



MINUTES
TOWN OF STOKESDALE
TOWN PARK IMPROVEMENT
COMMITTEE MEETING
8325 ANGEL PARDUE ROAD
STOKESDALE, NC 27357
OCTOBER 20, 2022 AT 5:15 PM

Committee Meeting Attendance:

- Town of Stokesdale Town Park Improvement Committee members present:
 - Mr. Thomas N. “Tee” Stephenson, Jr.
 - Mr. Derek Foy
 - Mr. Jimmy Landreth
- Town of Stokesdale residents present:
 - None present
- Town of Stokesdale staff members present:
 - Mr. Robbie Lee Wagoner II, Deputy Town Clerk

1. Call To Order

- The Town of Stokesdale Town Park Improvement Committee (“The Committee”) was called to order by Chairperson Tee Stephenson at 5:11pm.
- Derek Foy made a motion to adopt the agenda, as written, for the October 20, 2022, Town Park Improvement Committee meeting.
 - Jimmy Landreth seconded the motion.
 - All present members of The Committee voted in favor of the motion.
 - The motion carried.

2. Review and Approve Minutes from the following Committee Meetings:

- a) **Thursday, August 18, 2022**
 - b) **Thursday, September 01, 2022**
 - c) **Wednesday, September 07, 2022**
 - d) **Thursday, September 15, 2022**
 - e) **Thursday, September 22, 2022**
 - f) **Thursday, September 29, 2022**
 - g) **Thursday, October 06, 2022**
- Derek Foy made the motion to approve the minutes from The Committee meetings held on Thursday, August 18, 2022; Thursday, September 01, 2022; Wednesday, September 07, 2022; Thursday, September 15, 2022; Thursday, September 22, 2022; Thursday, September 29, 2022, and Thursday, October 06, 2022.
 - Jimmy Landreth seconded the motion.
 - All present members of The Committee voted in favor of the motion.
 - The motion carried.

3. Discussion of Improvements to Town Park

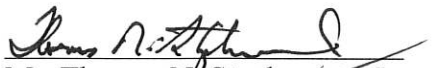
- Tee Stephenson updated all present members of The Committee with the fact that Cobie Ellington recently contacted him, requesting for an extension on her proposal for a custom-designed playground equipment set due to an upcoming promotional rate that would benefit the cost of her proposal.
- Derek Foy presented all present members of The Committee with Sourcewell. According to their webpage, Sourcewell is a self-sustaining government organization, with over 40 years of dedicated service helping government, education, and nonprofit agencies operate more efficiently through a variety of solutions.
- All present members of The Committee agreed that the addition of an amphitheater at the Town Park would be an excellent resource for the students at local schools. The reason for this is that the students could use the amphitheater for graduation ceremonies, holiday programs, and any other live performances with an audience.
- For the purpose of clarification, Tee Stephenson asked all present members of The Committee about the purchasing process for the playground equipment and the amphitheater project.
 - Derek Foy answered that the playground equipment could be purchased through Buyboard and the amphitheater structure could be purchased through Sourcewell. Both of which are cooperative purchasing options that are frequently used and preferred by governmental agencies.
 - Derek Foy also answered that he would like to have a viable cost proposal to take before the Town Council before the November 2022 Regular Town Council Meeting. Derek Foy currently has the opinion that the cost for preparing the location for the amphitheater would be 200 thousand dollars. This cost includes grading the land, paving the area, landscaping the area, installation of electricity, and so on. This does not include the cost of the amphitheater structure itself, which will be designed by the Poligon company.
- The present members of The Committee discussed that the estimated cost, at this time, is 300 thousand dollars total for the entire amphitheater project and 80 thousand dollars total for the playground equipment set. This cost estimate comes in below budget and leaves room for the addition of nature trails at the Town Park.
- Jimmy Landreth commented that he would be favorable of the Town of Stokesdale and Stokesdale Elementary School coming to a land agreement that would benefit both parties regarding the future improvement projects to the Town Park.
- All present members of The Committee discussed the importance of these Town Park improvement projects entering into a proper bidding process.
- All present members of The Committee also discussed the importance of moving forward with requesting quotes for the construction of the improvement projects to the Town Park in order to provide the Town Council with a viable figure to discuss.
- All present members of The Committee carefully reviewed the Stokesdale Amphitheatre master plan that was provided by Hawkins Landscape Architecture firm, paying close attention to the dimensions presented on the master plan.
- Tee Stephenson confirmed the necessary steps that need to be taken by The Committee prior to the next committee meeting on Thursday, October 27, 2022.

- Tee Stephenson will follow up with Cobie Ellington regarding her proposal for a custom-designed playground equipment set for the Town Park.
- Derek Foy will obtain a viable cost proposal to take before the Town Council regarding the amphitheater project.


4. Adjournment

- Jimmy Landreth made the motion to adjourn at 6:15pm.
 - Derek Foy seconded the motion to adjourn.
 - All present members of The Committee voted in favor of the motion.
 - Being no further business to come before The Committee, the meeting was adjourned at 6:15pm.

Approved:


Mr. Thomas N. Stephenson, Jr.
Committee Chairperson

ATTEST:


Mr. Robbie Lee Wagoner II
Deputy Town Clerk