

COUNCIL OF THE TOWN OF RIVERDALE PARK

ORDINANCE 2022-OR-03

Introduced By: CM David Lingua

Date Introduced: April 25, 2022

Date Adopted: May 23, 2022

Date Reconsidered:

Date Effective: June 12, 2022

An Ordinance concerning

FY2023 BUDGET AND TAX RATES

FOR the purpose of adopting operating and capital budgets for the Town of Riverdale Park for the fiscal year beginning July 1, 2022, and ending June 30, 2023; setting rates of real and personal property and operating property taxation for such fiscal year and levying such taxes; and matters generally relating to the adoption of Town budgets and levying of taxes and setting of tax rates for the Town of Riverdale Park for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

* * * * *

EXPLANATORY STATEMENT: The Town Council desires to adopt a budget for the Town of Riverdale Park for the fiscal year beginning July 1, 2022. The budget reflects proposed operating and capital expenditures and anticipated revenues for the upcoming fiscal year. As a matter of prudent fiscal policy, even with all proposed expenditures, the Town intends to maintain a General Fund unrestricted fund balance of approximately \$3,735,477. Now, therefore,

SECTION 1: BE IT ENACTED BY THE COUNCIL OF THE TOWN OF RIVERDALE PARK, that the Town of Riverdale Park budget for the fiscal year beginning July 1, 2022, and ending June 30, 2023, entitled "Town of Riverdale Park FY2023 Proposed Operating and Capital Improvement Budget" consisting of 5 pages, "FY2023 Fund Designations", "FY2023 Anticipated Real Property Tax Revenue", "FY2023 Revenue and Expenditure Budget Overview", "Capital Improvement Programs FY2023 Revenue," and "Capital Improvement Programs FY2023 Expenditures," a copy of which is attached to this Ordinance and incorporated herein by reference, is hereby adopted.

SECTION 2: AND BE IT FURTHER ENACTED that the sums and amounts reflected in the Town of Riverdale Park FY2023 Proposed Operating and Capital Improvement Budget adopted by Section 1 of this Ordinance are hereby appropriated for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

SECTION 3: AND BE IT FURTHER ENACTED that proceeds received by the Town of Riverdale Park from the sale of vehicles in FY2023 shall be deposited into the Town's Capital Improvement Program fund, to be credited to either or both of the "Vehicle Replacement" capital projects.

SECTION 4: AND BE IT FURTHER ENACTED that that the Town of Riverdale Park Real Property Tax for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023, shall be at the rate of \$0.654 per \$100.00 of assessed real property value, and such tax is hereby levied on all real property located in the Town of Riverdale Park that is subject to municipal taxation.

SECTION 5: AND BE IT FURTHER ENACTED that the Town of Riverdale Park Personal and Operating Property Tax for the Fiscal Year beginning July 1, 2022, and ending June 30, 2023, shall be at the rate of \$2.00 per \$100.00 of assessed property value, and such tax is hereby levied on all personal and operating property located in the Town of Riverdale Park that is subject to municipal taxation.

SECTION 6: AND BE IT FURTHER ENACTED that this Ordinance shall become effective twenty (20) days after its passage by the Council.

ATTEST:

COUNCIL OF THE TOWN OF
RIVERDALE PARK



Jessica E. Barnes, Town Clerk



Alan K. Thompson, Mayor

A stack of various coins, including silver and copper ones, is shown on the right side of the page. The coins are stacked in a slightly irregular manner, with some overlapping. The background is a soft, out-of-focus blue and white.

FY2023

PROPOSED

OPERATING & CAPITAL IMPROVEMENT BUDGET

Town of Riverdale Park

TRP

FY2023 Fund Designation

| FY2023 Fund Designation | General Fund | OPEB Committed | Community Development Committed | Economic Development Fund | Health and Wellness Fund | Special Revenue Fund (TIF Admin) | Debt Service Reserve Fund | Capital Improvement Projects |
|---|------------------|----------------|---------------------------------|---------------------------|--------------------------|----------------------------------|---------------------------|------------------------------|
| Audited FUND BALANCES June 30, 2021 | 5,279,676 | 319,563 | 57,850 | 55,957 | 82,350 | 286,451 | (45,070) | 867,281 |
| FY2022 Activity | | | | | | | | |
| GENERAL FUND RESERVE TRANSFERS: | | | | | | | | |
| Transfers from: | | | | | | | | |
| Operating Budget to OPEB | | | | | | | | |
| General Fund to Debt Service Reserve | (387,145) | | | | | | 387,145 | |
| General Fund to CIP | (910,468) | | | | | | | 910,468 |
| General Fund to Economic Development Fund | (200,000) | | | 200,000 | | | | |
| General Fund to Community Development Fund | (14,650) | | 14,650 | | | | | |
| General Fund to Health and Wellness Fund | (64,422) | | | | 64,422 | | | |
| OTHER FUND TRANSFERS | | | | | | | | |
| Health and Wellness to Operating Budget | - | | | | | | | |
| OPEB to Operating Budget | 37,613 | (37,613) | | | | | | |
| EXTERNAL DEPOSITS (INFLOWS) FY2022 | | | | | | | | |
| From Prince Georges County TIF Real Property Taxes | | | | | | 385,447 | 186,262 | |
| From State of Maryland Highway User Funds | | | | | | | | 219,083 |
| From Benecon Health Care Benefit Premium Refund | | | | | | | | 10,028 |
| From Cable Franchise PEG Capital Funds | | | | | | | | 4,125 |
| From various CIP funding sources | | | | | | | | - |
| Grant Revenues | | | | | | | | 155,000 |
| Economic Development Revenue | | | | | | | | - |
| From the Economic Recovery ARPA Grant | | | | 3,232,819 | | | | |
| CDA Loan Proceeds | | | | | | | | 398,205 |
| State Bond Bills | | | | | | | | 299,325 |
| FUND EXPENDITURES (OUTFLOWS) FY2022 | | | | | | | | |
| CIP Expenditures | | | | | | | | (1,529,453) |
| Economic Development Fund Expenditures | | | | (150,000) | | | | |
| Economic Recovery Strategy Fund ARPA | | | | (1,120,638) | | | | |
| Community Development Projected Grants Paid | | | (41,717) | | | | | |
| Debt Service Payments | | | | | | | (465,734) | |
| TIF Administrative Fees Paid | | | | | | (20,000) | | |
| TIF Bond Bill Paid | | | | | | (350,447) | | |
| Projected FY2022 Operating Budget Net Surplus/(Deficit) | 1,510,359 | | | | | | | |
| Projected FUND BALANCES June 30, 2022 | 5,250,963 | 281,950 | 30,783 | - | 2,218,138 | 146,772 | 301,451 | 62,603 |
| FY2023 Activity | | | | | | | | |
| GENERAL FUND RESERVE TRANSFERS: | | | | | | | | |
| Transfers from: | | | | | | | | |
| General Fund to OPEB | (118,050) | 118,050 | | | | | | |
| General Fund to Debt Service Reserve | (341,255) | | | | | | 341,255 | |
| General Fund to CIP | (811,964) | | | | | | | 811,964 |
| General Fund to Economic Development Fund | (350,000) | | | 350,000 | | | | |
| General Fund to Community Development Fund | (19,217) | | 19,217 | | | | | |
| OTHER FUND TRANSFERS | | | | | | | | |
| Health and Wellness to Operating Budget | 125,000 | | | | | (125,000) | | |
| Economic Recovery Strategy ARPA Funds to CIP | | | | (3,975,000) | | | | 3,975,000 |
| OPEB to Operating Budget | | | | | | | | |
| EXTERNAL DEPOSITS (INFLOWS) FY2023 | | | | | | | | |
| From Prince Georges County TIF Real Property Taxes | | | | | | 676,172 | 124,484 | |
| From State of Maryland Highway User Funds | | | | | | | | 227,408 |
| From Benecon Health Care Benefit Premium Refund | | | | | | | | 20,000 |
| From Cable Franchise PEG Capital Funds | | | | | 60,000 | | | 12,000 |
| From various CIP funding sources | | | | | | | | 525,000 |
| Grant Revenues | | | | | | | | - |
| From the Economic Recovery Strategy ARPA Grant | | | | 3,232,819 | | | | |
| CDA Loan Proceeds | | | | | | | | - |
| State Bond Bills | | | | | | | | 250,000 |
| FUND EXPENDITURES (OUTFLOWS) FY2023 | | | | | | | | |
| CIP Expenditures | | | | | | | | (6,652,668) |
| Economic Development Fund Expenditures | | | | (350,000) | | | | |
| Economic Recovery Strategy Fund ARPA | | | | (1,070,000) | | | | |
| Community Development Projected Grants Paid | | | | | | | | |
| Debt Service Payments | | | | | | | (465,734) | |
| TIF Administrative Fees Paid | | | | | | (25,000) | | |
| TIF Bond Bill Paid | | | | | | (370,037) | | |
| Projected FY2023 Operating Budget Net Surplus/(Deficit) | - | | | | | | | |
| FUND BALANCES June 30, 2023 | 3,735,477 | 400,000 | 50,000 | - | 405,957 | 81,772 | 582,586 | 62,608 |

FY2022 Activity and Fund Balances

FY2023 Activity and Fund Balances

FY2023 Anticipated Real Property Tax Revenue

| FY2023 Real Property Tax Revenue available after Debt Payments and Tax Incremental Financing Payments | Tax Rate | General Fund ¹ | Tax Incremental Financing Calvert Tract ² |
|---|----------------|---------------------------|--|
| Assessable Base | | | |
| | | 787,689,265 | 141,458,706 |
| Gross Real Property Tax Revenue | 0.6540 | 5,151,488 | |
| TIF Revenue available for Town Debt Service | 0.0880 | 124,484 | |
| TIF Revenue dedicated to Calvert Tract | 0.5660 | | 800,656 |
| TIF Administrative Expenses | | | (25,000) |
| TIF Interest Payments Due | | | (218,242) |
| TIF Adjusted Annual Debt Service | | | (137,000) |
| FY2021 Debt Payments | | | |
| PNC - 11/30/2022 | 149,695 | | |
| PNC - 5/30/2023 | 147,700 | | |
| | <u>297,395</u> | | |
| CDA (15 yr.) - 11/1/2022 | 8,486 | | |
| CDA (15 yr.) - 5/1/2023 | 68,486 | | |
| | <u>76,973</u> | | |
| CDA (30 yr.) - 11/1/2022 | 16,262 | | |
| CDA (30 yr.) - 5/1/2023 | 75,762 | | |
| | <u>92,023</u> | | |
| Total Debt Payments | <u>466,391</u> | (466,391) | |
| TIF Surplus/Deficit | | | <u>420,414</u> |
| TIF Surplus Available for General Fund | | 420,414 | (420,414) |
| Funds used from Debt Service Reserve Fund | | 341,907 | |
| Net Real Property Tax Revenue available for General Fund | | <u>5,571,902</u> | |

¹ In calculating the constant yield for the Town of Riverdale Park, the State of Maryland subtracted the entire value of the Calvert Tract (Riverdale Park Station) from the Town's assessable base. This is a conservative approach. Staff are working with the State to ensure an accurate accounting.

² Based on current assessment and the June 2021 Projected Debt Service Coverage.

Tax Incremental Financing (TIF) Riverdale Park Station / Calvert Tract

The Calvert Tract is the location of the Riverdale Park Station Development. The Town is participating in a Tax Increment Financing (TIF) structure. The TIF involves the incremental increases in the assessable value of the Calvert Tract. Increases above the base value go to support the hard-cost construction of the bridge from Riverdale Park Station to Lafayette Avenue.

| FY2023 Long Term Debt | | | | | |
|---------------------------------|--------------|---------------|---------------|---|------------------|
| Institution | Date of Loan | Maturity Date | Interest Rate | Projected Principal Balance as of 6/30/2023 | |
| PNC Bank | 05/29/12 | 06/30/26 | 3.00% | | 848,400 |
| State of Maryland CDA - 30 Year | 10/01/13 | 05/01/31 | 5.085% | | 557,000 |
| State of Maryland CDA - 15 Year | 10/01/13 | 05/21/28 | 3.788% | | 340,000 |
| Total | | | | | <u>1,745,400</u> |

The Town has three (3) loans with a total current principal balance of \$1,745,400, which is down significantly from the \$2,377,895 balance that the Town had at the end of FY2022. The annual debt service payment represents 9.00% of gross real property tax revenue.

FY2023 Revenue and Expenditure Budget Overview

| FY2023 Anticipated Revenue | | | | | |
|-------------------------------------|------------------|------------------|------------------|------------------|-------------|
| | FY2021 | FY2022 | FY2022 | FY2023 | FY2023 |
| | Actual Revenue | Approved Budget | Estimated Actual | Budget | Budget |
| | \$ | \$ | \$ | \$ | % |
| Operating Revenue | 9,031,287 | 7,787,817 | 9,298,176 | 8,774,595 | 100% |
| Local Taxes | 7,047,741 | 6,602,098 | 7,194,316 | 7,218,111 | 82.26% |
| Licenses & Permits | 197,132 | 205,985 | 220,130 | 204,250 | 2.33% |
| Administrative Fees | 1,400 | 3,900 | 4,700 | 3,200 | 0.04% |
| Fines & Forfeitures | 47,662 | 46,000 | 36,150 | 40,000 | 0.46% |
| Automated Safety Programs | 1,458,174 | 507,500 | 1,425,135 | 782,000 | 8.91% |
| Intergovernmental Revenues | 170,071 | 143,000 | 164,836 | 164,836 | 1.88% |
| Reimbursements, Rebates and Refunds | 40,268 | 37,336 | 32,336 | 32,336 | 0.37% |
| Other Revenues | 68,841 | 241,998 | 220,573 | 329,862 | 3.76% |
| Total Revenue | 9,031,287 | 7,787,817 | 9,298,176 | 8,774,595 | 100% |

Operating Revenue

| FY2023 Anticipated Expenditures | | | | | |
|---------------------------------|--------------------|------------------|-------------------|------------------|-------------|
| | FY2021 | FY2022 | FY2022 | FY2023 | FY2023 |
| | Actual Expenditure | Approved Budget | Estimated Actuals | Budget | Budget |
| | \$ | \$ | \$ | \$ | % |
| Operating Expenditures | 7,227,872 | 7,787,817 | 7,572,177 | 8,774,595 | 100% |
| Salary and Wages | 3,529,472 | 3,872,196 | 3,557,396 | 4,031,334 | 45.94% |
| Benefits | 1,476,045 | 1,738,728 | 1,655,780 | 2,024,612 | 23.07% |
| Overtime | 83,986 | 87,000 | 63,200 | 90,500 | 1.03% |
| Contractual Services | 1,183,007 | 942,474 | 1,201,558 | 1,172,775 | 13.37% |
| Operating Expenses | 761,705 | 773,769 | 806,978 | 972,474 | 11.08% |
| Other Expenses | 81,380 | 177,500 | 108,400 | 248,050 | 2.83% |
| Weather Response Services | 3,862 | 23,500 | 23,500 | 26,000 | 0.30% |
| Municipal Center Buildings | 46,710 | 55,400 | 73,600 | 86,800 | 0.99% |
| Community Events | 3,298 | 43,200 | 11,000 | 41,200 | 0.47% |
| Community Grants | 58,407 | 74,050 | 70,765 | 80,850 | 0.92% |
| Total Expenditures | 7,227,872 | 7,787,817 | 7,572,177 | 8,774,595 | 100% |

Operating Expenditures

**Capital Improvement Programs
FY2023 Revenue**

In any given year, revenue sources for CIP include, but are not limited to, grants from other governmental agencies, appropriations from other Town funds, external financing, prior year's appropriated fund balances, highway user revenue (HUR) and cable franchise - Public, Education and Government (PEG) funds.

It is important to note that all CIP funds except for transfers from the General Fund typically have use restrictions. These use restrictions must be followed when allocating expenditures to available revenue sources.

FY2023 Available CIP Revenue

| | Total | Restricted Use | Unrestricted Use |
|---|------------------|-----------------------|-------------------------|
| Capital Improvement Fund Sources as of June 30, 2022 | 3,685,865 | 2,156,388 | 1,529,476 |
| CIP Fund Balance Sources FY2023 | | | |
| From State of Maryland Highway User Funds | 227,408 | 227,408 | |
| From Cable Franchise PEG Capital Funds | 20,000 | 20,000 | |
| Grant Revenue | 525,000 | 525,000 | |
| State of Maryland Bond Bills | 250,000 | 250,000 | |
| Transfer from Economic Recovery Strategy Funds | 3,975,000 | 3,975,000 | |
| Transfer From General Fund | 811,964 | | 811,964 |
| Sale of Vehicles | 12,000 | | 12,000 |
| Total CIP Fund Balance | 9,507,237 | 7,153,796 | 2,353,440 |
| | | | |
| Total FY2023 Available | 9,507,237 | 7,153,796 | 2,353,440 |

**Capital Improvement Programs
FY2023 Expenditures**

FY2023 Approved Expenditure

| Projects | Total | Restricted | Unrestricted | |
|--|--|------------------|------------------|------------------|
| Community Projects | | | | |
| CIP23DS01 | 47th to Taylor Linear Park | 23,000 | — | 23,000 |
| CIP23GG01 | ARPA Infrastructure Project | 1,000,000 | 1,000,000 | — |
| CIP22DS03 | Pollinator Garden | 5,000 | — | 5,000 |
| CIP19GG02 | Community Garden | 5,000 | — | 5,000 |
| CIP20PP04 | Welcome Signage | 30,000 | — | 30,000 |
| CIP23GG02 | Town Common Seal | 50,000 | — | 50,000 |
| CIP20DS02 | Bus Stop Improvements | 90,000 | 37,500 | 52,500 |
| CIP19GG01 | Adam and Emily Plummer Park | 365,656 | 250,932 | 114,724 |
| CIP19GG03 | Town Center Underpass | 55,000 | — | 55,000 |
| CIP22PW04 | 54th Place Pocket Park & Tot Lot | 450,000 | 375,000 | 75,000 |
| CIP23GG03 | Town Center Trail and Parking Lot Redesign | 250,000 | 250,000 | — |
| CIP23GG04 | Electric Charge Station | 85,000 | 85,000 | — |
| CIP21PW11 | Town Center Railroad Fencing | — | — | — |
| Subtotal: | | 2,408,656 | 1,998,432 | 387,224 |
| Building Renovations | | | | |
| CIP18GG01 | Municipal Center Renovation | 835,616 | 755,616 | 80,000 |
| CIP22PW03 | Building Weatherization and Stabilization | 40,000 | — | 40,000 |
| CIP23PW01 | DPW Building Renovation | 122,500 | 122,500 | — |
| CIP20DS06 | Building Demolition and Parking Lot Development | 445,000 | 415,000 | 30,000 |
| CIP23PW06 | Pedestrian Walkway & Queensbury Road Security | 85,000 | 60,000 | 25,000 |
| Subtotal: | | 1,528,116 | 1,293,116 | 150,000 |
| Technology Upgrades | | | | |
| CIP14GG02 | Council Chambers Camera system | 30,000 | 30,000 | — |
| CIP20FS01 | Technology Improvements (Finance) | 113,000 | — | 113,000 |
| CIP23AS01 | Website Update Project | 20,000 | — | 20,000 |
| CIP21PD05 | Technology Improvements (Police) | 30,000 | — | 30,000 |
| Subtotal: | | 193,000 | 30,000 | 163,000 |
| Public Safety Acquisitions | | | | |
| CIP20PD01 | Neighborhood Safety Camera System | 150,000 | 150,000 | — |
| CIP23PWD05 | Traffic Signs Project | 112,000 | — | 112,000 |
| CIP23PWD06 | E-Message Board | 16,000 | — | 16,000 |
| CIP23PD01 | Defibrillator (AED) and Pads | 9,197 | — | 9,197 |
| CIP20PD02 | Public Safety License Plate Reader | — | — | — |
| Subtotal: | | 287,197 | 150,000 | 137,197 |
| Vehicle Furniture & Fixtures Acquisitions | | | | |
| CIP21PW02 | Office Furnishing | 17,500 | — | 17,500 |
| CIP11PD06 | Vehicle Replacements - Police | 489,324 | 437,817 | 51,507 |
| CIP23NS01 | Vehicle Replacements - Neighborhood Service | 115,000 | 115,000 | — |
| CIP11PW06 | Vehicle Upgrades and Replacements - Public Works | 534,000 | 534,000 | — |
| Subtotal: | | 1,155,824 | 1,086,817 | 69,007 |
| Street Light Acquisitions | | | | |
| CIP22PW05 | Street Light Pole Acquisition | 50,500 | — | 50,500 |
| CIP21PW03 | Street Light Improvement | 165,000 | — | 165,000 |
| CIP20PP03 | Trolley Trail Lighting | 90,670 | 85,000 | 5,670 |
| Subtotal: | | 306,170 | 85,000 | 221,170 |
| Street Furniture Acquisitions | | | | |
| CIP12PW10 | Street Furniture and Waste Receptacles | 25,000 | — | 25,000 |
| Subtotal: | | 25,000 | — | 25,000 |
| Road & Sidewalk Construction | | | | |
| CIP23PW02 | Engineering Services | 50,000 | — | 50,000 |
| CIP20PP01 | Longfellow Street Storm Water Improvements | 200,437 | 175,437 | 25,000 |
| CIP22DS02 | CDBG Funded Sidewalk Improvements | 167,500 | 122,500 | 45,000 |
| CIP20PP02 | Curb Ramp Improvements | 25,000 | — | 25,000 |
| CIP11PW07 | Streets and Sidewalk Improvement | 305,768 | 305,768 | — |
| Subtotal: | | 748,705 | 603,705 | 145,000 |
| Total | | 6,652,668 | 5,247,070 | 1,297,598 |

APG Media of Chesapeake, LLC
 29088 Airpark Drive
 Easton, MD 21601

04/28/22

Phone: Fax:
<http://www.chespub.com>

| | |
|--------------------------------------|--------------------------------|
| Cust. AcctID: 415511 | Creation Date: 04/28/22 |
| | Ad Date: 05/05/22 |
| Name: JESSICA E. BARNES | Class: 3670 |
| Company: TOWN OF RIVERDALE | Ad ID: 2985013 |
| PARK | Ad Taker: AHALL |
| Address: 5008 QUEENSBURY ROAD | Sales Person: 503 |
| 20737 | Words: 155 |
| | Lines: 23 |
| | Agate Lines: 84 |
| | Depth: 3.5 |
| Telephone: (301) 927-6381 | Inserts: 2 |
| | Blind Box: |

| | | | |
|----------------|--------|--------------|----------|
| Other Charges: | \$0.00 | Total: | \$94.50 |
| Discount: | \$0.00 | | |
| Surcharge: | \$0.00 | Paid Amount: | - \$0.00 |
| Credits: | \$0.00 | | |
| Bill Depth: | 3.5 | Amount Due: | \$94.50 |

CREDIT CARD DETAILS

| PT | CT | CN | Number | Exp. | Amnt. |
|----|----|----|--------|------|-------|
| | | | | | |

| Publication | Start | Stop | Inserts | Cost |
|----------------------|----------|----------|---------|---------|
| The Enquirer-Gazette | 05/05/22 | 05/05/22 | 1 | \$94.50 |

**TOWN OF RIVERDALE PARK
 FAIR SUMMARY OF
 ORDINANCE 2022-OR-03
 FY2023 BUDGET AND TAX RATES**

This is to give notice that the Riverdale Park Town Council has introduced and intends to take action on Ordinance 2022-OR-03.

Ordinance 2022-OR-03 would adopt the operating and capital budgets for the Town of Riverdale Park for the fiscal year beginning July 1, 2022, and ending June 30, 2023; sets rates of real and personal property and operating property taxation for such fiscal year and levying such taxes; and matters generally relating to the adoption of Town budgets and levying of taxes and setting of tax rates for the Town of Riverdale Park for the fiscal year beginning July 1, 2022, and ending June 30, 2023.

Ordinance 2022-OR-03 is available for inspection by the public on the Town's website www.riverdaleparkmd.gov, by e-mail request to community_input@riverdaleparkmd.gov, or by calling 301-927-6381.

RIVERDALE PARK TOWN COUNCIL
 BY: JESSICA BARNES, TOWN CLERK

2985013 EQ 5/5/2022

Ad Note:

Customer Note:

We Appreciate Your Business!
 Thank You JESSICA E. BARNES!