

## FEBRUARY 16, 2022

The meeting was called to order at 8:30 a.m. by Shayla Hudson, Chairwoman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

**APPROVAL OF MINUTES:** Mrs. Shank made a motion to approve the January 5, 2022 meeting minutes as submitted. Motion seconded by Mr. Rackley and passed.

**PUBLIC INPUT:** There was no public comment at this time.

**REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS:** Mrs. Shank made a motion that no agenda items impose a burden on a business. Motion seconded by Mr. Rackley and passed.

### UNCLASSIFIED DEPARTMENTS:

**ROAD DEPARTMENT** – Dan Hill was present.

Mr. Hill reported that they ran out of water where they were blading, so they moved to the valley. They did have a little snow up North yesterday. They have been working on graveling Duncan's Road.

Mr. Hill met with Mr. Shields again regarding the Landfill Assessments and cleaned up weeds at the Museum.

*Approval to go to bid for a Motor Grader:* Mr. Rackley made a motion to approve going out to bid for a Motor Grader. Motion seconded by Mrs. Shank and passed.

Mrs. Donaldson stated that if we are financing the purchase, we will have to do the steps for Medium Term Financing.

**LANDFILL & RECYCLING** – Dan Hill was present.

Mr. Hill stated that he hired a new employee.

*Salary Resolution, A. Paramo:* Mr. Rackley made a motion to approve the Salary Resolution for A. Paramo, starting him at a Range 24, Step 6. Motion seconded by Mrs. Shank and passed.

**BUILDINGS AND GROUNDS** – Mrs. Hudson stated that Mr. Handka is out.

*Set date for Bill Soares' Memorial Bench Dedication:* It was noted that one yard of concrete is needed, but they are waiting until someone else has a concrete project to piggy-back on. They are also waiting on better weather.

**PERSHING COUNTY FIRE/AMBULANCE** –

*AMBULANCE REPORT:* Marti Nolan was present via Zoom.

Mrs. Nolan reported that they have had 13 calls this month. They received resignations from 2 members. They have been working on their EMR (Emergency Medical Response) training.

*Request to obtain bid specs and go out to bid for a new ambulance:* Mr. Rackley stated that we have been holding off making a decision regarding purchasing a new ambulance because billing and collection have been down. Mrs. Childs did inform the Board that an ambulance is mentioned in the Option Tax Resolution. The Board would like to see more detailed collection reports.

*LOVELOCK FIRE:* Chief Rodney Wilcox was present.

Chief Wilcox reported that they currently have 22 members, with 2 resignations being received. They responded to 7 fires in January and there have been 5 so far in February, with 2 at once yesterday. Chief Wilcox spoke about the Resolution that sets minimum standards.

**BID OPENING AND AWARD, PERSHING COUNTY BRUSH TRUCK:** Four bids were received as follows:

Fire Trucks Unlimited	\$170,207.55
Watts Manufacturing	\$152,565.00
Siddons-Martin Emergency Group	\$163,201.00
US Fire Equipment	\$158,950.00

Mr. Burke and Mr. Shields will review the bids for compliance, and it will be awarded at the next meeting.

**GRASS VALLEY FIRE DEPARTMENT REPORT:** Chief Sean Burke was present. Chief Burke reported that all members of his department have completed their Firefighter I training.

**BID OPENING AND AWARD, PERSHING COUNTY MAGNESIUM CHLORIDE BID:** Two bids were received and opened on Tuesday, February 15, 2022 by Mr. Hill, Mr. Rackley and Mrs. Donaldson. The bids were as follows:

Dust Busters	\$112,829.90
Envirotech	\$144,811.76

Mr. Rackley made a motion to award the bid to Dust Busters, being the lowest, most responsive bid. Motion seconded by Mrs. Shank and passed.

#### **UNCLASSIFIED DEPARTMENTS, CONT.D:**

*AMBULANCE - UPDATE ON MEDICAID APPLICATION AND PERMISSION TO PROCEED WITH REQUIRED CHANGES THAT MAY INCLUDE APPLICATION, AND PERMISSION TO PROCEED WITH REQUIRED CHANGES THAT MAY INCLUDE APPLYING FOR A NEVADA STATE EXEMPT BUSINESS LICENCE FOR THE AMBULANCE SERVICE, AND DESIGNATION OF AUTHORIZED SIGNER:* Mrs. Shank gave an update....

*SAFETY/CHN/CEMETERY – Cheryl Haas was present.*

In regard to the Safety Committee, they have been reviewing the Safety Manual.

*Approval of Pershing County Safety Management System as reviewed and recommended by the Safety Committee:* Mrs. Shank made a motion to approve the Pershing County Safety Management System as reviewed and recommended by the Safety Committee. Motion seconded by Mr. Rackley and passed.

*Approval to send the attached form to all existing employees and to add it to the New Employee paperwork distributed by Payroll. The purpose is to collect AlertSense information for emergency notifications:* Mrs. Shank made a motion to approve sending the attached form to all existing employees and to add it to the New Employee paperwork distributed by Payroll. Motion seconded by Mr. Rackley and passed.

In regard to building inspections, the Senior Center and Annex were supposed to be inspected in November, but were cancelled. POOL/PACT has sent a self-inspection checklist.

In regard to the Cemeteries, the Board met last night. They have a quote from M & M Metal to make signs for Unionville and the Chinese Cemetery in the amount of \$4,993.58. Mr. Shields stated the Commission needs to approve the expenditure, so an item will be on the next agenda. The newest member came to last night's meeting, but they still have one vacancy. Ms. Burke also mentioned that grave site maintenance is needed. It was also noted that they participated in the Wreaths Across America project over Christmas time.

Regarding the Health Department, Nurse Foreman is retiring on April 7<sup>th</sup>. The State is looking for a replacement. The Clinic is still providing boosters to those interested. Johnson and Johnson is pulling their vaccine, so once the supply is gone there will be no more.

PERSHING COUNTY EMERGENCY OPERATIONS MANAGER / LEPC – Sean Burke was present.

Mr. Burke stated that all the grants are on track. He will be submitting the SERC OPTE (State Emergency Response Commission Operations, Planning, Training and Equipment) grant, which is due mid-March. It was noted that we are successful in obtaining this grant every year.

IT DEPARTMENT – Justin Abbott was present.

Mr. Abbott reported that he has 3 applications for the IT Tech position, which closes on Friday. He has been having some connectivity issues. AT&T has been sending a lot of pre-planning paperwork for Mr. Abbott to fill out. There was a NNIS outage yesterday, which caused the phones to be down. Mr. Abbott was working on getting the cellular service to kick in, but the internet came back up before he got it done. He informed the Board that we will not lose service in the future.

ECONOMIC DEVELOPMENT – Heidi Lusby-Angvick was present.

Mrs. Lusby-Angvick reported that she will be attending the Northern Nevada Business Weekly breakfast next week. First Independent Bank has been in the community the last several weeks, offering services to local businesses and residents. Mrs. Lusby-Angvick also attended the Nevada Works Strategic Planning workshop last week. The Technical Assistance Grant through Brownfields is moving along. The first Business Brunch is scheduled for Wednesday, March 2<sup>nd</sup> at C-Punch.

#### **ELECTED DEPARTMENTS:**

LACEY DONALDSON, CLERK-TREASURER – *Approval of letter to the Department of Taxation requesting a waiver for the Supplemental City-County Relief Tax guaranteed status:* Mrs. Shank made a motion to approve sending a letter to the Department of Taxation asking that Pershing County continue with the Supplemental City-County Relief Tax Guaranteed Status. Motion seconded by Mr. Rackley and passed.

RENE CHILDS, RECORDER-AUDITOR – Mrs. Childs stated that the March 31<sup>st</sup> budget workshop needs to be rescheduled. It will be held on Monday, April 4<sup>th</sup> at 8:30 a.m. instead.

LAUREEN BASSO-CERINI, ASSESSOR – *Request for assistance regarding unpaid taxes on a mobile home, which has been sold twice:* Mr. Shields would like a couple months to try to contact the new owners. It was noted that the Mobile Home title hasn't been transferred. Ms. Basso-Cerini cannot sign-off on a title when delinquent taxes are due. The Board would like Ms. Basso-Cerini to work with Mr. Shields.

*Approval to increase the vacant Administrative Clerk I/II ¾ time position to a full-time position and permission to advertise/hire to fill the position:* It was noted that this is not currently in the budget. The ¾ position hasn't been filled, so there is money available in the budget.

Mr. Rackley made a motion to approve increasing the ¾ time position in the Assessor's office to full-time and move forward with advertising and hiring to fill the position. Motion seconded by Mrs. Shank and passed.

**RALPH RUNGE, WEST COAST SALMON NEVADA: UPDATE ON PROJECT IN PERSHING COUNTY** – Mr. Runge thanked the County for the hospitality when the Senior Management Team was in town last week. Mr. Runge also reported in their last press release they announced that they had signed a technology agreement with PR Aqua. The Senior Management Team is out in the financial world talking to potential investors. With existing funds, they got the design plan. Around August they will work with Mr. Evans to make sure they have all their permits in place to start excavation. They are hoping to have eggs in by 2023 and their first harvest in 2025. Mr. Runge also stated that they are working with the State Department of Business and Industry on a tax exempt bond. Their formal application will be submitted this week.

**JERRY ALLEN, SHERIFF:** Sheriff Allen and Sgt. Carmichael were present. Sheriff Allen didn't have anything new to report, although, a new deputy did start today.

*Salary Resolution, A. Gregory:* Mrs. Shank made a motion to approve the Salary Resolution for Andrew Gregory, moving him from a Dispatcher I, Range 26, Step 1 to a Dispatcher II, Range 27, Step 1. Motion seconded by Mr. Rackley and passed.

*Discuss regarding the upcoming Burning Man Festival and other Festivals to be held on the Pershing County portion of the Black Rock Desert:* There was discussion about other "non-organized" events. Mr. Shields stated that we are bound to respond to emergency calls to the extent that we are able. Sgt. Allen reported on the numbers of individuals that were on the playa last year when there was no organized event. He also spoke about the availability of officers to work the event, noting that the Prison is down 100 employees. Sheriff Allen gave the Board his preliminary budget for this year's event.

**GRASS VALLEY ADVISORY BOARD:** Sean Burke was present.

Mr. Burke reported that the Board had a meeting scheduled for January 31<sup>st</sup>, but they did not have a quorum. They are working on the yearly calendar. Mr. Burke also reported that his appointment to the Advisory Board expires in June and he will not be asking to be reappointed.

**DERBY FIELD:** Mr. Rackley didn't have anything to report.

**BOARD APPOINTMENTS / RESIGNATIONS: WILDLIFE ADVISORY BOARD**  
RESIGNATION – A letter of resignation was received from Randall Scilacci.

Mrs. Shank made a motion to accept Randall Scilacci's resignation from the Wildlife Advisory Board. Motion seconded by Mr. Rackley and passed.

LIBRARY BOARD RESIGNATION – A letter of resignation was received from Marianne Papa.

Mrs. Shank made a motion to accept Marianne Papa's resignation from the Library Board of Trustees. Motion seconded by Mr. Rackley and passed.

**MARZEN HOUSE MUSEUM: APPROVAL OF ANNUAL OUTGOING LOAN AGREEMENT BETWEEN NEVADA MUSEUMS AND HISTORY AND MARZEN HOUSE MUSEUM FOR ARCHAEOLOGICAL MATERIAL EFFECTIVE 2-3-2022 TO 2-3-2023** – Mrs. Shank made a motion to approve the annual outgoing Loan Agreement between the Nevada Museums & History and Marzen House Museum for archaeological material, effective 2-3-2022 to 2-3-2023. Motion seconded by Mr. Rackley and passed.

**APPROVAL OF COMMISSIONER PLANNING WORKSHOP SCHEDULED FOR FEBRUARY 18, 2022; PROPOSAL AND PAYMENT PREPARED BY SHERYL GONZALES, WNDD EXECUTIVE DIRECTOR - \$500.00 PER WORKSHOP AND MILEAGE AT 58 CENTS PER MILE; DISCUSSION REGARDING ADDITIONAL WORKSHOPS ON FEBRUARY 25<sup>TH</sup> AND MARCH 4<sup>TH</sup>, 2022:** Mrs. Hudson stated that Fridays do not work for her and she would like to see the dates rescheduled for Mondays. Mrs. Shank will work with Ms. Gonzales to reschedule the meetings for February 28<sup>th</sup>, March 7<sup>th</sup>, and March 21<sup>st</sup>.

Mrs. Shank made a motion to approve paying Sheryl Gonzales \$500 per workshop and mileage at \$0.58 per mile for facilitating the Planning workshops. Motion seconded by Mr. Rackley and passed.

**FIRST READING OF AMENDMENT TO ORDINANCE #349, CHAPTER 13.06 OF THE PERSHING COUNTY CODE, CHANGING THE MONTHLY BASE RATE OF LANDFILL CHARGES FROM \$12.00 TO \$13.00 IN PERSHING COUNTY AND FROM \$13.00 TO \$14.00**

**IN AREAS OF THE COUNTY SERVICED BY TRANSFER SITES, EFFECTIVE JULY 1, 2022:**

Mrs. Shank introduced Bill # 351 and read it by title as follows:

AN ORDINANCE AMENDING CHAPTER 13.06, TITLE THIRTEEN OF THE PERSHING COUNTY CODE BY PROVIDING THAT WASTE GENERATING ENTITIES SHALL BE DETERMINED BY “CLASSIFICATION” AND THAT ALL CLASSIFICATIONS IN LOVELOCK SHALL BE CHARGED A MULTIPLIER OF A BASE RATE OF \$12.00 EACH MONTH, WHILE CLASSIFICATIONS IN THE UNINCORPORATED AREAS OF PERSHING COUNTY SHALL BE CHARGED A MULTIPLIER OF THE BASE RATE OF \$13.00 EACH MONTH, EFFECTIVE JULY 1, 2022.

**AMENDMENT TO RESOLUTION NO. 21-0607, ESTABLISHING A RATE SCHEDULE FOR MONTHLY LANDFILL FEES:** #22-0201 Mrs. Shank made a motion to adopt Resolution #22-0201, amending the Pershing County Landfill Assessment Multiplying Factor. Motion seconded by Mr. Rackley and passed unanimously.

**APPROVAL TO SEND LETTER TO WELLS FARGO BANK REGARDING THE CLOSURE OF THE LOVELOCK BRANCH:** Mr. Rackley would like to send a letter of disappointment to Wells Fargo for closing our local branch.

Mrs. Shank made a motion to send a letter to Wells Fargo Bank expressing the County’s dissatisfaction regarding the closure of the Lovelock Branch. Motion seconded by Mr. Rackley and passed.

**UPDATE FROM EMERGENCY MANAGEMENT RELATING TO COVID-19; LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00:** Mr. Rackley reported that the 5<sup>th</sup> invoice from Farr West for the Airport Water project has been paid. He has been working with Rusty Kiel on putting together a list of materials to go to bid on.

Sheriff Allen asked for a copy of the ARPA Project list. He also asked if this is the funding that will be used to outfit the emergency trailer. The Board stated yes.

**REPORT FROM LEGAL COUNSEL:** Mr. Shields stated that an issue has come up with the Weed District. Several properties have been reclassified out of Ag. This will be placed on a future agenda for further discussion.

**REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP:** APPROVAL OF RATE INCREASE FOR THE CALENDAR YEAR 2022 FOR S. JORDAN WALSH, HOLLAND AND HART, LLP, TO HANDLE BOTH THE PERSHING COUNTY EMPLOYEES ASSOCIATION AND THE PERSHING COUNTY LAW ENFORCEMENT ASSOCIATION BARGAINING NEGOTIATIONS – Mrs. Shank made a motion to approve the increase for S. Jordan Walsh as presented. Motion seconded by Mr. Rackley and passed.

**ITEMS FOR FUTURE AGENDAS:** A letter was received from an Imlay Water Customer. Her concerns will be put on the next agenda.

**CORRESPONDENCE:** Letter from Division of Minerals.

**MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS:** Mr. Rackley reported that he attempted to go to Toulon Peak last

week, but there is still too much snow. He has been talking with Mrs. Childs and Sheriff Allen regarding purchasing a side-by-side with tracks. The Senior Advisory Board meeting was last week. Mr. Rackley also mentioned that one of the cooks has resigned and the position has been posted.

Mrs. Shank reported that she is on the selection committee for the Hospital CEO. They have started the advertising process. Mrs. Shank has also been participating in the Rural Health District meetings. NACO has established a quarterly meeting for county managers.

Mrs. Hudson reported that she earned her Water Law Certificate. She has an upcoming meeting with Dave Mendiola, Humboldt County Manager, to talk about the nitrate issues in Grass Valley. The Community Center will have an item on the next agenda to address some issues that have come up. Mrs. Hudson also has an upcoming meeting with the IEC and the Humboldt River Basin Water Authority.

**PUBLIC INPUT:** There was no public comment at this time.

**APPROVAL OF VOUCHERS:** Mr. Rackley made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

As there was nothing further to come before the Board, the meeting adjourned at 11:08 a.m.

Approved 4/06/22: \_\_\_\_\_ /s/  
Shayla Hudson, Chairwoman

Attest: \_\_\_\_\_ /s/  
Lacey Donaldson, Clerk