

JUNE 3, 2020

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Robert McDougal and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

Mrs. Shank announced that the meeting is being broadcast through Zoom.

APPROVAL OF MINUTES: Mr. McDougal made a motion to approve the minutes from the special meeting of April 27, 2020. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: There was no public comment at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. McDougal made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Mr. Hill submitted a written report. They received cold mix from the local NDOT (Nevada Department of Transportation) crew and extended the approach at the Landfill. Several roads were bladed in the valley and soybean oil was put on Big Meadow Ranch Road. They started patching in Grass Valley in preparation for the upcoming chip seal project. They are at the halfway point on the Upper Valley chip seal project and things are going well.

Approval to advertise/hire Road Worker I/II position: Mr. McDougal made a motion to approve the advertisement and hiring to fill the vacant Road Worker I/II position at the Road Department. Motion seconded by Mr. Rackley and passed.

Mr. Rackley stated that an existing employee has submitted their resignation.

LANDFILL & RECYCLING – Mr. Rackley stated that everything is going fine at the Landfill.

SENIOR CENTER/VOLUNTEER COORDINATOR – Debra Campbell was present.

Mrs. Campbell stated that the Center has been thoroughly cleaned and sanitized as well as all the vehicles. The storage shed was cleaned out and extra items are being donated. Mrs. Campbell has been familiarizing herself with the various grants and meeting some of the clients. They prepared 190 meals for delivery to 19 clients on May 22nd. The Center received a \$1,500 donation from the Pershing County Cattlewomen to purchase beef. Regarding reopening, Ms. Campbell spoke with Lauri Riley with Aging Services. They are working on some reopening guidelines to provide to the centers. Some smaller centers are working on reopening now, but we will more than likely be in Phase III due to our client numbers. Mr. Shields stated that dining times could be staggered. Mrs. Campbell suggested waiting and revisiting at the June 17th meeting.

Salary Resolution to increase hours of the bus driver, S. Bruce, to 30 hours: The Center currently only has one bus driver. Mrs. Campbell stated that if the increase in hours is approved, she would not advertise to fill the other driver vacancies. Mrs. Campbell and Ms. Dahilig will fill in as necessary. Mrs. Wesner stated that there is no job description for the bus driver. Mrs. Campbell stated that it would take effect on July 1st. Mr. McDougal recommended waiting till the next meeting when the job description is done.

Approval of credit card for Senior Center Director in the amount of \$2,000.00: Mr. Rackley made a motion to approve a county credit card for the Senior Center Director, Debra Campbell, with a \$2,000.00 limit. Motion seconded by Mr. McDougal and passed.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka stated that the pool was drained, cleaned and filled. The pool house was inspected. Mr. McDougal asked if the pool has a leak. Mr. Handka stated he doesn't think there is a leak. He thinks there is a valve open somewhere. A new pool cover will be purchased for the end of the season. They are working on procedures to meet the state's new guidelines.

The crew has been working on their normal activities, yard work, ball fields, etc. Mr. Handka asked when the Board wanted the park opened. The Board felt that now was fine.

Mr. Rackley asked about plexi-glass for DMV. Mr. Handka stated that he can't find a piece that is large enough.

Mr. Rackley asked about a work order for the Senior Center cooler, which has been out since March. Mr. Handka stated that every piece of it has been replaced and he doesn't feel the unit is the problem. Mr. Rackley would like a cost estimate to put a forced air Mitsubishi unit in the kitchen.

Mr. McDougal asked about the ball fields. Mr. Handka stated that they are ready to go. Mr. McDougal stated that they will be discussing it at the Rec Board meeting this week.

COMMUNITY CENTER – Mrs. McKay submitted a written report.

Mr. McDougal stated that they are allowing up to 50 people at a time. They are not allowing use of the kitchen, but you can bring your own food in.

COOPERATIVE EXTENSION – Mrs. McKay reported that Colby Burke is the new 4-H person. Mrs. Shank asked about the 4-H Barbeque. Mrs. McKay stated that Mr. Foster suggested that she and Mrs. Burke work on additional fundraisers in addition to or to replace the barbeque.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he has been busy facilitating Zoom meetings. He helped Sean Burke get set up for the COVID-19 testing last weekend. He continues working on the Windows upgrade project, Dot Gov domain address, election security, and regular ongoing support.

ECONOMIC DEVELOPMENT – Mrs. Lusby-Angvick was on the phone.

There is a PCEDA (Pershing County Economic Development Authority) meeting on Monday. Mrs. Lusby-Angvick met with Jan Morrison of the Northeastern Nevada Regional Development Authority. They toured the Community, including the Industrial Park, and visited the High School. Principal Reynolds is excited to participate in the Building Nevada's Core Workforce Development program. The CDBG (Community Development Block Grant) training is next week and will be held by zoom meeting. Mr. Rackley asked Mrs. Lusby-Angvick to inquire whether CDBG funding could be used for a water line for the Airport. Mrs. Lusby-Angvick is also going to inquire about the possibility of funding for the re-development of the "burned block" in the City. Mr. McDougal told Mrs. Lusby-Angvick to get information from Rusty Kiel about the cost for the water line.

Mrs. Shank asked about Broadband. Mrs. Lusby-Angvick stated that the City should have sent out the RFI (Request for Information) yesterday.

PUBLIC DEFENDER – Mr. Cochran submitted a written report, which noted his support of the Ordinance regarding Indigent Defense.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that we are just under a week away from Election Day. The number of ballots returned is at about 25%, which is average for a primary election. Yesterday the Treasurer's Deed was recorded, taking deed to just over 100 properties for non-payment of taxes. They also recorded 509 first year Trustee Certificates. Mrs. Donaldson explained that the County takes deed after three years of delinquent taxes. Mrs. Donaldson

also reported that she has unlocked the office door and they are asking customers to be mindful and practice social distancing.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs gave the Board the monthly fund balance report. She also reported that her office door is unlocked, but they are restricting public access to two people at a time. She also stated that they are asking employees to continue using the back door through the Copy room.

Mrs. Childs also spoke about the \$4,000 donation from Lion’s Club to the Senior Center to purchase new bingo equipment. Mrs. Childs stated that the equipment purchase will need Commission approval since the board froze all capital expenditures.

Mrs. Shank asked about CTX revenue. Mrs. Childs stated that we received March’s revenue and it was an increase over last year. The Gas Tax revenue also came in at a good number.

PUBLIC HEARING ON PROPOSED ORDINANCE #339, PROVIDING FOR REVOCABLE OCCUPANCY PERMITS AND ENCROACHMENT PERMITS IN COUNTY ROADWAYS AND EASEMENTS AND ESTABLISHING PERMIT FEES BY RESOLUTION: Mr. Rackley made a motion to postpone the public hearing until the next meeting. Motion seconded by Mr. McDougal and passed.

GRASS VALLEY ADVISORY BOARD / GRASS VALLEY FIRE DEPARTMENT / LEPC UPDATES: Sean Burke spoke over the phone.

Mr. Burke reported that the burn ban in Grass Valley is still on and will continue for a few more weeks. The Grass Valley fire department has received very few fire and medical calls. There was community testing for COVID-19, with over 200 tested in Lovelock and 7 in Grass Valley. LEPC is coordinating with a contractor who is working on the Tri-County Hazard Mitigation Plan and Mr. Burke will relay the information as he receives it. Mr. Burke stated that he has also been working on a couple grants.

Mr. McDougal asked when the results from the COVID-19 testing would be available. Mr. Burke stated that he was told approximately 7 days.

PROCLAMATIONS AND AWARDS: YEARS OF SERVICE PIN AND CERTIFICATE FOR RAMONA AGUILAR – The Board presented Ramona Aguilar, who was not present, with a Pin and Certificate for five years of service.

BOARD APPOINTMENTS: GRASS VALLEY ADVISORY BOARD – A letter was received from Sean Burke asking to be reappointed to the Grass Valley Advisory Board.

Mr. McDougal made a motion to reappoint Sean Burke to the Grass Valley Advisory Board. Motion seconded by Mr. Rackley and passed.

DERBY FIELD AIRPORT: Mr. Rackley stated that the agreement for the CARES Act funding has been signed.

T.V. ADVISORY BOARD: Mr. Rackley stated that he discovered that NV Energy was billing us for a meter that wasn’t supposed to be on. Mr. Rackley has gotten it turned off.

APPROVAL OF CONTRACT AGREEMENT WITH VALLEY TV & COMMUNICATION EFFECTIVE FROM JULY 1, 2020 THROUGH JUNE 30, 2021, IN THE AMOUNT OF \$2,500.00: Mr. McDougal made a motion to approve the renewal of the contract with Valley TV & Communication effective from July 1, 2020 through June 30, 2021, in the amount of \$2,500.00. Motion seconded by Mr. Rackley and passed.

PUBLIC HEARING ON PROPOSED ORDINANCE #340, AMENDING CHAPTER 2.80 ENTITLED “COUNTY PUBLIC DEFENDER’S OFFICE”, OF TITLE 2 OF THE PERSHING COUNTY CODE BY ESTABLISHING SECOND AND THIRD TIER CONFLICT COUNSEL FOR INDIGENT DEFENDANTS AND PROVIDING FOR THE METHOD OF SELECTING CONFLICT COUNSEL, ALONG WITH THEIR MINIMUM PROFESSIONAL QUALIFICATIONS, COMPENSATION REPORTING REQUIREMENTS, AND THE PAYMENT FOR DEFENSE EXPERTS AND INVESTIGATIONS: Mrs. Shank asked for any public comment and there was none.

Mr. McDougal stated that the County provides great public defender services and the least involvement we allow the State, the better.

Mr. Shields agreed with Mr. McDougal and stated that this Ordinance will only enhance that.

Mr. McDougal made a motion to adopt Ordinance #340, amending Chapter 2.80 entitled “County Public Defender’s office”, of Title 2 of the Pershing County Code by establishing second and third tier conflict counsel for indigent defendants and providing for the method of selecting conflict counsel, along with their minimum professional qualifications, compensation reporting requirements, and the payment for defense experts and investigations. Motion seconded by Mr. Rackley and passed unanimously.

UPDATE FROM EMERGENCY OPERATIONS AND RE-EVALUATION OF RESOLUTION 20-0303, DECLARATION OF EMERGENCY RELATING TO THE COVID-19 (CORONAVIRUS); POSSIBLE CHANGES TO COUNTY COMMISSION MEETING DATES; DISCUSSION REGARDING ECONOMIC RECOVERY FOR PERSHING COUNTY; DISCUSSION REGARDING IMPACT TO THE PERSHING COUNTY BUDGET FOR FY2020-2021: Mrs. Shank asked Mr. Shields if the ball fields can be opened. Mr. Shields stated that outdoor recreation is allowed under Phase II. The Board can go on record to officially open these things up, but the Governor’s Phase II directive already allows. Mr. McDougal stated that the Recreation Board meets tomorrow night and they will be moving forward with the opening of the ballfields and the swimming pool.

Mr. McDougal made a motion to modify the County Commission’s latest emergency directive to allow for the opening up of outdoor activities with responsible social distancing, including all of our parks and the swimming pool. Motion seconded by Mr. Rackley and passed.

Mr. McDougal stated that he realizes the importance of the Declaration of Emergency standing, as we need it to be able to seek reimbursement, but he would like to resend it and declare a new economic emergency.

Mr. Burke stated that the refrigerated unit can be returned at any time now.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP: Mrs. Wesner reported that she is busy with employee evaluation notices. She has also been working with the Senior Center Director on a new job description. Mrs. Wesner will also be working on the Unclassified Department Head evaluations as well.

ITEMS FOR FUTURE AGENDAS: Mrs. Shank stated that there will be several presentations at the next meeting. Mr. Abbott asked if the next meeting will be broadcast on Zoom as well. Mrs. Shank stated yes. Mr. Abbott will need information from the presenters.

The meeting recessed at 9:40 for a litigation meeting and reconvened at 9:49 a.m.

CORRESPONDENCE: There was no additional correspondence discussed.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. McDougal reported that the Recreation Board will be meeting tomorrow night at 6. On Monday, the PCEDA/Community Center Board will be meeting in the Commission chambers. Next Friday, both Central Nevada Regional Water Authority and Nevada Works will be having meetings via phone conference.

Mr. Rackley reported that Recycling has a meeting Monday afternoon and the TV Board meets the 16th.

Mrs. Shank spoke about the We Are Counties campaign by NACO. She will ask Mrs. Wesner to send the campaign to the department heads to participate as they see fit.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything further to report.

The meeting recessed at 9:52 a.m. and reconvened at 10:00 a.m.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER: Mr. Evans submitted a written report.

PUBLIC INPUT: There was no additional public input.

APPROVAL OF VOUCHERS: Mr. Rackley made a motion to approve the vouchers as submitted. Motion seconded by Mr. McDougal and passed.

As there was nothing further to come before the Board, the meeting adjourned at 10:10 a.m.

Approved 7/15/20: _____ /s/
Carol Shank, Chairwoman

Attest: _____ /s/
Lacey Donaldson, Clerk