



**MINUTES**  
**TOWN OF STOKESDALE**  
**TOWN PARK IMPROVEMENT**  
**COMMITTEE MEETING**  
**8325 ANGEL PARDUE ROAD**  
**STOKESDALE, NC 27357**  
**FEBRUARY 16, 2023, AT 5:15 PM**

**Committee Meeting Attendance:**

- Town of Stokesdale Town Park Improvement Committee members present:
  - Thomas N. “Tee” Stephenson, Jr.
  - Jimmy Landreth
  - Derek Foy
- Town of Stokesdale staff members present:
  - None present.

**1. Call To Order.**

- The Town of Stokesdale Town Park Improvement Committee (“The Committee”) was called to order by Tee Stephenson at 5:17 pm.

**2. Adopt The Agenda.**

- Derek Foy made a motion to adopt the agenda, as written, for the Thursday, February 16, 2023, Town Park Improvement Committee meeting.
  - Jimmy Landreth seconded the motion.
  - All present members of The Committee voted in favor of the motion.
  - The motion carried.

**3. Review and Approve minutes from the Town Park Improvement Committee meeting held on Thursday, February 02, 2023.**

- Derek Foy made the motion to approve the minutes from The Committee meeting held on Thursday, February 02, 2023.
  - Jimmy Landreth seconded the motion.
  - All present members of The Committee voted in favor of the motion.
  - The motion carried.

**4. Discussion of Improvements to Town Park.**

- Tee Stephenson advised that we had received three sealed Proposals for the Playground expansion project and that we will be opening those Proposals next Thursday, February 23, 2023 at 5:15 pm.
- Tee Stephenson reminded those present that a pre-bid meeting is required for the vendors wishing to submit proposals for construction of the Amphitheater. To his knowledge, as of this date, we had not received any requests for pre-proposal meetings. Per the RFP vendors were to schedule meetings between January 25 and

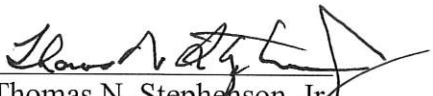
February 23, 2023. The RFP Deadline is February 28, 2023, at 2:00 pm. The sealed bid opening will be at 5:15 pm on Thursday, March 2, 2023.

- Tee Stephenson reminded those present that the RFP Deadline for the Basketball and Pickleball Court is March 1, 2023, at 2:00 pm. The sealed bid opening will be at 5:15 pm on Thursday, March 2, 2023, as well.
- The Committee discussed various scenarios for consideration should we not receive bid proposals on either the Amphitheater and/or Basketball and Pickleball projects and/or if we receive only one proposal on each. Among the options are a re-solicitation, depending on the project and size of the bids in accordance with state statutes.
- Also discussed a possible prioritization of projects should the proposals come in higher or lower than anticipated. Several options discussed but nothing definitive was decided, pending the actual receipt and opening of proposals.

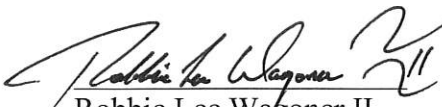
#### 5. Adjournment.

- Derek Foy made the motion to adjourn at 6:15 pm.
  - Jimmy Landreth seconded the motion to adjourn.
  - All present members of The Committee voted in favor of the motion.
  - Being no further business to come before The Committee, the meeting was adjourned at 6:15 pm.

APPROVED: February <sup>23,</sup> ~~23,~~ 2023  
RLW  
II

  
Thomas N. Stephenson, Jr.  
Committee Chairperson

ATTEST:

  
Robbie Lee Wagoner II  
Deputy Town Clerk