

## JANUARY 16, 2019

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Robert McDougal and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

**APPROVAL OF MINUTES:** Mr. McDougal made a motion to approve the December 5, 2018 minutes with the noted correction. Motion seconded by Mrs. Shank and passed.

**PUBLIC INPUT:** There was no public comment at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS:** District Attorney Shields reviewed the agenda and did not see anything of impact.

Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business. Motion seconded by Mr. McDougal and passed.

### **UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT AND LANDFILL** – Mr. Hill was not present and no reports were given.  
**COMMUNITY CENTER/ECONOMIC DEVELOPMENT** – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick briefly spoke about the joint meeting last night where she presented the Strategic Plan.

*Discussion regarding advertising/hiring Community Center Director position, possible realignment of responsibilities, allocation of hours and funding sources:* Mrs. Shank stated that the Community Center position needs to be filled and there is money available for a half-time position.

Mr. McDougal suggested Josh McKinney. He currently works 24 hours a week as the 4-H Coordinator. There was discussion about approaching him about working 16 hours a week as the Community Center Director. Mr. Handka had some concerns as Mr. McKinney is also his back-up custodian. There were also some concerns with benefits as it would be two separate entities.

Mrs. Shank asked Mrs. Wesner if the employee contract would allow them to fill the position this way or if it would have to be advertised. Mrs. Wesner stated that the Community Center Director is an Unclassified position and not subject to the employee contract.

Mr. Rackley stated he also had someone interested if it was full-time position that included the Safety position. Mrs. Shank doesn't think that the Safety position requires 20 hours. She thought that HR could pick up some of the tracking and Mr. Handka could do the County building safety inspections. Safety is currently budgeted for  $\frac{3}{4}$  time, but half of that could be used to offset the Economic Development Director position for the rest of the year.

Mrs. Shank asked how the Board felt about advertising for a  $\frac{1}{2}$  time Community Center Director. Mr. McDougal and Mr. Rackley both agreed about advertising.

Mrs. Shank made a motion to advertise for a part-time, 20 hour a week, Community Center Director. Motion seconded by Mr. McDougal and passed.

*Discussion regarding changing Economic Development Director to a full time position and funding sources:* Mr. McDougal agreed that Safety shouldn't be  $\frac{3}{4}$  time and part of that funding could be used to offset moving the Economic Development Director to full-time. Mrs. Childs noted that Mrs. Lusby-Angvick's wages come out of the General Fund, which will have to be augmented in June to

accommodate this change. Mrs. Childs also stated that Mrs. Lusby-Angvick is paid a higher salary for Economic Development than for the Community Center.

Mr. McDougal suggested that Mr. Rackley speak with both Buildings and Grounds and the Road Department privately about what safety duties their departments can pick up. Mr. McDougal also stated that Mrs. Lusby-Angvick's salary should stay at the same overall rate as it is currently and then it can be reviewed during budgets.

Mr. McDougal made a motion to shift Mrs. Lusby-Angvick to full-time Economic Development, pending hiring a replacement for the Community Center Director position, at her current salary, which will be reviewed during budgets. Motion seconded by Mrs. Shank and passed.

**BUILDINGS AND GROUNDS** – John Handka was present.

Mr. Handka reported that the crew has been at the cemeteries checking for washouts. There are a few cement slabs that are starting to tilt. At some point the drainage issues will need to be addressed. The ceiling tiles in Justice Court and Mrs. Wesner's office are being replaced. They are still working on changing light fixtures to LED. Some lights and the air socks were changed at the Airport. The trees in the Courthouse Park have been trimmed.

Mr. McDougal asked if the sign had been installed at the Airport yet. Mr. Rackley stated that it hasn't.

Mr. Rackley asked if Mr. Handka was aware that there a couple line items in his budget that are already at 100% spent. Mr. Handka stated that he is aware. He stated that one of the overages is due to the new alarm system's fees.

Mr. McDougal wanted to reiterate that he feels it is a logical move for Buildings and Grounds to complete the safety inspections of the County buildings to include the fire extinguishers, AEDs and first aid kits.

Mrs. Shank stated that she got an email from Patty Burke requesting that the Park lights be turned off on February 14<sup>th</sup> for a brief period of time for the Lover's Aloft event. Mr. Handka stated that they are on a sensor, but one of the guys could come in and turn the breaker off.

**SENIOR CENTER/VOLUNTEER COORDINATOR** – Jordan McKinney was present.

Mrs. McKinney stated that the Lover's Aloft will be giving tethered rides in their parking lot on February 14<sup>th</sup>. The seniors will also be able to renew their vows at this time as well if they are interested.

*Request for approval to advertise/hire vacant Administrative Clerk I/Homebound Driver position:* Mrs. McKinney stated that she is budgeted for full-time, but is going to start at ¾ time due to the current homebound numbers. Mr. McDougal clarified that this is a current position and has already been approved by Mrs. Wesner.

Mrs. Shank made a motion to approve the advertisement and hiring to fill the vacant Administrative Clerk I/Homebound Driver position at the Senior Center. Motion seconded by Mr. McDougal and passed.

**PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS** –

**AMBULANCE AND LOVELOCK DEPARTMENT:** Chief Rodney Wilcox and Michael Heidemann were present.

Chief Wilcox reported that Marti Nolan is the new EMS (Emergency Medical Services) Coordinator. The reporting system has been fixed and is now transmitting ambulance reports to the State.

Mr. Heidemann stated that another joint meeting with the City to specifically discuss the fire and ambulance service should be scheduled.

Mrs. Shank mentioned that Mr. Heidemann does Safety Compliance for some other entities and we might be able to contract with him to make sure we are in compliance and our employees have the proper training.

Mr. McDougal stated that joint meetings with the City should be held quarterly.

Chief Wilcox also reported that the ambulance that was out of service has been repaired and he will pick it up this afternoon.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that the Sheriff's office CAD (Computer Aided Dispatch) System upgrade is still in progress. The new intrusion detection sensor, purchased for election security, is up and running as of this morning. Letters of intent on the Network RFP were due last Friday and Mr. Abbott received two letters.

#### **ELECTED DEPARTMENTS:**

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that she spoke with Mrs. Wesner yesterday and she is going to move forward with advertising for her vacant  $\frac{3}{4}$  time position. There will be an item on the next agenda for Board approval.

RENE CHILDS, RECORDER-AUDITOR – *Approval of Resolution increasing the Inventory/Fixed Asset amount to \$3,000.00 pursuant to NAC 354.750:* Mr. McDougal made a motion to approve Resolution 19-0101 authorizing an increase to the Capital Asset threshold from \$100.00 to \$3,000.00 effective July 1, 2018. Motion seconded by Mrs. Shank and passed unanimously.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields stated that the vacated office at the Courthouse is almost ready for Mr. Abbott to move into.

KAREN STEPHENS, JUSTICE COURT – *Salary Resolution, T. Hostman:* Mr. McDougal made a motion to approve the Salary Resolution for Torrie Hostman moving her from a Court Clerk I, Range 27, Step 3 to a Court Clerk II, Range 30, Step 1 effective January 6, 2019. Motion seconded by Mrs. Shank and passed.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER:** Mr. Rackley stated that he met with Sheriff Allen and Mr. Abbott last week. They brainstormed some ways to re-work the plans to make it fit the space.

He also spoke with the owners of the property between our lot and the church. The owner would be willing to trade his parcel for a like parcel. Mr. Rackley has found another parcel and will speak to him again. If he is willing, an item will be on the next agenda to have an appraisal done on this other parcel.

**PROCLAMATIONS AND AWARDS:** There were no Proclamations or Awards.

**GRASS VALLEY ADVISORY BOARD:** There was no one present from Grass Valley. Mrs. Shank will attend their next meeting.

**DERBY FIELD AIRPORT:** Mr. Rackley stated that he met with Armstrong last week. They discussed adding a new power pole to the project as the current pole has some issues. Armstrong is going to try to work the cost into the current grant expenses. The cost is \$1,500. The steel building has arrived and will be put up at the end of the month.

**APPROVAL TO LEVY A SPECIAL ASSESSMENT ON ALL TAXABLE PROPERTY WITHIN THE CONFINES OF THE GRASS VALLEY GROUNDWATER BASIN FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 IN THE AMOUNT OF \$11,188.90; APPROVAL TO LEVY A SPECIAL ASSESSMENT ON ALL TAXABLE PROPERTY WITHIN THE CONFINES OF THE BLACK ROCK DESERT VALLEY GROUNDWATER BASIN FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 IN THE AMOUNT OF \$95.30; APPROVAL TO LEVY A SPECIAL ASSESSMENT ON ALL TAXABLE PROPERTY WITHIN THE CONFINES OF THE HUALAPAI FLAT GROUNDWATER BASIN FOR THE FISCAL YEAR JULY 1, 2019 TO JUNE 30, 2020 IN THE AMOUNT OF \$449.83:** Mrs. Shank made a motion to approve levying a Special Assessment on all taxable property within the confines of the Grass Valley Groundwater Basin, the Black Rock Desert Valley Groundwater Basin and the Hualapai Flat Groundwater Basin as presented for Fiscal Year July 1, 2019 through June 30, 2020. Motion seconded by Mr. McDougal and passed.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields gave the Board a copy of the NRS (Nevada Revised Statute) relating to the Sheriff being the ex-officio License collector. There have been some counties who have deviated from the statute, but the Sheriff is still involved.

Mr. Shields also spoke about a joint City/County Building Department, which was discussed at the joint City-County meeting. Mr. Shields felt this is something that should be pursued.

Mr. Shields also had some comments regarding the Recreation Board and Tourism funds, but will meet with the Board individually if they have questions. Mr. McDougal stated that in speaking with Mayor Giles, they would like to have a joint meeting to discuss the Recreation Board. Mr. Rackley stated that the School District needs to be included as well. Mrs. Wesner will coordinate a meeting date. Mr. Shields would like to speak with the Mayor prior to the meeting.

**REPORT FROM ADMINISTRATIVE ASSISTANT:** Mrs. Wesner reported that she is receiving at least 5 Legislative BDRs (Bill Draft Requests) a day, which she has to review and forward to the relevant department if necessary.

Mrs. Wesner also stated, in regards to Safety, that she doesn't feel she can take on any more duties. Mrs. Shank stated that she was thinking it would just be making sure new employees have email addresses and are added to the online learning. Mr. Shields suggested that each Department Head be responsible for that.

**UPDATE ON THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT:** Mr. McDougal reported that Congressman Amodei's office has included this bill in a package of non-controversial legislation. A letter has been drafted to the entire Nevada Delegation, as well as the ranking members of the Energy and Natural Resources Committee, asking for support.

**PERSHING COUNTY CENTENNIAL COMMITTEE: REQUEST FOR FUNDING TO PURCHASE LAPEL PINS AND COINS FOR THE PERSHING COUNTY CENTENNIAL CELEBRATION** – Mrs. Shank stated that the committee will be meeting on Tuesday. They are working on a Celebration for March 18<sup>th</sup>, which is the actual date the County was established. Mrs. Shank ordered standup banners, which have been delivered and will be placed in various County buildings. She will also be ordering banners for the street light poles. Mrs. Shank stated that she needs some monetary assistance to purchase commemorative coins and lapel pins. She would like to sell them

as a set for \$10.00, which would offset the purchase price. The cost to purchase 1,000 pins and coins would be approximately \$6,000.

Mrs. Childs stated that the expense could come out of the General Government, Misc. Expenses line item.

Mr. McDougal made a motion to approve funding to purchase lapel pins and coins for the Pershing County Centennial Celebration, not to exceed \$6,000, with the caveat that the Centennial Committee will do everything they can to recoup that cost and that anything over and above will go towards other Centennial activities. Motion seconded by Mrs. Shank and passed.

**APPROVAL OF LETTER OF SUPPORT TO THE STATE LEGISLATORS REGARDING LEGISLATION INCREASING THE DIESEL FUEL TAX OF FIVE (5) CENTS PER GALLON IN RURAL COUNTIES:** Mr. Shields stated that he was approached by NACO (Nevada Association of County Officials). NACO provided revenue projections based on increasing the diesel fuel tax, which would provide an additional \$543,000 to Pershing County. Mr. Shields stated that he was also provided with a draft Resolution for the County to adopt, but it hasn't been approved by the NACO Board yet, so he will put that on the agenda when it is approved.

Doug Martin, a member of the public, stated that truck parking is a national emergency.

Mr. McDougal made a motion to approve submitting a letter of support to the State Legislators regarding legislation increasing the diesel fuel tax 5 cents per gallon in rural counties. Motion seconded by Mrs. Shank and passed.

**ITEMS FOR FUTURE AGENDAS:** A jail inspection was scheduled for February 6<sup>th</sup> after the regular Commission meeting adjourns.

**CORRESPONDENCE:** A notice was received from the IRS stating that the standard mileage rate will increase to 58 cents effective January 1, 2019. Mrs. Shank stated that the Board approved following the GSR (Government Standard Rate), so ours should automatically increase. Mr. McDougal would like to talk about this further and asked that it be put on the next agenda.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Mr. McDougal stated that he attended the Central Nevada Regional Water Authority meeting last Friday in Fallon. James Evans and Roger Mancebo also attended. Some legislation regarding the State Engineers Office and incorporating Water Resource Plans into county Master Plans was discussed. Mr. Evans spoke with Stantec and it would cost approximately \$10,000 to incorporate our Water Resource Plan into the Master Plan. An item will be put on the next agenda for further discussion.

Mrs. Shank didn't have anything to report.

Mr. Rackley spoke about the increase to the 911 surcharge fee. Mr. Shields stated that all companies have been notified. Mrs. Donaldson stated that her office has received the increase from one payee so far. He attended the Senior Center Advisory Board meeting. He will be attending the annual statewide FAA (Federal Aviation Administration) meetings in March. He spoke about the TV Board and upcoming changes on Toulon Peak. They are trying to put together a meeting with Humboldt and Elko counties to discuss the changes as well.

Mr. McDougal also stated that he is a member of the Nevada Water Resources Association and he will be attending their annual conference at the end of the month in Reno.

**PUBLIC INPUT:** Carl Clinger stated that at the Central Nevada Regional Water Authority meeting they also discussed a BDR that would overturn drilling in Pahrump.

Carolyn Hultgren spoke about the book "Building Nevada's Highways". There is a section that talks about Victory Highway. Mrs. Hultgren stated that it would be nice to have these books or the pictures contained in them available at the Centennial Celebration.

**VOUCHERS:** Mrs. Shank made a motion to approve the vouchers as submitted. Motion seconded by Mr. McDougal and passed.

As there was nothing further to come before the Board the meeting adjourned at 11:19 a.m.

Approved 3/06/19: \_\_\_\_\_ /s/  
Larry Rackley, Chairman

Attest: \_\_\_\_\_ /s/  
Lacey Donaldson, Clerk