

MARCH 21, 2018

The meeting was called to order at 8:30 a.m. by Robert McDougal, Chairman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Rackley made a motion, seconded by Mrs. Shank and passed, to approve the February 7, 2018 meeting minutes with the correction of typographical or grammatical errors.

PUBLIC INPUT: There was no public comment at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Request to hire a casual/seasonal/part-time (19 hours) employee pursuant to Pershing County Personnel Policies Chapter 3.23: Mr. Hill stated that he would be withdrawing his request as it was not included in the budget.

NDOT (Nevada Department of Transportation) proposed rerouting of the intersection of Central, Western, and Dartmouth Avenues by the Courthouse: There was discussion regarding the truck traffic. The Board would like to recommend closing the small curved portion from Central Avenue onto Western Avenue and improving the radius from Central Avenue onto Western Avenue.

Mr. Rackley made a motion to support NDOT's plan to reroute the intersection of Central, Western, and Dartmouth Avenues by the Courthouse, but recommend an alternate plan to remove the curved portion from Central Avenue onto Western Avenue and improving the radius from Central Avenue onto Western Avenue. Motion seconded by Mrs. Shank and passed.

Update: Mr. Hill reported that they plowed quite a bit of snow in Grass Valley. A crew is in Buffalo Valley blading. Gerry Monroe finished blading Kyle Hot Springs Road. There is another blade working towards Limbo, one in Grass Valley, and one in the Lovelock valley as well. Mr. Hill also did some work up on Ragged Top. The new employee is working out well and is currently hauling chips and learning how to run the screening plant.

Approval of a Resolution establishing a speed limit on a section of Grass Valley Road adjacent to the Marvel Ranch in Grass Valley, Nevada: Mrs. Shank made a motion to adopt Resolution #18-0302 establishing a speed limit of 25 mph on a section of Grass Valley Road adjacent to the Marvel Ranch in Grass Valley, Nevada. Motion seconded by Mr. Rackley and passed unanimously.

LANDFILL – Mr. Hill reported that the recent rains and wind have created more work. Mr. Randolph built a litter fence using old mattress springs and tires and it is working well.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka stated that they have been working at Lone Mountain Cemetery removing some of the juniper bushes. They have also been helping the DA's Office move non-essential items to the Archive Building in preparation for the remodel. The NDF (Nevada Division of Forestry) crew should be here Thursday, Friday and Monday to paint. If all goes well, the flooring install will begin Tuesday.

Mr. Handka spoke about the agenda item regarding the playground equipment. Mr. Handka stated that that piece of equipment is used quite a bit. It is also anchored to a big slab of concrete and the whole thing would have to be dug out. If the Board decides that it can be auctioned, he suggested waiting until the playground demolition occurs.

Mrs. Shank asked how the weeds are at the cemeteries. Mr. Handka stated that he hasn't noticed a lot of growth. He has to wait for the temperature to rise before he can spray them.

Request by Youth Softball Association to use McDougal Sports Complex: Brianne Poffenroth was present on behalf of Youth Softball.

Mrs. Poffenroth stated that she has taken over the Youth Softball Association and they would like to use McDougal Park for practice and games. Mr. McDougal asked if Youth Softball has used the facility before. They use it every year. Mr. Handka had some concerns about the scheduling and keys being checked out. Mr. Handka stated that the key that was issued last year was never returned. A letter needs to be sent to Jake Gallagher asking that he return the key.

Mrs. Poffenroth also mentioned the poor condition of the concession stand/restroom building out there. Mr. McDougal stated that the Recreation Board is looking into making some improvements to the facilities. There was also discussion about the restrooms. Mr. Handka has not turned the water back on out there because of the weather. Mrs. Shank suggested getting a sani-hut if the restrooms are not open when they start playing games. Mr. McDougal stated that the group using the facility would have to pay for a sani-hut.

Mr. McDougal stated that once a schedule is set, Mrs. Poffenroth needs to make sure that Terri Wilcox gets a copy. Mrs. Wilcox is the Recreation Board Secretary and does the scheduling for the facility.

Mr. Rackley made a motion to approve the request of the Youth Softball Association to use McDougal Sports Complex. Motion seconded by Mrs. Shank and passed.

Mr. McDougal stated that this request would ordinarily come before the Recreation Board.

Request to install new card reader due to current system no longer being supported after April 30, 2018, at a cost of \$11,500.00 plus installation: Mr. McDougal stated that the card reader at the Airport needs to be replaced and we don't really have an option. Mr. Rackley stated that we do have the option to purchase out right or finance. Mrs. Donaldson reminded the Board that if they plan to finance the purchase it will have to go through the steps for Medium Term Financing. Mrs. Childs stated that the expense could be taken out of the Building Fund's emergency expense line item.

Mrs. Shank made a motion to approve the quote from QT Petroleum in the amount of \$11,295.00 plus installation costs up to \$1,500. Motion seconded by Mr. Rackley and passed.

PRESENTATION OF EAGLE SCOUT PROJECT: Martin Cholico and Todd Plimpton were present.

Mr. Cholico stated that he is an Eagle Scout Candidate and he and Scott Plimpton have been continuing a project started by Eric Plimpton. They have cleaned up historical grave sites at Seven Troughs, Lone Mountain and others. Mr. Plimpton stated that Mr. Cholico is the ninth Eagle Scout to complete a project within the last four years and he is one of four in his graduating class. Mr. Plimpton stated that the project was approved by the Cemetery Board. The Commission agreed that no action was needed by this board.

UNCLASSIFIED DEPARTMENTS, CONT.D:

CEMETERY BOARD – Request by Jeanne Daughtery and Sharon Moore to move the headstone and cremated ashes of their Mother and Father, Pearle and Gerald Daughtery to another gravesite within the Big Meadow Cemetery: Mrs. Shank stated that this did come before the Cemetery Board on March 14th and they didn't have any problems with the request. The family would be responsible for any costs associated to the exhumation and burial.

Mr. Rackley made a motion to approve the request of Jeanne Daughtery and Sharon Moor to move the headstone and cremated ashes of their Mother and Father, Pearle and Gerald Daughtery to another gravesite within the Big Meadow Cemetery as there is no threat to public safety. Motion seconded by Mrs. Shank and passed.

SENIOR CENTER/VOLUNTEER COORDINATOR – Request for a credit card for the Volunteer Program with a credit limit of \$2,000.00: Mrs. Donaldson stated that at the last meeting she had recommended that the credit limit on Mrs. McKinney's Senior Center credit card be increased to allow for Volunteer Program expenses.

Mr. Rackley made a motion to approve increasing the credit limit on Jordan McKinney's County credit card to \$2,000 to accommodate the Volunteer Program as well as the Senior Center. Motion seconded by Mrs. Shank and passed.

SAFETY/GRANT WRITER – Pam Munk was present.

Mrs. Munk reported that she was not able to apply for the NEH (National Endowment for the Humanities) grant for the Museum. Mrs. Munk explained that it was a "challenge" grant and we needed to have already raised money for the project. The \$547,000 grant for the playground equipment project has to go through another entity and they have already dedicated the funding to another project. She has spoken with them and we may be able to apply in the future. She is looking for other funding options.

Mrs. Munk spoke about the upcoming fundraising events. There will be a Mystery Dinner on April 28th and a Street Fair on June 30th. There is a youth swim meet on June 30th as well, so there will be out-of-towners here.

Mrs. Munk also just received information on the Community Connection Grant Program. The application deadline is May 14th and it is to bring broadband to rural areas. She will work with Mr. Abbott and Mrs. Lusby-Angvick on the application.

Mrs. Munk stated that there is an NEH grant for preservation assistance in the amount of \$10,000.00. She would like permission to apply for this grant as well. The deadline for this grant is May 1st. She is also looking for grants for the Sheriff's Department's bullet proof vests.

In regards to Safety, Mrs. Munk stated that there has been some resistance from the volunteers to do the online training. Mrs. Munk would like to have a meeting with them and Mrs. McKinney to show them how to get onto the training. Mrs. Shank stated that some may have to be done in a 3 or 4 hour class, like was done in the past.

Approval to remove "digger" playground equipment and use for the playground fundraiser project: Mr. McDougal voiced Mr. Handka's concerns about removing the piece of equipment. Mrs. Munk understood and will bring it up at the next safety meeting.

COOPERATIVE EXTENSION – Rebekah Dole was present.

Mrs. Dole spoke about 4-H. In 2017 Mrs. McKay was a vital part of keeping the programs going. There were 66 children enrolled in various clubs. The livestock programs included beef, swine, goats and sheep. There were 29 youth and 16 Cloverbuds who participated in the Livestock Show. There were 13 campers and 2 teen counselors from Lovelock that attended 4-H Camp last July. Over 100 adults and youth participated in the Annual Awards Banquet. 60 youth were recognized for participating in various programs and 40 youth received year pins. 17 adults were recognized for their volunteer work. In October a Halloween party was held and was a huge success. During December enrollment 64 youth and 14 volunteers signed up. Livestock judging was held on March 17th and they had 21 participants. They are preparing for the Livestock Show and Sale on April 29th. Mrs. Dole has been talking with June Talcott about having a home goods exhibit for the kids that participate in those programs.

2017 UNCE Pershing County Yearly Accomplishment Report: Mr. Foster gave the Board the report to review during Budget Workshops.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he has been working on the website. He has also been working with Tyler Technologies implementing the Eagle Recording software for the Recorder's Office.

ECONOMIC DEVELOPMENT/COMMUNITY CENTER – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that she is preparing for the Community Workshop for the Strategic Plan on April 5th. The Steering Committee is participating in training tomorrow for that as well. She is working on getting some sponsors to provide refreshments, etc. for the workshop. On March 27th there will be a workshop in Fallon to give an update and discuss the I-11 Interstate project.

In regards to the Community Center, things are going well. June is starting to book-up.

PCEDA request to take off of inventory and dispose of 4 Business Resource Computers located at the Community Center: Mrs. Shank made a motion to approve the removal of the 4 Business Resource Computers located at the Community Center and transfer them to the IT Department. Motion seconded by Mr. Rackley and passed.

PCEDA request to travel to Tonopah for 2 county employees (Heidi Lusby-Angvick, PCEDA and Karen Lerner, representative of the Lovelock Revitalization Association) to attend the 2018 Rural Roundup, hotel accommodations (\$68.65 per night, per room) and to use the County vehicle to be paid for by the Hwy 95 Grant Funds: Mrs. Shank made a motion to approve PCEDA's request to travel to Tonopah for two county employees to attend the 2018 Rural Roundup including their hotel accommodations and the use of the County vehicle with the expenses being paid by Hwy 95 Grant funds. Motion seconded by Mr. Rackley and passed.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that she and Mr. Abbott have ordered the server for the VOTEC application. Once it is installed we will move forward with the conversion of the Election Management System from ADS to VOTEC, which is supposed to be live prior to the Primary Election. Mrs. Donaldson also stated that one of her employees accepted a position in the Planning and Building Department. There will be an item on the next agenda to request advertising and filling the position; however, Mrs. Donaldson did post an employment ad on Facebook. The ad will also be published in the local paper starting next week with a closing date of April 9th.

Approval of corrections/changes to the Tax Roll: Mrs. Donaldson did not have any corrections or changes to the Tax Roll.

Approval of Scope of Services for Bond Counsel in regards to Humboldt River Ranch Special Assessment District and refund of Assessment Payments: Mr. Shields and Mrs. Donaldson were going to discuss this agreement, but have not had a chance to. This will be put back on the next agenda.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that she will be sending out inventory Sheets to all the Departments the beginning of April. She has had problems in the past with getting the Departments to cooperate, so she may need some help from the Commission. This is required every two years.

SHERIFF'S DEPARTMENT – Mr. Rackley stated that Sheriff Allen was unavailable this morning.

Approval of Interlocal Agreement between Pershing County Sheriff's Office and the State of Nevada to use Silverflume for a business license portal: Mr. Shields would like to go over a few things with Sheriff Allen. This will be put back on a future agenda.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: Mr. Rackley stated that they had a meeting the week before last with the architect and received new plans. He made copies for each of the Board members to review. The building as proposed doesn't really fit that well on the space

that we have. Mr. Rackley would like to look at expanding the footprint that we have, which may include the lot next door and abandoning a portion of 9th Street.

APPROVAL TO CONTACT A REAL ESTATE AGENT TO CONTACT OWNERS OF APN 001-124-04 AND A PORTION OF 9TH STREET TO BE ABANDONED FOR FUTURE USE BY PERSHING COUNTY – Mrs. Shank made a motion to allow Mr. Rackley to contact and work with a real estate agent to contact the owners of APN #001-124-04. Motion seconded by Mr. McDougal and passed.

PROCLAMATIONS AND AWARDS: NATIONAL COUNTY GOVERNMENT MONTH, APRIL 2018 – The Proclamation was read by Chairman McDougal. Mr. Rackley made a motion proclaiming April 2018 as National County Government Month. Motion seconded by Mrs. Shank and passed.

The meeting recessed at 9:55 a.m. and reconvened at 10:03 a.m.

CHRIS FACQUE, FARR WEST ENGINEERING: UPDATE AND PRESENTATION OF THE DRAFT PERSHING COUNTY WATER RESOURCE PLAN – Bennie Hodges, Pershing County Water Conservation District Manager; Rusty Kiel, Lovelock Meadows Water District Manager; and Carl Clinger, Big Meadow Conservation District Supervisor, were also present.

Mr. Facque gave a brief presentation as to how the Water Resource Plan was drafted. The plan was developed to establish policies and strategies for management and conservation of water resources. Mr. Facque also stated that it is important to be active in the Legislative process.

Carolyn Hultgren spoke about the Humboldt River Ranch subdivision relinquishing water rights. Mr. Facque stated that the developer acquired the water rights and then relinquished them for use by domestic wells. Mrs. Hultgren asked if all 2,000 lots are built on, will there be enough water. Mr. Facque stated that he doesn't know for sure, but it could become an issue.

Paul Schlehr asked if there was any emphasis to make sure that immediate re-seeding efforts are done after a fire to protect from run-off. Mr. McDougal stated that if it is Federal land, we don't have any say.

Bennie Hodges stated that a lot of these precautions or safe guards are being done by the Irrigation District.

The Board set a deadline of 1 month to receive comments so they can approve the final draft at the May 2nd, 2018 meeting.

Gail Munk stated that he did not hear anything about reclaiming water or re-appropriating reclaimed water.

BOARD APPOINTMENTS: RECREATION BOARD – A letter was received from Patricia Burke.

Mr. Rackley made a motion to appoint Patricia Burke to the Recreation Board with a term expiring June 30, 2020. Motion seconded by Mrs. Shank and passed.

GRASS VALLEY ADVISORY BOARD: Paul Schlehr was present.

Mr. Schlehr reminded the Board that the Town Hall is this Saturday at 9:00 a.m. He also stated that the Road crew did a very good job cleaning up snow during the last storm. The Transfer Station has been looking better, but the back fence is in need of repair.

CORRESPONDENCE: There was no additional correspondence discussed.

RENEWAL OF THE AGREEMENT FOR USE OF SCHOOL FACILITIES AND OTHER PROPERTIES AND INTERLOCAL AGREEMENT FOR VEHICLE USE BETWEEN THE BOARD OF TRUSTEES OF THE PERSHING COUNTY SCHOOL DISTRICT AND PERSHING COUNTY: Mrs. Shank made a motion to approve the renewal of the Agreement for Use of School Facilities and Other Properties and the Interlocal Agreement for Vehicle Use between the Pershing County School District and Pershing County as submitted. Motion seconded by Mr. Rackley and passed.

CREATION OF A TEMPORARY COMMITTEE TO WORK ON THE 100TH ANNIVERSARY CELEBRATION FOR PERSHING COUNTY IN 2019: A Resolution will be prepared for next agenda.

REQUEST TO ALLOCATE THE \$2,000.00 SET ASIDE IN THE FY2018 BUDGET FOR THE CHAMBER OF COMMERCE TO THE LOVELOCK REVITALIZATION ASSOCIATION: Mr. McDougal stated that this \$2,000 is has been budgeted for the Chamber of Commerce, but has not been used the last two years due to the Chamber's re-organization efforts. Mrs. Shank stated that the Lovelock Revitalization Association is doing work that the Chamber would have done in the past. This would be a one-time request and would be conditioned on whether or not the Chamber became active. Mr. McDougal stated that if the Chamber reforms the allocation could start again in the new fiscal year.

Mrs. Shank made a motion to approve the request to allocate the \$2,000.00 set aside in the FY2018 budget for the Chamber of Commerce to the Lovelock Revitalization Association. Motion seconded by Mr. McDougal. Mr. Rackley abstained as he is a member of the Lovelock Revitalization Association. Motion carried.

COOPERATING AGENCY MEMORANDUM OF UNDERSTANDING FOR DEVELOPMENT OF THE BURNING MAN EVENT SRP EIS BETWEEN WINNEMUCCA DISTRICT, BLACK ROCK FIELD OFFICE, BUREAU OF LAND MANAGEMENT, UNITED STATES DEPARTMENT OF THE INTERIOR AND PERSHING COUNTY: Mr. Shields stated that we have entered into MOU's with the BLM in regards to Burning Man in the past, but not in regards to the EIS (Environmental Impact Statement). Mr. Shields stated that part of this MOU requires the County to appoint a principal point of contact. That Commissioner would work with the DA's Office in formulating adequate comments to provide to the BLM. Mr. McDougal asked if Mr. Rackley would be interested in participating. Mr. Rackley stated that since he is already the liaison for Burning Man he would do it. Mrs. Shank stated she would do it if Mr. Rackley was unable. Mr. Shields stated that he thought it made sense to appoint Mr. Rackley.

Mrs. Shank made a motion to approve the Cooperating Agency Memorandum of Understanding for Development of the Burning Man Event SR PEIS between Winnemucca District, Black Rock Field Office, Bureau of Land Management, United States Department of the Interior and Pershing County and to appoint Mr. Rackley as the County's principal point of contact. Motion seconded by Mr. Rackley and passed.

MEMORANDUM OF UNDERSTANDING BETWEEN PERSHING COUNTY AND THE BUREAU OF LAND MANAGEMENT (BLM) CONCERNING BEING A COOPERATING AGENCY ON THE NEVADA AND NORTHEASTERN CALIFORNIA GREATER SAGE-GROUSE RESOURCE MANAGEMENT PLAN AMENDMENT CHOOSING EITHER MOU ALLOWING NACO TO ACT AS PERSHING COUNTY'S REPRESENTATIVE OR MOU WITH PERSHING COUNTY: Mrs. Shank made a motion to approve the Memorandum of Understanding between Pershing County and the Bureau of Land Management concerning being a cooperating agency

on the Nevada and Northeastern California Greater Sage-Grouse Resource Management Plan Amendment and choosing NACO to act as Pershing County's representative. Motion seconded by Mr. Rackley and passed.

REVIEW A BUSINESS IMPACT STATEMENT FOR A PROPOSED ORDINANCE AMENDMENT TO CHAPTER 3.52 OF THE PERSHING COUNTY CODE INCREASING THE 911 SURCHARGE FROM \$.25 TO \$1.00 AS AUTHORIZED BY SB 176 (2017) AND SET DATE FOR PUBLIC MEETING REGARDING THIS MATTER: Mr. Shields stated that he needs to draft a notification to send to the telecommunication companies that would be affected by an increase to the 911 Surcharge fee. Public Hearings will be set for May 2nd and 16th.

APPOINTMENT OF AUDITING FIRM EIDE BAILLY TO PERFORM THE AUDIT FOR PERSHING COUNTY FOR YEAR ENDING JUNE 30, 2018, PURSUANT TO NRS 354.624: Mrs. Shank made a motion to appoint Eide Bailly to perform the audit for Pershing County for year ending June 30, 2018 pursuant to NRS 354.624 as proposed. Motion seconded by Mr. Rackley and passed.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated that he spoke with Tori Sundheim of NACO in regards to the Sage-Grouse issue. The attorneys working on this do not have the experience or expertise in compiling the data as to how the Land Use Plan will affect the counties. They have been working with RCI (Resource Concepts, Inc.) to adequately compile the data and give estimations to the impact the Land Use Plan will have. Ms. Sundheim met with RCI and they came up with a cost sharing plan. Pershing County's share would be \$5,000. The counties that will see a larger impact will contribute up to \$10,000. Mr. Shields stated that the Land Use Plan has a minimal impact to Pershing County. This item will be on a future agenda for further discussion.

EMERGENCY OPERATIONS MANAGER/LEPC: Charlie Sparke was present. Mr. Sparke stated that he was given one day's notice of a grant audit tomorrow. They would like to physically see the items we've purchased the last four years. Mr. Sparke stated that he has some grant applications that will need to be put on the next agenda. Mrs. Shank asked about public education in terms of emergency notifications. Mr. Sparke stated that we are already paying for an emergency notification program. Mrs. Shank asked Mr. Sparke to speak with Mr. Abbott about putting information on the County's website.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mrs. Shank stated that most of her meetings are coming up. The Cemetery Board met and approved the item that was on today's Commission agenda. They are also ordering signs to post at both cemeteries stating "no pets and no burials without properly notifying the Cemetery Office". Mrs. Shank stated that she is part of the NACO Legislative Committee. She gave the Board a schedule of their phone conferences in case anyone else wanted to listen in. They are also looking for Ambassadors to meet with the new Legislators. Mrs. Shank is also working on a little informational statement for each of the Commissioners for the website.

Mr. Rackley stated that the Recycling Committee has a meeting on April 9th. The Volunteer Board meeting yesterday. He will be attending the Nevada Airport Association meeting in Gardnerville next week. In regards to the TV Board, Channel 2 is still out. Mr. Handka is picking up a part today, but the access to the tower may be difficult.

Mr. McDougal did not have anything to report.

PUBLIC INPUT: There was no public input at this time.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of a voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. Rackley and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. McDougal. Mr. Rackley abstained. Motion carried.

PUBLIC INPUT: Carl Clinger stated that he appreciated receiving a copy of the Draft Water Resource Plan and will provide comment.

As there was nothing further to come before the Board, the meeting adjourned at 11:42 a.m.

Approved 5/02/18: _____ /s/
Robert McDougal, Chairman

Attest: _____ /s/
Lacey Donaldson, Clerk