

DECEMBER 5, 2018

The meeting was called to order at 8:30 a.m. by Robert McDougal, Chairman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

APPROVAL OF MINUTES: Mr. Rackley made a motion to approve the minutes from October 3, 2018 as submitted. Motion seconded by Mrs. Shank and passed.

Later in the meeting Mrs. Shank amended the motion to add that the minutes were submitted past the 45 day deadline. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS: District Attorney Shields reviewed the agenda and did not see anything of impact.

Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation or expansion of a business. Motion seconded by Mr. Rackley and passed.

ELEVENTH JUDICIAL DISTRICT COURT: DISCUSSION OF ELEVENTH JUDICIAL DISTRICT COURT REFUND OF FY 2018 BUDGET MONIES AND DISCUSSION REGARDING ADC AWARD OF GRANT FOR PA AND RECORDING SYSTEM – Judge Shirley spoke to the Board about the yearly true-up of the FY 2018 Budget. Pershing County received a \$222,594.92 refund.

Judge Shirley stated that they were awarded \$29,830 to replace the PA and recording system. A \$12,000 match is required and they did budget for it.

DISCUSSION REGARDING ELEVENTH JUDICIAL DISTRICT COURT UPGRADE AND IS IT PART OF PERSHING COUNTY'S NETWORK – Mr. McDougal stated that Judge Shirley met with Mr. Abbott and Pershing County will move forward with including District Court in the County's budgeting process for a network upgrade.

Mrs. Shank stated that she would like to move forward with the remodel of the Law Library. Judge Shirley will try to coordinate with Mr. Shields to discuss what is needed in terms of the books.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that they had a big culvert project on Westfall that they were able to complete in two days; however, they had to rent another piece of equipment to get it done. There are blades working in various parts of the County. The crew spent a day in Imlay and Unionville cleaning up the transfer sites and also burned the burn piles. They are doing a gravel project on Mohea Road in Unionville. The screening plant is set up at the community pit.

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill stated that they have been working on the "to-do" list from the inspection. The burn pile has been taken care of. They are waiting for the NDF (Nevada Division of Forestry) crew to finish some clean-up.

SENIOR CENTER/VOLUNTEER COORDINATOR – Jordan McKinney was present.

Mrs. McKinney reported that Nevada Legal Services will be at the Center today. The Center had a very nice Thanksgiving Lunch service. They will be taking a trip to the Eldorado for a Holiday Show on December 19th. The Christmas Tree and Wreath Raffle and Auction is on December 20th. They will

be putting the silent auction items out a week in advance. They will also be having a Christmas Dinner on that day as well. They will serve breakfast on December 28th and will have a New Year's Ham dinner on December 31st.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that the Christmas tree was delivered and has been decorated. The crew also put up lights and decorations on various County buildings. Today the crew has been shoveling snow. They have also been working on the annual furnace filter replacements. The Parade of Lights is this Saturday and the tree will be lit.

COMMUNITY CENTER/ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that the Director for Highway 95 is retiring. The City of Fallon attorneys will take over the reporting at this time.

The scheduled NDOT (Nevada Department of Transportation) meeting yesterday was cancelled. Mrs. Shank gave the Board a list of suggested improvements to present to NDOT. Mrs. Lusby-Angvick also stated that there is an Inter-County Transit Study meeting on December 19th in Carson City. She will attend that meeting and then work with Sheryl Gonzalez of WNDD (Western Nevada Development District) in the afternoon. They have started working on the Comprehensive Economic Development Strategy rewrite, which has to be done every five years.

Mrs. Lusby-Angvick also met with Sheryl Gonzalez and Jan Morrison. Ms. Morrison is with North Eastern Nevada Regional Development Authority (Elko County). They discussed housing. Ms. Morrison is working on a housing initiative for Humboldt County and will share it with us.

Mrs. Lusby-Angvick also asked when the joint meeting with the City will be. Mr. McDougal stated that they are looking at January and Mrs. Wesner will follow-up.

PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS –

AMBULANCE REPORT: Chief Rodney Wilcox and Mike Heidemann were present.

Chief Wilcox reported that those taking the Advanced EMT course will be finishing up at the first of the year. They are working on a problem that came up a few weeks ago with their computer program. The call information is being transferred to REMSA, but is not uploading to the State.

LOVELOCK FIRE: Chief Wilcox reported that he will have a report at the next meeting regarding number of calls, etc. Chief Wilcox also met with a new business that is coming into the Industrial Park. They will be extracting hemp oil. Mr. McDougal was concerned about the Marijuana Ordinance. Mr. Shields stated that our Ordinance does not address hemp as it is addressed through NRS (Nevada Revised Statute). Mr. McDougal would like to make sure that it is allowable and readdress the request that came before the Board in November if necessary. Mr. Shields noted that hemp is regulated by the Department of Agriculture and marijuana is regulated by the Department of Taxation.

Chief Wilcox stated that the group that is working on the Exterior Firefighter training will be done by the end of the year. Chief Wilcox stated that they are still working on setting up a Chiefs meeting.

Mr. Rackley stated that they need to discuss the Fire Chief being appointed by the Commission and City Council instead of being elected by the membership. Mrs. Shank stated that they also needed to discuss how the four departments are set up. Mr. Shields stated that the more control a city or county has over a volunteer fire department, the more likely a court would find that those volunteers are employees of the county or municipality. Mr. Heidemann stated that creating fire districts will take some time, but there are things that can be done in the mean time to make things more efficient and qualify the county as a whole for additional grants. Mr. Shields spoke about the County's Ordinance regarding fire districts.

RYE PATCH FIRE: Mr. Rackley spoke about Rye Patch's brush truck, stating that necessary parts are being replaced. Chief Wilcox stated that the brush truck has been repaired and is back at the department. Mr. Shields stated that the bids for a new truck have been advertised and are due January 4th.

FIRE INSPECTIONS/INSPECTOR, BUSINESS LICENSE FEE: Mr. Shields did some research on what other counties charge for business licenses and how they are structured.

An item will be on the next agenda to set a new fee for business licenses.

Chief Wilcox also stated that there is a new Chief at the Lovelock Indian Colony.

SAFETY/GRANT WRITER – Pam Munk was present.

Mrs. Munk reported that she applied for a second Kaboom Grant. The grant will probably be awarded sometime in February and would cover the equipment and surfacing. She has raised \$8,889.00 in fundraising and through donations.

In regards to the Safety E-Learning, 11th Judicial is now up and working. Buildings and Grounds still does not have email addresses. Mrs. Munk will continue holding a class for the Road Department in lieu of the e-learning.

PUBLIC DEFENDER – Steve Cochran was present.

Mr. Cochran gave the Board his monthly report and stated that during the last meeting he was at a Specialty Court Conference. They have been having some issues with their fax machines and the IT Department is working on a resolution.

PROCLAMATIONS AND AWARDS: PERSHING COUNTY HIGH SCHOOL FOOTBALL TEAM 2018 2-A STATE CHAMPIONS – Principal Tom Brooks, Coach Mike Brooks, and senior players Sean Gottschalk, Jayce Leyva, Axel Gonzalez, Joaquin Wanner, and Dylan Hultenschmidt were present.

The Board presented a Proclamation honoring the 2018 2-A Football State Champions.

UNCLASSIFIED DEPARTMENTS, CONT.D:

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he had 15 tickets opened in November and resolved 7. Some were the result of internet providers changing parameters without providing us notice, which broke other connections. He also stated that the number of phishing attempts has increased over the past month. The server upgrade at the Sheriff's Office is in progress. He will be working over there all day tomorrow.

Mr. Abbott stated that he would like to move forward with sending out the RFP (request for proposals) for the network upgrade so that he has numbers prior to the budget workshops. Mr. McDougal felt that an item could go on the next agenda for possible approval.

Mr. Abbott also reported that the Broadband Action Committee met on Monday. They met with OSIT (Office of Science, Innovation and Technology) and discussed the upcoming projects in Pershing County.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER: James Evans was present.

Mr. Evans gave the Board his monthly report. There is a Planning Commission meeting tonight and they will be hearing a proposal for another solar project.

Mrs. Shank spoke about the Humboldt River Ranch Architectural Review Committee. Mr. Evans stated that he received a rather aggressive phone call from Georgia Morgan yesterday insinuating that she is his supervisor. This was in regards to a permit that Mr. Evans issued, which he feels he was well in his right to issue.

Mrs. Shank also asked about the bids for the ball field bathrooms. Mr. Evans stated that he hasn't spoken with Mr. Shields yet as the Recreation Board had planned to do the project in phases.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that December is a pretty quiet month for the Clerk-Treasurer’s office. She gave an update on the Humboldt River Ranch Electrical Assessment Refund. 499 parcels received a refund amounting to \$54,405.97. This leaves approximately \$51,845.00 that will be turned over to the General Fund in June.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the Month End Fund Balance Report. She mentioned the 911 Surcharge Fund, which has a low ending fund balance. The 911 AT&T bill will not be able to be paid from there until the fund builds back up. Mr. Rackley hoped that the increase to the 911 surcharge fee would help. Mrs. Childs also reported that the yearly audit has been completed and they will be at the December 19th meeting to present it. Tyler will be here next week to work on the conversion project.

Salary Resolution, Stephiene Yenne: Mrs. Childs stated that she is making this request as Mrs. Yenne clearly has the experience to warrant the reclassification. She has also brought in a different perspective from another county that has been invaluable.

Mr. Rackley made a motion to approve the Salary Resolution for Stephiene Yenne moving her from an Admin. Clerk II, Range 26, Step 10 to an Admin. Specialist, Range 31, Step 5 effective December 1, 2018. Motion seconded by Mrs. Shank and passed.

LAUREEN BASSO-CERINI, ASSESSOR – Ms. Basso-Cerini reported that she has requested that Devnet reschedule their planned visit next week due to the deadlines for mailing assessment notices.

Darol Gilliland in DMV has brought it to Ms. Basso-Cerini’s attention that he is having a hard time keeping up with renewals at the end of the month because of title transactions. The office does not receive any reimbursement from the State for title transactions. The office staff will be discussing the possibility of not doing title work on the last day of the month.

Resolution directing the County Assessor to take certain actions regarding the secured tax roll: Mrs. Shank made a motion to adopt Resolution #18-1212, directing the County Assessor to take certain actions regarding the Secured Tax Roll. Motion seconded by Mr. Rackley and passed.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields reported that he received nine applications for the vacant Child Support position. Jack Bullock will be retiring at the end of the month. Todd Banks will move into the Deputy position and Mr. Shields doesn’t plan on filling the Burning Man position.

There will be a retirement party for Mr. Bullock on December 27th at noon.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES, AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: Mr. Rackley didn’t have anything to report. Mr. Shields did speak with the grant writer. She doesn’t search out grants, she expects her clients to find the grants for her to write.

DERBY FIELD AIRPORT: Mr. Rackley stated that he had previously reported that there were some questions about the compaction testing. He spoke with the engineers on Monday and they feel it is being resolved.

IMLAY COMMUNITY ACTION GROUP: REQUEST FOR FUNDING FOR INTERNET AT THE COMMUNITY CENTER BUILDING – Mr. Abbott spoke with them on Monday. Mr. Abbott is still waiting for the quote for the equipment.

REPORT FROM LEGAL COUNSEL: Mr. Shields spoke about the hemp discussion earlier in the morning. Hemp is not considered marijuana. Mr. McDougal felt Mr. Shields should reach out to the woman who came before the board in November to let her know what is allowed and what is not.

Mr. Shields also spoke about the tribe purchasing land and whether or not that land would be sovereign.

SHERIFF JERRY ALLEN: Sheriff Allen presented his Post Mission Synopsis for the 2018 Burning Man Event.

Sheriff Allen stated that the prospective deputy that he had has accepted an offer elsewhere. He does have two individuals that are interested, but are not POST (Peace Officers Standards Training) certified.

REPORT FROM ADMINISTRATIVE ASSISTANT: Mrs. Wesner stated that she will be conducting interviews for the Child Support position tomorrow. She has provided the updated job descriptions to the Board and they will approve them at the next meeting.

UPDATE ON MATTERS RELATING TO THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT: Mr. McDougal stated that he received a call from Alan Freemyer. He has been speaking with Senate staffers. They have received word that some of the Democrat senators are concerned about a few of the purchase agreements. Mr. McDougal told them that he didn't think it would be an issue if those parcels were removed.

ITEMS FOR FUTURE AGENDAS: Mr. Rackley spoke about the rotation for the Grass Valley Advisory Board meetings. The cattle-free area in Grass Valley was also discussed.

CORRESPONDENCE: A letter was received from Bill Watters, Consulting Engineer, regarding an application for Water Pollution Control Perming at the Willow Creek Mine. Notices of Decision were also received from the NEPA (Nevada Environmental Protection Agency) regarding Water Pollution Control Permits for Zephyr Minerals, Inc. and Springer Mining Company.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. Rackley stated that the Volunteer Advisory Board has a meeting next Friday, December 14th. The building at the Recycling Center is currently being used for float decorating. In regards to the TV Board, Mr. Rackley will be putting in a voucher to reimburse his time and travel. He also stated that the installation of the new module has been delayed due to the snow.

Mrs. Shank Cemetery Board meets on December 12th. The Centennial Planning Committee has done quite a bit of work. Mrs. Shank has ordered some banners. She has also been speaking with the Frontier Community Coalition and they have scheduled a dinner on March 16th, which will kick-off the Centennial. Mrs. Shank also spoke about the possibility of having banners with the names of local Veterans for Memorial Day. Mrs. Shank gave the Board pictures of the ballfields and the work that has been done by Buildings and Grounds and NDF (Nevada Division of Forestry).

Mr. Shields spoke with Russell Fecht, School Superintendent, yesterday about the District's property in Imlay. He would like to schedule a joint meeting. Mrs. Wesner will contact the School District for dates.

Mr. McDougal stated that the Navy will be giving a presentation regarding their EIS (Environmental Impact Statement) for the expansion on Thursday, December 13th at 1:00 p.m. at C-Punch. On December 17th Mr. McDougal will be attending the Western Nevada Development District meeting and dinner.

PUBLIC INPUT: Mr. Shields spoke about casinos operated on tribal land, as there was a question early in the meeting. He stated that tribes were granted approval by Congress to do so on certain lands under their control.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of a voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. Rackley and passed.

Mrs. Shank made a motion to approve the payment of the voucher for Vendor #556, Larry Rackley. Motion seconded by Mr. McDougal. Mr. Rackley abstained. Motion carried.

Mrs. Childs – credit card missing receipts. Credit Card policy specifically says receipts are required. The Board was in agreement that a receipt needs to be obtained.

As there was nothing further to come before the Board, the meeting adjourned at 11:06 a.m.

Approved 01/16/19: _____/s/
Larry Rackley, Chairman

Attest: _____/s/
Lacey Donaldson, Clerk