

JANUARY 4, 2021

The meeting was called to order at 8:30 a.m. by Carol Shank, Chairwoman. Those present were Shayla Hudson and Larry Rackley, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; and Lacey Donaldson, Clerk.

REORGANIZATION OF THE BOARD: SET POLICIES FOR ROTATION OF BOARD APPOINTMENTS OF CHAIR/VICE-CHAIR AND COMMISSION BOARD APPOINTMENTS – Mrs. Shank stated that it has been the practice to alternate Chairperson every year. It was suggested that this be done with board appointments as well. Mr. Rackley didn't agree in regard to the board appointments. Mr. Shields stated that if there is a rotation every three or four years it provides for a broader understanding for all board members.

Mr. Rackley would like to take over the water authority boards. Mrs. Hudson stated that she thought she could take over those vacated by Mr. McDougal and then move into the appointments Mrs. Shank has in two years.

SELECTION OF CHAIRMAN AND VICE-CHAIRMAN – Mrs. Hudson made a motion to appoint Mr. Rackley as Chairman. Motion seconded by Mrs. Shank and passed.

Mr. Rackley took over the meeting at this time.

Mrs. Shank made a motion to appoint Mrs. Hudson as Vice-Chair. Motion seconded by Mrs. Hudson and passed.

COMMISSION BOARD APPOINTMENTS – Mrs. Shank made a motion to appoint Mrs. Hudson as the Commission appointee to fill all the Boards appointments vacated by Mr. McDougal; the other appointments will remain the same. Motion seconded by Mrs. Hudson and passed.

APPROVAL OF MINUTES: There were no minutes submitted for approval.

PUBLIC INPUT: Mr. McDougal asked about the PCEDA (Pershing County Economic Development Authority) representative. It will be Mrs. Hudson.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Shields did not see anything with an impact.

Mrs. Shank made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Hudson and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that the crew plowed snow and has been blading in various areas of the county. They hauled some gravel to the yard and hauled a few loads of sand to Coeur. The Department helped the Fire Department with a hazmat incident at Rye Patch the Monday after Christmas. Mr. Hill also reported that they cleaned up and burned the Imlay burn pile. The lumber has been delivered for the Fuss Road bridge project.

Approval to advertise/hire vacant Road Worker I/II position: Mrs. Shank made a motion to approve the advertisement and hiring to fill the vacant Road Worker I/II position. Motion seconded by Mrs. Hudson and passed.

Review/Approval of NDOT Title VI Implementation Plan: Mr. Hill stated that he doesn't think Mr. Shields has had a chance to review the document. He explained that in order for the County to

receive Federal Highway Funds, we must adopt this Plan. Mr. Shields stated that the Board can approve, pending his review and approval.

Mrs. Shank made a motion to approve the NDOT Title VI Implementation Plan as submitted, pending review and approval from the District Attorney. Motion seconded by Mrs. Hudson and passed.

LANDFILL – Mr. Hill was present.

Mr. Hill reported that things have slowed down a bit. They cleaned up the metal pile, but the company hasn't come to haul it off yet. Mr. Hill received a call this morning stating that there were several stoves and refrigerators dropped off at the Grass Valley transfer site, so they will go clean that up as well.

Update on re-opening the Recycling Center: Mr. Rackley stated that it is still closed, and he is working on a plan. Due to his duties at the Senior Center, Mr. Rackley hasn't been able to get over there. There are several people that have reached out to help.

SENIOR CENTER / VOLUNTEER COORDINATOR – *Update on Senior Center interviews:* Mr. Rackley stated that they are waiting for one candidate to recuperate from the birth of her child.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that the Annex Building was broken into last week. Several doors were broken, but nothing was stolen.

Approval to purchase new metal doors and frames for the Annex Building not to exceed \$12,000.00 to be paid from the Building Fund: Mr. Handka stated that more needs to be done to secure that building due to the nature of two of the offices that occupy the building, the Public Health Nurse and Child Support. Mr. Handka gave the Board a quote for \$11,363.00. from Gary Romero, Inc. Mr. Handka has spoken with Mrs. Childs and there is funding available in the Building Fund. Mrs. Hudson asked if this was the only quote. Mr. Handka stated that he can't get other contractors to come assess our buildings. Mr. Rackley asked about Fast Glass. Mr. Handka stated that they only do exterior doors. Mr. Shields doesn't feel that metal doors are necessary. If there is a less expensive option, he would be happy with that. The cost savings could go toward the alarm system. Mr. Handka will move forward with ordering less expensive doors.

Approval to install burglar alarm systems for all county buildings: Mr. Handka stated that the alarm company will be out tomorrow to assess the buildings.

Request by Lover's Aloft to use the McDougal Sports Complex for annual Lover's Aloft event February 11-14, 2021: Mr. Handka stated that his only concern is that the tires they use are not left out there after the event.

Mrs. Hudson made a motion to approve the request by Lover's Aloft to use McDougal Sports Complex for the annual Lover's Aloft event February 11-14, 2021. Motion seconded by Mrs. Shank and passed.

Mr. Handka informed the Board that the Recreation Board secured a grant for cameras at McDougal Field.

PERSHING COUNTY FIRE/AMBULANCE DEPARTMENTS –

SET WORKSHOP DATE FOR AMBULANCE AND FIRE SERVICES: Chief Wilcox requested this at the last meeting. This will be put back on a future agenda.

COMMUNITY CENTER – Mr. Rackley read the update from Mrs. McKay. The new stove has been delivered and is waiting to be installed.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he just returned from quarantine. He worked from home during that time and tried to keep up with any support tickets that were submitted.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that the Workforce Development team is working on a grant application for the Desert Research Institution, which is due on Thursday. They received an anonymous donation of sweatshirts for the first group of students that graduated from the Build Nevada Core

Program. Mrs. Lusby-Angvick also reminded the Board that a letter will need to be sent to NNRDA (Northeastern Nevada Rural Development Authority) regarding our intention to leave the Authority as of July 1, 2021.

LIBRARY – Justin Abbott read a report from Kathie Brinkerhoff. They have one employee on quarantine. The Library is still partially closed, but patrons can schedule a time to use the computers and look at books in the lobby.

PUBLIC DEFENDER – Mr. Cochran submitted a written report.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson reported that all but one of the newly elected officials were sworn in this morning by Judge Shirley. Her office is still fairly quiet. 3rd installment taxes are due today. She still hasn't received an update on the Tax Corrections Module. Mrs. Donaldson also stated that she had expressed some concern about a CARES Fund expenditure and would appreciate a response.

Approval of credit card for Commissioner Shayla Hudson with a \$2,000.00 credit limit: Mrs. Shank made a motion to approve the issuance of a credit card for Commissioner Shayla Hudson with a \$2,000.00 limit. Motion seconded by Mr. Rackley and passed.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields stated that he took a few vacation days over the holidays. He also stated that he is doing some research and will get with Mrs. Donaldson about her concerns.

SHERIFF'S DEPARTMENT – *Salary Resolution, R. Abernathy:* Mrs. Wesner stated that this is in the budget.

Mrs. Shank made a motion to approve the Salary Resolution for Robert Abernathy, reclassifying him from a Range 11, Step 2 to a Range 13, Step 1 effective December 23, 2020. Motion seconded by Mrs. Hudson and passed.

UPDATE ON PROGRESS OF SITE LOCATION, DESIGN, FUNDING, AMENITIES AND CONSTRUCTION OF FUTURE LAW ENFORCEMENT CENTER: Mr. Rackley stated that he has been discussing this with the Sheriff, but has no update for today.

MARZEN HOUSE MUSEUM, APPROVAL OF OUTGOING LOAN AGREEMENT WITH THE NEVADA STATE MUSEUM FOR BLM AND NEVADA STATE MUSEUM ARTIFACTS ON LOAN: Mrs. Shank explained that this is an annual agreement and it has been reviewed by the District Attorney. There was some concern regarding the value placed on items for insurance purposes; however, the State does not place a value on these items.

Mrs. Shank made a motion to approve the Outgoing Loan Agreement with the Nevada State Museum for BLM and Nevada State Museum Artifacts on Loan to the Marzen House Museum. Motion seconded by Mrs. Hudson and passed.

BOARD APPOINTMENTS: SENIOR CENTER ADVISORY BOARD – A letter was received from Tami Belcher expressing interest in the Senior Center Board. Her residency was verified. Mrs. Shank made a motion to appoint Tami Belcher to the Senior Center Advisory Board. Motion seconded by Mrs. Hudson and passed.

CEMETERY BOARD – A letter was received from Sherri Pierce asking to be reappointed to the Cemetery Board.

Mrs. Shank made a motion to reappoint Sherri Pierce to the Cemetery Board. Motion seconded by Mrs. Hudson and passed.

PROCLAMATIONS AND AWARDS: YEARS OF SERVICE CERTIFICATE/PIN – The Board acknowledged the following employees and their years of service.

Rene Childs	10 years
Phillip Dickerman	10 years
Leslie Steward	10 years

NATIONAL RADON MONTH PROCLAMATION, JANUARY 2021 – Mrs. Shank made a motion declaring January 2021 National Radon Month. Motion seconded by Mrs. Hudson and passed.

DERBY FIELD AIRPORT: APPROVAL OF FAA GRANT UNDER FEDERAL ASSISTANCE SF-424, TO CONSTRUCT PARTIAL PARALLEL TAXIWAY (DESIGN ONLY) IN THE AMOUNT OF \$160,000.00 – Mr. Rackley explained that this is the next grant cycle. The Fencing grant is still in process and the contractors should begin construction any day now. This next project is for a taxiway.

Mrs. Hudson made a motion to approve the FAA Grant under Federal Assistance SF-424, to construct partial parallel taxiway; design only, in the amount of \$160,000.00, which includes a \$10,000.00 County match. Motion seconded by Mrs. Shank and passed.

Mr. McDougal stated that the original plan included some capacity for hangers; he asked if additional tarmac and hangers would be up to the County to construct. Mr. Rackley stated that was correct.

REPORT FROM LEGAL COUNSEL: Mr. Shields stated that the Planning Commission has been discussing a moratorium on construction or dividing lots in the Grass Valley area until there is a water study regarding the appropriation of that basin. Mr. McDougal stated that the Division of Water Resources should have accurate numbers regarding the potential over-appropriation or over-pumping in that basin, so that might be a good place to start.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP: Mrs. Wesner stated that the administrative leave for COVID related leave expired on 12/30. She has sent out a memo letting all the departments know. The Board has three choices; they can let it expire, renew the program, or create a new program. This will be on the next agenda for discussion and approval.

ITEMS FOR FUTURE AGENDAS: The Board did not have anything to add.

CORRESPONDENCE: There was no additional correspondence.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mr. Rackley asked Mrs. Hudson to speak a little bit about herself. Mrs. Hudson stated that she will do her best. Her personal business may suffer, but she feels public service is more important.

Mrs. Shank and Mr. Rackley did not have anything to report.

PUBLIC INPUT: There was no public input at this time.

APPROVAL OF VOUCHERS: Mrs. Shank made a motion to approve the vouchers, with the exception of vouchers for Vendor #521, BSL Electric, and #681, Larry Rackley. Motion seconded by Mrs. Hudson and passed.

Mrs. Shank made a motion to approve the voucher for BSL Electric. Motion seconded by Mr. Rackley. Mrs. Hudson abstained. Motion carried.

Mrs. Shank made a motion to approve the voucher for Larry Rackley. Motion seconded by Mrs. Hudson. Mr. Rackley abstained. Motion carried.

The meeting recessed at 9:44 a.m. and reconvened at 10:00 a.m.

PLANNING AND BUILDING DEPARTMENT / IMLAY WATER: James Evans was present.

Mr. Evans gave the Board the month end, as well as the year end reports.

DISCUSSION REGARDING CHANGING DEPTH REQUIREMENT FOR FROST LINE FROM 36" TO 24" – Mark Hauenstein from Technical Designs Consulting, the County's Plan Reviewer, was present to explain how we got to 36".

Mr. Hauenstein explained that the design standard provides information regarding why it was established. He also spoke about the content moisture in soil. Mr. Hauenstein stated that the 36" is a prescriptive requirement, meaning that without soil information, they know that there won't be any problems with a depth of 36". Pershing County has extremely diverse soil conditions. Mr. Hauenstein stated that there is always an option of decreasing the depth requirement on a case-by-case basis with the requirement of a soil test. Ultimately, this is a safety issue. Mr. Hauenstein stated that these requirements have been reviewed by insurance providers.

Mr. McDougal stated that he has designed four homes in the Lovelock valley. Due to the sponginess of our soil, Mr. McDougal would recommend a 24" frost line and an increase to the width of the footings. He also thought the frost line could be increased to 36" at elevations higher than 4,000 feet.

Bingo Wesner stated the frost line shouldn't be a concern. Mr. Wesner's house is on a floating foundation because of the soil.

Mr. Rackley asked if the department had received more than the one complaint the Board was aware of. Mr. Evans stated that he hasn't.

Mr. Shields added that he recently did an addition to his own home and followed the code. He is not an expert and would defer to the engineer.

The Board agreed to leave the frost depth as is, at 36".

As there was nothing further to come before the board, the meeting adjourned at 10:27 a.m.

Approved 2/03/21: _____/s/
Larry Rackley, Chairman

Attest: _____/s/
Lacey Donaldson, Clerk