



**MINUTES
TOWN OF STOKESDALE
REGULAR TOWN COUNCIL MEETING
8325 ANGEL PARDUE ROAD
STOKESDALE, NC 27357
APRIL 14, 2022 AT 7:00PM**

Member's Present: Mayor Pro Tem Derek Foy, Councilman Jim Rigsbee, Councilman Jimmy Landreth, Councilman Tim Jones, Finance Officer Kim Thacker, Bob Douglas, Attorney and Deputy Clerk Robin Yount

1. Call to Order, Pledge of Allegiance, and Invocation

Mayor Pro Tem Derek Foy called the meeting to order and led the Pledge of Allegiance. Councilman Jim Rigsbee gave the Invocation.

Mayor Pro Tem noted that Mayor Mike Crawford and Tom Medlin, Town Attorney will not be present tonight. Attorney Bob Douglas will be the legal representative for the Town in place of Tom Medlin.

2. Review and Adopt the Agenda

Councilman Tim Jones requested consideration of an addition to the agenda for discussion of the drink machine located in the Town Park. Mayor Pro Tem Foy stated this would be added as item 12.b after consideration of Budget Amendments.

Mayor Pro Tem Foy made the **Motion** to adopt the agenda with Councilman Jones revision. Councilman Tim Jones seconded the motion.

Vote:

Ayes: Councilman Jim Rigsbee, Councilman Jimmy Landreth, Councilman Tim Jones, Mayor Pro Tem Derek Foy

Noes: None

MOTION CARRIED

3. Review and Approve Minutes: August 12, 2021 and March 3, 2022 Budget Work Shop

Councilman Tim Jones made a **Motion** to abstain from voting on these minutes since he did not attend the meetings. The minutes took place before he was seated on the Council, and he has not reviewed the audio recordings. Councilman Jimmy Landreth seconded the motion.

Vote:

Ayes: Councilman Tim Jones, Councilman Jimmy Landreth

Noes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy

MOTION FAILED

Mayor Pro Tem Derek Foy made a **Motion** to approve the August 12, 2021 minutes as presented. Jim Rigsbee seconded the motion.

Vote:

Ayes: Councilman Jim Rigsbee, Councilman Jimmy Landreth, Mayor Pro Tem Derek Foy

Noes: Councilman Tim Jones

MOTION CARRIED

Councilman Jim Rigsbee made a **Motion** to approve the March 3, 2022 Budget Workshop meeting minutes. Councilman Jimmy Landreth seconded the motion.

Vote:

Ayes: Councilman Jim Rigsbee, Councilman Jimmy Landreth, Councilman Tim Jones, Mayor Pro Tem Derek Foy

Noes: None

MOTION FAILED

4. Public Safety Reports: Fire Department

Randy Southard, Deputy Fire Chief reported that during the month of March the fire department ran 99 calls and 52 of these were medical calls. The safety tip is outdoor burning. Mr. Southard would like to remind everyone since spring is here everyone is cleaning and cutting brush and burning. Mr. Southard would like to remind everyone that you cannot burn manufactured products. Only small, cleaned up brush is allowed to burn, and it needs to be in an area that is protected and not close to a residence or anything else that could ignite. You must also request a burn permit.

5. Administrative Reports:

a) Administrative Report from Deputy Clerk: Robin Yount, Deputy Clerk

Mrs. Yount reported that as of 4/14/22 there were 10 meters installed, 14 applications for transfer of service, 58 meters/applications on hold for builders, 32 Meters in stock, 672 water bills to be sent out, 20 work orders prepared, 74 - 811's and 15 shelter rentals. We continue to work on the backlog of minutes, and I have completed my notary certification. Staff has been in contact with GFL on workflow of change over and working with the cleaning service on the park bathrooms.

b) Planning Board: None presented

c) Events Committee: None presented

d) Property Committee: None presented

6. Financials: Finance/Budget Officer: Kim Thacker

Kim Thacker, Finance/Budget Officer reported to Council the financials for the General Fund and the Water Enterprise Account. The Restricted Fund account has been opened.

Councilman Tim Jones questioned if Gary Matchunis salary was in the correct spot or do we allocate to the Water Enterprise Fund. Mrs. Thacker stated that the General Fund pays all the salaries including Gary's.

Mrs. Thacker noted she received an email from John Fry, CPA and Vice President of the NC Capital Management Trust. He stated in his email that the Federal Reserve has increased the Federal Funds Rate.

7. Citizen's Comments from the Floor (3-minute Limit per Speaker)

Mr. Robert Self, 8205 Barbelo Dr. Stokesdale stated he is a resident of Angels Glen and visits the Town Park often. He asked Council about purchasing a "in memory of" bench for the Town Park with donated funds. There is a local family that is going through a very difficult time, and he thinks this would be a great thing to do in memory of their son.

Mayor Pro Tem Foy is aware of the family and thinks this would be a great idea. Councilman Rigsbee stated he will add this item to the agenda when the funds are raised for the town to purchase the bench.

Eileen Thiery, 8101 Meadow Springs Rd, Stokesdale stated that she addressed the Council during the March 7th meeting in reference to maintaining the greenery surrounding the Town Clock and she requested the town to reimburse the "Friends of Stokesdale" organization. The purpose of refreshing the area is out of respect for the location at the Fire Department.

Councilman Tim Jones stated he thinks there is a contract with the Fire Department for these services and we need to confirm before proceeding.

Dan Suter, 6992 Saratoga Ct., Greensboro would like to introduce himself as candidate for Guilford County Commissioners District 3. Mr. Suter stated his platform is Freedom, Integrity, and Advocacy for the individuals in our community. He is a private citizen and not a career politician.

Councilman Jim Rigsbee asked to explain the boundaries of District 3. Mr. Suter explained that District 3 is NW Guilford County through Oakridge, part of Summerfield and down to the airport. The population is about 53,000 individuals.

Mayor Pro Tem Derek Foy noted that as a citizen he has some concerns about Guilford County Schools and would like to hear Mr. Suter's thoughts. Mr. Suter stated that he is a proponent of School Board transformation. He is directly involved in "Take Back our Schools" who has supported five different candidates that helped with School Board transformation. In relation to the School Board referendum coming up, there is a lot of maintenance needed in our schools. Mr. Suter stated the when looking at the actual budget of 1.2% of the total operating budget that goes to school maintenance and then take out over \$700,000 to build a new recording music studio and not maintain our schools then I think there are challenges with this.

Maria Adams, 5999 Morganshire Dr. Summerfield commented that she has been a resident of the Northwest area for 12 years. As a local resident she is also a small business owner and an

advocate for the community. At a recent Guilford County School Board meeting Mayor Pro Tem Foy gave public comments regarding lack of funding to our Northwest area schools. Mr. Foy reported the Northwest area schools are receiving 23% less per pupil than other schools in our district. There is concern for lack of funding for these schools. As a business owner Mrs. Adams was contacted by the Northwest PTO and asked to participate in their Mobil Makeover fundraising effort. The email she received stated that even though their school has been identified one of the worst in the district they will not receive assistance from the Bond money. Over 30 years ago the school received 24 mobile units for a temporary solution for overcrowding and they are still in their original form. Same roof, same carpet and same everything. Guilford County schools has a \$1.7 billion school bond on the upcoming May primary. It's important for citizens to know how GCS is spending our Bond money and other funds. In addition to the wasteful spending of the past the School System has been deceiving Guildford County residents by signing over NC Lottery money to the Board of County Commissioners. Since 2007 the Board of Commissioners and the Board of Education has been applying NC Lottery funds to Debt Service. Per the Guildford County Schools Chief Financial Officer lottery funds do not need a local match and can be used for capital needs including the purchase of land, construction and maintenance. The Board of Education is releasing lottery funds to the Board of Commissioners for Dept Services when there are obviously school needs such as the mobile class units at Northwest Guildford High School. This is very concerning as a resident.

Mayor Pro Tem Derek Foy commented on behalf of Rachel Foy, 8214 Curraghmore Court Stokesdale. Mrs. Foy is the President of the PTO at Stokesdale Elementary School. The PTO is sponsoring the Stokesdale Fun Run & Bike Parade. The event will take place on Friday, May 6th. at the Stokesdale Town Park from 6-8 PM. This special event is open to the public and all ages. Bring your bike, scooter, skates, wagon for a great evening. Registration is \$15 and includes a t-shirt.

OLD BUSINESS

8. Consideration of purchasing a laptop/desktop computer for Mayor/Council and storage of documents. (Continued from March 10th)

Councilman Jim Rigsbee stated he discussed with Total Computer Solutions and negotiated a flat fee of \$450 for set up. He has selected a laptop for \$1154.80 and a docking station for \$158. The laptop will be transitional if we need a backup in the town hall. The total cost is \$1882.45.

Councilman Jim Rigsbee made a **Motion** to authorize Total Computer Solution (TCS) to purchase a laptop, a Dell switch, installation and bring into the domain for the total sum of \$1882.45. Mayor Pro Tem Foy seconded the motion.

Councilman Tim Jones asked if this will be hard wired into the wall in the mayor's office for internet? Councilman Rigsbee stated he would have to confirm. Councilman Jones noted he did not want to have a proposal in two months for additional rewiring.

Vote:

Ayes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones

Noes: None

MOTION CARRIED

NEW BUSINESS

9. Consideration of an amendment to Revise the Town of Stokesdale Water Line Specifications

Councilman Tim Jones noted The Town of Stokesdale Standard Water Line Specifications dated (Revised April 12, 2002). This cannot be corrected since Council did not meet on this date. He believes this is the Specifications that Council voted on in March. The set we have is a draft prepared by Hazen and Sawyer to correct grammar errors. There is an issue with the towns requirement for the developer engineer to provide the hydraulic modeling for a new development to the Town of Stokesdale at the beginning of the process rather than at the end of the process. Hazen and Sawyer provided a draft correction for the town of Stokesdale.

Councilman Jones would also like to discuss the issue of 6-inch water mains verses 8-inch water mains. Regarding this Councilman Jones stated that the Town of Stokesdale Water Specifications dated 2017 were changed and voted on in 2019. This has created confusion with which version is the correct version. Now we have new 2022 Specifications. Councilman Jones noted verbiage on page 2 of the document. "All main water lines will be run with 6-inch or 8-inch PVC Class C900, or as indicated on the approved contract drawings". This issue is the 2017 Specs, the 2019 Specs requires the water mains to be 8-inch water mains. It seems that our requirements are going backwards. This may impact fire flows and not everyday use. In some issues it may be better to use smaller lines to have fresher water. Councilman Jones suggestion is to revise this to read to run with 8-inch PVC Class C900 and delete the 6-inch. The other issue is we have several new developments that have recently built out and have a 6-inch water main.

Councilman Tim Jones made a **Motion** to make the changes that Mrs. Martin, Town Clerk has flagged regarding the grammar errors. Incorporate the corrections applied by Hazen and Sawyers regarding the hydraulic modeling submittal to the town and change the specification from reading 6 inch OR 8- inch to read "will be run with 8 inches" Also, continue this item until the May meeting to give Council time to review and receive any public input from citizens, developers or engineers for ideas or suggestions. Mayor Pro Tem Foy seconded the motion.

Councilman Jim Rigsbee asked to clarify if we are voting to table or voting to approve. Councilman Jones stated that his motion is to continue it to the May meeting to give time for council to review and ask questions.

Councilman Tim Jones asked Bob Douglas, Attorney if the motion the way stated is ok. Mr. Douglas said it was ok and made sense.

Councilman Jim Rigsbee asked Randy Southard, Stokesdale Fire Department if he had any discussions on using 8-inch or 6-inch. Mr. Southard stated he does not recall if they had

discussions but speaking for the Fire Department they prefer 8-inch over 6-inch because it gives more water volume to fight fires. They were confused as to why the contractors were allowed to pick and choose and mix lines in some developments.

Vote:

Ayes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones

Noes: None

MOTION CARRIED

10. Consideration of a Quote by Hunter Enterprises for the maintenance of the Soccer Fields

Councilman Jim Rigsbee stated he spoke with Hunter Enterprises this week about the services provided to the Town. They use a specialized mower to cut the soccer fields. They did not want to go up on their rate, however the cost of fertilizer has increased. At this point he does not recommend changing vendors because of the service the town has received and the quality of the fields.

Mayor Pro Tem Foy made a **Motion** that the town of Stokesdale enter into a contract with Hunter Enterprises to maintain our general-purpose fields and soccer fields in the amount of \$12,000 annually to be paid in four equal increments quarterly. The annual amount will be \$12,000 and quarterly amount \$3000. This will be effective retroactively January 1, 2022. Councilman Jimmy Landreth seconded the motion.

Councilman Landreth asked if there needs to be a budget amendment. Mayor Pro Tem Foy stated yes, and agenda Item #14 is Budget Amendments and recommended **amending** the motion to say “pending the approval of budget amendment”. Councilman Landreth accepted the amendment.

Councilman Tim Jones asked if the Town already has a contract with them and are we renewing the contract. Mayor Pro Tem stated that the town does have an existing contract, and this is considered a renewal however the contract has expired. Councilman Tim Jones recommends having proof of General Liability Insurance.

Bob Douglas, Attorney stated he could review the expired contract to make sure it is up to date with the General Liability Insurance.

Councilman Tim Jones stated he would like to vote to enter a contract that mirrors the previous contract with Hunter Enterprises except for the information on this quote date March 22, 2022 being incorporated into the new contract regarding these details.

Mayor Pro Tem stated he would take his original motion off the table and asked if Councilman Jones would like to make the motion.

Councilman Tim Jones made the **Motion** to approve the quote from Hunter Enterprises dated March 22, 2022 for a total of the quote of \$12,000 including the application rates for pesticides,

fertilizers and requirement to mow the fields with a real mower two times per week. This quote being incorporated into the previous contract we had with Hunter Enterprises and reviewed by the town attorney and allow the mayor to sign with this provision. Mayor Pro Tem Foy seconded the motion.

Vote:

Ayes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones

Noes: None

MOTION CARRIED

11. Consideration of a Resolution to Designate an Official to make recommendations concerning the suitability of persons or locations for ABC permits in accordance with NCGS 18B-904(f)

Councilman Jim Rigsbee stated that anytime a business, vendor or individual applies for an ABC permit inside of our jurisdiction we are bound to investigate that entity or store. In the case of an individual, we would do a background check. We currently have an ABC application for Dollar General. We need to designate a person that will oversee the process and sign the application on behalf of the town and ensure that the statute requirements are met.

Mayor Pro Tem made a **Motion** to approve the following resolution to designate Councilman Jim Rigsbee as Town Official to make recommendations concerning the suitability of persons or locations for ABC permits in accordance with NCGS 18B-904(f). Councilman Jimmy Landreth seconded the motion.

NORTH CAROLINA
ALCOHOLIC BEVERAGE CONTROL COMMISSION
(919) 779-0700

Location: 400 E. Tryon Road
Raleigh, NC 27610

Mail: 4307 Mail Service Center
Raleigh, NC 27699-4307

RESOLUTION OF THE CITY OF

Guilford

SokesAQL e. _____ COUNTY OF

, REGARDING THE

DESIGNATION OF AN OFFICIAL TO MAKE RECOMMENDATIONS TO

THE NORTH CAROLINA ALCOHOLIC BEVERAGE CONTROL COMMISSION ON ABC PERMIT APPLICATIONS.

WHEREAS G.S.18B-904(D) authorizes a governing body to designate an official, by name or by position, to make recommendations concerning the suitability of persons or locations for ABC permits; and

WHEREAS the City of Stokesdale, County of Guilford, wishes to notify the NC ABC Commission of its designation as required by G.S.18B-904(f);

BE IT THEREFORE RESOLVED that Jim Rigsbee, Council Member,
(Name of Official) (Title or Position)

is hereby designated to notify the North Carolina Alcoholic Beverage Control Commission of the recommendations of the City of Stokesdale, County of

Guilford regarding the suitability of persons and locations for ABC permits within its jurisdiction.

BE IT FURTHER RESOLVED THAT notices to the City of Stokesdale, County of Guilford, should be mailed or delivered to the official designated above at the following address:

Mailing address:
Office location:

Town of Stokesdale
8325 Anael Pardue Road

54-0 Les, NC

Zip Code: 27357 Phone #: 336-643-4011

This the 18th day of April, 2022
Tim E. Jones
(Mayor/Chairman)

Sworn to and subscribed before me this the 18 day of April, 2022.
Robin S. Young
(Clerk)

Councilman Tim Jones asked if this was a requirement for the town to approve the application. Bob Douglas, Attorney said this was not a requirement for approval but a pre-cursor to approval.

Vote:
Ayes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones
Noes: None
MOTION CARRIED

12. Consideration of Budget Amendment #4 to FY 2021-2022 Budget



2021-2022 FISCAL YEAR BUDGET
BUDGET ORDINANCE AMENDMENT #4
ORDINANCE NO: O-2022-03

BE IT ORDAINED by the Governing Board of the Town of Stokesdale, North Carolina, that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2022:

Section 1: To amend the General Fund, Revenue & Expenses as follows:

| | <u>Decrease</u> | <u>Increase</u> | <u>Balance</u> |
|--|-----------------|-----------------|----------------|
| #30100-Advertising-Planning and Zoning | | \$2,000.00 | \$6,000.00 |
| #40100-Lawn/Outdoor Maintenance | | \$2,000.00 | \$42,000.00 |
| #60300-Legal & Professional – Attorney | \$4,000.00 | | \$45,300.00 |

Section 2: To amend the Water Enterprise, Revenue & Expenses as follows:

| | | | |
|---|-------------|-------------|-------------|
| #12003-Engineer and Infrastructure Consulting | | \$20,000.00 | \$35,000.00 |
| #16001-Electronic Meter Change Out | \$10,000.00 | | \$15,000.00 |
| #13008-Water Line Repair | \$10,000.00 | | \$25,000.00 |

Section 3: Copies of this budget amendment shall be furnished to the Clerk of the Governing Board, and to the Budget Officer for their direction.

Adopted this 14th day of April, 2022.

Mayor Pro Tem Foy made a **Motion** to approve the following Budget Ordinance Amendment #4 to FY 2021-2022 Budget year dated 4/14/22. Councilman Jim Rigsbee seconded the motion.

Vote:

Ayes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones

Noes: None

MOTION CARRIED

Mayor Pro Tem Foy made a **Motion** to make a town policy that any Budget Amendment the council approves be included in the correlating set of minutes adopted by the Town of Stokesdale. Councilman Tim Jones seconded the motion.

Councilman Jones requested to add an amendment to make this retroactive to December 9, 2021.

Mayor Pro Tem Derek Foy amended the motion to be effective retroactively December 9, 2021.

Vote:

Ayes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones

Noes: None

MOTION CARRIED

(12.b) Drink machine located in Town Park

Councilman Tim Jones stated that no one in Town Hall knows who owns the drink machine located at the Town Park installed. The machine is being serviced and someone is making a profit. The town is paying for the electricity for the machine. Councilman Jones objects to the machine being placed there without authorization and objects to it utilizing the Town of Stokesdale power.

Councilman Tim Jones made a **Motion** that the Town of Stokesdale property committee unplug the drink machine, attach an “out of service” sign and authorize the property committee to disable the receptacle to prevent it being plugged in again. The Property Committee needs to make a good faith effort to calculate the power that’s been consumed and bill the guilty party. Councilman Jimmy Landreth seconded the motion.

Councilman Jim Rigsbee asked for an opportunity to track the owners down before unplugging the machine.

Vote:

Ayes: Councilman Tim Jones, Councilman Jimmy Landreth

Noes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy

MOTION FAILED

Councilman Tim Jones made a **Motion** to carry this item to the May 12, 2022 Town Council meeting. Mayor Pro Tem Foy seconded the motion.

Vote:

Ayes: Councilman Jim Rigsbee, Mayor Pro Tem Derek Foy, Councilman Jimmy Landreth, Councilman Tim Jones

Noes: None

MOTION CARRIED

13. Citizen’s Comments from the Floor. (3-minute Limit per Speaker)

None

14. Council Comments.

Councilman Jim Rigsbee – Be kind and considerate over the Easter holiday.

Councilman Jimmy Landreth – Remember the people of Ukraine

Councilman Tim Jones – Need for Charter School for Town of Stokesdale

Mayor Pro Tem Derek Foy – Thanks to those who remained in the meeting, recognized Duke, and Carolina basketball, does not agree to take funds from Guilford County Schools to pay for music.

15. Adjournment.

Being no further business, the meeting adjourned at 9:00pm.

Approved: May 12, 2022.

Mike Crawford, Mayor

ATTEST:

Robin G. Yount, Deputy Clerk