



WALLA WALLA COUNTY

P.O. Box 1506 □ Walla Walla, Washington 99362
phone: (509) 524-2600 □ Fax: (509) 524-2603



EMPLOYMENT OPPORTUNITY

COUNTY JAIL – CORRECTIONS

Position: Corrections Officers
Starting Salary: Entry Level Position: \$4,048.97/month - \$5,697.26/month; DOE, DOQ -
Lateral Officers: \$4,251.38/month - \$5697.26/month DOE, DOQ
Location: County Corrections Facility
Employment Type: Full-time (40 hrs./wk.), Corrections Union - Ongoing to replenish eligibility list

Full Time Benefits Include:

- County pays for employee & dependents medical, dental, vision, life insurance and employee assistance program for employee and eligible family members
- Retirement: Walla Walla County full time employees are eligible for Washington State Department of Retirement Services (DRS)
- HRA Veba account: Employer contribution may apply • Wellness program
- Deferred compensation plans offered • Twelve paid holidays annually
- Vacation accrual based on seniority *Time Loss Benefit per Union Contract*
- Benefited employees shall accrue sick leave benefits at the percentage rate of hours worked per week, to a maximum of eight (8) hours earned per month based on a forty (40) hour workweek but not less than one (1) hour per every forty (40) hours worked per County Policy 30.05.0

Visit [Walla Walla County Website](http://www.co.walla-walla.wa.us) for detailed benefits information.

Brief Duties and Responsibilities: This position is responsible for daily operations and the care and control of inmates in the Walla Walla County Jail, including booking procedures, disturbance control, fire control, suicide prevention, inmate medical needs and any law enforcement related issues. See the job description for the complete list of essential job functions.

Working Conditions: Duties are performed in the corrections facility, which is a 24/7 operation, in courts and in the field. In the field, the employee is exposed to varying and extreme weather conditions. Must have the strength and ability to apprehend, subdue and restrain inmates. Physical exertion may be required to climb stairs, run, bend, twist, reach, crawl through tight spaces, kneel in confined areas, sit for prolonged periods of time, move/push/pull, or lift heavy objects exceeding fifty (50) pounds. Subject to 24-hour call-back for emergencies; great mental ability and exertion is required daily. Must be able to work rotating shifts including nights, weekends, and holidays.

Minimum Requirements: High school diploma or equivalent. Must be at least eighteen (18) years of age. Conviction of a felony is a disqualifier. Must be able to obtain, within six (6) months, a Certificate of Corrections Officer. Applicant must have any equivalent combination of training, education and experience which would provide the individual with the required knowledge, skills, and abilities to perform the job as outlined. Must satisfactorily pass oral board, background check, driving record check, polygraph, and psychological examinations. See the job description for the complete list of qualifications.

Application, Job Description and Physical Ability Test Requirements: Visit our website at www.co.walla-walla.wa.us to download a copy and apply online. **Required Testing:** Physical ability test and written exam required. Dates and times of testing to be announced, applicants will be notified at least one week prior to testing.

SELECTION IS BASED ON QUALIFICATIONS, TESTING, ORAL INTERVIEW, BACKGROUND CHECK, DRIVING RECORD CHECK, POLYGRAPH and PSYCHOLOGICAL EXAMS.

EQUAL OPPORTUNITY / AFFIRMATIVE ACTION EMPLOYER / ADA COMPLIANT



GENERAL INFORMATION FOR APPLICANTS

EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER: All qualified persons will be considered for employment without regard to race, color, religion, sex, nationality, origin, age, political affiliation, disability status or any other non-merit factor. Women, disabled persons, members of ethnic minority and other under-represented groups are encouraged to apply.

APPLICATIONS

FILING OF APPLICATION: Applications must be completed in accordance with the directions on the front of the announcement. Applicants are responsible for the truth of all statements. Misrepresentations, incomplete or inaccurate entries may be the cause for application rejection, removal from the employment list or discharge from County service. A background investigation will be conducted along with reference and former employer checks, driving record, and criminal history if applicable to requirements of the job. Applications must be received or postmarked by the last date for filing applications.

CHANGE OF ADDRESS: Applicants are responsible for notifying the hiring department of any change of address or telephone number.

NOTIFICATION: Unsuccessful candidates will be notified by mail as soon as feasible following the final selection decision.

EMPLOYMENT

ELIGIBILITY LISTS: Walla Walla County reserves the right to establish an eligibility list to fill any vacancies that may occur in the posted position for a period up to twelve (12) months.

NOTE: The provisions of this bulletin do not constitute an expressed or implied contract. Any provision contained herein may be modified and/or revoked without notice. Walla Walla County is committed to a drug, alcohol, and smoke free environment.

Mailing Address:
Human Resources/Risk Manager
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Walla Walla, WA 99362

Human Resources/Risk Manager
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