

## OCTOBER 21, 2020

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

**APPROVAL OF MINUTES:** There were no minutes submitted for approval.

**PUBLIC INPUT:** There was no public input at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS:** Mr. McDougal made a motion that no agenda items impose a burden on a business. Motion seconded by Mr. Rackley and passed.

### UNCLASSIFIED DEPARTMENTS:

**ROAD DEPARTMENT** – Dan Hill was present.

Mr. Hill reported that he is back to full staff. The two new hires both had to do some MSHA training. Guy Belanger should be working in a blade today, training with Gerry Monroe. The crew is working in Grass Valley on Herschell Road. They ran out of water, but Loren Hunewill supplied some at no cost. Mr. Hill also stated that they are still making gravel. The crew also did some clean-up work at the Lovelock Community Center. They are getting ready for winter and have hauled sand to the yard and up to Coeur.

Mrs. Shank asked Mr. Hill if he had gotten any gravel for Good Choice Road. Mr. Hill thanked Mrs. Shank for the reminder and will do it tomorrow.

*NDOT (Nevada Department of Transportation) Interlocal Agreement for Striping:* Mr. Shields did not see any issues with the agreement.

Mr. McDougal made a motion to approve the NDOT Interlocal Agreement for striping as presented. Motion seconded by Mr. Rackley and passed.

*Update County Vehicle Policy to allow Grass Valley Road Department employee to take county vehicle home:* Mr. Hill stated that in the past, the employee that serviced Grass Valley had a blade and a county vehicle that he kept at his house.

Mr. Shields stated that if this is approved, he will work with Mrs. Wesner to amend the Vehicle Policy, but it could take effect today. Mr. Rackley asked if he had room for the blade as well. Mr. Hill stated that he is going to speak to Sean Burke, as he would rather park it at the Firehouse.

Mr. Rackley made a motion to approve amending the Vehicle Policy to allow the Grass Valley Road Department employee to take a County vehicle home. Motion seconded by Mr. McDougal and passed.

**LANDFILL & RECYCLING** – Dan Hill was present.

Mr. Hill reported that they are putting the commercial garbage down in the pit, which is helping with wind-blown garbage. The Nevada Division of Forestry prison crews are back out working, so Mr. Nielsen is working to put us on their schedule. The Bi-annual report has been completed.

Mr. Rackley stated that last Friday, four City employees came to the Recycling Center and learned how to run the bailer. He is still working on a plan to re-open.

**BUILDINGS AND GROUNDS** – John Handka was present.

Mr. Handka reported that they are busy preparing for winter by shutting down all the water systems. The crew has also been working at the cemeteries. They are also working on replacing the door on the squad room at the Sheriff's office. Mr. Handka has been working with Mr. Rackley on a

plan to re-open the Senior Center. He will be ordering cubicles to allow for six people to eat at one table, but be partitioned off from each other. Mr. Rackley stated that he has spoken to two individuals at the State Health Department. They are ok with our plan and have referred Mr. Rackley to speak with the County's Health Officer. The re-opening plan will be put on the next agenda for Commission approval.

*Automatic doors for lower level entry door at the Courthouse in the amount of \$3,900.00:* Mr. Rackley asked about the funding. Mr. Handka stated that he has been working with Mrs. Childs. Mrs. Childs suggested that it come out of the Building Fund, Emergency Commission Approval line item.

Mr. McDougal made a motion to approve the purchase of automatic doors for the lower level entry at the Courthouse in the amount of \$3,900.00. Motion seconded by Mr. Rackley and passed.

*Review of proposals for roofing, siding/stucco, and windows for Imlay House; Award contract and approval to proceed:* Quotes were received from DeBell Home Improvement Center and Reno Vation. It was noted that there is \$50,000 budgeted in Capital Improvements for this project.

Mr. McDougal made a motion to accept the bid from Reno Vation in the amount of \$42,712.00, which includes replacing the windows, stuccoing the house, and installing a new roof. Motion seconded by Mr. Rackley and passed.

SAFETY/CHN/CEMETERY – Cheryl Haas was present.

Ms. Haas reported that they will be giving flu vaccines to Homebound clients today. She has been talking with the Senior Center, as UNR will be putting on another free clinic and there are numerous seniors needing the second pneumonia vaccine. Ms. Haas is also working with the School District on any vaccines needed for students.

Ms. Haas is working with Spatial Generations on the GIS for the cemeteries. She has been closing out quite a few outstanding accounts. She is also working on re-writing the curbing policies. The Unionville Cemetery has been surveyed. Ms. Haas has been out there and walked the area. Dan Hill has offered to look at it as well and give Ms. Haas a recommendation on where to start the new plots.

Ms. Haas spoke about the Safety Department. She is working with POOL/PACT to schedule the CPR and AED classes. POOL/PACT is only allowing 12 people per class. Currently, there are classes scheduled for November 23<sup>rd</sup>, 24<sup>th</sup>, and 25<sup>th</sup>, but another may need to be added.

Mr. McDougal asked about current COVID #s. Ms. Haas stated that they haven't been receiving updates from Dr. VanGuilder. The last she heard Pershing County was at 21. Mr. Rackley stated that we are at 24.

Mr. Rackley asked about a wall for cremations. Ms. Haas stated that they have been looking into different ideas for cremations and to beautify the cemetery. Mr. Rackley thought another wall near the plaques would be a good spot.

LEPC – Mr. Rackley stated that they have a meeting today and a live drill this Saturday.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott has returned from his vacation and will be catching up on help tickets.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick was also on vacation last week, but did do some work from home. She will be participating in the National Association of Development Organizations (NADO) annual conference, which is being held virtually. Because of our Brownfield program, Mrs. Lusby-Angvick and Dawn Vetter were asked to speak. Their topic will be Innovative Approaches to Public Engagement and will focus on the success of the virtual walking tour of downtown Lovelock.

*Brownfield grant project update:* Mrs. Lusby-Angvick stated that they will be holding the next session of public engagement workshops. These workshops will focus on the major stakeholders of Main Street and the downtown corridor. They will be taking the results of the virtual tour and creating an initiative and action plan.

Mrs. Lusby-Angvick also reported that she, Mrs. Shank and Mayor Giles will be traveling to Winnemucca next Tuesday to meet with the project manager for West Coast Salmon. Representatives from Humboldt County and the City of Winnemucca will also be present.

*Approval to proceed with a proposal to participate in and join with the City of Lovelock, Humboldt County and the City of Winnemucca to form a new regional development authority:* Mrs. Lusby-Angvick explained that PCEDA would like to move on from Northeastern Nevada Regional Development Authority, which we joined when Highway 95 dissolved. Mrs. Lusby-Angvick has already been working closely with Humboldt County and the City of Winnemucca on various projects. We would not be able to end our relationship with NNRDA until the end of the Fiscal Year. Mrs. Lusby-Angvick stated that they are looking at \$50,000 from each County to start the new development authority and would be keeping things lean. I-80 Nevada Economic Development Authority is the name they are looking at. They would need to have most of the groundwork done by March, so they can hit the ground running in July. We also need to provide notice as soon as possible to NNRDA.

Mr. McDougal added that he was on the last call where this was discussed. GOED (Governor's Office of Economic Development) is supportive. Mr. McDougal wanted it to be clear that there are no hard feelings with NNRDA, and they have been very helpful.

Mr. McDougal made a motion to proceed with the proposal to participate in a new regional development authority with the City of Lovelock, Humboldt County and the City of Winnemucca. Motion seconded Mr. Rackley and passed.

Mrs. Lusby-Angvick stated that PCEDA did recommend moving forward and the City made a motion to proceed at their meeting last night.

Mrs. Lusby-Angvick also spoke about the COVID Relief PETS Grant for Small Businesses. \$20 million dollars was made available and they received requests for \$59 million within the first ½ hour.

#### **ELECTED DEPARTMENTS:**

**LACEY DONALDSON, CLERK-TREASURER** – Mrs. Donaldson reported that with mail ballots going out September 30<sup>th</sup>, the office has been primarily focused on the Election all month. As of this morning, turnout is at just over 25% with 277 voting early and 527 mail-in ballots returned. Early Voting will continue throughout the week, this Saturday and end on October 30<sup>th</sup>.

*Approval of corrections/changes to the tax Roll:* Mrs. Donaldson stated that Devnet still hasn't completed the Corrections Module. With the Election, she hasn't been pushing them, but will make it a priority once the election is finalized.

**COEUR ROCHESTER MINE: GREG ROBINSON, UPDATE ON THE COEUR ROCHESTER MINE AND CONSTRUCTION PROGRESS** – Mr. Robinson gave a presentation about Coeur's expansion plans. This project expands the mine life approximately 15 years and sets it up for future development after that. He also spoke about their COVID response. During construction, the number of employees will double. They have banned car-pooling and are monitoring symptoms. Construction started in August and they are projected to spend \$35 million this year. A lot of that expense is engineering costs. They are building a road between Rochester and Limerick Canyon. Next year they are projected to spend \$200 million. It was noted that all contract employees are currently being bused to the mine. Coeur is constructing a parking lot at the southside of Lovelock and will also have a parking lot in Winnemucca. The goal is to start bussing all employees the first quarter of next year and continue at least through construction.

Mr. Robinson also spoke about the site access from the Unionville turnoff area. There is currently a security trailer stationed there, which is manned during the weekday. It will eventually be a 24/7 manned security gate. Everyone that comes in will be temperature screened and go through the site hazard training. It was noted that hunters/locals will still be allowed through. Mr. Robinson stated that

construction will peak in 2021, with operations up and running by 2022. Mr. Shields stated that he heard there would be a man-camp. Mr. Robinson stated that is not true.

Terri West, Coeur's Nevada Permitting Manager, also spoke. Ms. West thanked the Board for their support and the BLM for approving the permits. Ms. West stated that Coeur is the largest Silver Mine in Nevada. She spoke about the various uses for silver and how it fits into the supply chain. Since 1991, Coeur has received approximately 15 awards, recognitions, and proclamations in areas of reclamation, wildlife habitat enhancement, conservation measures, cultural resource protections and operational efficiencies. Ms. West also spoke about their community partnerships and outreach. They provide jobs and tax revenue, and their employees volunteer in their communities. In 2020, Coeur gave out 11 scholarships to High School seniors in Pershing County, 1 in Churchill County and 9 in Humboldt County. Coeur has also purchased animals at the local 4-H livestock shows and provided donations for various events. They recently partnered with Great Basin College for a workforce training program. Ms. West stated that Coeur was also able to obtain supplies of PPE (Personal Protective Equipment) and get them into the community when they were at such short supply and they also made a donation to the Northern Nevada Food Bank.

Mr. McDougal stated that he is also on the Recreation Board. The community swimming pool had several issues this last season and was unable to stay open. We will be looking at options to replace the pool and will need help from the community.

#### **ELECTED DEPARTMENTS, CONT.D:**

**RENE CHILDS, RECORDER-AUDITOR** – Mrs. Childs stated that the Recording side has been extremely busy with annual mining claims and certifications. Yesterday they received the second hard drive from US Imaging, Stage II, to review. Once completed they will have everything imaged from 1919 forward. It was noted that timecards need to be turned in this Friday due to the Nevada Day Holiday next Friday. Pay day will be Thursday, November 29<sup>th</sup>. Mrs. Hemp and Mrs. Snodgrass have both been working over-time. Mrs. Childs stated that today's Accounts Payable will be over \$1 million. They have also been working on the conversion of Fixed Assets.

*Review of Accounting Rules for purchasing and use of County Credit Cards:* Mrs. Childs stated that the receipts being turned in has gotten better, but they have seen an increase in expenditures with sales tax. The County does not pay sales tax, so Department Heads are being asked for personal checks. Mrs. Childs stated that Department Heads need to use our Tax Exempt letter and set payments up correctly instead of making up the difference personally.

Mrs. Childs also reported that they have been sending Eide Bailly a lot of scanned information they have requested for the audit. They should be back within the next few months to finish up.

**LAUREEN BASSO-CERINI, ASSESSOR** – *DMV Performance Review:* Ms. Basso-Cerini gave the Board a copy of the Review, which was favorable.

*Approval of Log Changes to the Secured Tax Roll pursuant to NRS 361.310:* The Board acknowledged the changes to the Secured Tax Roll.

*Request input from the Commission on Workshop held on 10/7/20 on funding of GIS/Pictometry if funding is not available in the Assessor's Tech Fee Fund:* Ms. Basso-Cerini stated that she wasn't given any feedback from the workshop that was held and was wondering where things stand. Ms. Basso-Cerini explained what direction she will be going without funding help. Pictometry is her priority.

The Board agreed to assist with funding, but needs to know a dollar amount and where it can be taken from.

Ms. Basso-Cerini stated that Pershing County has a more robust GIS system than most rural counties, which she does not need to complete the requirements of the Assessor's office. Mr. Shields stated that his office does rely on the GIS system quite heavily and retracted some of his comments regarding his office helping with funding.

Ms. Basso-Cerini also gave the Board a letter, which informed them that the current Appraiser has given notice that she will be leaving October 30<sup>th</sup>. The 5-year appraisal cycle has not been completed. Storey County has offered to help on a contract basis to complete Personal Property, Real Roll, Ag Liens and an abatement issue.

Mr. Rackley made a motion to approve obtaining assistance from Storey County. Motion seconded by Mr. McDougal and passed. Mr. Shields explained that action was allowed due to emergency circumstances.

The meeting recessed at 10:41 a.m. for a Litigation meeting and reconvened at 11:12 a.m.

Mr. Rackley gave an update from Sean Burke. The Grass Valley Fire Department is still waiting for the repairs to be completed on their water tender. The Burn Ban is still in effect. The Advisory Board's next meeting is Monday, October 26<sup>th</sup> and someone from Domestic Violence Intervention will be speaking.

**BRYCE SHEILDS, DISTRICT ATTORNEY** – Mr. Shields reported that they are doing training with the new Carpel software. They will also have an element in the new software that integrates with the Sheriff's office. The Sheriff's office has begun downloading reports and other information into the new system.

*Approval of Attorney Fee Agreement with Marquis Aurbach Coffing regarding the Rural Counties' lawsuit on Mineral Rights Litigation:* Mr. McDougal made a motion to approve the Attorney Fee Agreement with Marquis Aurbach Coffing regarding the Rural Counties' lawsuit on Mineral Rights Litigation as presented. Motion seconded by Mr. Rackley and passed.

It was noted that this lawsuit will include Pershing, Lander, White Pine, and Elko counties.

**JERRY ALLEN, SHERIFF** – Sheriff Allen also spoke about the integration with Carpel. Things seem to be going well. He contacted the body camera vendor yesterday to see if they can push those videos electronically. The 911 system is now fully functional. They took it to two different off-site locations, and it worked great. The new dispatcher is in her fourth week of training. There is one new deputy working in the jail and another starting November 16<sup>th</sup>. They are doing some background checks on a few other candidates. Sheriff Allen also reported that they are finally starting to get notifications from NDOT (Nevada Department of Transportation) when wide-loads, etc. are coming through the county.

*Approval to advertise/hire Administrative Clerk I/II position:* Sheriff Allen stated that Sherry Woodard will be leaving the beginning of December.

Mr. McDougal made a motion to approve the advertising and hiring to fill the soon to be vacant Administrative Clerk I/II position. Motion seconded by Mr. Rackley and passed.

*Approval of Interlocal Agreement for Forensic Pathology Services with the Washoe County Medical Examiner's Office:* Mr. Rackley made a motion to approve the Interlocal Agreement for Forensic Pathology Services with the Washoe County Medical Examiner's office. Motion seconded by Mr. McDougal and passed.

**UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES, AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER:** Mr. Shields stated that the last he had heard was that the property owner was putting money in escrow. He will follow up.

Sheriff Allen also spoke about a piece of property by the Lovelock Meadows Water District shop that someone may be willing to donate.

**PROCLAMATIONS AND AWARDS:** There were no Proclamation or Awards.

**FIRST READING OF PROPOSED ORDINANCE REVISING THE REQUIREMENTS AND AGE LIMIT OF MANUFACTURED HOMES BEING PLACED IN PERSHING COUNTY, CHAPTER 308, SECTION 17.308.05, IN THE PERSHING COUNTY DEVELOPMENT CODE:**

Bill #344 was introduced by Mr. McDougal and read by title as follows:

AN ORDINANCE AMENDING CHAPTER 17.308.05 OF TITLE 17 OF THE PERSHING COUNTY DEVELOPMENT CODE BY CHANGING PROVISIONS RELATING TO THE PERMITTED AGES OF MANUFACTURED HOMES; AND OTHER MATTERS PROPERLY RELATING THERETO.

Mr. Evans had some concerns regarding determining whether the manufactured home is structurally sound. It was noted that the criteria have to be met prior to it being moved.

**FIRST READING ON A PROPOSED ORDINANCE PLACING RESTRICTIONS ON BILLBOARDS AND OTHER OUTDOOR ADVERTISING IN PERSHING COUNTY:** Mr.

Shields explained that you can't just regulate billboards, you have to regulate all signs. He suggested a workshop to discuss more in depth prior to passage. Bill #345 introduced by Mr. McDougal and read by title as follows:

AN ORDINANCE ADDING CHAPTER 17.800 OF TITLE 1 OF THE PERSHING COUNTY DEVELOPMENT CODE REGULATING THE TIME, PLACE AND MANNER OF SIGNAGE AND PROHIBITING THE ADDITIONAL CONSTRUCTION OF BILLBOARDS WITHIN PERSHING COUNTY; AND OTHER MATTERS PROPERLY RELATING THERETO.

**DERBY FIELD:** Mr. Rackley spoke about the helicopter fuel. The current vendor is being bought out by another vendor, but we haven't seen anything in writing. The fence project hasn't started yet. The contractor is still finishing up another project. Mr. Rackley spoke with Armstrong and the FAA (Federal Aviation Administration) regarding the next grant cycle. The FAA is giving some push back on part of that project, so we haven't even started planning for it yet.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields did not have anything to report.

**REPORT FROM ADMINISTRATIVE ASSISTANT/HR REP:** Mrs. Wesner did not have anything to report.

**ITEMS FOR FUTURE AGENDAS:** Mrs. Donaldson stated that a Special Meeting is needed for November 16<sup>th</sup>, 2020 to Canvass the Election results. The meeting will be set for 9:00 a.m.

Mr. Rackley would also like the Senior Center Director position to be on the next agenda.

**CORRESPONDENCE:** A letter was received from the BLM (Bureau of Land Management) regarding next year's Burning Man event.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** It was noted that Mr. McDougal will be out of town the next couple weeks, but will participate in the next meeting by Zoom. Water meeting in person...

Mr. Rackley reported that the TV Board hasn't had meeting, but maintenance has been done. Regarding the Senior Center, Mr. Rackley has been spending a lot of time there and is caught up on the reporting. He will have more information on re-opening for the next meeting. The job posting closes next Monday for the Director position, but they haven't received any applications.

Mrs. Shank did not have anything to report.

**PUBLIC INPUT:** There was no public input at this time.

**APPROVAL OF VOUCHERS:** Mr. Rackley made a motion to approve the vouchers as submitted. Motion seconded by Mr. McDougal and passed.

As there was nothing further to come before the Board, the meeting was adjourned at 11:55 a.m.

Approved 12/16/20: \_\_\_\_\_ /s/  
Carol Shank, Chairwoman

Attest: \_\_\_\_\_ /s/  
Lacey Donaldson, Clerk