

Resolution No. 22-01

**RESOLUTION OF SOUTH OGDEN CITY APPROVING A
MEMORANDUM OF UNDERSTANDING WITH BONNEVILLE
COMMUNITIES THAT CARE FOR THE USE OF GRANT MONEY,
AND PROVIDING THAT THIS RESOLUTION SHALL BECOME
EFFECTIVE IMMEDIATELY UPON POSTING AND FINAL PASSAGE.**

WHEREAS, the City Council finds that the City of South Ogden ("City") is a municipal corporation duly organized and existing under the laws of Utah; and,

WHEREAS, the City Council finds that in conformance with Utah Code ("UC") § 10-3-717 the governing body of the city may exercise all administrative powers by resolution including, but not limited to regulating the use and operation of municipal property and programs; and,

WHEREAS, the City Council finds that Bonneville Communities That Care ("BCTC") helps provide evidence-based substance use disorder prevention services in South Ogden City; and,

WHEREAS, the City Council finds issues of substance abuse risk that need to be addressed in South Ogden City; and,

WHEREAS, the City Council finds that the implementation of strategies that have been tested and proven to be effective will address those risks; and,

WHEREAS, the City Council finds that receiving and abiding by the rules of a grant that will help fund the effective strategies used to combat and minimize those risks is in the best interest of the residents of South Ogden City ; and,

WHEREAS, the City Council finds that the public convenience and necessity requires the actions contemplated,

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF
SOUTH OGDEN AS FOLLOWS:**

SECTION II - CONTRACT AUTHORIZED

That The "**Memorandum of Understanding**" For Use of Grant Money, Attached Hereto As **Attachment "A"** And By This Reference Fully Incorporated Herein, Is Hereby Approved And Adopted; And That The City Manager Is Authorized To More Fully Negotiate Any Remaining Details Under The Agreement On Behalf Of

The City And Then To Sign, And The City Recorder Authorized To Attest, Any And All Documents Necessary To Effect This Authorization And Approval.

SECTION III - PRIOR ORDINANCES AND RESOLUTIONS

The body and substance of all prior Resolutions, with their provisions, where not otherwise in conflict with this Resolution, are reaffirmed and readopted.

SECTION IV - REPEALER OF CONFLICTING ENACTMENTS

All orders, and Resolutions regarding the changes enacted and adopted which have been adopted by the City, or parts, which conflict with this Resolution, are, for such conflict, repealed, except this repeal shall not be construed to revive any act, order or resolution, or part repealed.

SECTION V - SAVINGS CLAUSE

If any provision of this Resolution shall be held or deemed or shall be invalid, inoperative or unenforceable such shall not have the effect of rendering any other provision or provisions invalid, inoperative or unenforceable to any extent whatever, this Resolution being deemed the separate independent and severable act of the City Council of South Ogden City.

SECTION VI - DATE OF EFFECT

This Resolution shall be effective on the 15th day of February, 2022, and after publication or posting as required by law.

PASSED AND ADOPTED BY THE CITY COUNCIL OF SOUTH OGDEN CITY, STATE OF UTAH, on this 15th day of February, 2022.

SOUTH OGDEN CITY

Russell Porter, Mayor

ATTEST:

Leesa Kapetanov, CMC
City Recorder

ATTACHMENT "A"

Resolution No. 22-01

Resolution Of South Ogden City Approving A Memorandum Of Understanding
With Bonneville Communities That Care For The Use Of Grant Money, And
Providing That This Resolution Shall Become Effective Immediately Upon
Posting And Final Passage.

15 Feb 22

Prevention Prepared Communities Grant
Memorandum of Understanding
Bonneville Communities That Care and South Ogden City

I. Purpose: The purpose of this contract is the provision of evidence-based substance use disorder prevention services in the communities served by Bonneville Communities That Care (BCTC) coalition using Community Centered Evidence Based Prevention (“CCEBP”) through South Ogden City (SOC).

II. Definitions:

A. “CCEBP” means a Community-centered evidence-based practice approach that incorporates the following:

1. Prevention efforts driven through Community Coalition that represent the diversity of stakeholders within a Community;
2. The use of a data driven prevention process through which Communities conduct a needs and resources assessment to identify prevention priorities in the Community that will yield the greatest benefit;
3. The implementation of strategies that have been tested and proven to be effective; and
4. Evaluation of prevention efforts at the program and Community level.

B. “Risk Factors” means characteristics of individuals, their families, schools, and community environments that have been shown in multiple longitudinal studies to be reliable predictors of at least one of the following adolescent health and social problems:

1. Alcohol and drug abuse;
2. Antisocial behavior;
3. School failure, and
4. Anxiety and depression.

C. “Protective Factors” means characteristics of individuals, their families, schools, and community environments, derived from a research base, that buffer against risk in otherwise adverse circumstances by either reducing the impact of risk or changing the way a child or young person responds to it.

D. “Community” The Community is the boundaries of South Ogden City, where we have identified local issues of risk, protective factors, and local conditions that

need to be addressed. For the purposes of this grant, the Risk Factor of Low Neighborhood Attachment and the Protective Factors of Opportunities and Rewards for Prosocial Involvement will be addressed.

E. **“Coalition”** means the Bonneville Communities That Care coalition, a collaboration to promote Community buy-in and ownership of prevention activities with the potential of a larger impact compared to individuals and agencies operating independently. Coalitions include at least 12 different sector representatives from a Community.

F. **“CADCA”** means Community Anti-Drug Coalitions of America.

III. Population Served: The target population served will be the residents of South Ogden City. BCTC communities have worked with the coalition in developing and carrying out strategies to demonstrate a high level of substance use prevention preparedness and engagement.

IV. SOC Qualifications:

A. SOC shall provide an identified Contact;

B. SOC shall provide a plan which outlines a minimum of four (4) events throughout the whole contract year (January 1, 2022 through March 30, 2023) that enhances the BCTC action plan and strategic prevention framework;

C. The contact shall have at least 12 months actively engaged with the BCTC

D. SOC shall provide data collection:

1. By February 22, 2022 establish and implement a system to measure and report outcomes on a monthly basis, no later than the third of each month.

a. Describe the processes that will be implemented to collect and submit the data needed to measure the required data to submit via email to BCTC.

E. Within five months of the execution of this contract, create a strategy to solicit financial support to continue these services past the end of the contract. Share this strategy via email with BCTC.

F. Training Attendance. Minimum of one staff member shall attend at least one of the following conferences:

1. Utah Fall Substance Abuse Conference;

2. Utah’s Coalition Summit;

3. The National Prevention Network Conference; and
 4. CADCA Forum and mid-year Training Institute.
- G.** Establish one key point of contact for the collaboration between SOC and BCTC.
- H.** Develop and provide a minimum of four (4) events/activities specifically designed to deliver key protective factors directly to families in their communities and/or enhance relationship with schools in the Bonneville Cone to provide a home-to-school connection.
- I.** Use tools and resources available to SOC to support the BCTC mission. This may include prevention messaging and/or using the BCTC logo for events.
- J.** Reserve \$1,000 of funds to attend BCTC-approved training for a staff to enhance understanding of prevention and coalition methods.

V. Outcome Measures.

A. Expected Outcomes. SOC shall:

1. Demonstrate an increase in community activities to increase neighborhood attachment as measured by Low Neighborhood Community level data, such as Student Health and Risk Prevention or community surveys.
2. Demonstrate progress toward sustaining efforts beyond this grant money.

B. Reporting. SOC shall:

1. Submit monthly reports to BCTC, due on the third (3rd) of each month. These reports shall include:
 - a. Activities that have taken place in the previous month; and
 - b. Demographic information for services provided on a form supplied to BCTC by the third (3rd) of each month

VI. Invoicing:

- A.** SOC shall submit invoices for services to leannp@weberhs.org. SOC shall include the following on each invoice:

1. A detailed description of the services rendered;
 2. Dates of services;
 3. Contract number;
 4. Uniquely identifiable invoice number;
 5. SOC contact;
 6. SOC's address for payment;
 7. SOC contact's phone number;
 8. SOC contact's signature; and
 9. Expenses incurred.
- B.** Invoices submitted without the required information will not be paid and will be returned to the SOC for revision.
- C.** Payments will be made through Weber Human Services, Department of Administrative Services.
- D.** Billing Periods: The first portion of the grant (\$7,000) must be spent and billed no later than July 10, 2022. The second portion of the grant (\$3,000) must be spent and billed out no later than April 10, 2023.
- E.** It is the sole responsibility of SOC to maintain all receipts and other documentation of expenditures must be maintained by SOC and be available to review/inspect by Weber Human Services and/or BCTC.
- F.** Lapsing Funds: Any funds not expended by the end of the funding periods (June 30, 2022 and March 31, 2023) for which they were allocated shall lapse and SOC shall have no further claim to the funds.

VII. Responsibilities

- A.** SOC agrees to:
1. Ensure a minimum of one (1) resident from SOC is an engaged member of the BCTC Community Board to ensure ongoing collaboration and cooperation.
 2. Provide monthly statistics to BCTC staff for required monthly reporting; provide additional information as necessary for grant reporting processes.
- B.** Responsibilities of BCTC:

1. Establish one key point of contact for the collaboration between SOC and BCTC. BCTC point of contact will be Leann PoVey.
2. Assist with promotion of the collaborative efforts to local stakeholders, including families, schools, government agencies, businesses and media where possible.
3. Provide appropriate support to the collaboration and encourage BCTC members and partner organizations to support SOC and participate in collaborative efforts as requested and/or appropriate.
4. Provide up to \$10,000 between January 01, 2022 through March 31, 2023 to meet the Prevention-Prepared Community grant requirements.
5. Will provide prevention messaging to SOC via various methods – social media posts, installments, wraps, brochures, handouts, etc.

C. Responsibilities of both parties:

1. BCTC and SOC will work together to determine a process for program review and data collection, including any 3rd party involvement.
2. All materials will be co-branded with both the BCTC and SOC Logos.
3. Both parties will work together closely with the intent to create a successful experience.

This agreement is valid beginning on the date the agreement is signed. Parties will review and assess the terms outlined in this MOU a minimum of quarterly, beginning April 2022 and make any necessary adjustments as necessary.

Bonneville Communities That Care:

Signature: _____

Name: Leann PoVey, Director

South Ogden City:

Signature: _____

Name: Matt Dixon, City Manager

PROJECT PLAN

STEPS and TIMELINE:

February 2022:

- Meet with BCTC to clarify roles and expectations
- Establish and sign the MOU.
- Ensure all components of the framework for the local program are in place. Timeline: Anticipated events and dollars required will be developed and submitted by February 22, 2022.
- We will work with Bach Harrison for evaluation throughout the grant period (Jan 2022 – Mar 2023).

March 2022:

- Developing and coordinating free family experiences with local businesses and organizations
- Spotlighting the South Ogden City opportunities for families to participate in Easter Egg hunt.

April - May 2022:

- South Ogden Easter Egg Hunt
- SOC Meet with BCTC for a first quarter review
- BCTC provides suggestions, ideas, feedback and assistance with contacting potential partners for the summer program.

June – July 2022:

- Develop and coordinate free family experiences
- Highlight upcoming South Ogden Days activities
- South Ogden Days

August – September 2022:

- Highlight family fitness in the community
- Path to Prevention race

October – November 2022:

- Develop Business and Community Relationships
- Highlight and gather nominations for youth scholarship.

December 2022 – January 2023:

- Christmas Traditions display
- Santa Parade
- Award youth resident scholarship

February 2023:

- BCTC & SOC meet for review and to gather feedback
- Prepare a written overview for the grant year
 - What worked?
 - What didn't work?
 - What could we do differently?
 - What needs to be added or deleted from the program?



BUDGET:

\$ 500	Easter egg hunt
\$ 6,500	South Ogden Days
\$ 1,000	Required staff training
\$ 1,000	Christmas Traditions and Santa Parade
\$ 500	Path to Prevention Race
<u>\$ 500</u>	Scholarship for South City youth who has participated
\$10,000	TOTAL

1. The Easter egg hunt is a free event for the community. The hunt allows children in similar age categories to gather eggs with candy and prizes. There is one golden egg hidden in each age group with a coupon for a large prize inside the egg. The money will be used to buy candy and prizes for the event.
2. South Ogden Days is an annual event that brings in participation from over 10,000 community members. The BCTC coalition typically has a booth, where they highlight their prevention efforts. Over 80 businesses and organizations participate in this event in a variety of ways as well. This grant will be used to support the Local Arts and

Entertainment at South Ogden Days. Local performers will provide entertainment free of charge to community members as part of the Friday/Saturday event. South Ogden Days is full of a variety of other events including a major concert and a fireworks show. Admission to the park is free and all Weber County residents and businesses are encouraged to participate.

3. Christmas Traditions and the Santa parade is an event that is geared towards bringing different parts of the community together during the holiday season. The Christmas traditions display is free and educates residents about other traditions by highlighting the holiday traditions of several ethnic and faith backgrounds. Residents are encouraged to submit family photos for display. There is also a gingerbread contest for the youth. Money for this event will be used to buy decorations and prizes.
4. The Path to Prevention race is a 5k and half marathon race. The purpose of the race is to highlight alternatives to pain medication. The race is multi-city event and is supported by BCTC, Ogden CAN, Weber Human Services, local businesses and other community organizations. The money for this event will help to buy finisher medals.
5. The scholarship will be for a South Ogden student. It will assist with low neighborhood attachment by incentivizing participation in a community event. Specifically, it will help create community attachment by providing incentives to participate in South Ogden's Christmas Traditions event.