



Major Deirdre Waterman

# CITY OF PONTIAC

Planning & Zoning Division  
City Hall - 47450 Woodward Avenue  
Pontiac, Michigan 48342-5009  
248-758-2800 | FAX 248-758-2827

Vern Gustafsson  
Planning Manager  
Donovan Smith  
City Planner  
Patrick Brzozowski  
Code Enforcement Manager

## Zoning Verification Request

Email completed form to [PontiacPZD@Pontiac.mi.us](mailto:PontiacPZD@Pontiac.mi.us)  
(ALL FIELDS ARE REQUIRED, INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED)

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**Property Information:**  Commercial  Residential

Property Address: \_\_\_\_\_

Tax Parcel Number(s): \_\_\_\_\_ [Find your Property Tax ID online](#)

(Cont.) \_\_\_\_\_

Current Use: \_\_\_\_\_ Proposed Use: \_\_\_\_\_

**Requested information:** *(Check all that apply)*

- Zoning category
- Permitted Uses
- Development/Site Plan(s)
- Adjacent property zoning
- Historic District
- Overlay Districts
- Rebuild Structure
- Variances, Special Exceptions, Zoning Conditions

Other: \_\_\_\_\_

**Choose a payment option:** *The cost for a zoning verification/buildable lot letter is \$150.00 per address/parcel. Additional fees apply to copies of plan(s) and document(s). You will be notified of total amount due and payment must be made prior to assignment.*

- Cash *(must be in person)*
- Check *(payable to City of Pontiac)*
- Credit Card *(must be in person)*

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*The turnaround time for all requests varies depending on the research requirement, and can range from 1-3 weeks.*

*The non-refundable application fee should be paid to the "City of Pontiac" at the Treasurer's Office on the first floor of City Hall or by mail to 47450 Woodward Ave, Pontiac, Michigan 48342*

*Any request for information regarding building code violations, building permits, certificates of occupancy, and property maintenance violations must be submitted in the form of an Open Public Records Act "OPRA" request through the City of Pontiac of the Municipal Clerk.*