

The Pipestone County Commissioners met with Chairman William (Bill) Johnson, Commissioners Luke Johnson, Bruce Kooiman, Harold (Butch) Miller, and Jerry L. Remund. County Administrator Sharon Hanson was also present. Chairman W. Johnson called the meeting to order at 9:00 AM with the Pledge of Allegiance to the Flag.

Motion by Remund, seconded by Kooiman to approve the agenda. Motion carried unanimously.

CONSENT AGENDA

Motion by Miller, seconded by L. Johnson to approve the consent agenda as follows:

1. Minutes of May 6, 2014 R&B Meeting
2. Commissioners Warrants/Meal Reimbursements in the amount of \$446,422.70 and Hospital Warrants in the amount of \$318,538.41
3. Treasurer's Report April 2014
4. Set Bid-Letting Date for SAP 59-600-002 (Cemetery Road) and SAP 59-619-002 (Roadway South of Ruthton) for June 24, 2014 at 10:15 a.m. at the Pipestone County Commissioners Room

Motion carried unanimously.

USDA LOAN LETTER OF CONDITIONS-MEGAN GERNENTZ-USDA

Megan Gernentz, USDA Rural Development Area Specialist presented and reviewed the Letter of Conditions for the Hospital Expansion and Renovations being proposed by Pipestone County Medical Center (PCMC). Also in attendance was Brad Burris, PCMC Chief Executive Officer and Dave Keeler, PCMC Chief Financial Officer.

Ms. Gernentz explained that the Letter of Conditions establishes the conditions, which must be understood and agreed to by Pipestone County with regard to the loan being issued by the USDA. Ms. Gernentz answered questions from the Board.

Motion by Kooiman, seconded by Remund to accept the Letter of Conditions and authorize Board Chair signature of Form RD 1942-46, "Letter of Intent to Meet Conditions" and Form RD 1940-1, "Request for Obligation of Funds". Motion carried unanimously.

Motion by Remund, seconded by Miller to amend Resolution 59-15-14 and 59-16-14 related to Issuance of Revenue Notes and a Rural Development Loan and Loan Guaranty, that amends the principal amount of permanent financing from \$25,000,000 to \$25,065,000 and direct the County Administrator to note the amendment on the original Resolutions. Motion carried unanimously.

FAIRGROUNDS FOOD STAND PROPOSAL-4-H

Members of the 4-H Food Stand Committee presented a proposal to construct a new food stand in place of the current 4-H food stand located at the Fairgrounds. The Committee explained that 4-H is no longer allowed to own buildings and it was proposed that the new food stand be owned by the County with use of the building managed in coordination with 4-H. Teresa Zeinstra and Mark Moeller presented an initial drawing and costs. Consensus of the Board to have the Committee work with Building and Grounds Supervisor Marc Hall in order to get more firm cost estimates and plans with the goal of construction in 2015.

FLEXIBLE SPENDING ARRANGEMENT ACCOUNT BALANCE

Treasurer Steve Weets presented a request to authorize the County Treasurer to transfer funds from the General Fund to the Health Flexible Spending Arrangement (FSA) account when funds are needed. A Health (FSA) allows employees to be reimbursed for medical expenses. FSAs are funded through voluntary salary reduction agreements. No employment or federal income taxes are deducted and under Internal Revenue Service's rules, employees can withdraw funds from the account to pay qualified medical expenses even if they have not yet placed the funds in the account. This has led to insufficient funds from time to time. Motion by Miller, seconded by Remund to allow County Treasurer authority to transfer funds from the General Fund to the Health FSA account to compensate for negative balance when it exists. Motion carried unanimously.

ALPHA WIRELESS, UTILITY TRAILER, ATV AUDITOR WARRANT

Sheriff Dan Delaney joined the meeting to present several requests.

Sheriff Delaney presented a support agreement between Pipestone County and Alpha Wireless that would provide support and maintenance for the ARMER system and related equipment to Pipestone County. Motion by Miller, seconded by Remund to approve the support agreement between Pipestone County and Alpha Wireless that would provide support and maintenance for the ARMER system and related equipment to Pipestone County, in the amount of \$29,769.00 per year and effective immediately. Motion carried unanimously.

Sheriff Delaney presented a purchase request of a utility trailer in the amount of \$1,700.00 with reimbursement for the purchase from a Minnesota Department of Natural Resources grant allocation. Motion by Remund, seconded by W. Johnson to approve the

purchase of a utility trailer from North Star Plastics and Manufacturing, LLC in the amount of \$1,700.00. Motion carried unanimously.

Sheriff Delaney presented information on a purchase price for a 2014 All Terrain Vehicle (ATV) that would replace the 2013 ATV that was recently determined to be salvage by the Minnesota Counties Intergovernmental Trust (MCIT). Total purchase price of the 2014 ATV is \$8,800.00, with \$3,636 trade-in value of the 2013 ATV, accessories in the amount of \$430.00 and insurance reimbursement amount from MCIT in the amount of \$4,644.00 leaving a net cost to the County at \$1,000.00. Sheriff Delaney requested that an auditor warrant in the amount of \$5,644.00 be approved with the remaining funds coming from the insurance reimbursement amount from MCIT. Motion by Kooiman, seconded by L. Johnson to approve the purchase of a 2014 850 XP HO PS from Action Sports and approve an auditor warrant payable to Action Sports in the amount of \$5,644.00. Motion carried unanimously.

PERSONNEL

Motion by L. Johnson, seconded by Miller to approve a revised Lieutenant Investigator job description and an Investigator job description and send to Rod Kelsey for job description point valuation. Motion carried unanimously.

TRANSIT LANGUAGE ASSISTANCE PLAN

Transit Marc Hall joined the meeting to present a request to approve a Pipestone County Transit Language Assistance Plan. This plan is required under the Title VI Civil Rights Act of 1964 and the Federal Transit Administration. The plan provides steps to provide meaningful access to its transit services for persons who, as a result of national origin, are limited in their English proficiency (LEP). Motion by L. Johnson, seconded by Remund to approve the Language Assistance Plan for Pipestone County Transit. Motion carried unanimously.

Motion by Miller, seconded by L. Johnson to adjourn. Motion carried unanimously.
Meeting adjourned at 10:47 a.m.

William (Bill) Johnson
Pipestone County Board Chair

ATTEST:

Sharon Hanson
County Administrator