

THE PERSHING COUNTY ECONOMIC DEVELOPMENT AND COMMUNITY CENTER BOARD MEETING  
MET ON MONDAY, August 5, 2019 AT THE PERSHING COUNTY COMMUNITY CENTER AT 2:00P.M.

PRESENT: Ted Bendure, Chairman  
David Skelton, Member  
Pat Rowe, City Council  
Heidi Lusby-Angvick, Executive Director  
Rob McDougal, Member  
Vijay Ratti, Member  
Dixie McKay, Community Center Director

ABSENT: County Unfilled Position, Steve Foster, City Unfilled Position, DA's Office Secretary

PUBLIC - None

1. **Meeting was called to order at 2:00 P.M. by Ted Bendure;** Pledge of Allegiance.
2. **Public Input;** None
3. **Approval of Minutes;** Not available, will have 2 or 3 sets available for the next scheduled meeting.
4. **Update Hwy 95 RDA;** City Attorneys for Fallon are requesting a meeting date so that Pershing/Lovelock/Fallon and Churchill can meet to start the setup of the Hwy 95 RDA. There should be more information available at the next PCEDA meeting.
5. **Update EPA Brownfields Grant;** Heidi Lusby-Angvick and Sheryl Gonzales have written the Request For Proposal for a Consultant and submitted the RFP to 4 interested consulting firms. The RFP is also posted on the Western Nevada Development District's website [www.wndd.org](http://www.wndd.org). The RFP is due back at 5 p.m. on August 30<sup>th</sup>, 2019. There will be an evaluation committee comprised of Sheryl, Heidi, a commissioner, a city council and an EPA Representative to review the RFPs. The RFP will be awarded on September 13<sup>th</sup>, 2019. Further information will be available at the next PCEDA meeting.
6. **Update/Review Work Plan and next steps;** Heidi Lusby-Angvick has been working with David Skelton on the work plan portions relating to Business Recruitment, Retention and Expansion. The business list is the current project along with looking at ways to support the Chamber of Commerce. Heidi will need to meet with Rob McDougal and Pat Rowe to start the other two groups – Workforce Development and Community Vitality.
7. **Business List Compilation Update;** Ted Bendure, Heidi Lusby-Angvick and David Skelton met to go over the list; Heidi has some additions and changes to make to the list. There are numerous uses for this list and there is potential to post this list on some websites if needed.
8. **Community Center Updates;** See attached Report composed by Dixie McKay (note correction to a typo in first paragraph – should be “\$936”, not “\$836”).
  - a. **Waiver Requests**
    - i. **Pershing Healthcare Foundation;** Request is for waiver of rent for the large rooms and kitchen. Rob McDougal made a motion to approve the request siting the event as a Public Service to the community. Pat Rowe seconded the motion; motion passed 4 Ayes, 0 Nays. It was noted that the waiver does not cover the deposits or insurance. Next year the waiver will not cover the kitchen rent.
    - ii. **David Skelton;** David Skelton organizes several trainings throughout the year, mostly for the benefit of emergency responders, such as Bleeding Control Class, Alert Sense, Posse Meetings, and After Action Meetings for the Local Emergency Planning Committee. However, he also holds a twice yearly Concealed Carry Weapons (CCW) class (as a business with a charge). Rob McDougal stated that most of the classes that David schedules are Public and/or Community Service based which according to the fee schedule are no charge. Rob appreciates (as a non-firearms person) that there is an option available to the community for CCW training. Rob McDougal made a motion to approve the waiver request for David Skelton's CCW class. Vijay Ratti seconded the motion; David Skelton recused himself from the vote; motion passed 3 ayes, 0 nays, 1 recusal.
  - b. **Fee Schedule Review;** This item will be placed on the next scheduled meeting's agenda.
  - c. **Any other Community Center Issues;** Dixie McKay was asked by the board to review emergency number access on the front windows and the kitchen; she added the emergency contact numbers to the contract. Dixie rearranged the first page of the large contract (mostly how the deposits, rents and fees are listed on the contract) and highlighted the portion of the contract that has the underage drinking language. She was advised to send the revisions to the District Attorney and the other commissioners (Rackley and Shank) for review. She shared a picture of the steak

knives that she ordered; the steak knives will be a check out item and subject to counting to make sure they are all accounted for before and after use of a party. There was discussion about the type of salad bar that would be acceptable for the community center. The board agreed that they prefer a salad bar that is cooled with ice rather than a refrigerated unit with a cord that has the potential to become a trip hazard. Dixie also presented the idea of a beverage fridge; the board did not agree that a beverage fridge is a necessary item, maybe an igloo type cooler is a better idea. Rob McDougal made a motion to purchase a durable, non-refrigerated, salad bar and igloo-type of cooler. Pat Rowe seconded the motion; motion passed 5 Ayes, 0 Nays.

**9. Director Comments;**

**a. Dixie McKay, Community Center;** no further comments

**b. Heidi Lusby-Angvick, Economic Development;** Heidi Lusby-Angvick informed the board that she was invited to the Churchill County Planning Commission meeting on August 27<sup>th</sup>, she is still checking her schedule to see if she is available to attend. Heidi is interested in starting a breakfast for the community businesses and leaders to meet; more information will be presented at the next meeting.

**10. Board Member Comments;** Rob McDougal is the current Vice Chair of the Western Nevada Development District (WNDD) and he, along with Sheryl Gonzales and Fernley Mayor Roy Edgington, will be attending a Douglas County Commissioner meeting in August to explain/educate to Douglas County the role that WNDD has in the region and the capacities that WNDD has for leveraging more Federal Dollars into the region. WNDD has been successful in bringing in millions of dollars for infrastructure to the region over the years.

**11. Set Next Meeting Dates;** Cancel the September 9<sup>th</sup> meeting, Schedule October 7<sup>th</sup>, 2019 meeting

**12. Public Input;** None

**13. Adjourn;** 3:44 p.m.