

February 25, 2019

The Board of Walla Walla County Commissioners met in regular session with Chairman Todd L. Kimball, present and member James K. Johnson, present and member Gregory A. Tompkins, present. Clerk of the Board, Diane L. Harris was also present.

County Employees Present: Kevin Gutierrez, Technology Services Department; Norrie Gregoire, Director of Corrections; Tony Garcia, Public Works Director; Jesse Nolte, Deputy Prosecuting Attorney; Shelly Peters, Human Resources/Risk Manager; Meghan DeBolt, Department of Community Health Director; County Treasurer, Gordon Heimbigner; Lisa Stober, Treasurer's Office; County Auditor Karen Martin; County Sheriff Mark Crider; Joe Klundt, Undersheriff.

Community Members Present: Wendi Kregger, RL McFarland, Dorothy Knudson, and Perry Dozier.

COUNTY COMMISSIONERS

Chairman Kimball

Roll call and establish a quorum

- [Commissioner District 2 Chair - Todd L Kimball: Present](#)
- [Commissioner District 1 - James K Johnson: Present](#)
- [Commissioner District 3 - Gregory A Tompkins: Present](#)

Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

COUNTY COMMISSIONERS

Declarations re: conflict of interest - none

Pledge of Allegiance

Public comment period (time limitations may be imposed) – none

Action Agenda Items:

Review submitted Employee Payroll Action Forms

MOTION: ***I move to pull the employee payroll action forms from the consent agenda items to allow additional time for review. These will be discussed and reviewed during the afternoon session.***

- [Commissioner District 3 - Gregory A Tompkins: Motion](#)
- [Commissioner District 1 - James K Johnson: 2nd](#)
- [Commissioner District 2 Chair - Todd L Kimball: Approve](#)
- [Commissioner District 1 - James K Johnson: Approve](#)
- [Commissioner District 3 - Gregory A Tompkins: Approve](#)

Consent Agenda Items:

County vouchers/warrants/electronic payments as follows: 4205955 through 4206132 totaling \$620,512.05 (2019 expenditures) and 4205954 in the amount of \$218.00 (2018 expenditure) and 4205953 in the amount of \$8,550.00 (special run)

Payroll action and other forms requiring Board approval

IN THE MATTER OF APPROVING THE MINUTES OF THE WALLA WALLA COUNTY COMMISSIONERS' PROCEEDINGS FOR FEBRUARY 19 AND 20, 2019

RESOLUTION NO. 19 046

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the minutes of the Walla Walla County Commissioners' proceedings of February 19 and 20, 2019, shall be approved.

MOTION: ***I move to approve the remaining Commissioners' consent agenda items, the minutes; warrants and other forms, as listed on the agenda and referenced.***

- [Commissioner District 1 - James K Johnson: Motion](#)
- [Commissioner District 2 Chair - Todd L Kimball: 2nd](#)
- [Commissioner District 2 Chair - Todd L Kimball: Approve](#)
- [Commissioner District 1 - James K Johnson: Approve](#)
- [Commissioner District 3 - Gregory A Tompkins: Approve](#)

Miscellaneous business to come before the Board

Please note: Verbatim minutes are not prepared. Audio of each meeting is made available on the Walla Walla County website www.co.walla-walla.wa.us If audio is not available on website please contact the County Commissioners' Office to request a copy.

Review reports and correspondence; hear committee and meeting reports

Review of constituent concerns/possible updates re: past concerns

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

Department update and miscellaneous

SOPHOS – consensus by board to allow this for employees.
Dorothy Knudson, 250 Rancho Villa, Walla Walla – question

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

Action Agenda Items:

Proposal 2019 02-25 CORR-1 Bid award for LiveScan Fingerprint Scanner

MOTION: **I move to approve Proposal 2019 02-25 CORR-1 (Corrections Department) regarding a bid award for Livescan Fingerprint Scanner as recommended and requested by the Corrections Department Director.**

- [Commissioner District 3 - Gregory A Tompkins: Motion](#)
- [Commissioner District 1 - James K Johnson: 2nd](#)
- [Commissioner District 2 Chair - Todd L Kimball: Approve](#)
- [Commissioner District 1 - James K Johnson: Approve](#)
- [Commissioner District 3 - Gregory A Tompkins: Approve](#)

Proposal 2019 02-25 CORR-2 Approval to apply for Sherwood Trust Impact grant for CASA (Court Appointed Special Advocates) program

MOTION: **I move to approve Proposal 2019 02-25 CORR-2 (Corrections Department) approval to apply for the Sherwood Trust Impact Grant for CASA as recommended and requested by the Corrections Department Director.**

Norrie requested Proposal 2019 02-25 CORR-2 be pulled from the agenda and he provided an update.

Department update and miscellaneous

RECESS

PUBLIC WORKS DEPARTMENT

Tony Garcia

Consent Agenda Items:

Execute contract with Humbert Asphalt, Inc. for Item 1 of the Aggregate for Top Course 2019

Execute contract with Koncrete Industries, Inc. for Item 2 and Item 3 of the Aggregate for Top Course 2019

IN THE MATTER OF SIGNING A TITLE VI NON-DISCRIMINATION AGREEMENT ANNUAL REPORT BETWEEN WASHINGTON STATE DEPARTMENT OF TRANSPORTATION AND WALLA WALLA COUNTY

RESOLUTION NO. 19 047

WHEREAS, Walla Walla County is a recipient of Washington State Department of Transportation (WSDOT) Federal Funds; and

WHEREAS, Federal Regulations 23 CFR 200.9(b) (7), 49 CFR 21.3, and 49 CFR 21.7 require that WSDOT ensure that all local agencies receiving United States Department of Transportation (USDOT) funds administered by WSDOT are in compliance with these regulations; and

WHEREAS, in compliance with said regulations, Walla Walla County is required to submit a Title VI Non-Discrimination Agreement Annual Report by March 1 of each year; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the Chair be authorized to sign said Title VI Non-Discrimination Agreement Annual Report.

MOTION: **I move to approve signing a Title VI Non-Discrimination Agreement between Washington State Department of Transportation and Walla Walla County; executing a contract with Humbert Asphalt, Inc for Item 1 of the aggregate for top course 2019; and executing a contract with Koncrete Industries, Inc. for Item 2 and 3 of the aggregate for top course 2019, as listed on the agenda and referenced.**

- [Commissioner District 1 - James K Johnson: Motion](#)
- [Commissioner District 3 - Gregory A Tompkins: 2nd](#)
- [Commissioner District 2 Chair - Todd L Kimball: Approve](#)
- [Commissioner District 1 - James K Johnson: Approve](#)
- [Commissioner District 3 - Gregory A Tompkins: Approve](#)

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2018 Bridge Report

Department update and miscellaneous

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

Miscellaneous business for the Board

Executive session re potential litigation 10:29 a.m. – 10:43 a.m. (Pursuant to RCW 42.30.110(i))

Went back on the record to request another 15 minutes for executive session.

Executive session re potential litigation 10:45 a.m. – 10:57 a.m. (Pursuant to RCW 42.30.110(i))

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

Department update and miscellaneous

Dorothy Knudson 250 Rancho Villa – questions.

FACILITIES MAINTENANCE

Ron Branine

Department update and miscellaneous

Discussion re possible reorganization of Facilities Maintenance Department

RECESS

JOINT FINANCIAL UPDATE

**Karen Martin
Gordon Heimbigner**

2018 final budget report

2019 Budget update

Update provided by Gordon and Karen.

Commissioners provided updates here.

RL McFarland, 3731 Middle Waitsburg Road, Walla Walla – question.

Dorothy Knudson, 250 Rancho Villa, Walla Walla – question

RECESS

SHERIFF

Mark Crider

Consent Agenda Items:

IN THE MATTER OF AUTHORIZATION FOR OUT OF STATE TRAVEL FOR WALLA WALLA COUNTY SHERIFF'S EMPLOYEES (GOOD AND GRECO)

RESOLUTION NO. 19 048

WHEREAS, the Walla Walla County Sheriff's Office has requested approval for out of state travel for Detectives Mike Good and James Greco to travel to Coeur d' Alene, Idaho to attend a Washington State Narcotics Investigators Association (WSNIA) Conference, on April 22-25, 2019; and

WHEREAS, said training will benefit the citizens of Walla Walla County; and

WHEREAS, pursuant to County policy, an Employee Travel Authorization form has been submitted for review and consideration; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above be approved.

BE IT FURTHER RESOLVED that additional time required to travel to and from said training, if necessary, is also approved.

MOTION: ***I move to approve out of state travel for sheriff employees (Good and Greco) as listed on the agenda and referenced.***

- [Commissioner District 3 - Gregory A Tompkins: Motion](#)
- [Commissioner District 1 - James K Johnson: 2nd](#)
- [Commissioner District 2 Chair - Todd L Kimball: Approve](#)
- [Commissioner District 1 - James K Johnson: Approve](#)
- [Commissioner District 3 - Gregory A Tompkins: Approve](#)

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Department update and miscellaneous

Commissioner Tompkins asked questions re Sheriff PAF's for the Command Staff (Undersheriff, Chief Criminal Deputy and Chief Civil Deputy).

THIS WAS PULLED FROM THIS MORNING'S CONSENT AGENDA.

Action Agenda Items:

Review submitted Employee Payroll Action Forms

MOTION: **I move to approve the submitted employee payroll action forms that were previously pulled from the morning consent agenda.**

Request from Commissioner Tompkins re cleaning up job descriptions with the correct dates....

- [Commissioner District 1 - James K Johnson: Motion](#)
- [Commissioner District 3 - Gregory A Tompkins: 2nd](#)
- [Commissioner District 2 Chair - Todd L Kimball: Approve](#)
- [Commissioner District 1 - James K Johnson: Approve](#)
- [Commissioner District 3 - Gregory A Tompkins: Approve](#)

1:50 COUNTY COMMISSIONERS

Discussion re Walla Walla County Intern proposals, possible action to follow

Proposals were received from seven departments for a total of 11 proposals. Consensus of the Board is to fund 10 proposals and the Fairgrounds picks two out of the three proposals they turned in. Requested the Clerk of the Board prepare a memo provided to each Elected Official/Department Head that receives an intern re requirements of the program.

Executive session for two hours re personnel to complete employee personnel evaluations 2:05 p.m. – 3:40 p.m. (pursuant to RCW 42.30.110(g))

Back out of executive session to request another 45 minutes for the same reason re personnel to complete employee personnel evaluations 3:50 p.m. – 4:15 p.m. (pursuant to RCW 42.30.110(g))

Miscellaneous business to come before the Board – none.

There was no further business to come before the Board, and the meeting was adjourned until Monday, February 25, 2019.

ATTEST:

APPROVED:



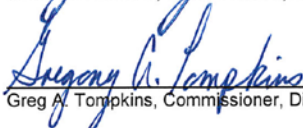
Diane L. Harris, Clerk of the Board



Todd L. Kimball, Chairman, District 2



James K. Johnson, Commissioner, District 1



Greg A. Tompkins, Commissioner, District 3