION ON DECLARATION OF PUBLIC NUISANCE AND ABATEMENT OF HAZARDOUS ANIMALS OR CONDITIONS ON RESERVATION ROAD, LOVELOCK, NEVADA: Mr. Shields reported that this item was handled by the Court.

CORRESPONDENCE: There was no correspondence for review.

REPORT FROM LEGAL COUNSEL: No report was given.

REPORT FROM ADMINISTRATIVE ASSISTANT: No report was given.

DISCUSSION REGARDING STARTING THE PROCESS FOR THE NEXT STEPS REGARDING THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. Shields gave the Board a draft Ordinance to review, which

would create a Conservation and Development Advisory Committee. A First Reading will be on the next agenda.

ELECTED DEPARTMENTS, CONT.D:

LAURI CERINI-JONES, ASSESSOR – Mrs. Cerini-Jones stated that their reappraisal cycle is about wrapped up. Pictometry will be here tomorrow to do some training on the system, so Mrs. Cerini-Jones will be closing DMV from 9-1. Sgt. Carmichael is also going to participate in the training.

VOUCHERS: Mr. Irwin made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank did not have anything to report.

Mr. Irwin stated that the NACO (Nevada Association of County Officials) Conference is this week. He has been meeting weekly with Senator Heller's and Congressman Amodei's offices. He also attended the Senior Center Advisory Board meeting and they discussed the Gift Fund.

Mr. Bloyed stated that the Recreation Board did not receive any RFPs (request for proposals) on the billboard. They are still discussing what to do with it. It may have to be torn down completely and a new one installed.

The meeting recessed at 9:42 a.m. and reconvened at 10:00 a.m.

PLANNING DEPARTMENT: James Evans was present.

There will be a Planning Commission meeting in December and probably January as well.

IMLAY WATER: James Evans was present.

Mr. Evans stated that he did not have anything to report. After the meeting he will be going up there to get samples.

BUILDING DEPARTMENT: James Evans was present.

Mr. Evans gave the Board a written update on Code Enforcement issues.

The meeting recessed at 10:08 a.m. and reconvened at 10:17 a.m.

CANVAS OF THE 2016 GENERAL ELECTION: Mrs. Donaldson gave the Board a copy of the Canvas of the 2016 General Election to review.

Mrs. Shank made a motion to approve the Canvas of the 2016 General Election as presented. Motion seconded by Mr. Irwin and passed.

JERRY ALLEN, SHERIFF'S DEPARTMENT: There was no one present from the Sheriff's Department.

The meeting recessed at 10:20 a.m. and reconvened at 11:00 a.m.

BID AWARD FOR THE IMLAY SEWER IMPROVEMENT PROJECT: Seven bids were received and reviewed by Farr West Engineering. Farr West is recommending that the bid be awarded to H.E. Hunewill Construction.

Mrs. Shank made a motion to award the bid to H.E. Hunewill Construction using Community Development Block Grant (CDBG) funding in the amount of \$102,800.00, this being the most responsive and responsible bid. Motion seconded by Mr. Irwin and passed.

PUBLIC INPUT: There was no additional public comment at this time.

As there was nothing further to come before the Board, the meeting adjourned at 11:04 a.m.

Approved: _____/s/_____
Darin Bloyed, Chairman

Attest: _____/s/_____
Lacey Donaldson, Clerk