

August 27, 2012

The Board of Walla Walla County Commissioners met in regular session with Chairman Gregory A. Tompkins present, member James K. Johnson present, and member Perry L. Dozier present. Clerk of the Board Connie R. Vinti was also present.

Roll call and establish a quorum

- Commissioner District 2 - Perry L Dozier: Present
- Commissioner District 1 - James K Johnson: Present
- Commissioner District 3 Chair - Gregory A Tompkins: Present

Declarations re: conflict of interest - none

Pledge of Allegiance

Public comment period (time limitations may be imposed) – none

PRESENT: Andy Porter, Union-Bulletin; Shanda Zessin, Sheriff's office; Mary Lou Yocum; Dorothy Knudson; Gordon Heimbigner, County Treasurer; Karen Martin, County Auditor; Randy Glaeser, Public Works Department director; Barry Blackman, Sheriff's office; Michael Bates, Court Services Department/Juvenile Justice Center director; Scott Krivoshein and Kim McDaniels, Krivoshein Financial; Dena Schueler, Personnel/Risk Management Department; Jay Winter, county consultant for personnel/risk management issues; Jesse Nolte, Deputy Prosecuting Attorney; (female) applicant for employment (afternoon interview).

COUNTY COMMISSIONERS

Chairman Tompkins

The following consent agenda items were presented for approval:

IN THE MATTER OF APPROVING THE MINUTES OF THE WALLA WALLA COUNTY COMMISSIONERS' PROCEEDINGS FOR AUGUST 20 AND 21, 2012

RESOLUTION NO. 12 235

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the minutes of the Walla Walla County Commissioners' proceedings of the regular sessions of August 20 and 21, 2012 shall be approved.

IN THE MATTER OF APPOINTMENT OF G. TED KOEHLER TO REPRESENT BUSINESS/INDUSTRY ON THE WALLA WALLA COUNTY SOLID WASTE ADVISORY COMMITTEE

RESOLUTION NO. 12 236

WHEREAS, pursuant to RCW 70.95.165, counties shall establish a solid waste advisory committee to assist in the development of programs and policies concerning solid waste handling and disposal and to review and comment upon proposed rules, policies or ordinances prior to their adoption; and

WHEREAS, the Walla Walla County Solid Waste Advisory Committee (SWAC) is in the process of reviewing and updating the 1994 Walla Walla County Solid Waste Management Plan and Moderate Risk Waste Management Plan, and various related local and regional pollution prevention and waste prevention programs; and

WHEREAS, pursuant to Walla Walla County resolutions 10 017, 10 042, 10 193, and 11 086 appointments to the Solid Waste Advisory Committee (SWAC) were updated, and

WHEREAS, SWAC member Stanford Bagley vacated his position representing Business/Industry, with a subsequent public process conducted to fill said vacancy; and

WHEREAS, the SWAC has reviewed the application received and recommended and requested that the Board of County Commissioners appoint G. Ted Koehler to fill the unexpired term as Business/Industry representative on the SWAC, with said term to expire March 14, 2013; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that G. Ted Koehler be appointed to fill the unexpired term on the Walla Walla County Solid Waste Advisory Committee, to represent Business/Industry, said term of appointment to expire March 14, 2013.

Approving County warrants as follows: 4131999 in the amount of \$9,873.64 4132015 through 4132258 totaling \$2,208,373.70

Payroll action and other forms requiring Board approval

MOTION: *I move to approve the Commissioners' consent agenda items, the minutes; approving the appointment of Ted Koehler to the Walla Walla County Solid Waste Advisory Committee; and approving warrants and payroll action and other forms, as listed on the agenda and referenced.*

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 - Perry L Dozier: 2nd
Commissioner District 2 - Perry L Dozier: Approve
Commissioner District 1 - James K Johnson: Approve
Commissioner District 3 Chair - Gregory A Tompkins: Approve

The following action agenda items were presented for approval:

IN THE MATTER OF A MEMORANDUM OF UNDERSTANDING BETWEEN WALLA WALLA COUNTY, THE CITY OF WALLA WALLA, AND THE WALLA WALLA JOINT COMMUNITY DEVELOPMENT AGENCY

RESOLUTION NO. 12 237

WHEREAS, pursuant to Walla Walla County Resolution No. 10 253 and City of Walla Walla Resolution 2010-71, the county and city approved an Intergovernmental Agreement to establish the Walla Walla Joint Community Development Agency (joint agency) for the county and city, said agency establishment to be effective January 1, 2011; and

WHEREAS, subsequent to the joint agency opening for operation, revisions to the governing Intergovernmental Agreement have been proposed and undergone review, and pursuant to Walla Walla County Resolution 11 265, a revised Intergovernmental Agreement was approved; and

WHEREAS, said Intergovernmental Agreement (Section IV) provides for a reserved ending fund balance of at least five percent as part of the budgetary process, unless otherwise agreed by separate majority votes of both a quorum of the County Board of Commissioners and a quorum of the City Council; and

WHEREAS, subsequent to a public process, review, and discussion, the City of Walla Walla, Walla Walla County, and the Walla Walla Joint Community Development Agency are supportive of the purchase of a software program ("Trakit") from CRW Systems, to be used for agency operations, said purchase to be made in 2012 and requiring a modification to the Intergovernmental Agreement pertinent to the budgetary reserved fund balance provision, for which a Memorandum of Understanding has been prepared to address; and

WHEREAS, said Memorandum of Understanding has been reviewed by county and agency staff and legal counsel; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners they shall approve and adopt said Memorandum of Understanding, pursuant to a majority vote of a quorum of the Board, and that the chair of the board shall sign same.

MOTION: **I move to approve a Memorandum of Understanding between Walla Walla County, the City of Walla Walla, and the Walla Walla Joint Community Development Agency, to address a modification to the Intergovernmental Agreement pertinent to the budgetary reserved fund balance provision.**

Commissioner District 2 - Perry L Dozier: Motion
Commissioner District 1 - James K Johnson: 2nd
Commissioner District 2 - Perry L Dozier: Approve
Commissioner District 1 - James K Johnson: Approve
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Proposal 2012 08-27 TSD - Approval of expenditures from the Central Services Cap Fund in the amount of approximately \$16,000.00 (Jail)

MOTION: **I move to approve Proposal 2012 08-27 TSD, to approve certain expenditures from the Central Services Cap Fund, with an offsetting budget transfer from the Law and Justice fund, for technology-related purchases for the jail.**

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 - Perry L Dozier: 2nd
Commissioner District 2 - Perry L Dozier: Approve
Commissioner District 1 - James K Johnson: Approve
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Miscellaneous business to come before the Board

Review reports and correspondence; hear committee and meeting reports

Commissioner Johnson: Fair upcoming; tremendous work and efforts undertaken now and throughout the year. Looking forward to this year's fair. Ribbon cutting at 1520 Kelly Place for the Department of Human Services community service center. Meeting with constituents regarding library issues. Attended 4-H Fashion Revue, which was great. Commissioner Dozier: Also attended the ribbon cutting. Attended WESCOM Executive Committee held first meeting; went through interlocal agreement and bylaws; future expenses (and maybe separating out some into an ER&R fund). Looks like \$1.2-1.5 million in upcoming expenditures, radio system, radio towers, 911 console replacement; microwaves, etc. Looking at how to put monies away over next few years to address these expenses. Chief Bieber said system is in good shape with a few exceptions. Looked at budget, still short for next year's budget by about \$17,000. User fees: Have ten users that pay minimum, one-third of one percent of final costs established. When you track number of calls one issue that came up is Fire District 5, it went with Franklin County, and now that our radio system is fixed, we have good radio contact for FD5. That district pays about \$12,000 in user fees and we want them back online with Walla Walla County.

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For dispatch, even though they are with Franklin County, it comes here then Franklin County and then dispatched from here. Next month is the next meeting. Chairman Tompkins: Joint representative meeting not well attended, shared economic discussions. Spent a lot of time dealing with personnel or budget issues.

Review of constituent concerns/possible updates re: past concerns

PUBLIC HEALTH DEPARTMENT

Dr. Harvey Crowder

The following consent agenda items were presented for approval:

IN THE MATTER OF CONTRACT BETWEEN THE WASHINGTON STATE DEPARTMENT OF HEALTH AND WALLA WALLA COUNTY

RESOLUTION NO. 12 238

WHEREAS, the Washington State Department Health has proposed contract Amendment 4 with Walla Walla County for the 2012 - 2014 Consolidated Contract with the Walla Walla County Health Department; and

WHEREAS, the amended contract benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have reviewed said amendment; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said contract amendment, and authorize County Public Health Administrator, Dr. Harvey R. Crowder, to sign the same.

IN THE MATTER OF MEMORANDUMS OF UNDERSTANDING BETWEEN WALLA WALLA COUNTY AND COLUMBIA AND GARFIELD COUNTIES

RESOLUTION NO. 12 239

WHEREAS, the Washington State Department Health provided an Amendment to the Washington State Department of Health's Consolidated Contract for Columbia, Garfield, and Walla Walla County to work together to survey immunization providers on employee immunization practices in Amendment 4 to the 2012 - 2014 Consolidated Contract with the Walla Walla County Health Department; and

WHEREAS, a memorandum of understanding for the transferring of funds is necessary between Walla Walla County and Columbia and Garfield County respectively; and

WHEREAS, the contract and the memorandums of understanding benefit the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have also reviewed same; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said Memorandums of Understanding, and authorize County Public Health Administrator, Dr. Harvey R. Crowder, to sign the same.

MOTION: I move to approve the Public Health Department's consent agenda items, approving a contract between the Washington State Department of Health and Walla Walla County, and approving Memorandums of Understanding between Walla Walla County and Columbia and Garfield Counties, as listed on the agenda and referenced.

- Commissioner District 2 - Perry L Dozier: Motion
- Commissioner District 1 - James K Johnson: 2nd
- Commissioner District 2 - Perry L Dozier: Approve
- Commissioner District 1 - James K Johnson: Approve
- Commissioner District 3 Chair - Gregory A Tompkins: Approve

Department update and miscellaneous

Executive session re personnel 9:38 – 9:45 a.m. (RCW 42.30.110(g))

Chairman Tompkins gave some background. Daryl Daugs is leaving Walla Walla County employment (as director of the Department of Human Services) on August 31. Conversations have been held that the most appropriate action this situation would be to appoint Dr. Crowder as interim director, in addition to his position as County Health Administrator.

MOTION: I move that, with departure of Daryl Daugs of Department of Human Services, we would appoint Dr. Harvey Crowder as interim director of the Department of Human Services, in addition to his duties as Public Health Administrator, effective September 1, 2012.

Discussion: With this approval, would ask that Dr. Crowder move forward with getting signature authorities in place and other responsibilities related to this appointment.

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Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 - Perry L Dozier: 2nd
Commissioner District 2 - Perry L Dozier: Approve
Commissioner District 1 - James K Johnson: Approve
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Chairman Tompkins thanked Dr. Crowder. Dr. Crowder has done this before for the county.

(Commissioners' reports here)

JOINT FINANCIAL UPDATE

**Karen Martin and
Gordon Heimbigner**

2012 Budget update

County Treasurer Gordon Heimbigner gave the revenue report first.

Commissioner Tompkins asked if the treasurer and auditor could work together to come up with a financial sustainability report for the county, for the public and for budget planning purposes. Discussion: Revenues continue to decline and expenditures to increase; have dipped into reserves/spent down ending fund balance.

County Auditor Karen Martin next. 58% revenue collected and 52% of budget expended, but many transfers have not yet been made on the expenditure side. Reviewed list of office/department/fund budgets running ahead in expenditures, over where should be.

PUBLIC WORKS DEPARTMENT

Randy Glaeser

The following consent agenda items were presented for approval:

Execute Small Works Contract for 2012 pre-level paving projects with A&B Asphalt, Inc.

MOTION: I move to approve the Public Works Department's consent agenda items, executing a Small Works Contract for 2012 pre-level paving projects with A & B Asphalt, as listed on the agenda and referenced.

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 - Perry L Dozier: 2nd
Commissioner District 2 - Perry L Dozier: Approve
Commissioner District 1 - James K Johnson: Approve
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Department update and miscellaneous

Recess.

COURT SERVICES/JUVENILE JUSTICE CENTER

Mike Bates

Mr. Bates gave background on each of the following items.

The following consent agenda items were presented for approval:

**IN THE MATTER OF APPROVING INTERAGENCY
AGREEMENT WITH THE STATE OF WASHINGTON
ADMINISTRATIVE OFFICE OF THE COURTS –
BECCA BILL PROGRAM SERVICES**

RESOLUTION NO. 12 240

WHEREAS, the State of Washington, Administrative Office of the Courts, has contracted with Walla Walla County, Washington, to provide "Becca Bill" Program Services, consisting of Truancy, At-Risk Youth, and Child in Need of Services programs in compliance with Interagency Agreement #IAA13063; and

WHEREAS, the term of previous Agreement for said services expired on June 30, 2012, and a new Agreement has been offered to the County for the period July 1, 2012 through June 30, 2013, new contract amount \$53,215; and

WHEREAS, the Walla Walla County Juvenile Justice Center Administrator has reviewed said Interagency Agreement and recommends approval; and

WHEREAS, said Interagency Agreement was submitted to the County Prosecuting Attorney and County Personnel/Risk Manager for review; now therefore

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BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Interagency Agreement #IAA13063 between State of Washington, Administrative Office of the Courts, and Walla Walla County.

**IN THE MATTER OF APPROVING AMENDMENT
NO. 01 TO COUNTY PROGRAM AGREEMENT
WITH THE DEPARTMENT OF SOCIAL AND
HEALTH SERVICES – CONSOLIDATED
CONTRACT 2012-2013**

RESOLUTION NO. 12 241

WHEREAS, the State of Washington, Department of Social and Health Services (DSHS), has offered an amendment no. 01 to DSHS Contract Number 1263-43053 with Walla Walla County, Washington, to provide the following services: Detention Services; and

WHEREAS, the term of amendment no. 01 is for the period August 1, 2012, through June 30, 2013. Said amendment deletes Exhibit C, Diagnostic Evaluations of Offenders Committable to JRA, and Exhibit D, Detention Services. Said deleted exhibits are replaced with Exhibit D-1, Detention Services. All other terms and conditions of DSHS Contract Number 1263-43053 shall remain in full force and effect; and

WHEREAS, the Walla Walla County Juvenile Justice Center Administrator has reviewed said County Program Agreement Amendment and recommends approval; and

WHEREAS, said County Program Agreement Amendment has been submitted to the County Prosecuting Attorney and Personnel/Risk Manager for review; now therefore,

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign said Contract Amendment – Diagnostics and Detention Services.

MOTION: *I move to approve the Court Services/Juvenile Justice Center's consent agenda items, approving an Interagency Agreement with the State of Washington, Administrative Office of the Courts, for BECCA Bill program services, and approving Amendment No. 01 to the County Program Agreement with the Department of Social and Health Services Consolidated Contract 2012-2013, as listed on the agenda and referenced.*

Commissioner District 2 - Perry L Dozier: Motion
Commissioner District 1 - James K Johnson: 2nd
Commissioner District 2 - Perry L Dozier: Approve
Commissioner District 1 - James K Johnson: Approve
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Department update and miscellaneous

Explanation of payroll action form/position sent over last week, and funding. St. Mary Medical Center may be interested in providing medical services. Will be more expensive, but meets medical mandates from liability standpoint. Current contract with Family Medical expires the end of September. Further discussion of blister pack preparation for meds, what procedures have to be followed.

Recess.

COUNTY COMMISSIONERS

Presentation by Krivoshein Financial, PLLC

Scott Krivoshein and Kim McDaniels made a presentation regarding current county employee deferred compensation plan offerings. Doesn't like to see outside brokers; can handle Hartford funds here and help employees. Thinks enrollment in deferred compensation plans is low.

PERSONNEL/RISK MANAGER

Jay Winter, county consultant for personnel/risk management, gave update: Reviewing sheriff's office job descriptions; request from state to offer additional deferred compensation program (not recommending adding); Stone claim; will be present here tomorrow for ER&R fund discussion; been working on property location listing for insurance inventory purposes; benefit fair November 6. Requested executive session.

Executive session re collective bargaining negotiations; 11:15-11:50 a.m. (RCW 42.30.140(4)(b))

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

Jesse Nolte, Deputy Prosecuting Attorney.

Waste Management Plan draft agreement reviewed, with requests/comments by the City of Walla Walla brought up.

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Executive session re potential litigation 11:53-12:04. (RCW 42.30.110(i))

COUNTY COMMISSIONERS

Miscellaneous or unfinished business to come before the Board

Commissioner Dozier brought up a matter from this morning, based on an email received this morning by all commissioners from Shanda Zessin (Sheriff's office), followed up by one from Sheriff John Turner that says "Please clarify your comments and this information below which provides a more accurate reflection of the facts on the record when appropriate". I believe this refers to comments I had made last week when we were approving purchase of a copier-printer for the Sheriff's office and I had made a comment that the sheriff's increase from the 2012 approved appropriations, which is this document we have here dated 8-14 2012 and did come from the Sheriff's office, Comparison Version 2, the 2012 approved appropriation Current Expense sub-total of \$4,609,958. On it we have 2013 original budget request of \$5,214,258.63, which is an increase of \$604,300.63, or 13.11%, and that's the number I had referred to. When Sheriff Turner asked me to "clarify the information below" which we all received, this came from Shanda this morning, has the same numbers, then she had it broken out into ER&R increase, which she has listed as a board of county commissioners' mandate, of \$203,184, which is 4.41%, and their basic service increase, which is 8.7%, of \$401,117, which is what makes us at a little over \$604,000 budget increase. Obviously I do have the correct increase, whether it is an ER&R increase or whatever their basic service increase is. I guess that's a clarification for those that would want to listen to the comments.

Recess

- Commissioner District 1 - James K Johnson: Motion
- Commissioner District 2 - Perry L Dozier: 2nd
- Commissioner District 2 - Perry L Dozier: Approve
- Commissioner District 1 - James K Johnson: Approve
- Commissioner District 3 Chair - Gregory A Tompkins: Approve

COUNTY COMMISSIONERS

Executive session re personnel for interview of applicant 1:32-2:10 p.m. (RCW 42.30.110(g))

Discussion re interview ensued. Positive comments and consensus to move ahead; Jay (Winter) to move ahead with background check and letters of reference.

Miscellaneous or unfinished business to come before the Board

The balance of the session was devoted to routine business and then adjourned until Tuesday, August 28, 2012

Adjourn

- Commissioner District 2 - Perry L Dozier: Motion
- Commissioner District 1 - James K Johnson: 2nd
- Commissioner District 2 - Perry L Dozier: Approve
- Commissioner District 1 - James K Johnson: Approve
- Commissioner District 3 Chair - Gregory A Tompkins: Approve

ATTEST:

Connie R Vinti
Connie R. Vinti, Clerk of the Board

APPROVED:

Gregory A. Tompkins
Gregory A. Tompkins, Chair

James K. Johnson
James K. Johnson, Member

Perry L. Dozier
Perry L. Dozier, Member

August 28, 2012

The Board of Walla Walla County Commissioners met in a work session with Chairman Gregory A. Tompkins present, member James K. Johnson present, and member Perry L. Dozier present. Clerk of the Board Connie R. Vinti was also present.

Roll call and establish a quorum

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Commissioner District 2 - Perry L Dozier: Present
Commissioner District 1 - James K Johnson: Present
Commissioner District 3 Chair - Gregory A Tompkins: Present

Pledge of Allegiance

PRESENT: Shanda Zessin, Sheriff's office; Randy Glaeser, Public Works Department Director and Scott Wagner, staff; Andy Porter, Union-Bulletin; Sheriff John Turner; Jay Winter, county consultant for personnel/risk management issues

BOARD WORK SESSION

Workshop re transfer of Sheriff's office vehicles to Equipment Rental & Revolving fund

Shanda Zessin gave history and provided information on future plans and how the budget was built. Commissioners asked questions during the presentation. Scott Wagner and Randy Glaeser from Public Works also added information. Sheriff Turner provided clarification on two law enforcement-utilized vehicles that are not Current Expense or county budget-related ones.

Reports

Other

Discussion re request for copier/printer (second of two requested from Current Expense budget for the Sheriff's office; only one was approved for purchase earlier, to replace one that was no longer operational).

Sheriff Turner asked re uniform replacement funding status. Commissioner Dozier responded that 2013 preliminary budget will be given to commissioners next Tuesday, to show the financial position and give an indication what will be needed to fund 2013. Commissioner Tompkins asked also if a transition or replacement plan could be made; the sheriff said the uniforms are falling apart.

The balance of the session was devoted to routine business and then adjourned until Tuesday, September 4, 2012

Adjourn

Commissioner District 1 - James K Johnson: Motion
Commissioner District 2 - Perry L Dozier: 2nd
Commissioner District 2 - Perry L Dozier: Approve
Commissioner District 1 - James K Johnson: Approve
Commissioner District 3 Chair - Gregory A Tompkins: Approve

ATTEST:

Connie R Vinti
Connie R. Vinti, Clerk of the Board

APPROVED:

Gregory A. Tompkins
Gregory A. Tompkins, Chair
James K. Johnson
James K. Johnson, Member
Perry L. Dozier
Perry L. Dozier, Member