

January 7, 2014

Pipestone County Commissioner Meeting
January 7, 2014

The Pipestone County Board of Commissioners met with Commissioners Luke Johnson, William (Bill) Johnson, Bruce Kooiman, Harold (Butch) Miller and Jerry L. Remund for the Annual Organizational Meeting. County Administrator Sharon Hanson also present. County Commissioner Miller called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

ELECTION OF BOARD CHAIR AND VICE-CHAIR

Administrator Hanson called for nominations for Chair. Commissioners Miller and Remund nominated Commissioner William (Bill) Johnson. Administrator Hanson called for further nominations. Hearing none, motion by L. Johnson, seconded by Miller to cease nominations and cast unanimous ballot for Commissioner William (Bill) Johnson as Chair. Motion carried unanimously. Commissioner W. Johnson assumed duties as Chair and presided over the meeting.

Chairman W. Johnson called for nominations for Vice-Chair. Motion by Miller, seconded by Remund to nominate Commissioner Bruce Kooiman for Vice-Chair. Chairman W. Johnson called for further nominations. Hearing none, Chairman W. Johnson declared that nominations cease and cast a unanimous ballot for Commissioner Bruce Kooiman as Vice-Chair. Motion carried unanimously.

Motion by Remund, seconded by L. Johnson to approve the agenda. Motion carried unanimously.

RULES OF PROCEDURE - RESOLUTION 59-01-2014

Motion by L. Johnson, seconded by Miller to adopt Resolution 59-01-2014 that establishes the 2014 Rules of Procedure for meetings of the Pipestone County Board of Commissioners. Motion carried unanimously.

DESIGNATION OF OFFICIAL NEWSPAPER 2014 – RESOLUTION 59-02-2014

Motion by Miller, seconded by Remund to adopt Resolution 59-02-2014 establishing the Edgerton Enterprise as the official legal newspaper for 2014 and the Pipestone County Star as the second newspaper. Motion carried unanimously.

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COUNTY VETERANS SERVICE OFFICER OATH OF OFFICE

Honorable Judge Terry Vajgrt administered the Oath of Office to Veterans Service Officer Marc Hall. The Board congratulated Officer Hall and thanked Judge Vajgrt for administering the Oath of Office.

COMMITTEE ASSIGNMENTS-RESOLUTION 59-03-14

Motion by Miller, seconded by Remund to adopt Resolution 59-03-2014 approving the listing of the 2014 committee assignments. Motion carried unanimously.

COUNTY BOARD PER DIEMS – RESOLUTION 59-04-2014

Motion by L. Johnson, seconded by Kooiman to adopt Resolution 59-04-2014 which establishes the rules and regulations for uniformity in the payment of per diem in the performance of their official duties as members of the Board. Motion carried unanimously.

AUDITOR WARRANT AUTHORIZATION – RESOLUTION 59-05-2014

Motion by Remund, seconded by L. Johnson to adopt Resolution 59-05-2014 authorizing the County Auditor to issue checks for payment of county expenses as listed in the Resolution in 2014. Motion carried unanimously.

WORKERS’ COMPENSATION ELECTED OFFICIAL RECOGNITION – RESOLUTION 59-06-2014

Motion by Kooiman, seconded by L. Johnson to adopt Resolution 59-06-2014 recognizing that all officers of Pipestone County elected or appointed to a regular term of office shall be included in the definition of “employee” as defined in Minn. Stat. 176.011, subd. 9 for purposes of coverage under the Workers’ Compensation Laws of Minnesota. Motion carried unanimously.

COMMISSIONER MEETING DATE/TIME/LOCATION

Motion by Miller, seconded by Remund to set the 2014 Board meeting dates and times as follows:

- 1st Tuesday 9:00 AM – County Board at Courthouse Commissioners Room (Road and Bridge Agenda)
- 2nd Tuesday 9:00 AM – County Board at Courthouse Commissioners Room
- 3rd Tuesday 1:00 PM – Hospital Board at Education Room (Lower Level Medical Center Building)
- 4th Tuesday 9:00 AM – County Board at Courthouse Commissioners Room

Motion carried unanimously.

2014 BOARD OF EQUALIZATION

Motion by Kooiman, seconded by Remund to set the 2014 Board of Equalization meeting date for Tuesday, June 17, 2014 at 7:00 PM. Motion carried unanimously.

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DESIGNATED PUBLIC DEPOSITORIES – RESOLUTION 59-07-2014

Motion by L. Johnson, seconded by Kooiman to approve Resolution 59-07-2014 that approves the 2014 designated depositories of the public funds of Pipestone County. Chairman W. Johnson stated for the record, and per Minnesota Statutes 471.88 subd 2 that he is a member of the First Farmers and Merchants National Bank, Pipestone. Mn and that he will abstain from voting. Yeas: L. Johnson, Kooiman, Miller, Remund. Nays: None. Abstain: W. Johnson. Absent: None. Motion carried.

CONSENT AGENDA

Motion by L. Johnson, seconded by Miller to approve the consent agenda as follows:

1. Approve Minutes of December 24, 2013

Motion carried unanimously.

COUNTY AUDITOR TYLER REISCH

County Auditor Tyler Reisch informed the Board that he is still in discussions with the Hiawatha Sno Blazers Club regarding the Hiawatha Sno Blazer Club Trail Agreement, as recommended by the Minnesota Department of Natural Resources. Consensus of the Board to table until January 28, 2014 Commissioner meeting to allow Auditor Reisch to further research liability insurance requirements.

2014 MILEAGE RATE REIMBURSEMENT

Motion by Remund, seconded by Kooiman to approve mileage reimbursement rate for 2014 as set by the Internal Revenue Service. Motion carried unanimously.

RESOLUTION 59-08-14 ELECTED OFFICIAL MINIMUM SALARY

Motion by Kooiman, seconded by Miller to adopt Resolution 59-08-14 that sets the following annual minimum salary to be paid the elected official for the term next following:

MN Statutes 384.151	County Auditor	\$24,000
MN Statutes 388.18	County Attorney	\$16,000
MN Statutes 386.015	County Recorder	\$24,000
MN Statues 387.20	County Sheriff	\$24,000
MN Statues 385.373	County Treasurer	\$24,000

Motion carried unanimously.

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RESOLUTION 59-09-14 ALTERNATIVE METHOD TO DISSEMINATE BIDS AND REQUESTS

County Engineer David Halbersma joined the meeting. Motion by Remund, seconded by L. Johnson to adopt Resolution 59-09-14 per Minn. Statute § 311A.03 Subd. 3(b), that allows a county to use its web-site or recognized industry trade journals as an alternative to disseminate solicitations of bids, requests for information and requests for proposals and that the County of Pipestone may use the Pipestone County website, [www. pipestone-county.com](http://www.pipestone-county.com) , as an alternative means to disseminate solicitations of bids, requests for information, and requests for proposals for transportation related construction and maintenance projects and that for the first six (6) months after this designation of an alternative means of dissemination, the County shall continue to publish solicitations of bids, requests for information and request for proposals, in the same official newspaper of the county in addition to the alternative method and that the publication in the official newspaper must indicate where to find the designated alternative method. Motion carried unanimously. Engineer Halbersma informed the Board that he will likely continue to publish the solicitation of bids beyond the minimum six (6) months to ensure public notice.

RESOLUTION 59-10-14, 59-11-14 SUPPORT AND MAINTENANCE OF ADA CURB RAMPS, PROJECT UPDATES

Motion by L. Johnson, seconded by W. Johnson to adopt Resolution 59-10-14 that supports Pipestone County's correction of deficiencies in the sidewalk curb ramps along the County State Aid Highways that will help improve the mobility of the disabled community within the cities and also benefit all pedestrians throughout the County and supports the application for a grant to fund improvements through the Transportation Alternatives Program (TAP). Motion carried unanimously.

Motion by Remund, seconded by Miller to adopt Resolution 59-11-14 that states that Pipestone County is the sponsoring agency for the Transportation Alternatives project identified as Pipestone County ADA Curb Ramp Reconstruction and that the County agrees to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the Federal Highway Administration (FHWA) and that the County assume full responsibility for the operation and maintenance of property and facilities related to this project. Motion carried unanimously.

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County Engineer Halbersma updated the Board on the following Projects: County State Aid Highway (CSAH) 10, Cemetery Road (Highway 267), seal coat projects and motor grader replacement.

HIGHWAY SHOP FUEL BIDS-10:00 A.M. BID OPENING

County Attorney Jim O'Neill joined the meeting. The following fuel bids were submitted:

Bidder	Type	\$ per gallon	Gallons	Total
Cenex	Gasoline at Pipestone Shop	3.075	27,500	\$84,563
Harvest States	Diesel at Pipestone Shop	3.169	29,000	\$91,901
	Diesel at Outlying Shops	3.399	16,000	\$54,384
Chandler Coop	Gasoline at Pipestone Shop	3.159	27,500	\$86,873
	Diesel at Pipestone Shop	3.245	29,000	\$94,105
	Diesel at Outlying Shops	3.425	16,000	\$54,800
	If County Provides Tanks	3.375		

Engineer Halbersma took the bids for review.

REGIONAL SNAP EDUCATION POSITION

Regional Extension Director Holli Arp joined the meeting and presented information on the Supplemental Nutrition Assistance Program (SNAP) Educator position that was recently restructured on a regional basis as a result of reduced Federal funding to the Program. Director Arp was pleased to announce that Extension hired Lorelei Schelhaas to fill the position of Regional SNAP Educator and asked if Pipestone County could continue to support office space with direct expenses being tracked for the remainder of the year and paid back to the County if warranted. Motion by Remund, seconded by Kooiman to provide office space for the Regional SNAP Educator position in Pipestone with direct expenses paid back to the County at the end of the year. Motion carried unanimously.

HIGHWAY SHOP FUEL BIDS

Motion by L. Johnson, seconded by Remund to accept the bids from Cenex Harvest States for Highway Shop Fuel as follows:

Bidder	Type	\$ per gallon	Gallons	Total
Cenex Harvest States	Gasoline at Pipestone Shop	3.075	27,500	\$84,563
	Diesel at Pipestone Shop	3.169	29,000	\$91,901
	Diesel at Outlying Shops	3.399	16,000	\$54,384

Motion carried unanimously.

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REQUEST TO REPURCHASE TAX FORFEITURE PROPERTIES

Auditor Reisch and Treasurer Steve Weets joined the meeting to present a request from Ms. Joy Agbara to repurchase two tax forfeited properties that were previously owned by Ms. Agbara. Auditor Reisch explained to the Board that repurchase of tax forfeited property by the previous owner must be approved by the County Board. Motion by Remund, seconded by Miller to allow repurchase by Ms. Agbara, of two properties: 507 West Main St. Pipestone, 515 7th Avenue SE Pipestone, contingent on all property taxes and special assessments being paid in full by 9:00 a.m. on Thursday January 9, 2014, and contingent on the payment in the form of cash, cashier's check, money order or certified check. Yeas: L. Johnson, W. Johnson, Miller, Remund. Nay: Kooiman. Absent: None. Motion carried.

COMMITTEE REPORT-COMMISSIONER W. JOHNSON

Commissioner W. Johnson reported on attending the following meetings: Hospital Finance meeting, AMC Annual Conference, Southwest Health and Human Services.

Motion by Remund, seconded by Miller to adjourn. Motion carried unanimously.

Meeting adjourned at 11:10 a.m.

William (Bill) Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator

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