

NOVEMBER 17, 2021

The meeting was called to order at 8:30 a.m. by Larry Rackley, Chairman. Those present were Carol Shank, Commissioner; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT. Commissioner Hudson was absent.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the minutes from the October 20, 2021 meeting as submitted. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: There was no public input at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mrs. Shank made a motion that no agenda items impose a burden on a business. Motion seconded by Mr. Rackley and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that he had an employee get injured on the job. He is now home recovering. The crews have been blading various areas of the County that had sufficient moisture. They also cleaned up all three transfer sites.

LANDFILL & RECYCLING – Dan Hill was present.

Mr. Hill reported that they moved to a new area. The loader is out of service. The skid plate came off and a cable got wrapped up in the drive line. They are taking it to Cashman today. The repairs will be very expensive.

Mrs. Shank stated that she has received several compliments regarding the Landfill.

Mrs. Shank also reported that a truck picked up 44 cardboard bails from the Recycling Center and another truck is coming tomorrow to pick up other items.

BUILDINGS AND GROUNDS – John Handka was absent, but informed Mr. Rackley that they have been busy cleaning up leaves.

ELECTED DEPARTMENTS:

RENE CHILDS, RECORDER-AUDITOR – *Request for approval of Museum Grant from State of Nevada Commission on Tourism:* Mrs. Childs stated that there is a \$6,150 match, that wasn't budgeted for, but they did budget for a position that hasn't been filled. Mr. Rackley was under the impression that the match could be "in-kind".

Mrs. Shank made a motion to approve the Museum Grant from the State of Nevada Commission on Tourism with a \$6,150.00 County match. Motion seconded by Mr. Rackley and passed.

Mrs. Childs stated that the auditors are still working on the yearly audit, which has to be done by November 30, 2021.

UNCLASSIFIED DEPARTMENTS, CONT.D:

EMERGENCY OPERATIONS MANAGER/LEPC – *Desert Research Institute and Nevada Division of Environmental Protection: Presentation of development, implementation and evaluation of stakeholder driven wildfire smoke monitoring and messaging in rural Nevada project fully funded by a grant from the US Environmental Protection Agency* – Kristen VanderMolen and Yeongkwon Son were present on behalf of the Desert Research Institute, as well as Danilo Dragoni from the Nevada Division of Environmental Protection Agency.

Mr. Dragoni gave an overview of the project. The goal is to increase wildfire smoke risk mitigation in Northern Nevada counties. After evaluating and testing various sensors, they will be deployed to 3-4 sites in each county. With the data collected they will develop educational material for emergency managers to use to address the needs of the public.

Ms. VanderMolen also spoke about the funding, stating that there is no cost to the counties. She also stated that they have been speaking with Sean Burke, Pershing County Emergency Manager, and he will continue to work with them on project implementation. It was noted that there will be an app that the public can use to look at the air quality monitoring. It will also be on the NDEP website. The project will run over two years, with a plan to deploy the sensors this Spring.

Mrs. Shank made a motion to support the Desert Research Institute and the Nevada Division of Environmental Protection in regard to their wildfire smoke monitoring and messaging project in rural Nevada, which is fully funded by a grant from the US Environmental Protection Agency. Motion seconded by Mr. Rackley and passed.

FIRE AND AMBULANCE DEPARTMENTS –

LOVELOCK FIRE AND AMBULANCE: Chief Wilcox was present.

Chief Wilcox stated that at the last meeting he was asked for a report that broke out calls in the County from calls in the City, etc. He was able to print out the report; however, he needs to redact some information before giving it to the Board. He did report that in the last 26 day period, they had 31 calls, the rescue truck was sent out 8 times, and they had 2 fire calls. They transported patients to the Airport 4 times. 13 calls were in the City, 11 were out of town and they had one transfer. Chief Wilcox stated that he would figure out how to run the report without the patient information.

Chief Wilcox also reported that they had skills checks last night. Last week they re-certified CPR. Chief Wilcox attended a meeting with the BLM on November 6th for a fire season recap. The engine the Lovelock Department is receiving from the BLM should be here after the first of the year. There was a Chief's meeting on Friday, November 12th. Mr. Rackley also attended.

FIRE INSPECTIONS, GRANT UPDATES: Michael Heidemann was present.

Mr. Heidemann spoke about the Firefighter I training and certifying agencies. It is required for Federal Funding. Mr. Heidemann is working on a grant for SCBAs (Self-Contained Breathing Apparatus). He is waiting for updated quotes, but it will be approximately \$413,000 with an \$18,700 match. This would purchase 50 complete systems with a spare bottle for each one. Mrs. Shank asked how we ensure the departments are meeting the qualifications. Mr. Shields stated that the Board only controls their budget. If they want to qualify for these types of grants, they need to meet the requirements. Mr. Heidemann stated that the grant application is due December 17th. There will be an item on the next agenda for approval.

Mr. Heidemann also spoke about the SAFER Grant. It should be opening up soon as well. He needs a business plan. Mr. Heidemann would like to see a position included to oversee the fire training of the departments. Mr. Shields asked what the SAFER Grant can do for ambulance services. Mr. Heidemann stated that you can apply separately, but it has to be non-affiliated with a fire department. You can apply for staffing that is EMS, as long as it is tied to the Fire side. Mr. Heidemann thinks the award will be for 36 months. The grant is usually awarded in May or June.

Commissioner Hudson joined over the phone. She feels the SAFER Grant is a positive move, but how do you fund it when the grant goes away. Mrs. Shank feels that is a risk we have to take.

Mr. Shields spoke about addressing the concerns of the Safety Committee, which we are doing by hiring an EMS coordinator; looking at outside EMS providers; and applying for grants to pay for additional positions. He hopes this shows that the Board is serious about improving the service.

Mr. Heidemann also spoke about inspections. They were having some issues with the City, but he has spoken with the Mayor.

APPROVAL OF JOB DESCRIPTION FOR PERSHING COUNTY EMERGENCY SERVICES COORDINATOR POSITION: Chief Wilcox thinks the title should be "Emergency Medical Services

Coordinator”. Mrs. Shank stated that she did a complete revision. She asked why the minimum age is 21. Chief Wilcox stated that is in their by-laws. Mrs. Shank was concerned that putting an age restriction would be discrimination. Mr. Shields stated that it is fine for the Department’s volunteers, but we should not have it for a County employee. Mrs. Shank and Mrs. Hudson were not ready to approve the job description.

SAFETY / CHN / CEMETERY – Cheryl Haas submitted a written report, which was read by Mrs. Shank. All clinics have been approved to start immunizing children 5 years and up for COVID, but they haven’t received any interest as of yet.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported on the new phone system. He will reach out to the departments next week about implementing the many features that are available. Both buildings have also been switched over to the new NNIS internet service, with the exception of our state portals, which will take a little more work.

Emergency approval of equipment for early deployment of Star2Star Phone System to replace inoperable Nortel Phone System in the amount of \$3,242.25 initial and \$64.96 per month: Mrs. Shank made a motion to approve the emergency expenditure for equipment for the early deployment of the Star2Star Phone System to replace the inoperable Nortel Phone System in the amount of \$3,242.25 initially and then \$64.96 per month. Motion seconded by Mrs. Hudson and passed.

ELECTED DEPARTMENTS, CONT.D:

LACEY DONALDSON, CLERK-TREASURER – *Approval of corrections/changes to the Tax*

Roll: Mrs. Donaldson presented the Board with three corrections as follows:

APN #007-141-23, Gibson

MH#000017, Gibson

APN #088-010-20, Heizer

Mrs. Shank made a motion to approve the corrections as submitted. Motion seconded by Mrs. Hudson and passed.

UNCLASSIFIED DEPARTMENTS, CONT.D:

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present over the phone. Mrs. Lusby-Angvick stated that she attended the WNDD Retreat the first week of November. It was well attended. She also spoke about the Economic Futures Conference in Winnemucca.

PLANNING & BUILDING DEPARTMENT / IMLAY WATER / PERSHING ELECTRIC: James Evans was present.

REQUEST FOR REVIEW AND APPROVAL OF A PARCEL MAP APPLICATION ON APN #007-241-39 FOR PAVILION HOMES, LLC. THE APPLICANT IS PROPOSING TO DIVIDE THE CURRENT PARCEL INTO (1) 21,172 SQ. FT. AND (1) 14,518 SQ. FT. PARCEL, ZONED INDUSTRIAL AND LOCATED AT 600 INDUSTRIAL WAY, LOVELOCK, PERSHING COUNTY, NV – Robert Kennerson was present.

Mr. Evans stated that the Planning Commission recommended approval at their November 3, 2021 meeting.

Mrs. Shank made a motion to approve the parcel map application as presented. Motion seconded by Mrs. Hudson and passed.

UPDATE – Mr. Evans stated that the company came out and epoxied over 100 rust spots on the Imlay Water tank. He will be scheduling an appointment for next year and we will do cleaning and inspections yearly until we can replace the tank. Mr. Evans also spoke about funding. He has looked into USDA funding, but exploring our options has brought up other issues. We are currently in non-compliance with Well 2 because it can’t be used indefinitely if Well 1 goes down. A new tank is

\$870,000. To address all issues, we are looking at \$3,033,000. To qualify for funding, we need to go out for an RFP, which Farr West can help with. Mrs. Shank stated that she was on a call with NDEP and they have grant funding for water projects, but you have to be able to show job growth. Mr. Evans stated that the deadline to apply for a USDA Loan is February 15th. Mr. Evans stated that the alternative is putting up a temporary tank, so that our tank can be refurbished. This, however, would not alleviate the problems with Well 2.

UNCLASSIFIED DEPARTMENTS, CONT.D:

COOPERATIVE EXTENSION – *Discussion regarding Admin Clerk I/II position being a county position or a UNR position and possibly advertising/hiring to fill the position:* Mr. Rackley has corresponded with UNR and they aren't prepared to do anything until after the 1st of the year. Mrs. Shank spoke with someone as well and they are going to move forward, the process just takes longer through them. Mr. Rackley would like to see the County move forward so the new person can train with the retiree. Mr. Shields stated we have to wait for UNR to make that decision.

GRASS VALLEY ADVISORY BOARD: No report was given. Mrs. Shank will attend their next meeting.

DERBY FIELD AIRPORT: Mr. Rackley went out to test the gate, which is working fine, and there was a big Cessna on the runway. They were setting up to do a topo map.

UPDATE FROM EMERGENCY MANAGEMENT RELATING TO COVID-19; LIST OF PROPOSED PROJECTS; PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00: There was no discussion.

REPORT FROM LEGAL COUNSEL: Mr. Shields did not have anything to report.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP: Mrs. Wesner reported that a POOL/PACT representative was out yesterday and did our HR Assessment. They looked at our job descriptions, personnel files, personnel rules, etc. Once the assessment is completed, it will be given to the Board for review.

ITEMS FOR FUTURE AGENDAS: No items were discussed.

CORRESPONDENCE: There was no additional correspondence.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Hudson attended the CNWA (Central Nevada Water Authority) meeting. Nye County is having some issues as all the local water district's members have resigned.

Mrs. Shank didn't have anything. Mrs. Shank asked if the Ambulance discussion was going to be on the regular agenda for December 1st. Mr. Shields added that the recommendations of the committee did not include fire districts, as there is no funding viability.

Mr. Rackley spoke about the TV Board. The propane tank has been filled, so we should be getting a bill. Mrs. Childs will watch for it.

PUBLIC INPUT: There was no public comment at this time.

VOUCHERS: Mrs. Shank made a motion to approve the vouchers with the exception of a voucher for Vendor #521, BSL Electric. Motion seconded Mrs. Hudson and passed.

Mrs. Shank made a motion to approve the voucher for Vendor #521, BSL Electric. Motion seconded by Mr. Rackley. Mrs. Hudson abstained. Motion carried.

As there was nothing further to come before the Board, the meeting adjourned at 10:49 a.m.

Approved 01/05/22: _____ /s/
Shayla Hudson, Chairwoman

Attest: _____ /s/
Lacey Donaldson, Clerk