

NOVEMBER 20, 2019

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Robert McDougal and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Rachel King, Deputy Clerk.

APPROVAL OF MINUTES: Mr. McDougal made a motion to approve the minutes of the October 2, 2019 meeting, seconded by Mrs. Shank and passed.

PUBLIC INPUT: Mr. Rackley thanked NV Energy, Southwest Gas, the Lovelock Fire Department, and the Rye Patch Fire Department for their assistance with the recent fire on Main Street.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Shields stated that they are amending the business license chapter in the county code, but the fees were not increasing. Mr. McDougal made a motion, seconded by Mrs. Shank, that none of the agenda items impose a burden on a business.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Jerry Monroe was present.

In the past week or so they've been working on patching from Spring Valley to the cattle guard on the way to Coeur Rochester, cleaned up the burn pile at the Imlay Transfer site, cleaned up the transfer site at Grass Valley, and bladed out in Grass Valley towards Mud Springs. They also did a hot mix patch on Rogers Road and replaced some road signs in Imlay.

LANDFILL – Mitch Nielsen was present.

Mr. Rackley thanked Mr. Nielsen for his help with the fire. Mr. Nielsen stated that he is the caretaker for the Bank Building and is happy to report that it fared well. Mr. Nielsen will be making a pile at the landfill specifically for the fire debris. Mr. Nielsen stated that there have been large loads dumped at the Grass Valley transfer site, filling up the site so much that Hoss Disposal cannot keep up. Mr. Nielsen would like to have a monitoring system at the site, one that downloads the data real time so that people can't remove the chip from the cameras or shoot them. Mr. Nielsen reported that the SWANA meeting was very productive and that there is a big push to move towards sustainability. He also stated that blasting needs to be done at the landfill to make more room. Orange County, CA has 188 pieces of equipment that they need to retire because of environmental regulations, and he hopes to maybe purchase some of that equipment. He'd like to revive the repurpose program at the landfill. Right now, they have a no scavenging rule, but he believes they can update that program and still be in regulation with NRS, stating that they'll need to update the operations plan to do so. Mr. Nielsen stated that he'd like to revisit the idea of having a site host at the Grass Valley transfer site.

BUILDINGS AND GROUNDS – John Handka was present.

The Road Department helped to move the Trans Aero fuel tank at the airport. The crew been doing lots of leaf cleanup. Mr. Handka stated that someone stole the flag at the ballfield off of the flagpole. There have been several leaks that have developed at the Deputy's house in Imlay; they replaced the lines up to the hot water heater with Pex and they'll also be replacing the hot water heater as it's about 25 years old. Mr. Handka asked the board to consider an extension on the bid for the law library, one of the contractor's asked for the extension due to health conditions; there is currently only one bid. Mrs. Childs asked where the funds for the law library remodel are coming from? There was some discussion and some funds will come out of Fund 10 and then the rest out of the Building Fund.

COMMUNITY CENTER – Dixie McKay was present.

The Center has had 40 meetings and 550 visitors so far this month. They are in the process of having the doors all re-keyed. Mrs. McKay is going to have a community Christmas tree decorating event to get the center ready for the holiday.

Recommendation by the PCEDA Board to have oversight of current custodial staff by the Community Center Director to hire custodial staff for the Community Center: Mr. McDougal stated that the PCEDA Board would like to have the oversight of the custodial staff at the Community Center fall under Mrs. McKay, since she is on site and is the Community Center manager. Mr. Handka would like to move one of his current staff members to be full time at the Community Center, but have that person still maintained under the Building and Grounds payroll. Mr. McDougal would like to have a meeting with Mrs. McKay and Mr. Handka to discuss how that would work. Mrs. Childs stated that if the oversight of that person was removed from Buildings and Grounds then they need to be paid out of the Community Center Budget. Mrs. Shank agreed and stated that budget would need to be augmented. This item will be discussed more in depth in the future.

Margaret “Peggy” McGinty discussion regarding issues related to set-up for Celebration of Life event November 2, 2019: Mrs. McGinty stated that there was an event the Saturday before her Sunday event and the set up from the previous event was not taken down in time to set up for her event. Mr. Rackley and Mrs. McKay came in after hours to help her. Mrs. Shank apologized and stated that this event and a few others are the reason they are looking at changing the oversight of the custodial and set up staff at the community center.

ECONOMIC DEVELOPMENT – Mrs. Lusby-Angvick was present.

Al Cohen with American Seafoods Nevada Corporation was also in attendance. Mr. Cohen stated that this company would like to place a large-scale salmon farm in Pershing County, essentially helping the United States become independent of having to import salmon from other countries. They found that Pershing County was a suitable place because of logistics and processing; it would be the second place in the United States to have a salmon farm. It would be a three-phase project with an approximate investment of \$500 million. The first stage would be about 100,000 square feet and the final size of the operation would be 300,000-350,000 square feet. They have met with the EPA and Nevada Water Resources. Mr. Cohen has also been in touch with Humboldt County as we share resources and work force. They would need about 300 employees initially and then when in full operations about 500 employees, which is the main concern at this time because we currently don’t have that size of a workforce. They hope to be fully permitted and start construction in about 6 months. They have looked at water rights and need to figure out if they can get enough rights and prove beneficial use to keep those rights. The potential site is a 2100-acre area by Cosgrave, down toward the ranch where the pivots are. To prove beneficial use of the water, they would use the ‘spent’ water for irrigation, reinject the water back into the aquifer, or build evaporation ponds. The ideal use would be to use the water for irrigation and Mr. Cohen believes the waste would be good fertilizer. Mr. McDougal stated that this is an interesting and unique opportunity for the county, and he appreciates how much research Mr. Cohen has done, especially with the water aspect. Mrs. Shank asked about the timeline of the phases of the project and if there would be any other fish other than salmon. Mr. Cohen stated that the only other possibility would be Rainbow Trout. Mrs. Shank asked if the fish would be transported in water or harvested there. Mr. Cohen stated that they may be processed on site or possibly in a facility in Sacramento. Mr. McDougal read a letter of support for American Seafoods Nevada Corporation from the Pershing County Board of Commissioners. Mr. Cohen thanked the Board and is looking forward to working together.

Proposal to join the Northeastern Nevada Regional Development Authority (NNRDA): Mrs. Lusby-Angvick gave an update about moving from HWY 95 to NNRDA. There will be \$55,000 that will be moved from HWY 95 to the NNRDA, but what portion of that would be specifically allocated to Pershing County is unclear. The Board would like to add this to the agenda on the joint City Council

meeting. Mrs. Lusby-Angvick gave an update on the Brownfield grant as well. She and the mayor spoke with the grant people and gave them the APN's of the proposed locations.

Mrs. Shank made a motion to continue to have discussions on joining the NNRDA, seconded by Mr. McDougal, motion carried.

PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS –

AMBULANCE: Rodney Wilcox was present.

Discussion and approval of allocating \$2,000.00 for the contribution for Northern Nevada EMS Consortium-MedX Air One from the General/or equivalent fund rather than the Ambulance Annual Training: Mr. Wilcox stated that he was surprised that the voucher was done out of the Ambulance Fund and feels like the department should have been involved more in the decision. Mrs. Childs stated that they pulled the voucher due to this discussion. Mr. Wilcox stated that he doesn't think it should be paid out of the Ambulance Fund, as the entire county benefits from the service. Mrs. Shank stated that she suggested they pay the voucher out of that fund because that's where it was paid from in the past. The total cost for the service is \$5,000.00 and the cost is shared by the City, County, and Hospital. Mr. Wilcox stated that next year he'll budget for the expense. The voucher will be paid out of the Ambulance Fund.

LOVELOCK FIRE DEPARTMENT: Rodney Wilcox was present.

Mr. Rackley again thanked the departments for their assistance and hard work on the fire downtown. Mr. Wilcox stated that they currently have 22 members with 18 of those being EMTs. One person recently retired and one new person has joined. They have two drivers, one of which is also an EMT. Mr. Wilcox stated that they had a very busy fire week. They had 18 people and four different departments on the big fire. Mr. Wilcox thanked the City, especially Cole Crim who was first on site, SW Gas, NV Energy, Law Enforcement, various community member who brought food, NDOT, Road and Highway Builders, McDonalds, and the Landfill Department for their assistance with the fire. He read a thank you that the Department posted on Facebook mentioning several specific individuals and businesses. There were no reported injuries other than smoke inhalation. Mr. Wilcox stated this was a very good test for the Department and of the water system. The Clampers and Burning Man have both offered assistance for the displaced individuals and/or clean-up. The Red Cross has been contacted and is providing assistance as well.

GRASS VALLEY FIRE DEPARTMENT: Shawn Burke was present.

Mr. Burke gave kudos to the LVFD on how they handled the fire. The GVFD is fully staffed and they will be having their election of officers at the end of the month. Mr. Burke attended an end of season meeting with the BLM and they hope to have a fire break collaboration with the BLM in the Grass Valley area. Mr. Burke asked about the Hazmat grant from the State and if there was any news. Mr. Sparke stated that the grant was approved last week and that whatever equipment that was on the list will be ordered.

RYE PATCH FIRE DEPARTMENT: Mr. Rackley gave an update.

Approval to proceed with purchase of 20355 Old Victory Highway for expansion of fire department building: Mr. Rackley stated that they don't have the room for all the equipment they currently have, and expansion is needed. He stated that if the building was placed where proposed it would be dangerously close to the power lines. There is a lot adjacent that if purchased would make it feasible, however, it would necessitate a reversion to acreage to combine the two lots. The cost of the lot is \$4,500.00. Mr. Shields stated that the county wouldn't need an appraisal because the lot was already sold within the last 12 months. Bruce Luke, from the Humboldt River Ranch Homeowners Association stated that the county would need to pay dues on that property of \$276/year, and that with the way the by-laws are written there is no way to have those dues waived. Mr. McDougal stated that those dues would need to be paid out of the Fire Department budget.

Mrs. Shank made a motion to purchase the lot.

Mr. McDougal asked where the lot would be paid out of. Mrs. Shank stated that they have money in the Building Fund. Mr. Shields asked about CC&Rs and wanted to hold off and to research to ensure that the proposed building and use would be allowed. Mrs. Shank withdrew her motion.

Mr. Rackley stated that he had prices for the vehicles they are ordering and that the amount to be paid will exceed the previously approved approximate price of \$45,000.00 due to the need to purchase new radios. The existing radios they thought they could move over are already 15-18 years old and are outdated and unsupported.

IMLAY FIRE: Jerry Monroe was present.

They Purchased 3 turkeys and 3 hens for the Thanksgiving dinner at the Imlay School. They ordered the new fire truck. The smoke injector is blowing the generator, they're looking into a bigger one. They also checked on some online training classes towards Firefighter 1.

GRASS VALLEY ADVISORY BOARD: Shawn Burke was present.

They had Turkey Bingo on Friday. He thanked the Road Department for keeping the roads in good shape and cleaning up the transfer site after the burn.

Request to send a letter to the Western U.S. Post Office District Manager and Pershing County's Congressman Amodei and Senators Cortez-Maesto and Rosen requesting a separate zip code for the Grass Valley area of Pershing County. Correspondence to include the current negative economic impact on Pershing County: The Advisory Board is in support the new zip code for Grass Valley. Mrs. Shank is preparing information on how much money Pershing County has potentially missed out on by having that area grouped in with the Humboldt County portion of Grass Valley.

Motion by Mr. McDougal to send a letter of support for the new zip code, seconded by Mrs. Shank and approved.

SAFETY/CHN/CEMETERY – Cheryl Haas was present.

Approval to compensate a member of the Cemetery Advisory Board for services rendered for hanging memorial plaques: The current ordinance states that no Cemetery Board member may be paid for services performed at the cemetery unless approved by the Board of County Commissioners. Mr. Glen Rose has been putting up the plaques without charging a fee and has purchased supplies in the amount of \$56.00. They would like to compensate him for his assistance at \$15 per plaque and reimburse his out of pocket costs. Mrs. Childs stated that Mr. Rose already is paid by the county for his ambulance service and this would increase the end of year amount on his 1099.

Mrs. Shank made a motion to approve paying Glen Rose \$15 per plaque, as recommended by the Cemetery Board, with his 1099 updated. Motion was seconded by Mr. McDougal, motion carried.

There was an approval from the American Legion to put up a flag on the already donated flag pole.

Ms. Haas stated that she does not have an update on when the new system for safety training will come through as POOL/PACT are updating the larger entities first. She also stated that the Safety Department needs to set up a meeting.

Ms. Haas stated that the clinic is slowing down, and most people have already gotten their flu shots. The schools are winding down with immunizations as well. They are busy with paperwork as grants are due soon.

Margaret "Peggy" McGinty request for resolving issues related to purchase of burial plots and curbing of plots after husband's burial on October 29, 2019: Mrs. McGinty gave the board copies of her receipt and maps. The plots are at Lone Mountain Cemetery and she gave an overview on the plots to the board and stated that she purchased a double lot. She stated that Cheryl asked her to assign which plot would be for her husband and which plot would be for herself, and that she was uncomfortable picking who would be buried where because she wanted to make sure that Tom would be buried on the left. Mrs. McGinty hired a gentleman to put in the curbing around the plots and stated that it was described in the guidelines that a head curbing, where the headstone would be placed, and a foot curbing. The gentleman hired mimicked an adjacent double plot's curbing for the curbing on Mrs.

McGinty's plots, which was evidently encroaching into the roadway. When the curbing was corrected it left the area 5 inches shorter than was needed for the gravedigger to dig out the grave. Fortunately, the gravedigger was quite skilled and was able to work in the slightly shortened space. Mrs. McGinty stated that there were stones from adjacent plot 100 that were over the boundary line of plot 101 and that Ms. Haas kindly moved those stones so they didn't encroach. She also stated that plot 101, where her husband is buried, has been oversold. Mrs. Shank stated that to her knowledge no one else has paid for plot 101. There are issues with people 'making their own boundaries' and they are currently working to solve this issue. Mrs. McGinty stated that her husband was buried in the incorrect lot and she would like him to be moved to the correct plot so that he will be on the left instead of the right where he currently is. She asked if it was possible to move him without the casket being destroyed and Ms. Haas explained that the casket is inside a vault and it would be possible to move him to the correct plot without harming the casket. Mrs. Shank stated that it is her belief that to move the casket they would need a court order; Mr. Shields stated that they could disinter without a court order with the approval of the Cemetery Board. Mrs. Shank stated that she wished Mrs. McGinty had come to the Cemetery Board to discuss this issue. Mrs. McGinty stated that she wanted to, but that Ms. Haas told her that all communications must go through her, which was why she didn't reach out to any outside parties. She stated that the reason that she picked the 'wrong' plot was that because Ms. Haas told her that he would be on the left. Mrs. Shank stated that they will place this item on the Cemetery Board Agenda to proceed and solve this issue. Mr. McDougal stated that this is just one example of the historic activity that has taken place in the cemetery that's becoming an issue. He commends the Cemetery Board for trying to right the wrongs that have happened in the past. Ms. Haas just wants to fix it and make sure that Mrs. McGinty is happy with the outcome.

PERSHING COUNTY EMERGENCY OPERATIONS MANAGER/LEPC – Charles Sparke was present.

There is a problem with the Federal grant that provides his salary. Historically, the salary was paid after the grant was approved. He stated that to comply with the grant, his checks need to be paid within the quarter, not after. Mrs. Childs stated that the change would probably make it a lot easier to reconcile the grant if the salary was paid within the quarter. Mr. Shields suggested amending the contract to comply with the request and place it on a future agenda for approval. Mr. Sparke will submit for payment on the county portion and federal portion at the same time. Mr. Sparke has no update on the United We Stand grant.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott attended the department head meeting and presented an update on the two major projects he has going; the Office 365 rollout and Windows upgrades. He reached out to the department heads that were unable to attend and did a make-up session the next day. He'll reach out to anyone who didn't attend and be sure they get caught up to speed. The Office 365 conversion will start the beginning of December. He'll be doing trainings with each department. He believes the new system will remove some current inefficiencies. Mrs. Shank asked if Mr. Abbott was able to attend the Cybersecurity training and he stated that he was, and it was very beneficial. In the next fiscal year he plans on additional cybersecurity training for all county staff.

ELECTED DEPARTMENTS:

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that US Imaging finished all the scanning within 7 days which was 5 days quicker than expected. Mr. Abbott helped Mrs. Childs get the correct hard drive to store all the scanned data, so they are ready for when US Imaging starts sending over all the scanned images. The whole process went really well. The annual audit by Eide Bailly will be presented the second meeting in December.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE OF LAW ENFORCEMENT CENTER: Mr. Rackley and Mr. Allen toured facilities in Yerington and Fallon. It was good information and they will be looking at other sites as well. Mr. Shields stated that they are working on the lot swap and will have a meeting with the landowner in the next few days.

BOARD APPOINTMENTS: Mrs. Shank made a motion to appoint Frank Fisk to the Museum Advisory Board, seconded by Mr. McDougal, motion carried.

FIRST READING OF A PROPOSED ORDINANCE CREATING THE BUSINESS LICENSE DEPARTMENT: Mr. Shields stated that he hasn't started working on the body of the bill, just the title, which is all that is needed to introduce a bill.

Bill No. 338 was introduced by Mrs. Shank and read by title as follows:

AN ORDINANCE CREATING THE PERSHING COUNTY BUSINESS LICENSE DEPARTMENT BY ADMENDING CHAPTER 5.04 THROUGH CHAPTER 5.24 OF TITLE 5 OF THE PERSHING COUNTY CODE TO TRANSFER THE RESPONSIBILITY OF ISSUING LICENSES FOR BUSINESSES, JUNK YARDS, LIQUOR ESTABLISHMENTS AND OUTDOOR ASSEMBLIES, IN ADDITION TO GAMING PERMITS AND WORK CARDS, FROM THE PERSHING COUNTY SHERIFF TO THE PERSHING COUNTY BUSINESS LICENSE DEPARTMENT; AND PROVIDING FOR OTHER MATTERS PROPERLY RELATING THERETO.

There was discussion on whether work cards would be included or if they would be continued to be handled by the Sheriff's Department. Mr. McDougal asked when/if the fee schedule would be updated. Right now, the fees are not being updated.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER SYSTEM / PERSHING CO. ELECTRIC: James Evans was present.

ACCEPTANCE OF QUOTE FROM CASELLE SOFTWARE FOR USE IN THE PLANNING & BUILDING DEPARTMENT FOR UTILITY BILLING, BUSINESS LICENSES AND BUILDING PERMIT MANAGEMENT IN THE AMOUNT OF \$12,525.00 FOR TRAINING, SOFTWARE SETUP AND DATA CONVERSION WITH A MONTHLY PAYMENT IN THE AMOUNT OF \$661.00 FOR TWO WORKSTATIONS – Mr. Evans stated that the increase in cost is due to onsite training. Mr. Evans explained that the only other option would be for him and his staff to travel to Utah for training, and the expense would be higher than the increase in cost due to onsite training. Mrs. Shank stated that the new software will bring up the department to the 20th Century.

Mr. McDougal made a motion to approve moving forward with the purchase of Caselle Software, seconded by Mrs. Shank, motion carried.

Mr. McDougal stated that during the Imlay townhall meeting there was a complaint about the way the office staff handled an issue with a bill. There was confusion about who was responsible for paying the bill, the landlord or the tenant. They also had a leak which increased the bill. Mr. Evans state that the situation has been resolved. Mr. McDougal asked if they had a hookup fee schedule, and suggested they set up one if they don't have a current schedule. If the salmon farm goes through, Imlay could experience some growth and they will need to ensure they have a current fee schedule in place. Mr. Evans suggested that the county set up an MOU with LMWD for assistance as they already help with new connections and maintenance in Imlay.

REPORT FROM ADMINISTRATIVE ASSISTANT: APPROVAL TO ADVERTISE MEETING DATE CHANGE-CHANGING THE COMMISSION MEETINGS IN JANUARY 2020 TO WEDNESDAY, JANUARY 8, 2020 AND WEDNESDAY, JANUARY 22, 2020 – Motion by Mr.

McDougal to change the first January meeting to January 8th, 2020 and the second January meeting to January 22nd, 2020, seconded by Mrs. Shank, motion carried.

MATTERS OF THE BOARD FOR DISCUSSION; BOARD MEMBER REPORTS; BOARD LIAISON REPORTS: Mr. McDougal attended the Western Nevada Development District meeting on incorporating the concept of economic resiliency in long term planning when a catastrophic event occurs, i.e., an industry collapse or natural disaster.

Mrs. Shank has a NACO workshop coming up discussing legislative updates and prevailing wage.

Mr. Rackley will attend the Grass Valley advisory board on Monday.

PUBLIC COMMENT: Mrs. Hultgren wanted to remind the Board of the Christmas Craft Fair on December 7th.

APPROVAL OF VOUCHERS: Mr. Shank made a motion to approve the vouchers, seconded by Mr. McDougal and passed.

As there was nothing further to come before the Board, the meeting adjourned at 11:41 a.m.

Approved 1/08/20: _____/s/_____
Carol Shank, Chairwoman

Attest: _____/s/_____
Lacey Donaldson, Clerk