



MINUTES
TOWN OF STOKESDALE
TOWN PARK IMPROVEMENT
COMMITTEE MEETING
8325 ANGEL PARDUE ROAD
STOKESDALE, NC 27357
AUGUST 04, 2022 AT 5:15 PM

Committee Meeting Attendance:

- Town of Stokesdale Town Park Improvement Committee members present:
 - Mr. Derek Foy
 - Mr. Jimmy Landreth
 - Mr. Thomas N. “Tee” Stephenson, Jr.
- Town of Stokesdale residents present:
 - Mrs. Karen Landreth
- Town of Stokesdale staff members present:
 - Mr. Robbie Lee Wagoner II, Deputy Town Clerk

1. Call to Order

- The Town of Stokesdale Town Park Improvement Committee (“The Committee”) was called to order by Mr. Derek Foy at 5:17pm.

2. Old Business

- Mr. Derek Foy made a motion to designate Mr. Thomas N. “Tee” Stephenson, Jr. as the Chairperson for The Committee.
 - Mr. Jimmy Landreth seconded the motion.
 - All present members of The Committee voted in favor of the motion.
 - The motion carried.

3. New Business

- Mr. Derek Foy made the suggestion that Mr. Robbie Lee Wagoner II prepare a meeting calendar for The Committee that can be reviewed and adopted at the next committee meeting. This meeting calendar will inform the public that The Committee will meet every Thursday at 5:15 PM in the Town Hall building, except for the Thursdays when a Regular Town Council meeting is being held, or unless otherwise posted by The Committee.
 - All present members of The Committee were in favor of this suggestion.
- The Committee reviewed images and measurements of local amphitheatres from Oak Ridge, North Carolina and Summerfield, North Carolina. These images and measurements were provided by Mr. Thomas N. “Tee” Stephenson, Jr.
 - All present members of The Committee agreed to focus their attention on an amphitheater designed to comfortably accommodate 250 people.
- Mr. Derek Foy made the suggestion that Mr. Robbie Lee Wagoner II will need to work with the Town of Stokesdale’s Town Attorney, Mr. Tom Medlin, to produce

a Request for Quote (RFQ) for the amphitheater project since the cost of the project will cost more than \$30,000.00.

- Mr. Derek Foy prepared and presented a PowerPoint presentation that displayed the following information:
 - Carolina Recreation & Design website portfolio
 - Images of amphitheater, ranging in size and design
 - Images of the Pankowski Friends Amphitheater, located in the natural area of the University of Wisconsin at Stevens Point.
- Mr. Thomas N. “Tee” Stephenson, Jr. introduced the importance of emergency vehicle accessibility to the amphitheater.
 - All present members of The Committee agreed with this idea.
- Mr. Derek Foy and Mr. Robbie Lee Wagoner II updated The Committee on the North Carolina Parks and Recreation Trust Fund (PARTF) Grant that is offered specifically for the building of facilities or the adapting of facilities that meet the unique needs of children and veterans with physical and developmental disabilities.
- Mr. Jimmy Landreth suggested the importance of The Committee referring back to the Town of Stokesdale Park Survey that was provided to town residents in 2020.
 - All present members of The Committee agreed with the importance of the survey.
- Mr. Jimmy Landreth mentioned that he would like for The Committee to focus their attention on nature/walking trails within the Town Park. Mr. Jimmy Landreth expressed that nature/walking trails were highly desired by town residents, according to the 2020 Town of Stokesdale Park Survey, and the nature/walking trails are an inexpensive addition to the Town Park.
- Mr. Jimmy Landreth suggested the idea of having sponsors buy large stones to use as decoration / seating inside of the amphitheater. These large stones would have the name and/or logo of the sponsor engraved into them for the public to see.
- Mr. Derek Foy introduced the idea of The Committee providing a definitive design of the amphitheater to a graphic designer as soon as possible.
 - All present members of The Committee agreed with the point.
 - Mr. Derek Foy mentioned that since The Committee favored the design of the Pankowski Friends Amphitheater, he would send images of this particular amphitheater to Lori, a graphic designer, along with the dimensions that were agreed upon by The Committee.
 - Mr. Derek Foy and Mr. Thomas N. “Tee” Stephenson, Jr. presented the idea of Lori, the graphic designer, coming to a committee meeting and discussing her amphitheater design with The Committee.
 - All present members of The Committee were in favor of this idea.

4. Citizen’s Comments from the Floor

- There were no citizen’s comments from the floor.

5. Review and Approve Minutes

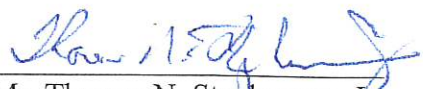
- Mr. Derek Foy made the motion to adopt the minutes from The Committee meeting held on Thursday, July 28, 2022.
 - Mr. Jimmy Landreth seconded the motion to adopt the minutes.

- All present members of The Committee voted in favor of the motion.
- The motion carried.

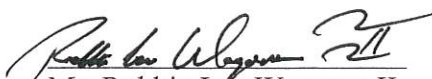
6. Adjournment

- Mr. Jimmy Landreth made the motion to adjourn at 6:14pm.
 - Mr. Thomas N. "Tee" Stephenson, Jr. seconded the motion to adjourn.
 - All present members of The Committee voted in favor of the motion.
 - Being no further business to come before The Committee, the meeting was adjourned at 6:14pm.

Approved: Thursday, August 18, 2022


Mr. Thomas N. Stephenson, Jr.
Committee Chairperson

ATTEST:


Mr. Robbie Lee Wagoner II
Deputy Town Clerk