

APRIL 20, 2022

The meeting was called to order at 8:30 a.m. by Shayla Hudson, Chairwoman. Those present were Larry Rackley and Carol Shank, Commissioners; Bryce Shields, District Attorney; Karen Wesner, Administrative Assistant; Lacey Donaldson, Clerk; and Justin Abbott, IT.

APPROVAL OF MINUTES: Mrs. Shank made a motion to approve the minutes from the March 16, 2022, meeting as submitted. Motion seconded by Mr. Rackley and passed.

PUBLIC INPUT: There was no public comment at this time.

REVIEW OF ALL AGENDA ITEMS TO DETERMINE IF ANY DO OR DO NOT IMPOSE A DIRECT AND SIGNIFICANT ECONOMIC BURDEN ON A BUSINESS OR DIRECTLY RESTRICT THE FORMATION, OPERATION, OR EXPANSION OF A BUSINESS: Mr. Rackley made a motion that no agenda items impose a direct and significant economic burden on a business or directly restrict the formation, operation, or expansion of a business. Motion seconded by Mrs. Shank and passed.

UNCLASSIFIED DEPARTMENTS:

ROAD DEPARTMENT – Dan Hill was present.

Mr. Hill reported that the crew continues blading various roads throughout the County. Enegix Mining called and asked if the Road Department could blade Willow Creek. They supplied the water. Mr. Pritchard has been helping out at the Landfill. They have also been busy doing the prep work for the waterline at the Airport. Mr. Hill reported that the weed spraying truck was broke down, but it is up and running again and Mr. Hill has been spraying. Mr. Hill also stated that they did a little work at Lone Mountain Cemetery.

APPROVAL FOR REVISIONS TO THE OPTION TAX RESOLUTION TO PROVIDE A FUNDING SOURCE FOR THE PERSHING COUNTY ROAD DEPARTMENT: Mr. Shields went through the changes that he made.

Chief Wilcox asked how the Option Tax Resolution came about. Chief Wilcox thought that it was only for emergency vehicles. Mr. Shields stated that infrastructure is allowed per NRS 377B. Chief Wilcox stated that the Fire Departments still have needs.

Mrs. Childs spoke about the current priority list. The purchase of a new ambulance is listed, but Mrs. Childs feels the dates should be updated.

Chief Wilcox asked how much revenue the Fund sees annually. Mrs. Childs stated that to date we have received approximately \$552,786.

Mr. Rackley made a motion to approve the amendments as presented and adopt Resolution #22-0304 as presented. Motion seconded by Mrs. Shank and passed unanimously.

UNCLASSIFIED DEPARTMENTS, CONT.D:

ROAD DEPARTMENT – *Award bid for new Articulated Motor Grader:* The bids were opened on March 15th, 2022, by Commissioner Rackley, Mr. Hill and Mrs. Donaldson. The bids were as follows:

Pape Machinery, Inc.	\$345,300.00
Cashman Equipment Co.	\$364,458.09

Mr. Rackley made a motion to award the Articulated Motor Grader bid to Pape Machinery, being the lowest, most responsive bid at \$345,300. Motion seconded by Mrs. Shank and passed.

LANDFILL – Dan Hill was present.

Mr. Hill reported that they held one interview on Monday for the vacant Landfill position. The applicant was offered the position.

Approval of Contract with Hoss Disposal for a period of two or three years for the removal of solid waste at transfer sites in Pershing County: Mr. Shields stated that it is a 3 year contract term with an option to renew.

Mrs. Shank made a motion to approve the contract with Hoss Disposal for a period of three years, with the rates of \$350 per pickup in Imlay; \$365 per pickup in Unionville; and \$385 per pickup in Grass Valley. Motion seconded by Mr. Rackley and passed.

There was discussion regarding moving towards offering the service ourselves, to include buying a truck, hiring a driver, etc.

BUILDINGS AND GROUNDS – John Handka was present.

Mr. Handka reported that they are working on getting the drip systems and sprinklers on. He hopes to have them all on next week. They are also working on getting the park bathrooms open and taking care of weeds. Mr. Handka will be gone all next week.

Mrs. Hudson spoke about a phone call the Board received regarding the Community Center. Prior to the NRA Dinner, tables were set up, but the room had not been vacuumed. Mrs. Munden stated that they did their own set-up, including the tables, and then Mr. McKinney went in after they set it up and vacuumed and mopped prior to the event. Mr. McKinney stated that when occupants do their own set-up, they tend to make a mess. They also didn't put things back properly.

Mrs. Hudson asked if the Alumni Association, who's event is on June 11th, would be doing their own set-up. Ms. Munden stated that she didn't have anything from them yet regarding the set-up. She will reach out to them. Mrs. Hudson stated that they need to be made aware that if they are doing their own set-up, that no vacuuming, etc. will be done until after they are done. Mrs. Hudson also reiterated that the monthly calendar and set-up info needs to be provided to Mr. Handka. There was also some discussion about Mr. McKinney handing out the equipment. Mr. Handka doesn't feel this should be left to the custodian.

Mrs. Shank asked what the plan was for the weeds at the cemeteries. Mr. Handka stated that he is on the NDF (Nevada Division of Forestry) calendar for them to come before a major holiday. He also stated that it has been too windy to spray. Mrs. Shank stated that the high winds have only been recently and feels the weeds could have been sprayed earlier. Mr. Handka stated that you can't spray when the temperatures are too low. Mr. Talcott, Cemetery Board member, disagreed. All the farmers have been spraying. Mr. Handka stated that he doesn't pay attention to what the farmers are doing. Mr. Talcott stated that the cemeteries look worse than they ever have. Mr. Handka stated that it will be taken care of.

Mike Brooks, Request to use the Courthouse Park for the Mustang 5k/Scavenger Hunt on June 10, 2022: Mr. Brooks stated that there will be a dinner Friday night after the 5k and Scavenger Hunt.

Mr. Rackley made a motion to approve the request from Mike Brooks to use the Courthouse Park for the Mustang 5K and Scavenger Hunt on June 10, 2022. Motion seconded by Mrs. Shank and passed.

Mr. Handka stated that the new fuel dispenser has been installed at the Airport. He is down to about 4,000 gallons of fuel.

The Board also asked Mr. Handka if the carpets were cleaned in the Admin Building, as some of the offices reported damaged paperwork. Mr. Handka stated that the carpets were sanitized, and notice wasn't given as it was scheduled last minute.

SENIOR CENTER / VOLUNTEER PROGRAM – Mr. Rackley stated that the Easter Bunny came for lunch and for homebound delivery. The February/March in house numbers were approximately 29 per day. Mrs. Hudson asked how many homebound. There is approximately 20-25 per day. Mrs. Shank asked if there are openings that need to be advertised. Mr. Rackley stated that the

Director position is vacant, but he is not ready to advertise. Mrs. Shank doesn't feel that it is his decision. Mrs. Hudson would also like to see it placed on the next agenda for approval. Mrs. Wesner will also advertise the vacancy.

PERSHING CO. FIRE/AMBULANCE –

AMBULANCE REPORT: Marti Nolan was present via Zoom.

Mrs. Nolan reported that they have had 23 calls, with 3 roll-overs in 3 days. They also had 2 transfers. Mrs. Nolan also reported that she will be developing a request form for ordering ambulance/EMS supplies to make it easier for her to track.

LOVELOCK FIRE: Chief Wilcox reported that they are still at 18 firefighters. They had 6 fire calls in the last 19 days. They will be taking possession of the new truck from the BLM on Friday. Chief Wilcox also reported that Sean Burke went through the hazmat trailer.

GRASS VALLEY FIRE: Chief Sean Burke was present via Zoom.

They currently have 13 members. They had 2 fire calls and 5 medical calls. Their new brush truck is almost ready. They are waiting on the radio installation.

LEPC – Sean Burke was present via Zoom.

Mr. Burke spoke about the Hazmat trailer. We are listed with the State to respond at Awareness Level, but the trailer is outfitted to respond at Operations Level. We need to decide how the departments will staff the hazmat trailer.

RENEWAL OF FIRE PROTECTION AGREEMENT BETWEEN THE BLM (BUREAU OF LAND MANAGEMENT), PERSHING COUNTY VOLUNTEER FIRE DEPARTMENT AND PERSHING COUNTY – Mr. Shields stated that he has been working with the BLM to get the document updated. There are still some formatting issues. He will contact Eric Nolan to fix the formatting and then this will be on the next agenda.

UPDATE ON GRANTS FOR FIRE DEPARTMENTS – Mike Heidemann was present via Zoom.

Mr. Heidemann stated that he was tasked with auditing certain LEPC (Local Emergency Planning Committee) organizations. Pershing County's was the only one who didn't have any issues with paperwork.

Mr. Heidemann also spoke about the SAFER Grant and establishing a committee. Mr. Rackley will get with Mr. Heidemann and Mr. Burke to move forward.

Mr. Heidemann was asked if he had a copy of the SCBA (Self-Contained Breathing Apparatus) grant for Mrs. Childs. He said he would get it to her.

SAFETY/CHN/CEMETERY – Cheryl Haas was present.

Health – Ms. Haas reported that there is no Community Health Nurse and no timeline for getting one. She was recently in Fernley and Winnemucca learning the new system. She is referring people to the Physician's Center or the pharmacy if a booster is needed. Ms. Haas stated that the newspaper listed the wrong date for the flu pod. It is currently scheduled for September 29th. Without a nurse, Ms. Haas will reach out to Mr. Burke. She does have the vaccine.

Safety – Ms. Haas is working with POOL/PACT to update the yearly safety classes. She will also be working with Marshall about OSHA (Occupational Safety and Health Administration) concerns and compliancy. She reported that she has gotten most of the Safety check lists back. The next Safety meeting will be held in June. Ms. Haas spoke about her concern regarding lack of communication.

Cemetery – Ms. Haas is still inputting info into the new software. There are a couple of burials coming up, so she is hoping the cemeteries are clean. The up-keep of the cemeteries is an ongoing issue and Ms. Haas doesn't know what to do. She didn't know if she should state her concerns here today, or if the Board would rather schedule a separate meeting. There is no reason why the weeds can't be sprayed when they are still small. She is very frustrated. Mr. Talcott, Cemetery Board member, added that this conversation has been ongoing for several years. They even asked for a temporary employee to

be hired last year, but were promised by Buildings and Grounds that it would be taken care of. It was noted that the crew does what they can, but the issue is with Department's leadership.

LOVELOCK VALLEY WEED DISTRICT: AMENDMENT TO RESOLUTION DATED OCTOBER 20, 1969, TO DETERMINE THE LOVELOCK WEED DISTRICT BOUNDARIES AS ESTABLISHED WHEN THE LOVELOCK VALLEY WEED DISTRICT WAS CREATED IN 1970 – Laureen Basso-Cerini, Assessor, and Morgan Root, Appraiser, were present.

Ms. Root stated that in reviewing the Ordinance, which is from the 1970s, she noticed it states that the parcels in the Weed District are those the Assessor classifies as agricultural land. They took the findings to the Weed District, notifying them that, under this definition, a lot of parcels would be removed, which would affect their budget. Mr. Shields added that they are trying to maintain the boundaries of the Weed District as they were created. A lot of parcels have been converted from Agriculture to Residential. They would like to keep the boundaries that were previously set the same and remove the agricultural designation.

Mrs. Shank asked when those that haven't been assessed will begin being assessed. Ms. Root stated that they will be assessed moving forward with Fiscal Year 2022-23.

Mrs. Shank made a motion to adopt Resolution #22-0404, determining the Lovelock Valley Weed District Boundaries as established in 1970. Motion seconded by Mr. Rackley and passed unanimously.

ELECTED DEPARTMENTS, CONT.D:

LAUREEN BASSO-CERINI, ASSESSOR – *Determination of Landfill Assessments on 29 parcels:* Ms. Basso-Cerini stated that there are 29 parcels that she needs input from the Board by May 13th. Mr. Shields stated that the Ordinance sets out the fee and the Resolution determines what parcels get what multiplier. He stated that there will be an amendment to the Ordinance to address the "special" parcels. Mr. Shields stated that Mrs. Machado, Code Enforcement Officer, would help in identifying these special parcels yearly.

Ms. Basso-Cerini also spoke about the Landfill Assessment for Seven Troughs Distillery. As it is an assessment and not a tax, she feels it should be paid by the lessee.

SEVEN TROUGHS DISTILLERY LEASE, DISCUSSION REGARDING TAXES ON PARCEL #001-131-07 AND 001-131-02 OWNED BY PERSHING COUNTY: Mr. Shields will get with Ms. Basso-Cerini to discuss this outside of the meeting.

DEVNET CONTRACT: Ms. Basso-Cerini stated that she received an amended contract last night, so she will forward it to the Board, and it can be placed back on the next agenda.

KAREN STEPHENS, JUSTICE COURT – *Approval of a Resolution setting compensation for Judge Karen Stephens for Indigent Defense Court Arraignments on weekends:* Judge Stephens reported that other counties are paying \$100 per hearing. She would like more for Holiday pay. The Board suggested \$150. Mr. Shields asked that the Board approve the compensation and then he will draw up a Resolution for the next meeting.

Mrs. Shank made a motion to approve setting the compensation for Judge Stephens for Indigent Defense Court Arraignments on weekends at \$100 per hearing and \$150 on holiday weekends.

Mrs. Childs asked if it would just be recognized holidays. Mr. Shields stated it could be spelled out in the Resolution.

Motion seconded by Mr. Rackley and passed.

Judge Stephens stated that they are still trying to figure out how to do civil infractions.

PLANNING & BUILDING DEPARTMENT / IMLAY WATER/ PERSHING ELECTRIC:

Mr. Evans was not present.

REVIEW AND APPROVAL OF A RESOLUTION RECOGNIZING THE NEED FOR FUNDING FOR THE IMLAY WATER SYSTEM REPAIRS AND UPGRADES AND APPROVE STAFF TO SUBMIT AN APPLICATION TO THE CLEAN WATER STATE REVOLVING FUND, AND DESIGNATE TWO INDIVIDUALS AS AUTHORIZED REPRESENTATIVES FOR THE CONTRACT – It was noted that we are not ready to move forward with the Resolution.

UNCLASSIFIED DEPARTMENTS, CONT.D:

IT – Justin Abbott was present.

Mr. Abbott stated that things are going well. Amanda Burrows is a fantastic resource. They are moving forward on several projects that were slowed or stalled in the past. They have both been working on servers that need to be replaced. Mr. Abbott attended a webinar last week on the Infrastructure and Jobs Act. There are several grant opportunities that we should be able to take advantage of. Mrs. Hudson stated that she has someone interested in writing and administering grants. Mrs. Childs asked if the Grant Writer position would be a paid position, as the County did not budget for it. Mrs. Hudson stated that the Grant Writer's expense would be written into the grants, when allowed.

It was noted that the Planning and Building Departments phones are still not working properly.

ECONOMIC DEVELOPMENT – Mrs. Lusby-Angvick was not present. Mrs. Hudson stated that she met with JP Hays and Mr. Evans on Monday to discuss some issues within the Planning Department. Mrs. Hudson stated that everything has been ironed out.

ELECTED DEPARTMENTS:

LACEY DONALDSON, CLERK-TREASURER – Mrs. Donaldson stated that she has been busy preparing for the Primary Election.

Approval of corrections/changes to the Tax Roll: One correction was submitted to the Board for John B. Williams III, which is due to an Ag Lien, on APN #007-451-32.

Mrs. Shank made a motion to approve the correction on APN #007-451-32 as presented. Motion seconded by Mr. Rackley and passed.

Approval to proceed with Medium Term Financing for the purchase of a new articulated motor grader for the Pershing County Road Department and finance payments through the Option Tax: Mrs. Donaldson explained the required steps for Medium Term Financing. The first step is a Public Hearing to adopt a Resolution. The Public Hearing will be scheduled for the next meeting.

RENE CHILDS, RECORDER-AUDITOR – *Fixed Asset removal from Assessor's office and transferred to the Recorder-Auditor's office (Canon DR9050):* It was noted that this scanner is a spare.

Mrs. Shank made a motion to approve the Fixed Asset transfer of a Canon DR9050 from the Assessor's office to the Recorder-Auditor's office. Motion seconded by Mr. Rackley and passed.

Approval to move forward with purchasing a new KIP7172 Series Map Copier due to the current KIP copier malfunctioning and parts not being available; cost not to exceed \$25,000, with funding from the Recorder-Auditor's FY2022-2023 budget: Mrs. Childs stated that the current machine was purchased in 2010. The actual cost is \$21,523.00 and she has money in her current (FY21-22) budget.

Mrs. Shank made a motion to approve the purchase of a KIP 7172 Series Map Copier, to be paid for from the Recorder-Auditor's budget, at a cost not to exceed \$25,000. Motion seconded by Mr. Rackley and passed.

BRYCE SHIELDS, DISTRICT ATTORNEY – Mr. Shields reported that he has hired John Hike, who is currently Judge Shirley's law clerk, as his Deputy District Attorney. Mr. Shields has also hired an attorney for the Burning Man cases as well. Mr. Banks' last day is April 29th.

JERRY ALLEN, SHERIFF – Sheriff Allen reported that he is almost at full staff. They are continuing with training. One officer has completed FTO (Field Training Officer), and one did an FTO

refresher. Two others are currently in FTO. Four are in NIBRS (National Incident-Based Reporting System) training right now. Sheriff Allen stated that he has more deputies out and about. There has been some speeding through school zones, etc. Patrol complaints are down, but ticket complaints are up! Sheriff Allen and Mr. Rackley attended the Grass Valley Advisory Board meeting where Jojo Myers gave a presentation on the \$1.3 million Statewide funding for broadband. Mr. Rackley will be reaching out to Ms. Myers. Sheriff Allen also received notice on Monday that the Everywhen Event is in the permitting phase with the BLM. The BLM has advised the organizers that they need to comply with State and Local regulations. This would fall under the County's current Festival Ordinance. The dates of the event are June 30th through July 5th, with the closure order being June 26th through July 8th. It was noted that this encompasses the current "4th of Ju Playa Event". Sgt. Carmichael stated that the BLM is only allowing one major festival a year on the playa, so any others would be limited to 1,000 participants. Event promoters would like 5,000.

Mrs. Shank asked when the Board would approve the Burning Man budget. Sheriff Allen stated that there is a cooperator's meeting tomorrow. He can have it on the next agenda.

Sheriff Allen stated that he is looking for vehicles, but isn't having any luck.

Mr. Shields asked what the likelihood of the event being permitted is. Sheriff Allen stated that it depends on whether they are in compliance with local regulations.

GRASS VALLEY ADVISORY BOARD: Mr. Rackley attended the last meeting. Jojo Myers was also in attendance to speak about broadband. Mr. Rackley stated there was one heckler, complaining about the Road Department.

MUSTANG YOUTH TEAM: PRESENTATION ON THE BENEFITS OF A SMOKE FREE PLAYGROUND AND REQUEST THE COMMISSIONER'S ADOPT A POLICY FOR A SMOKE FREE PLAYGROUND AT THE COURTHOUSE PARK – No one was present from the MYT.

DERBY FIELD AIRPORT: Mr. Rackley stated that the Road Department is doing prep work for the water line.

BOARD APPOINTMENTS/ RESIGNATIONS: Letters of Resignation were received from Barbara Tobin for the Library Board and Penny Belanger for the Museum Board.

Mr. Rackley made a motion to accept the two resignations as presented. Motion seconded by Mrs. Shank and passed.

A letter was received from Virginia Rose asking to be reappointed to the Senior Center Board.

Mr. Rackley made a motion to reappoint Virginia Rose to the Senior Center Advisory Board. Motion seconded by Mrs. Shank and passed.

PERSHING COUNTY HEALTH OFFICER, DISCUSSION REGARDING INCREASING COMPENSATION: Mrs. Shank stated that the current pay is \$50 per month. She would like it increased to \$250 or \$300 per month. Mrs. Childs would have to make the change in the Final Budget. Mr. Rackley feels that is too high.

Mr. Rackley made a motion to increase the compensation for the Health Officer from \$50 per month to \$125 per month starting July 1st. Motion seconded by Mrs. Shank and passed.

UPDATE FROM EMERGENCY MANAGEMENT RELATING TO COVID-19; LIST OF PROPOSED PROJECTS, PRIORITIZING AND CHANGING/AMENDING THE PROJECTS FOR ALLOCATION OF THE COVID-19 AMERICAN RESCUE PLAN FUNDING FOR PERSHING COUNTY IN THE AMOUNT OF \$1,306,252.00: Mr. Rackley stated that the spreadsheet was updated to include the Grass Valley Fire Department vehicle bid.

REPORT FROM ADMINISTRATIVE ASSISTANT / HR REP: SET DATE FOR DEPARTMENT HEAD MEETING; SET MEETING DATE TO BE HELD IN IMLAY; DISCUSSION REGARDING APPOINTING ALTERNATES FOR VARIOUS BOARDS – It was decided to hold a Department Head meeting on May 4th at 1:30 p.m., after the Board of Health meeting. The Imlay Town Hall was set for May 11th at 5:30 p.m.

In regard to appointing alternates for various boards, Mrs. Shank spoke about Mrs. Hudson having to call in to the RTC meeting. If alternates were selected, this could eliminate having to call in. Mr. Rackley doesn't see a need.

ITEMS FOR FUTURE AGENDAS: The Board decided to schedule a Jail Inspection for May 4th at 7:30 a.m. Mrs. Shank suggested putting an item on the agenda to approve the purchase of an ambulance out of next fiscal year's budget.

CORRESPONDENCE: There was no additional correspondence noted.

MATTERS OF THE BOARD FOR DISCUSSION, BOARD MEMBER REPORTS, BOARD LIAISON REPORTS: Mrs. Shank apologized to the Board for losing her composure during the Senior Center discussion.

Mr. Rackley spoke about the events the library is hosting.

Mrs. Hudson attended a meeting last Monday regarding the Naval Expansion.

PUBLIC INPUT: There was no public input at this time.

The meeting recessed at 11:04 a.m. to review the vouchers and reconvened at 11:13 a.m.

APPROVAL OF VOUCHERS: Mr. Rackley made a motion to approve the vouchers as submitted. Motion seconded by Mrs. Shank and passed.

As there was nothing further to come before the Board, the meeting adjourned at 11:14 a.m.

Approved 7/06/2022: _____ /s/
Shayla Hudson, Chair

Attest: _____ /s/
Lacey Donaldson, Clerk