

**JUNE 17, 2020**

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

**APPROVAL OF MINUTES:** No minutes were submitted.

**PUBLIC INPUT:** There was no public comment at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS:** Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Rackley and passed.

**UNCLASSIFIED DEPARTMENTS:**

**ROAD DEPARTMENT** – Mr. Hill was present.

Mr. Hill reported that they are starting the annual Mag Chloride project. The chip seal project is done and went well, even though more help would have been nice. They have also been helping at the Landfill, due to them having a vacant position. Mr. Hill also spoke about posting new signs. The signs have been received and are being put up. He is working on a letter to NDOT (Nevada Department of Transportation) as some of them will be on their right-of-way.

**LANDFILL & RECYCLING** – Mr. Hill was present.

Mr. Hill reported that all the burn piles are full, and they are taking care of them as they can. Mr. McDougal stated that he had a report about plastic bags blowing around. They suggested a trench to dump in so things can be covered right away. Mr. Hill stated that he has suggested trenching before, but hasn't really moved forward with a plan. The Forestry (prison) crew has been unable to come pick up blown litter due to COVID-19.

**SENIOR CENTER / VOLUNTEER COORDINATOR** – Debra Campbell was present.

Ms. Campbell reported that they delivered 160 meals to 16 clients on June 8<sup>th</sup>. They still have 390 frozen meals in the freezer, so they will continue distributing them until things change. She is considering starting a drive-through service.

*Request for Salary Resolution to increase hours for bus driver S. Bruce to 30 hours, approve job description as an "Unclassified" employee and set hourly salary:* Ms. Campbell worked with Mrs. Wesner and Mrs. Childs on the job description and salary range. The position will start at \$9.00 per hour. It was noted that there is a savings in the current year budget due to the difference in salary from the previous director and Ms. Campbell.

Mr. Rackley made a motion to approve the Salary Resolution for Samantha Bruce, moving her to 30 hours per week and approving the job description and salary range effective July 1, 2020. Motion seconded by Mr. McDougal and passed.

*Approval of funds from \$4,000 donation from Lions Club plus \$300.00 extra from Gift Fund to be used for purchase of Electric Bingo Machine and Flashboard for total cost of \$4,300.00:* Mr. McDougal made a motion to approve the purchase of an electric Bingo machine and flashboard for a total cost of \$4,300.00, with \$4,000.00 being paid by a donation from the Lion's Club and \$300.00 from the Gift Fund. He also thanked the Lion's Club for their donation. Motion seconded by Mr. Rackley and passed.

**BUILDINGS AND GROUNDS** – John Handka was present.

Mr. Handka reported that since the last meeting he was able to piece together a sneeze guard made from laminated glass for the DMV office. The delivery of the plexi-glass that was ordered keeps getting postponed, but he did receive a few pieces. Everyone seems to prefer the sneeze guards that are in the Clerk-Treasurer's office, so Mr. Handka has ordered some of them as well and will cancel the plexi-glass order.

The swimming pool has been drained and cleaned again. They added social distancing marks on the sidewalks. Mr. Handka stated that they are still trying to determine where the water is going, but hasn't been able to find anything. It may be a faulty valve. The water level is still dropping, but at a slower pace than originally.

The crew has been spraying weeds at the ball fields, cemeteries and at the museum as weather allows. The shelving brackets are ready for shelving in the Law Library. Mr. Handka will cut the actual shelves when it won't disturb any meetings in the Courthouse. Alpine Roofing is here today looking at the roof at the Community Center to address any leaks around the air handlers. Mr. Handka handed out the Nevada masks to all the employees on Monday. They had issues with both lawn mowers last week that prevented the Courthouse Park from being mowed, that's why they are mowing today. Mr. Handka stated that they have approximately 3,900 gallons of fuel at the Airport and he doesn't anticipate needing to order until after July 1.

Later in the morning John Handka came back before the Board with a quote for the Senior Center A/C in the amount of \$40,000 plus electrical upgrades of approximately \$30,000.

**PERSHING COUNTY FIRE & AMBULANCE** –

*AMBULANCE REPORT:* Chief Rodney Wilcox was present.

Chief Wilcox gave the Board a copy of a thank you letter from Humboldt General Hospital Air One regarding an incident that occurred on June 2, 2020. Chief Wilcox reported that they have had some challenging calls this past month. They are back on their regular training schedule, with an EMT class scheduled for the end of July.

*LOVELOCK FIRE:* Chief Rodney Wilcox was present.

Chief Wilcox reported that the Fire Department is also back on their regular training schedule. A chief's meeting was held last Saturday. They discussed Firefighter I training. They are working on getting some of the members in the proctor class through the State Fire Marshall's office. Chief Wilcox mentioned that the two new trucks have been ordered, but they were told to hold off on outfitting them. The fireworks are all set for the 4<sup>th</sup> of July and the Fire Department will be holding a raffle. Chief Wilcox also stated that wildland fire season is starting to pick up.

**POOL AND A&H INSURANCE RENEWAL PROPOSAL PRESENTATION:**  
**ACCEPTANCE OF RENEWAL PROPOSAL FROM NEVADA PUBLIC AGENCY INSURANCE POOL / A&H INSURANCE AND APPROVAL FOR PAYMENT FROM FISCAL YEAR 2020-2021 FUNDS** – Mike Rebaleati from POOL/PACT was present.

The Board was given a break-down of the policy protections. There is an increase in the premium this year.

Mr. McDougal made a motion to accept the renewal proposal from Nevada Public Agency Insurance POOL in the amount of \$205,015.65, with payment coming from Fiscal Year 2020-2021 funds. Motion seconded by Mr. Rackley and passed.

Mr. Rebaleati also spoke about the cyber security program that is on the agenda.

**UNCLASSIFIED DEPARTMENTS, CONT.D:**

*GRASS VALLEY FIRE* – Chief Sean Burke spoke over the phone.

Chief Burke stated that their water tender is currently out of service, so they have a water truck on standby from the Road Department. Another truck is having some transmission problems. The Burn Ban will go into effect July 1<sup>st</sup>.

**GRASS VALLEY ADVISORY BOARD:** Sean Burke was present on the phone.

Mr. Burke reported that they will be resuming their monthly meetings on June 29<sup>th</sup>. Most of the trees at the Community Center are dead and need to be removed. Mrs. Shank asked if they want them replaced. Mr. Burke stated that, ideally it would be nice, but is aware of current budget restraints.

**UNCLASSIFIED DEPARTMENTS, CONT.D:**

**EMERGENCY MANAGEMENT** – Mr. Burke reported that there are currently 5 COVID-19 cases in Pershing County. 2,224 people have been tested, which is 33% of population, but most of those are attributed to the prison population. Mr. Burke stated that he gave masks to John Handka to distribute to employees and more are on order. Mr. Burke has also been working on getting some more hand sanitizer. Mr. Burke also reported that he is working on finalizing the outstanding grants.

**GRANT COORDINATOR** – Mike Heidemann was present.

Mr. Heidemann stated that we did receive two POOL/PACT grants, one for the Rye Patch remote and the other for high-visibility jackets. Mr. Heidemann also spoke with Mr. Rebaleati at POOL/PACT about a grant for emergency lighting. Mrs. Childs stated that she hasn't received any information on these grants.

**CONTINUED PUBLIC HEARING ON PROPOSED ORDINANCE #339, PROVIDING FOR REVOCABLE OCCUPANCY PERMITS AND ENCROACHMENT PERMITS IN COUNTY ROADWAYS AND EASEMENTS AND ESTABLISHING PERMIT FEES BY RESOLUTION:** Mr. Shields discussed the changes that were made since the first reading. Mr. Shields stated that rather than having separate revocable permits for various things, he combined three into one. Mr. Shields also stated that the encroachment permit will stay with the land, not the owner/applicant.

Mrs. Shank asked for public comment. Rusty Kiel, Manager of Lovelock Meadows Water District, asked if there would be any considerations for local public utilities. Mr. Shields stated that the Ordinance does allow some requirements to be waived; however, we can't treat one entity different than another. It was also noted that the fees have not been set yet. Mr. Shields stated that fees in other counties range from \$25 to \$40. Mr. Kiel also asked about protecting utilities in the right-of-way. Mr. Shields stated that the liability is on the permittee. Mr. Kiel was also concerned about emergencies. Mr. Shields stated that emergencies are addressed in the Ordinance.

Mr. McDougal made a motion to adopt Ordinance #339, providing for Revocable Occupancy Permits and Encroachment Permits in County roadways and easements. Motion seconded by Mr. Rackley and passed unanimously.

**PUBLIC HEARING ON AN ORDINANCE AMENDING TITLE TWO, CHAPTER 2.42 OF THE PERSHING COUNTY CODE, MODIFYING THE DEFINITION OF EMPLOYEE UNDER 2.42.030 IN ORDER TO PRECLUDE COUNTY EMPLOYEES HIRED AFTER DECEMBER 31, 1999 FROM RECEIVING TRANSITIONAL INSURANCE; AND CHANGING THE TERM OF SERVICE UNDER 2.42.040 FROM A MINIMUM OF TEN (10) YEARS TO A MINIMUM OF TWENTY (20) YEARS:** Mrs. Shank asked for public comment and there was none.

Mr. Rackley made a motion to adopt Ordinance #341, amending Title Two, Chapter 2.42 of the Pershing County Code, modifying the definition of employee under 2.42.030 in order to preclude county employees hired after December 31, 1999 from receiving transitional insurance; and changing the term

of service under 2.42.040 from a minimum of ten years to a minimum of twenty years. Motion seconded by Mr. McDougal and passed unanimously.

**UNCLASSIFIED DEPARTMENTS, CONT.D:**

SAFETY/ PUBLIC HEALTH/ CEMETERY – Cheryl Haas was present.

Ms. Haas reported that she participated in a two hour refresher training course yesterday for the new safety training module. The first training that will be pushed out to employees will be about COVID-19. Ms. Haas stated that she has added Justin Abbott as an administrator in the system as well. The updated OSHA posters have been received and will be distributed to the various buildings to be put up.

Ms. Haas reported that both cemeteries are looking good. They lost a couple of trees due to wind, but they have been removed and will be replaced. The County is very close to closing on the Unionville Cemetery. Mrs. Shank stated that the patent will be recorded today. Ms. Haas stated that she sold 5 new plots this past month and has received several calls about plot maintenance. They haven't moved forward with the GPS yet, as she hasn't heard anything from Spatial Generations. Ms. Haas will work on getting an update.

Ms. Haas spoke about the Health Department, reporting that the Flu pod will be on September 22<sup>nd</sup>. The CDC is expecting a greater demand of vaccinations due to COVID. 224 people were tested for COVID-19 at the drive-through event and Ms. Haas has finished all the notifications. Ms. Haas stated that they have resumed providing school immunizations as well.

**PUBLIC HEARING ON AN ORDINANCE AMENDING TITLE TWO, CHAPTER 2.40 OF THE PERSHING COUNTY CODE BY MODIFYING THE DEFINITION OF UNCLASSIFIED EMPLOYEES UNDER 2.40.010; DELETING THE TERM “APPOINTED OFFICIAL” FROM CHAPTER 2.40; AND ADDING 2.42.100 TO PROVIDE THAT THE COUNTY’S PAYMENT OR CONTRIBUTION OF THE COST OF INSURANCE PERMIUMS FOR ELECTED OFFICIALS AND UNCLASSIFIED EMPLOYEES WILL BE ESTABLISHED BY RESOLUTION OF THE PERSHING COUNTY BOARD OF COMMISSIONERS, AS REQUIRED FROM TIME TO TIME:** Mrs. Shank asked for public comment and there was none.

Mr. McDougal made a motion to adopt Ordinance #342 amending Title Two, Chapter 2.40 of the Pershing County Code by modifying the definition of Unclassified Employees under 2.40.010; deleting the term “Appointed Official” from Chapter 2.40; and adding 2.42.100 to provide that the County’s payment or contribution of the cost of insurance premiums for Elected Officials and Unclassified Employees will be established by Resolution of the Pershing County Board of Commissioners, as required from time to time. Motion seconded by Mr. Rackley and passed unanimously.

**UNCLASSIFIED DEPARTMENTS, CONT.D:**

IT DEPARTMENT – Justin Abbott was present.

*Update:* Mr. Abbott reported that he has been busy this month supporting various departments. He has updated the County website to add a specific place for Request for Proposals, etc. He also updated the COVID-19 information page and will continue with updates once a week. Mr. Abbott spoke about a Phishing campaign that has hit the County. Mr. Abbott stated that he received notice that three employees responded to the email. This is very serious and against our policies.

*Approval for the purchase and registration of the second level domain – pershingcounty.gov, from the Federal DOTGOV Program (part of the General Service Administration). The pershingcounty.gov domain is to be used for public access to the Pershing County website, current and future online services, and e-mail for County employees in the amount of \$400.00 per year to be paid for from the Web Site Expense Account:* Mrs. Childs recommended paying for this out of Ad Valorem. Mr.

Rackley asked why this is needed. Mr. Abbott stated that the State is recommending all municipalities move in this direction for extra security and to develop a greater trust with end users.

Mr. McDougal made a motion to approve the purchase and registration of the pershingcounty.gov domain from the Federal DOTGOV Program in the amount of \$400.00 per year, to be paid out of Ad Valorem taxes. Motion seconded by Mr. Rackley and passed.

*Approval to authorize POOL/PACT to access the KnowBe4 Cyber-Security training console being provided to us through our cyber-security insurance for the purpose of integrating with their new learning platform and to assist Pershing County IT in providing cyber-security awareness training and testing:* Mr. Rackley made a motion to approve POOL/PACT access to the KnowB4 Cyber-Security training console for the purpose of integrating with their new learning platform and to assist IT in providing Cyber-Security awareness training and testing. Motion seconded by Mr. McDougal and passed.

*Renewal of participation in state contract with AT&T for service discounts and reduced rates:* Mr. Abbott stated that our current contract has already lapsed, and we will be receiving a refund for the higher charges.

Mr. McDougal made a motion to approve the renewal in the state contract with AT&T for service discounts and reduced rates. Motion seconded by Mr. Rackley and passed.

*Approval to purchase computers, monitors, and Windows licenses to upgrade the Pershing County Assessor's computers to Windows 10 in the amount of \$3,079.00 to be paid for out of the Assessor's Tech Fund:* Mrs. Childs stated that she will be meeting with Ms. Basso-Cerini tomorrow regarding the Tech Fund. No purchases can be made until after July 1<sup>st</sup>.

Mr. Rackley made a motion to approve the purchase of computer equipment and Windows licenses to upgrade the Assessor's office computers in the amount of \$3,079.00 to be paid for with Assessor's Tech Funds after July 1<sup>st</sup>. Motion seconded by Mr. McDougal and passed.

The meeting recessed at 9:57 a.m. and reconvened at 10:00 a.m.

**PLANNING & BUILDING DEPARTMENT / IMLAY WATER:** James Evans was present.

Mr. Evans reported that he received a thank you letter from the Imlay Alliance for the donation of the connex. Mrs. Shank asked if both he and Ms. Garretson can issue permits. Mr. Evans stated that unless someone has a question specifically for him, they both can issue permits.

Mr. McDougal stated that he has asked Mr. Evans to provide him with information on the Imlay Water System, i.e. total number of hook-ups, potential for growth, etc, so that PCEDA can have the information in preparation for future development.

**REQUEST FOR REVIEW AND APPROVAL OF A PARCEL MAP APPLICATION ON APN: 009-100-30 FOR LINDA WORKMAN. THE APPLICANT IS PROPOSING TO DIVIDE THE CURRENT PARCEL INTO (1) 10.11 ± ACRE PARCEL SO A FAMILY MEMBER CAN BUILD A SINGLE FAMILY RESIDENCE, LEAVING THE REMAINING 30.31 ± ACRE PARCEL VACANT LAND. WATER WILL BE SUPPLIED VIA DOMESTIC WELL IF APPROVED BY THE STATE OF NEVADA DIVISION OF WATER RESOURCES. THE PARCEL IS ZONED MEDIUM DENSITY RURAL (MDR) WHICH ALLOWS FOR A MINIMUM PARCEL SIZE OF 10 ACRES AND LOCATED ON LOGAN ROAD ABOUT 3 MILES WEST OF VAN DIEST ROAD IN GRASS VALLEY, PERSHING COUNTY, NV –** It was noted that the Planning Commission recommended approval at their June 3<sup>rd</sup> meeting.

Mr. McDougal made a motion to approve the Parcel Map Application on APN 009-100-30 for Linda Workman based on the recommendation of the Planning Commission and noting findings A – O in Section 17.404.35 of the Development Code. Motion seconded by Mr. Rackley and passed.

REQUEST FOR REVIEW AND APPROVAL OF A PARCEL MAP APPLICATION ON APN: 007-041-07 FOR MEGAN MCCLELLAN. THE APPLICANT IS PROPOSING TO DIVIDE THE CURRENT PARCEL INTO (1) 2.51 ± ACRE PARCEL, AND (1) 6.88 ± ACRE PARCEL SO THE APPLICANT CAN SELL OR DEED THE 2.51 ACRE PARCEL TO A FAMILY MEMBER TO BUILD A NEW RESIDENCE. THE PARCEL IS ZONED LOW DENSITY SUBURBAN (LDS) WHICH ALLOWS FOR A MINIMUM PARCEL SIZE OF 2.5 ACRES AND IS LOCATED AT 380 HOBO LANE IN LOVELOCK, PERSHING COUNTY, NV– It was noted that the Planning Commission recommended approval at their June 3<sup>rd</sup> meeting. Mr. Evans stated that Ms. McClellan’s intent is to split the parcel into two equal parcels for her sons.

Mr. Rackley made a motion to approve the Parcel Map Application on APN 007-041-07 for Megan McClellan based on the recommendation of the Planning Commission and noting findings A – O in Section 17.404.35. Motion seconded by Mr. McDougal and passed.

REQUEST FOR REVIEW AND APPROVAL OF A MASTER PLAN AMENDMENT (ZONING CHANGE) FOR APN’S: 003-071-34 & 003-431-04 FOR ARA, LLC. THE APPLICANT IS PROPOSING TO CHANGE THE CURRENT LAND USE DESIGNATION FROM AMR TO INDUSTRIAL TO ALLOW FOR THE DEVELOPMENT OF INDIVIDUAL DATA CENTER CAMPUSES. THE CENTERS WILL UTILIZE ON AND OFF SITE RENEWABLE ENERGY AND PROVIDE AN ECONOMIC BENEFIT TO PERSHING COUNTY WHILE HAVING A RELATIVELY LOW ENVIRONMENTAL IMPACT ON SURROUNDING NEIGHBORS AND THE COMMUNITY. THE DEVELOPMENT WOULD OCCUR IN MULTIPLE PHASES BEGINNING WITH PRELIMINARY SITE PREPARATION IN THE 3<sup>RD</sup> AND 4<sup>TH</sup> QUARTERS OF 2020 WITH FULL DEVELOPMENT OF APN: 003-431-04 TARGETED FOR 2021 AND APN: 003-071-34 IN 2022. THE OBJECTIVE OF THE PHASE SEQUENCE IS TO REDUCE IMPACT TO SURROUNDING NEIGHBORS WHILE PROVIDING THE MAXIMUM ECONOMIC BENEFIT FOR OUR COMMUNITY. THE SURROUNDING PROPERTIES ARE PRIMARILY UNDEVELOPED BLM LAND, OPEN RANGE, RANCHING AND RURAL RESIDENTIAL. EACH PARCEL HAS 2,560 ACRE FEET OF WATER RIGHTS AND DURING CONSTRUCTION, PORTABLE SANI-HUTS WILL BE PROVIDED AND ON-SITE SEPTIC SYSTEMS WILL BE INSTALLED FOR LONG-TERM FACILITIES. DURING CONSTRUCTION POWER WILL BE PROVIDED BY GENERATOR THEN EVENTUALLY BY NV ENERGY AND SOLAR POWER. THE PRIMARY ROUTE TO THE SITE WOULD BE THE COAL CANYON EXIT TO UPPER VALLEY ROAD THEN ONTO POKER BROWN ROAD WHICH WOULD BE ABOUT 6.5 MILES FROM EXIT TO SITE. THE PRIMARY ROUTE AND OTHER ROUTES TO THE SITE WILL REQUIRE IMPROVEMENT TO SUPPORT THE DATA CENTER AND ALL UPGRADES WILL UNDERGO APPLICABLE ENVIRONMENTAL, COUNTY AND STATE PERMITTING PRIOR TO ANY MAJOR ACTIVITY. THE PARCELS ARE LOCATED ON OR NEAR POKER BROWN ROAD AND OLD EMIGRANT ROAD IN TOWNSHIPS 28 & 29 NORTH, RANGE 32 EAST IN SECTIONS 9 & 33. – Barret Franklin, President of ARA, LLC and Linda Bullen, Legal Counsel for ARA, LLC, were present.

Mr. Evans informed the Board that the Planning Commission did recommend approval at their May 28, 2020 special meeting. It was noted that the vote was 5 ayes and 1 nay.

Mr. Franklin gave a brief overview of their project, which included a slide show. Ms. Bullen added that the County’s Master Plan is essentially trying to preserve the nature of the community while providing economic development and they believe their proposal does just that. The Data Center will not put a strain on existing resources, but will provide an ongoing revenue source.

Mr. McDougal asked if it was approved today, how soon would improvements to the site begin. Mr. Franklin stated that things have pretty much been delayed till next year. Mr. Franklin also stated that typically, a data center is constructed within 4-6 months.

Scott Antus, a property owner near the proposed project, stated that he was given a tour and most of his concerns were addressed. He is still concerned about the lighting. He also asked about the zoning change and how it would affect taxes on surrounding property. Mr. McDougal stated that, unfortunately, that is a question for the Assessor, and she isn't present. Mr. McDougal also stated that the zoning isn't changing for the surrounding properties, so that shouldn't impact the taxes.

Tony Baring, another property owner, was also concerned about taxes going up.

Mr. Franklin also spoke about water rights. They met with the Pershing County Water Conservation District last week. Both sections have water rights that are being transferred with the land.

It was noted that a letter was received from Dan and Joan Duncan in support of the project. A letter was also received from Kathryn Lanni and Jon-Richard Little stating their concerns.

Mr. Shields stated that the zoning change will allow the construction and operation of the facility, however the ability to regulate the impact to the roads, light pollution, etc. will then be limited. He would suggest addressing those issue with an Ordinance. Mr. Baring agreed, but would caution about weight restrictions on roadways, as that will limit economic development. Mr. Shields stated that would be addressed with road agreements.

Mr. McDougal made a motion to affirm the recommendation of the Planning Commission by approving the Master Plan Amendment (zoning change) for APN's #003-071-34 and 003-431-04 for ARA, LLC. Motion seconded by Mr. Rackley and passed.

**JILL PLIMPTON AND ANDY RUTHERFORD, REQUEST FOR AMENDMENT TO LEASE AGREEMENT WITH NILE VALLEY RACING CLUB TO ADD HAYBALE DRIVE-IN THEATER TO LEASE AGREEMENT:**

Mr. Rutherford stated that they have received a donation of hay bales to hang the screen on. They will be broadcasting the sound over FM radio. There will be 45 parking spots available per show. Mr. Rutherford stated that they will have minimal, pre-packaged treats available from the concession stand. Mr. Shields stated that Nile Valley has signed an addendum allowing the additional use. Mr. Rackley asked about start date. Mr. Rutherford stated that they are hoping to have their first showing before the 4<sup>th</sup> of July. The hay bales are tentatively being delivered this Saturday. Mr. McDougal informed the Board that they did come before the Rec Board for some initial funding to get started.

Carolyn Hultgren asked what kind of movies will be shown. Mr. Rutherford stated that on Thursday nights they will show family movies and Friday nights will be for more mature audiences. They are considering having a senior night on Wednesdays as well.

Mr. Rackley made a motion to approve the amendment to the Lease Agreement with Nile Valley Racing Club to add Haybale Drive-In Theater to the Lease Agreement. Motion seconded by Mr. McDougal and passed.

**IT DEPARTMENT, CONT.D:** PRESENTATION OF PRELIMINARY PARTS AND EQUIPMENT LIST FOR A LIVE BROADCAST AND RECORDING SYSTEM, CURRENTLY ESTIMATED AT A COST OF \$5,705.04, FOR THE PURPOSE OF BROADCASTING PUBLIC MEETINGS TO THE PERSHING COUNTY WEBSITE AND RETAIN RECORDINGS VIA YOUTUBE – Mr. Abbott was asked where the funding for this project would come from. Mr. Abbott stated that he doesn't know as this is just in the planning phase. Mrs. Shank stated that she is in discussion with Burning Man to maybe provide some funding.

Mr. Abbott will work on getting formal quotes to move forward and will work with Mrs. Childs regarding the budget as well.

PROPOSAL FROM J4 SYSTEMS FOR NETWORK UPGRADES FOR COURTHOUSE, ADMINISTRATION BUILDING, ANNEX BUILDING AND SHERIFF'S OFFICE IN ACCORDANCE WITH PCIT TECHNOLOGY DEVELOPMENT ROADMAP TO OCCUR IN FY20-21 AND PROJECT NOT TO BEGIN BEFORE JULY 1, 2020 – Mr. Abbott did discuss this with Mrs.

Childs and the cost is included in Capital Outlay at a higher amount than presented today. The quote the Board was given is for \$31,473.92.

Mr. McDougal made a motion to approve the proposal from J4 Systems for Network upgrades for the Courthouse, Administration Building, Annex Building and the Sheriff's Office in the amount of \$31,473.92, with the project not to begin before July 1, 2020. Motion seconded by Mr. Rackley and passed.

**PROCLAMATIONS AND AWARDS:** A Five Year pin and certificate was presented to Todd Banks.

**ELECTED DEPARTMENTS:**

LACEY DONALDSON, CLERK-TREASURER – *Canvass of June 9, 2020 Primary Election results as required by NRS 293.387:* Mr. Rackley made a motion to accept the Canvass of the June 9, 2020 Primary Election as required by NRS 293.387 as presented. Motion seconded by Mr. McDougal and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that there are a lot of vouchers for approval, which include the end of year run. She is working on budget augmentations to present to the Board, but thinks are looking pretty good. Mrs. Childs stated that she is concerned about the FEMA reimbursement. It doesn't look like the Administrative Leave that was provided to employees will be covered. It doesn't appear the CARES ACT covers it either.

ASSESSOR'S OFFICE – A written update was provided by Ms. Basso-Cerini. DMV re-opened on June 15<sup>th</sup>. The local business hours will be from 9am – 12pm, and then 1pm to 3pm. It was noted that DMV processed approximately \$1,200 in transactions on Monday. Mrs. Shank asked if an employee had submitted their resignation. Mrs. Wesner stated that she was not aware of a resignation.

*Professional GIS Services for Fiscal Year 2021 and Scope of Work, Farr West Engineering in the amount of \$42,000.00:* Mr. McDougal made a motion to approve the Professional GIS Services for Fiscal Year 2021 and the Scope of Work with Farr West Engineering in the amount of \$42,000.00. Motion seconded by Mr. Rackley and passed.

JERRY ALLEN, SHERIFF – Sheriff Allen stated that the Jail is currently at 46% capacity. The department will have three employees retiring by the end of the calendar year and Sheriff Allen would like to discuss the hiring freeze. An item will be put on the next agenda. A meeting was held with the City regarding animal control. Starting July 1<sup>st</sup>, the City Animal Control officer will be able to assist outside the city limits.

*Delivery and acceptance of MRAP from Military Surplus with cost of \$6,800.00 for transportation to be paid from Vehicle maintenance budget line item:* Mrs. Shank asked why it is needed. Sheriff Allen stated that the Board approved this a couple years ago to replace the armored car. Sheriff Allen also stated that it is needed for SWAT high risk missions. Mrs. Shank also asked about maintenance. Sheriff Allen stated that the Road Department can do any necessary maintenance. He also stated that other entities have worked out agreements with the National Guard for surplus equipment, like tires, etc. Mr. Rackley stated that with the current atmosphere, he feels this is needed. Mrs. Childs stated that the cost will have to come out of Capital Outlay in the Sheriff's budget, as it is over \$3,000.

Mr. Rackley made a motion to approve the acceptance of an MRAP from Military Surplus with a cost of \$6,800.00 for transportation to be paid from the Sheriff's Office Capital Outlay line item. Motion seconded by Mr. McDougal and passed.

*Approval of ordering of vehicles budgeted for through the Option Tax in the amount of \$150,000.00:* It was noted that the Option Tax allows for the purchase of a transport van and a patrol vehicle for the Sheriff's Office.



Mrs. Childs stated that the Option Tax's ending fund balance is healthy, and the two vehicles are budgeted, but she is concerned about the health of the ending fund balance moving forward. We also have continuing payments that come out of there.

Mrs. Shank asked which vehicle is needed more. Sheriff Allen stated that passenger van would probably take preference. Mrs. Shank thought the Board could approve one vehicle now and look at the other one later in the year when we have more information about revenue.

Mr. McDougal made a motion to approve the purchase of the transport van not to exceed \$85,000.00 from the Option Tax Fund. Motion seconded by Mr. Rackley and passed.

**DERBY FIELD AIRPORT:** Mr. Rackley stated that the sign for the gate has been ordered. The Nevada Airport's Association Conference in May was cancelled, and they are looking at rescheduling it for September.

**BOARD APPOINTMENTS / RESIGNATIONS:** RECREATION BOARD – Mr. McDougal made a motion to accept the letter of resignation from Maury Nelson from the Recreation Board. Motion seconded by Mr. Rackley and passed.

A letter of interest was also received from Hillary Stokes, owner of Cadillac Inn.

Mr. McDougal made a motion to appoint Hillary Stokes to the Recreation Board, Business seat. Motion seconded by Mr. Rackley and passed.

LIBRARY BOARD – Mr. Rackley made a motion to reappoint Sheila Schein, Barbara Tobin and Janice Rutherford to the Library Board. Motion seconded by Mr. McDougal and passed.

REGIONAL PLANNING COMMISSION – Mr. Rackley made a motion to reappoint Andy Benolkin to the Regional Planning Commission. Motion seconded by Mr. McDougal and passed.

**UPDATE FROM EMERGENCY OPERATIONS AND RE-EVALUATION OF RESOLUTION 20-0302, DECLARATION OF EMERGENCY RELATING TO THE COVID-19 (CORONAVIRUS); POSSIBLE CHANGES TO COUNTY COMMISSION MEETING DATES; DISCUSSION REGARDING ECONOMIC RECOVERY FOR PERSHING COUNTY; DISCUSSION REGARDING IMPACT TO THE PERSHING COUNTY BUDGET FOR FY2020-2021; DISCUSSION REGARDING OPENING OF THE MARZEN HOUSE MUSEUM AND OTHER COUNTY FACILITIES TO THE PUBLIC:** In regards to opening the Museum, the Board didn't see problem as long as groups are kept under 50 people.

Mr. Rackley made a motion to approve opening the Marzen House Museum to groups of 50 people or less. Motion seconded by Mr. McDougal and passed.

Mrs. Shank stated that the Library Board met, and they are currently still allowing patrons in by appointment only.

**UNIONVILLE CEMETERY: ACCEPTANCE OF PATENT #27-2020-0026 FROM THE BUREAU OF LAND MANAGEMENT FOR OWNERSHIP OF THE PROPERTY FOR THE UNIONVILLE CEMETERY AND RECORDING OF DOCUMENT –** Mr. Rackley made a motion to accept Patent #27-2020-0026 from the Bureau of Land Management for ownership of the property for the Unionville Cemetery and the recording of such document. Motion seconded by Mr. McDougal and passed.

Mrs. Shank suggested having a Town Hall meeting in Unionville when allowable, to announce the acquisition of the cemetery.

The meeting recessed at 11:57 a.m. for a Litigation meeting and reconvened at 12:00 p.m.

**REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP:** Mrs. Wesner has been working with John Bates on the service plan for training. She received two letters from the Division of Water Resources regarding water applications. She has prepared the public notices and a public hearing is scheduled for July 15<sup>th</sup>.

**ITEMS FOR FUTURE AGENDAS:** No additional agenda items were discussed.

**CORRESPONDENCE:** There was no additional correspondence discussed.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS;  
BOARD LIAISON REPORTS:** Mr. Rackley reported that the TV Board will be meeting on June 23<sup>rd</sup>. The Recycle Board met last week, and we should be receiving a check for two shipments.

Mr. McDougal reported that Mrs. Lusby-Angvick attended the Nevada Works meeting last Friday, while he attended the Central Nevada Regional Water Authority meeting. WNDD (Western Nevada Development District) will be having a Zoom meeting on June 22<sup>nd</sup> to consider revisions to their budget. Mr. McDougal also stated that PCEDA (Pershing County Economic Development Authority) has been discussing separating the Community Center out of the Board structure.

Mrs. Shank stated that the Hospital Scholarship Board met. The annual fundraising dinner is tentatively scheduled for August 8<sup>th</sup>. She also met with Garret Kalt regarding the Census. Pershing County is at 42.3% submittal. Mrs. Shank attended the meeting with the City regarding animal control. They also had a brief discussion about combining law enforcement. Mr. McDougal stated that Joe Crim is also retiring, so it may be time to have further discussion regarding building inspections and planning issues. The Commission pondered having a joint meeting in July.

Mr. Rackley asked Mr. Shields about holding a steak dinner at the Lion's Club park or at the Firehouse. Mr. Shields stated that it would be permissible at either location as long as it is limited to 50 people.

**PUBLIC COMMENT:** Marnie Benson, Burning Man, stated that she will respond to Mrs. Shank's email. Kathie Brinkerhoff asked that the Board please refer people who have concerns about the Library to her. She also stated that people can call and request items for curbside pickup and the computers are available by appointment.

**APPROVAL OF VOUCHERS:** Mr. McDougal made a motion to approve the vouchers as submitted. Motion seconded by Mr. Rackley and passed.

As there was nothing further to come before the Board, the meeting adjourned at 12:21 p.m.

Approved 8/05/20: \_\_\_\_\_ /s/  
Carol Shank, Chairwoman

Attest: \_\_\_\_\_ /s/  
Lacey Donaldson, Clerk