

**APRIL 17, 2019**

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Robert McDougal and Carol Shank, Commissioners; Bryce Shields, District Attorney; Lynn Christofferson, DA Secretary; and Lacey Donaldson, Clerk.

**APPROVAL OF MINUTES:** There were no minutes submitted for approval.

**PUBLIC INPUT:** Becky Andres from the Bureau of Land Management wanted to thank those who attended the public meeting last week regarding the EIS (Environmental Impact Survey) for Burning Man's Special Recreation Permit. She also reminded the Board that the deadline for submitting comments is April 29<sup>th</sup>.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION OR EXPANSION OF A BUSINESS:** Mr. Shields did not see anything of impact.

Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. McDougal and passed.

**UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT / LANDFILL** – Mr. Rackley stated that Mr. Hill isn't available this morning. They have some equipment stuck at Dago Pass. Mr. Hill did submit a written report. The crew patched Muddy Road. Chris finished Grass Valley Road to Mud Springs and is currently working on Herschell and Logan roads. Jerry bladed Glen Lane, the Trap Club and Milich Road. He also fixed a ditch crossing at Big Meadow Ranch Road. He also bladed Spring Valley, Unionville, Willow Creek Road and has started on the Tungsten area. Kevin and Bill spent one day at the Landfill and also finished blading the Buffalo Ranch area. They bladed Jersey Valley Road back toward Dago Pass. Galen and Phillip finished blading the Limbo Ranch area, with the exception of the pass to Gerlach as it has too much snow on it. They made their way back through the Redwoods and Stone House Springs area. Weeds have been sprayed on most of Upper and Lower Valley. They hope to make it to Rye Patch, Imlay and the Grass Valley area next. They will be moving the screening plant to Leech Hot Springs to make gravel for the Mud Springs area.

**BUILDINGS AND GROUNDS** – John Handka was present.

Mr. Handka reported that the NDF (Nevada Division of Forestry) prison crew was here recently cleaning up the cemeteries. Mr. Handka stated that he hopes to spray weeds next week. NDF also spent part of a day at McDougal Field. The Buildings and Grounds crew has been working in the pool house replacing all the flushometers. They also replaced three out of the eight showers. The other five will be replaced as well. They are finishing up the interior of the remodel project at the ball fields and, weather permitting, hope to get the new roof up next week.

*Approval of bid for carpet/flooring at the Community Center:* Mr. Handka did request additional bids, but the other companies declined to bid. The Board was given two quotes from Carpet King, one for the Community Center and one for the Cooperative Extension office. The total cost for the project is \$46,803.00. It was noted that this funding has been earmarked in the Building Fund.

Mr. McDougal made a motion to approve the bid from Carpet King for the carpet and flooring at the Community Center and the Cooperative Extension office as proposed. Motion seconded by Mrs. Shank and passed.

Mr. Handka apologized that the lawn in the Courthouse Park has not been mown, but they have been busy with other projects.

**PERSHING CO. FIRE/AMBULANCE REPORTS –**

*AMBULANCE/ LOVELOCK DEPT.:* Chief Rodney Wilcox was present.

Chief Wilcox reported that they have decided to go with Sharp Ambulance Billing out of Fair Oaks, California. They are currently working with REMSA to transfer our billing as of May 1<sup>st</sup>. It was noted that this is the same company that Mineral County chose. Mr. Shields stated that the Commission doesn't need to approve the contract as it is between the billing agency and the Fire Department.

Chief Wilcox also stated that the Ambulance billing rates haven't been updated in several years and thought now might be a good time to look at them. Chief Wilcox stated that Marti Nolan is researching different scheduling options for those on-call as well.

Chief Wilcox also reported that the pyrotechnics team has been recertified in anticipation of this year's fireworks show.

**PERSHING CO. EMERGENCY OPERATIONS MANAGER / LEPC –** Charlie Sparke was present.

*Approval of contract for DEM (Director of Emergency Management) services:* Mrs. Shank made a motion to approve the contract for Director of Emergency Management services between Pershing County and Charles Sparke as presented. Motion seconded by Mr. McDougal and passed.

Mr. Sparke stated that there is a LEPC meeting tomorrow. The United We Stand Grant application will be on the next Commission agenda for approval.

**IT DEPARTMENT –** Justin Abbott was present.

Mr. Abbott reported that IT has been business as usual. He has been working on some ongoing issue with the Assessor's plat maps. Mr. Abbott also reported that he has started rolling out the new anti-virus software.

**SAFETY –** *Approval of county credit card:* Mr. McDougal made a motion to approve issuing a County credit card to Cheryl Haas for use as the Safety Coordinator with a \$1,000 limit. Motion seconded by Mrs. Shank and passed.

**COOPERATIVE EXTENSION –** *Pershing County 4-H Youth Development Leader position job description, transition change to county position, classification and funding effective July 1, 2019:* In regards to the job description, Mr. McDougal suggested a change to the second paragraph, which states that the position works under the supervision of University staff. Mr. McDougal would like it to read that the person is employed by Pershing County and works under the direction of the Extension Agent. It was noted that Mr. Foster received some information from UNR, so the Board postponed further discussion until he could be present.

Later in the morning Mr. Foster came into the meeting. Mr. Foster stated that he was waiting until the Commissioners approved the change and then he will speak to UNR. Mr. McDougal mentioned the proposed wording change on the job description. Mr. Foster did not have a problem with the change and did not have anything to add.

Mr. McDougal made a motion to approve the Pershing County 4-H Youth Development Leader job description with the noted change to wording in paragraph two, changing the position to a county position with funding effective July 1, 2019. Motion seconded by Mrs. Shank and passed.

**ELECTED DEPARTMENTS:**

**LACEY DONALDSON, CLERK-TREASURER –** Mrs. Donaldson reported that the spreadsheet for the online tax sale has been submitted to the auction company. The auction is scheduled for four days starting June 14<sup>th</sup>. She will have a list of those properties for the Board at the next meeting. Mrs. Donaldson also reported that her new employee is working out wonderfully.

Mr. McDougal asked if there were any election bills that would affect the office. Mrs. Donaldson stated that the biggest impact will be same day registration. Mrs. Donaldson reminded the

Board that she budgeted for her ¾ time employee to be moved to full-time if the changes on the election side require the additional hours. She also stated that the office will be impacted by DMV's automatic voter registration, which was approved during the last election.

*Approval of Interlocal Contract between Public Agencies, Nevada Secretary of State and Pershing County regarding the Albert Sensor Monitoring:* After review by the District Attorney, Mrs. Shank made a motion to approve the Interlocal Contract between public agencies, Nevada Secretary of State and Pershing County, regarding the Albert Sensor Monitoring. Motion seconded by Mr. McDougal and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs reported that the tentative budget was mailed to the Department of Taxation on Monday.

JERRY ALLEN, SHERIFF – Sheriff Allen reported that there are currently 14 inmates housed in the Jail. Sheriff Allen also stated that he has asked Mr. Handka to have someone come spray for ants.

LAUREEN BASSO-CERINI, ASSESSOR – *Approval of Intrastate Interlocal Contract between Public Agencies, DMV and Pershing County Assessor:* Ms. Basso-Cerini stated that the original contract stated that Pershing County would pay for employee travel. Ms. Basso-Cerini contacted DMV and informed them that the County's budget had already been submitted. She also stated that we are providing a service for them. They did agree to take the requirement out for this year. It was noted that the District Attorney reviewed this contract and didn't have any concerns.

Mrs. Shank made a motion to approve the Intrastate Interlocal Contract between public agencies, DMV and the Pershing County Assessor. Motion seconded by Mr. McDougal and passed.

Ms. Basso-Cerini also stated that the new Jeep has made the appraisal cycle much easier.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER:** Mr. Rackley has a meeting in regards to the property we are trying to obtain. He stated that the property owner is getting restless.

**PROCLAMATIONS AND AWARDS: NEVADA WILDFIRE AWARENESS MONTH, MAY 2019** – Mr. McDougal made a motion proclaiming May 2019 Nevada Wildfire Awareness Month. Motion seconded by Mrs. Shank and passed.

**GRASS VALLEY ADVISORY BOARD:** There was no one present from the Grass Valley Advisory Board.

**DERBY FIELD AIRPORT:** Mr. Rackley reported on the progress of the building. Mr. McDougal asked about the sign. Mr. Rackley didn't have an answer.

**TV ADVISORY BOARD, APPROVAL FOR HIGHER HOTEL ROOM RATE FOR COMMISSIONER LARRY RACKLEY TO ATTEND THE NATIONAL TRANSLATOR ASSOCIATION CONFERENCE IN RENO, NV ON MAY 9-12, 2019:** Mrs. Shank made a motion to approve the higher hotel room rate for Mr. Rackley to attend the National Translator Association Conference in Reno, NV May 9-12, 2019. Motion seconded by Mr. McDougal. Mr. Rackley abstained. Motion carried.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields stated that the current Franchise Agreement with NV Energy is up for renewal on August 5<sup>th</sup>. He has been doing some research in preparation.

**2019 LEGISLATIVE UPDATES:** The Board stated that they are concerned, but didn't have any updates. Mr. McDougal spoke about some water legislation.

**LOVELOCK REVITALIZATION COMMITTEE:** REQUEST TO USE THE PERSHING COUNTY COURTHOUSE PARK FOR "MOVIES IN THE PARK" JUNE 21, JULY 19, AUGUST 16 AND SEPTEMBER 20, 2019 FROM 8:00 P.M. TO 11:30 P.M. (APPROXIMATELY) AND ALSO REQUESTING TO USE ELECTRICITY AND HAVE PERIMETER LIGHTING DIMMED AND THE PLACEMENT OF ADDITIONAL TRASH CANS – Karen Lerner was present representing the Lovelock Revitalization Committee.

Ms. Lerner stated that they are working with an entertainment company to provide newer release movies for them to show. The LRC has purchased a large outdoor screen to use and will be looking for someone to provide free popcorn. They are asking local businesses for sponsorships so they can obtain the rights to show the movies and provide them free to the public. Ms. Lerner stated that they would also need a day to test all the equipment and determine the proper placement of the screen.

Mr. McDougal made a motion to support the Lovelock Revitalization Committee by approving their request to use the Courthouse Park for "Movies in the Park" June 21, July 19, August 16, and September 20, 2019 and instructed them to work with Buildings and Grounds in regards to the perimeter lights and additional garbage cans, with an update given after 1 or 2 showings. Motion seconded by Mrs. Shank and passed.

**GRAHAM TAYLOR, FATBEAM:** PRESENTATION OF NETWORK INFRASTRUCTURE UPGRADE PROPOSAL – Mr. Taylor called in to the meeting and went through a brief power point presentation. The proposal is as follows:

1-10G w/ 5 year term	\$6,216 monthly	Total Cost of Ownership \$372,960.00
1-10G w/ 10 year term	\$3,885 monthly	Total Cost of Ownership \$233,100.00
Dark Fiber w/ 5 year term	\$5,439 monthly	Total Cost of Ownership \$326,340.00
Dark Fiber w/ 10 year term	\$3,855 monthly	Total Cost of Ownership \$233,100.00

**REVIEW AND DISCUSSION REGARDING SELECTION OF COMPANY TO PROVIDE THE NETWORK INFRASTRUCTURE UPGRADE FOR PERSHING COUNTY, FUNDING OF UPGRADE:** A cost comparison spreadsheet was provided to the Board showing the three companies that gave presentations. The Board would like to sit down individually with Mr. Abbott to go over each of the proposals to better understand what is being offered.

**PLANNING & BUILDING DEPARTMENT / IMLAY WATER:** James Evans was present. ISO LETTER, APPROVAL AND AUTHORIZATION TO MAIL OUT; APPROVAL TO MOVE FORWARD WITH UPDATING CURRENT BUILDING CODES AND DEPARTMENT MATERIALS FROM 2012 TO 2018 IRC & IBC – Mrs. Shank stated that she would like to see what the differences are between the ICC Code we are currently using and the 2018 ICC Code. She is concerned the change will cost those obtaining permits more money. Mr. Evans stated that it wouldn't change the cost of the permits. He thought that when changes are made they are just updating the industry standards. Mr. McDougal would like to look at the synopsis prior to the Board considering updating our code.

IMLAY WATER – Mr. Evans reported that he has been looking into a different diving company to do maintenance on the water tanks.

**REQUEST TO ADVERTISE OPEN SEATS ON THE BROADBAND COMMUNICATIONS ADVISORY COMMITTEE:** Mr. McDougal made a motion to advertise the

vacancies on the Broadband Communications Advisory Committee. Motion seconded by Mrs. Shank and passed.

**FIRE INSPECTIONS / INSPECTOR / BUSINESS LICENSE FEE; CREATION OF A LICENSING DEPARTMENT WITHIN THE COUNTY AND OTHER MATTERS RELATING TO BUSINESS LICENSES:** Mr. Rackley stated that he has received comments from several businesses not in favor of making fire inspections a requirement. Some businesses are already required to have inspections by their insurance companies.

The Board decided to place a timed item on the next agenda to discuss business licenses with the various departments who may be better suited to process those applications.

**UPDATE ON THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND CONSERVATION ACT:** No update was given.

**ITEMS FOR FUTURE AGENDAS:** Nothing additional was discussed.

**CORRESPONDENCE:** There was no additional correspondence.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Mrs. Shank attended the annual POOL/PACT Conference. She obtained a lot of information about different grant options. In regards to the safety program, the e-learning rep will be coming to meet with her and Cheryl Haas.

Mr. McDougal spoke about the PCEDA (Pershing County Economic Development Authority) Board, stating that they would like to reduce the number of people on the board. Mr. McDougal also attended the Nevada Rural Roundup last week, along with Mrs. Lusby-Angvick and Karen Lerner.

Mr. Rackley stated that he would be going to Toulon Peak tomorrow with Norm Powell to try to make some repairs.

**PUBLIC INPUT:** Carolyn Hultgren informed the Board that the Pershing Healthcare Foundation Dinner will be held the 3<sup>rd</sup> Saturday in August.

**VOUCHERS:** Mr. McDougal made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

**KRISTOFFER FISCHER, ENTERPRISE FLEET MANAGEMENT: REVIEW PROPOSAL TO PROVIDE VEHICLE FLEET MANAGEMENT SERVICES FOR PERSHING COUNTY** – Mr. Fischer gave the Board a Fleet Planning Analysis that was done based on the County's current fleet. Based on the years and the mileage of our vehicles they are recommending that we replace 29 vehicles. He also provided the Board with some cost estimates for the various vehicles we would be replacing. As the County is not currently in a position to replace 29 vehicles, Mr. Fischer was asked to work up a cost analysis to replace four vehicles.

As there was no further business to come before the Board, the meeting adjourned at 12:12 p.m.

Approved 5/15/19: \_\_\_\_\_/s/\_\_\_\_\_  
Larry Rackley, Chairman

Attest: \_\_\_\_\_/s/\_\_\_\_\_  
Lacey Donaldson, Clerk