

**PONTIAC HISTORIC DISTRICT COMMISSION MEETING MINUTES**

TUESDAY FEBRUARY 11, 2014  
6:00PM - REGULAR MEETING  
LION'S DEN - CITY HALL  
47450 WOODWARD AVE.  
PONTIAC, MICHIGAN 48342

Call To Order: 6:10 PM

Commissioners:

Mr. Rick David

Mr. Robert Karazim

Ms. Kathalee James

Ms. Kathie Henk

Ms. Linda Porter

Ms. Tameka Ramsey

Mr. Kenneth Burch

MEETING CALLED TO ORDER BY CHAIRMAN RICK DAVID, ROLL CALL, GORDON BOWDELL

MR. BOWDELL: JAMES?

MS. JAMES:

MR. BOWDELL: BURCH?

MR. BURCH: HERE

MR. BOWDELL: KARAZIM?

MR. KARAZIM: HERE

MR. BOWDELL: DAVID?

MR. DAVID: HERE

MR. BOWDELL: HENK?

MS. HENK. HERE

MR. BOWDELL: PORTER?

MS. PORTER: HERE

MR BOWELL: RAMSEY?

MS. RAMSEY:

EXCUSED:

ABSENT: RAMSEY

ALSO PRESENT: MR. GORDON BOWDELL, MR. JAMES SABO

**OPENING PUBLIC COMMENTS:**

MINUTES TO REVIEW: **DECEMBER 10, 2013**

**ADOPTION OF MINUTES:** COMMISSIONER ? MADE A MOTION TO APPROVE THE MINUTES. COMMISSIONER ? SUPPORTED.

**VOTE:** AYES: ALL BURCH, DAVID, HENK, PORTER, KARAZIM,

NAYS: 0

ABSTAIN: RAMSEY

**DISPOSITION:** MOTION TO ACCEPT MINUTES WAS APPROVED

**COMMUNICATIONS:** NONE PRESENTED

COMMISSIONER JAMES ARRIVED (6:15)

**REQUESTS FOR CERTIFICATE OF APPROPRIATENESS**

**HDC-14-01 – 237 OTTAWA DRIVE – SEMINOLE HILLS HISTORIC DISTRICT**

**APPLICANT – NICK BOBBIT, AKSIS CONSTRUCTION**

APPLICANT IS SEEKING TO REPLACE THE EXISTING STEEL WINDOWS ON THE FRONT AND SIDE OF THE HOME WITH JELD – WEN WOOD CASEMENT, WHITE ALUMINUM CLAD REPLACEMENT WINDOWS; REPLACING EXISTING STEEL WINDOWS IN THE REAR OF THE PROPERTY WITH WHITE VINYL CASEMENT WINDOWS.

PLANNING RECOMMENDATION TO APPROVE THE WOOD ALUMINUM CLAD CASEMENT REPLACEMENT WINDOWS FOR *THE ENTIRE STRUCTURE* AS THEY MEET THE SECRETARY OF INTERIOR STANDARDS. ADDITIONALLY, THE REPLACEMENT WINDOWS MUST MAINTAIN THE SAME MULLION TO MULLIN RATIO AS THE EXISTING STEEL WINDOWS.

THE APPLICANT STATED THAT THE CURRENT WINDOWS ARE ORIGINAL TO THE HOUSE. THERE ARE 29 WINDOWS AND HE IS ASKING FOR 19 OF THE 29 TO BE VINYL CASEMENT WINDOW REPLACEMENTS BECAUSE OF THE COST CONSIDERATIONS.

COMMISSIONER KARAZIM MOTIONED TO APPROVE THE RECOMMENDED WOOD CASEMENT REPLACEMENT CASEMENT WINDOWS FOR THE FRONT AND SIDE OF THE HOUSE AND (7) VINYL REPLACEMENT CASEMENT REPLACEMENTS IN THE REAR OF THE HOUSE. COMMISSIONER HENK SUPPORTED.

**VOTE:** AYES: ALL BURCH, DAVID, HENK, JAMES, KARAZIM, PORTER

NAYS: 0

ABSTAIN: RAMSEY

**DISPOSITION:** MOTION TO APPROVE THE PROPOSED ALLUMINUM CLAD CASEMENT REPLACEMENT WINDOWS FOR THE FRONT AND SIDE OF THE HOUSE AND (7) VINYL CASEMENT REPLACEMENT WINDOWS IN THE REAR OF THE HOUSE WAS APPROVED.

**CLOSING PUBLIC COMMENT:** NONE

**OTHER BUSINESS:** MOTOR CITIES SIGNS PROJECT

CHAIRMAN RICK DAVID INTRODUCED KRISTEN WILTFANG FROM OAKLAND COUNTY PLANNING, AND JOHN GAY, LOCAL COORDINATOR FOR THE MOTOR CITIES PROJECT.

MRS. WILTFANG STATED THAT THE PROJECT WHICH IS AFFILIATED WITH THE NATIONAL PARK SERVICE, WILL INSTALL A SERIES OF PESTESTAL AND WALL MOUNT SIGNAGE, THEMED AROUND THE RICH HISTORY OF THE AUTO INDUSTRY, IN THE PONTIAC AREA.

MRS. WILTFANG STATED SHE WANTED TO INTRODUCE THE PROJECT TO THE GROUP AS A CURTESY AND ASKED IF WE HAD ANY CONCERNS REGARDING INSTALLATION. IT WAS STATED THAT JOHN BALINT, SAID THERE ARE NO RIGHT OF WAY ISSUES FOR THE PROJECT. COMMISSIONER HENK QUESTIONED WHETHER WE CAN DRILL INTO SIDEWALKS TO INSTALL. MR. BOWDELL STATED THAT WOULD ALSO BE UNDER THE JURISDICTION OF CITY ENGINEER, JOHN BALINT. THE SIGNS ARE SCHEDULED TO BE INSTALLED BY MAY 18, 2014, IN TIME FOR THE NATIONAL MAIN STREET CONFERENCE. THERE ARE NO ISSUES TO MOUNTING ON SIDES OF BUILDINGS. COMMISSIONER KARAZIM MOTIONED TO GIVE OUR PRAISE AND VOLUNTARY APPROVAL FOR THE MOTOR CITIES WAYSIDE EXHIBIT PROJECT. COMMISSIONER HENK SUPPORTED.

**VOTE:** AYES: ALL BURCH, DAVID, JAMES, HENK, KARAZIM, PORTER  
NAYS: 0  
ABSTAIN: RAMSEY

**DISPOSITION: MOTIONED TO GIVE OUR PRAISE AND VOLUNTARY APPROVAL FOR THE MOTOR CITIES WAYSIDE EXHIBIT PROJECT WAS APPROVED.**

STRATEGIC COMMUNICATIONS:

CHAIRMAN RICK DAVID STATED THAT TRAINING FOR THE GROUP IS CURRENTLY BEING SET UP BY THE OAKLAND COUNTY PLANNING OFFICE, IN CONJUNCTION WITH THE MICHIGAN HISTORIC PRESERVATION NETWORK, FOR MARCH 25, 2014. ALSO, A PONTIAC SPECIFIC TRAINING WILL BE HELD LATER IN THE EVENING. DINNER WOULD BE SERVED BETWEEN THE TWO SESSIONS AND EVERYONE MUST COMPLETE ONLINE REGISTRATION.

COMMISSIONER KARAZIM MADE AN ANNOUNCEMENT THAT THERE IS A PLAN TO WRITE A GRANT TO PROVIDE ENHANCED SECURITY FOR THE DOWNTOWN BUSINESS AREAS THROUGH A DEPARTMENT OF HOMELAND SECURITY GRANT. BUSINESSES MAY BE ABLE TO GET SECURITY CAMERAS IF THE GRANT IS APPROVED.

COMMISSIONER HENK MADE A MOTION TO ADJOURN THE MEETING. COMMISSIONER BURCH SUPPORTED.

**MEETING ADJOURNED AT 8:00 PM.**

