

Implementation Plan for the City of Pontiac VEBA Trust

Contact: City of Pontiac VEBA Trust Manquen Vance Executive: John Vance Group Retiree Medical/Rx/Vision Carrier: BCBS Group Retiree Dental Carrier: Delta	Mail Date: October 18, 2021 Effective Date: February 1, 2022 Manquen Vance Relationship Manager: Kimberly Kulas Manquen Vance Support Team: Meribeth Rains / Trinie Allen
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Timeline	Date	Lead Time	Status	Responsible	Comments:
City of Pontiac VEBA Trust selects Manquen Vance for Retiree Medical Program	9/29/21	125	Completed	City of Pontiac VEBA Trust	
Plan Options delivered to City of Pontiac VEBA Trust	9/29/21	125	Completed	Manquen Vance	Rates could differ if final enrollment is drastically different than quoted
Confirm Sold Plan Designs	10/13/21	111	PENDING	Manquen Vance/Asher Kelly	
Mayor announce changes at Town Hall Meeting	10/13/21	111	PENDING	City of Pontiac	
Draft Announcement Notices for City of Pontiac VEBA Trust to provide to Retirees	10/15/21	109	PENDING	Manquen Vance	Due to the uncertainty of the data, we recommend an Opt-In Enrollment
Signed contracts, benefit and rate summary returned to BCBSM & Delta Dental	10/25/21	99	PENDING	City of Pontiac VEBA Trust/Manquen Vance	
BCBSM & Delta Dental releases internal sales/implementation notice to all operational teams	10/26/21	98	PENDING	BCBSM/Delta Dental	
Enrollment Kits - Sent to GERS / Benesys / MV For Distribution	11/1/21	92	PENDING	BCBSM/Delta Dental	
Enrollment Kits mailed to eligible retirees	11/8/21	85	PENDING	Benesys/City of Pontiac VEBA Trust/Manquen Vance	
Member Meeting - Bowens Senior Citizens Center	11/17/21	76	PENDING	Benesys/City of Pontiac VEBA Trust/Manquen Vance/BCBSM/Delta	Zoom Meeting is also scheduled for 4:00 pm
Member Meeting - Bowens Senior Citizens Center	12/1/21	62	PENDING	Benesys/City of Pontiac VEBA Trust/Manquen Vance/BCBSM/Delta	Zoom Meeting is also scheduled for 12:00 pm
Enrollment Elections Due from Retirees	12/10/21	53	PENDING	Retirees	
Data from Elections compiled into clean spreadsheet	1/7/22	25	PENDING	Benesys/Manquen Vance	
Welcome Kits - released for printing and provided to mail services (after client review if requested)	1/15/22	17	PENDING	BCBSM	
ID Cards mailed to members	1/17/22	15	PENDING	BCBSM	Delta Dental does not mail ID cards. Members can print one from the portal if they prefer but the providers bill without an ID card
Welcome Kits mailed to members	1/17/22	15	PENDING	BCBSM	
Benefits Live/Member and Provider Servicing Implemented	1/31/22	1	PENDING	BCBSM	
MAPPO benefit plan launched effective February 1, 2022. Member and Provider Servicing Implemented	2/1/22	0	PENDING	BCBSM	