

January 28, 2014

Pipestone County Commissioner Meeting
January 28, 2014

The Pipestone County Commissioners met with Chairman William (Bill) Johnson, Commissioners Luke Johnson, Bruce Kooiman, Harold (Butch) Miller, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman W. Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by L. Johnson seconded by Remund to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Remund seconded by Miller to approve the consent agenda as follows:

1. Minutes of January 14, 2014
2. Hospital Warrants in the amount of \$688,089.15
3. Accept crack sealing material quote from Mid-States in the amount of \$12,687.84

Motion carried unanimously.

PERSONNEL

Human Resources Coordinator Cathy Feste and Sheriff Dan Delaney joined the meeting to request approval to hire a Lieutenant Investigator. This position has been vacant since 2010.

Motion by Kooiman seconded by Miller to authorize the hiring of a Lieutenant Investigator.

Motion carried unanimously.

Motion by Miller seconded by L. Johnson to approve the Lieutenant Investigator job description as presented. Motion carried unanimously.

Motion by L. Johnson seconded by W. Johnson to approve the Pipestone County Pay Equity Report as required by Minnesota Statutes 471.991-471.999, direct Coordinator Feste to submit the Report to Minnesota Management and Budget by January 31, 2014 and authorize Board Chair signature. Motion carried unanimously.

January 28, 2014

Human Resources Coordinator Feste gave a presentation on Comparable Worth studies. HR Coordinator Feste reported that the Personnel Committee and Pipestone County Medical Center Human Resources Specialist Rachel Wolff interviewed two consulting firms that submitted bids to complete Pipestone County's Compensation and Classification Study. The Personnel Committee recommends Fox Lawson & Associates to conduct an updated Classification and Compensation Study for Pipestone County and Pipestone County Medical Center to be completed in 2014 at a cost of \$15,000.00. Motion by Kooiman seconded by Miller authorizing the hire of Fox Lawson & Associates to conduct an updated Classification and Compensation Study for Pipestone County and Pipestone County Medical Center at a cost of \$15,000.00. Motion carried unanimously.

Feste reported that Trevor Erickson had been hired as the Sign/Environmental Technician in the Highway/Conservation & Zoning departments and started as Step 1 of the Highway Union pay plan.

Feste announced that one of the candidates that had been offered the position of Building and Grounds Maintenance Worker declined to accept the job offer. Feste requested Board approval to readvertise to fill the position. Motion by Kooiman seconded by L. Johnson to readvertise for the open Building and Grounds Maintenance Worker position. Motion carried unanimously.

MARC HALL – TRAVEL REQUEST / TRANSIT UPDATE

Veteran's Service Officer Marc Hall requested approval to attend the National Association of CVSO Accreditation Course in Atlantic Beach, North Carolina from March 23 – 28, 2014. The expense of the trip is funded by a VSO grant in the amount of \$7,500.00 that must be used by May 30, 2014. Motion by Remund seconded by Miller to authorize VSO Marc Hall

January 28, 2014

to attend the National Association of CVSO Accreditation Course in Atlantic Beach, North Carolina. Motion carried unanimously.

Transit Director Marc Hall updated the Board on the recent Transit bus accident that took place on January 16, 2014 as a result of reduced visibility due to blowing snow. The bus has damage and Director Hall is awaiting adjuster recommendations for replacement or repair.

Transit Director Hall reported that Buffalo Ridge Transit Route ridership that started in December of 2013 has been very low. They will continue to monitor the demand for the program to see if they should be any modifications to the Route. The Route is supported by a Minnesota Department of Transportation grant through 2014.

BILL FOLGER – IT PURCHASE

Information Technology Coordinator Bill Folger requested approval to purchase a VMware host server and an expansion cabinet for the SAN. Quotes received were as follows:

IBM System X3650 M4 Server	
Morris Electronics, Inc.	\$11,457.21
Shi, Inc.	\$11,636.00

IBM System Storage EXP3512	
Morris Electronics, Inc.	\$6,816.29
Shi, Inc.	\$5,854.00

Motion by L. Johnson seconded by Kooiman to approve purchase of the VMware host server from Morris Electronics, Inc. in the amount of \$11,457.21 and the expansion cabinet from Shi, Inc. in the amount of \$5,854.00. Motion carried unanimously.

TYLER REISCH – SNO BLAZERS TRAIL AGREEMENT

Auditor Tyler Reisch presented approval for a Trail Agreement with Pipestone County and the Hiawatha SnoBlazers Club in which Pipestone County shall serve as the fiscal agent and the Club shall construct, maintain, and keep the trails safe, and carry liability insurance equal to

January 28, 2014

the maximum liability limits set forth in Minn. Statutes. 466-04, Subd. 1. Motion by Kooiman seconded by W. Johnson to approve the Pipestone County Hiawatha SnoBlazers Snowmobile Club Trail Agreement. Motion carried unanimously.

COMMITTEE REPORTS

The Commissioners reported on the following committee meetings:

Commissioner Kooiman: Primewest, Personnel, Hospital Plant Operations, Southwest Regional Development Commission, Legislative Broadband Meeting, County EDA Board.

Commissioner Miller: Personnel, Building Committee, Southwest Health and Human Services.

Commissioner L. Johnson: Area II, Redwood-Cottonwood Rivers Control Area, District 8 Land Use, Minnesota Hospital Association Training, Soil and Water District Meeting.

Commissioner Remund: Primewest, Hospital Plant Operations, Building Committee, Casey Jones Trail, County EDA Board meeting.

Commissioner Johnson: SW Mental Health, SW 18 Mental Health Consortium, Stoneray Wind Project Public Hearing, Southwest Health and Human Services, Southern Minnesota Opportunity Council.

Motion by Miller, seconded by Remund to adjourn. Motion carried unanimously.

Meeting adjourned at 11:10 a.m.

William Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator