



AGENDA
TOWN OF STOKESDALE
SPECIAL CALLED
TOWN COUNCIL MEETING
8325 ANGEL-PARDUE ROAD
STOKESDALE, NC 27357
APRIL 20, 2023 AT 7:00 PM

AVAILABLE VENUES TO WATCH/ATTEND:

- a) Attend in Person at Stokesdale Town Hall in Council Chambers at 7 PM
- b) View Live Stream on Town of Stokesdale's YouTube Channel at 7 PM:
https://www.youtube.com/channel/UC1tJH7T0Q_56F_EDH6wljiA/live
- c) View & Participate (Citizen Comments) Virtually via Zoom at 7PM:
<https://us02web.zoom.us/j/87426753241?pwd=TDZScjdGZXU4Nk9NVStub3QrcTITdz09>
Meeting ID: 874-2675-3241
Passcode: 779226
One-Tap Mobile: 1-646-931-3860

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1. Call to Order, Pledge of Allegiance, and Invocation.
 2. Review and Adopt the Agenda.
 3. Citizen's Comments from the Floor (3-Minute Limit per Speaker).
 4. Consideration of Resolution of Support / Resolution Opposing De-Annexation.
 5. Consideration of Proposal for On-Call Engineering Services for Plan Review and Intermittent Inspection Services.
 6. Citizen's Comments from the Floor (3-Minute Limit per Speaker).
 7. Closed Session in accordance with North Carolina General Statutes 143-318.11.
 - (a) Permitted Purposes - It is the policy of this State that closed sessions shall be held only when required to permit a public body to act in the public interest as permitted in this section. A public body may hold a closed session and exclude the public only when a closed session is required.
 - (3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.
 8. Council Comments.
 9. Adjournment.

ANNOUNCEMENTS:

- **The Town of Stokesdale Town Planning Board will hold a meeting on April 27, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**
- **The Town of Stokesdale Town Council will hold a Budget Workshop meeting on May 04, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**
- **The Town of Stokesdale Town Council will hold a regular meeting on May 11, 2023, at 7:00 PM inside the Town Hall Council Chambers, located at 8325 Angel-Pardue Road, Stokesdale, NC 27357.**

Notice Issued On Tuesday, April 18, 2023.

**Mayor Michael E. Crawford
Town of Stokesdale, NC**



Hazen and Sawyer
620 Green Valley Rd Suite 101
Greensboro, NC 27408 (336)-292-7490

April 11, 2023

Stokesdale Town Council
Town of Stokesdale, NC
8325 Angel Pardue Road
Stokesdale, NC 27357

Re: On-Call Engineering Services for Plan Review and Intermittent Inspection Services

Dear Stokesdale Town Council:

Hazen and Sawyer is pleased to submit this proposal for on-call engineering services to assist the town in reviewing plans and providing intermittent inspections in regards to compliance with the Town of Stokesdale Water Line Specifications.

Background

The Town adopted the revised water system specifications and guidance document in March 2022 and is in need of support in plan review to ensure compliance with the intent with those specifications.

Scope of Work

- Hazen and Sawyer, or a designated subconsultant under the supervision of Hazen and approved by the Town, will review plans and specifications submitted by the permit applicant for compliance with the adopted water system specifications and will provide comment back to the Town in regards to this review.
- Hazen and Sawyer, or a designated subconsultant under the supervision of Hazen and approved by the Town, will provide periodic inspection services as required during construction to ensure the contractor is providing the level of service required by the local specifications. Contractor shall notify the Town of the need for inspection and the Town will request inspection services with at least 96 hour notification by the Town. This service will not include third-party concrete or geotechnical inspection services, nor bacteriological sampling of the completed water line. Hazen reserves the right to subcontract the inspection services as required to meet the needs of the Town of Stokesdale.

Hazen will complete the review and inspection services with the standard of care expected for this service, however, our review will not release the certifying engineer, architect, and/or developer from their liability to meet any applicable standards as required by the Town of Stokesdale specifications, UDO, County, State or Federal guidelines.

Proposed Fees and Subconsultants

Hazen and Sawyer proposes to include Taylor Engineering and Consulting as our local subconsultant to provide intermittent inspection services. Taylor Engineering and Consulting is located in Guilford County, has experience in the water line utility design and construction industry and is a valuable partner to Hazen and Sawyer on similar contracts.

We propose billing at the categorical rates shown below.

- Associate Vice President	\$240	- Senior Associate	\$225
- Associate	\$185	- Principal Engineer	\$140
- Assistant Engineer	\$115	- Administrator	\$75
-Taylor Engineering Inspector	\$105		

Expenses will be billed at cost with no markup, including mileage to and from the project at the current IRS approved mileage rate.

Services will be provided as specifically authorized by the Town of Stokesdale in writing, until the not to exceed fee below is met. The total fee will not exceed TWENTY THOUSAND DOLLARS (\$20,000.00) without additional authorization, generally split between \$10,000 to inspection services and \$10,000 to plan review but funds may be split as necessary to meet the needs of the Town during this period.

Schedule

We will begin work on this task and complete each assignment as expeditiously as possible.

Please call if you have any questions about this proposal.

Very truly yours,



Aaron D. Babson, PE
Associate Vice President

Accepted by: _____
(Signature)

Date: _____

cc:

Accepted by: _____
(Signature) – Finance Officer

Date: _____