



**MINUTES**  
**TOWN OF STOKESDALE**  
**TOWN PARK IMPROVEMENT**  
**COMMITTEE MEETING**  
**8325 ANGEL-PARDUE ROAD**  
**STOKESDALE, NC 27357**  
**APRIL 20, 2023 AT 5:15 PM**

**Committee Meeting Attendance:**

- Town of Stokesdale Town Park Improvement Committee members present:
  - Thomas N. “Tee” Stephenson, Jr.
  - Jimmy Landreth
  - Derek Foy
- Town of Stokesdale staff members present:
  - Robbie Lee Wagoner II, Deputy Town Clerk

**1. Call To Order.**

- The Town of Stokesdale Town Park Improvement Committee (“The Committee”) meeting was called to order by Tee Stephenson at 5:18pm.

**2. Adopt The Agenda.**

- Derek Foy made a motion to adopt the agenda, as written, for the April 20, 2023, Town Park Improvement Committee meeting.
  - Jimmy Landreth seconded the motion.
  - All present members of The Committee voted in favor of the motion.
  - The motion carried.

**3. Consideration of minutes from the Town Park Improvement Committee meeting held on April 06, 2023.**

- Derek Foy made the motion to approve the minutes from The Committee meeting held on April 06, 2023, as amended.
  - Jimmy Landreth seconded the motion.
  - All present members of The Committee voted in favor of the motion.
  - The motion carried.

**4. Discussion of Improvements to Town Park.**

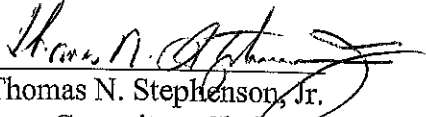
- Tee Stephenson informed all present members of The Committee that he reached out to Cobie Ellington of Next Level Recreation of the Carolina’s to inform her that the Stokesdale Town Council did not select her proposals/bids for the installation of playground equipment at the Town Park.
- Robbie Lee Wagoner II informed all present members of The Committee that he reached out to Mary Autwell of Backyard Paradise to inform her that the Stokesdale Town Council did select her proposal/bid (proposal number 6099f) for the installation of playground equipment at the Town Park.

- Derek Foy informed all present members of The Committee that he has asked Kimberly Thacker, Finance/Budget Officer for The Town, to prepare a purchase order and send it to Mary Autwell via email.
- All present members of The Committee asked that Robbie Lee Wagoner II contact Josh Hammond of Cunningham Recreation to inform him that the Stokesdale Town Council did not select his proposals/bids for the installation of playground equipment at the Town Park.
- Derek Foy presented all present members of The Committee with a budget for all proposed improvements to the Town Park. The budgeted dollars available amounted to \$725,000 which matches the amount the Town received directly from the Federal Government in ARP funds. Capital projects included were: Playground Equipment; Basketball and Pickleball Courts; and Nature Trails. Additionally, ancillary items to support capital projects such as new park benches, electricity, and lighting installation; additional trash cans, automatic locking mechanism for pickle ball and basketball courts; land surveying; and additional surveillance cameras were included. Lastly, estimated figures to address additional parking; fencing around the soccer fields; a non-permanent storage building; erosion control at rear of park, addressing bare spots of grass; and additional playground equipment were highlighted in the document. Derek Foy suggested the budget could be amended as more exact figures are obtained and suggested that all amendments be recorded on a budget amendment log included on the budget that specifies the change, date, and dollar amount.
- Derek Foy made a motion to adopt the Town of Stokesdale Town Park Improvement Committee Budget (Dated April 20, 2023).
  - Jimmy Landreth seconded the motion.
  - All present members of The Committee voted in favor of the motion.
  - The motion carried.
- All present members of The Committee discussed the current progress of the basketball court and pickleball court construction/installation at the Town Park.

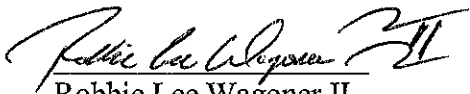
## **5. Adjournment.**

- Derek Foy made the motion to adjourn at 6:00pm.
  - Jimmy Landreth seconded the motion to adjourn.
  - All present members of The Committee voted in favor of the motion.
  - Being no further business to come before The Committee, the meeting was adjourned at 6:00pm.

APPROVED: April 27, 2023

  
Thomas N. Stephenson, Jr.  
Committee Chairman

ATTEST:

  
Robbie Lee Wagoner II  
Deputy Town Clerk  
Town of Stokesdale, NC