

August 6, 2012

The Board of Walla Walla County Commissioners met in regular session with Chairman Gregory A. Tompkins present, member James K. Johnson present, and member Perry L. Dozier present. Administrative Assistant, Diane L. Harris was also present as acting Clerk of the Board.

Roll call and establish a quorum

Commissioner District 2 - Perry L Dozier: Present  
Commissioner District 1 - James K Johnson: Present  
Commissioner District 3 Chair - Gregory A Tompkins: Present

Declarations re: conflict of interest - none

Pledge of Allegiance

Public comment period (time limitations may be imposed)

Dorothy Knudson, 1108 Figueroa, question in regards to letters to the editor commenting that the Commissioners don't listen.  
Craig Keister, 1310 Dell Avenue, - Friends of Pioneer Park Aviary, chair. Gave background on the Aviary and requested the commissioners look at supporting the Aviary with county funds.

**PRESENT:** Andy Porter, Union Bulletin; Chris Blackman; Sue Osterman; Dorothy Knudson; Craig Keister; Dr. Harvey Crowder, Public Health Administrator; Daryl Daug, Human Services Department Director; Kevin Gutierrez, Technology Services Department Director; Jesse Nolte, Deputy Prosecuting Attorney; Randy Glaeser, Public Works Department Director; Jim Duncan, Emergency Management Department Director; Tom Glover, Walla Walla Joint Community Development Agency Director; Sharon Rice and Leanna Toweill, Walla Walla County Hearing Examiners.

Introduction of new county employees (this is scheduled for the first meeting of each month)

Debbie Antes, County Assessor introduced new appraiser Greg Korsberg.

**COUNTY COMMISSIONERS**

Chairman Tompkins

**The following consent agenda items were presented for approval:**

**IN THE MATTER OF APPROVING THE MINUTES  
OF THE WALLA WALLA COUNTY COMMISSIONERS'  
PROCEEDINGS FOR JULY 30 AND JULY 31, 2012**

**RESOLUTION NO. 12 218**

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that the minutes of the Walla Walla County Commissioners' proceedings of the regular sessions of July 30 and 31, 2012 shall be approved.

**IN THE MATTER OF APPOINTMENT OF PAUL  
LANGERT TO THE CONSOLIDATED IRRIGATION  
DISTRICT #14 BOARD OF DIRECTORS**

**RESOLUTION NO. 12 219**

**WHEREAS**, a vacancy exists on the Board of Directors of the Consolidated Irrigation District No. 14 due to the resignation of Ed Hermesen; and

**WHEREAS**, RCW 87.03.081 states that vacancies in the office of director of an irrigation district are to be filled by appointment by the Board of County Commissioners; and

**WHEREAS**, the Board of Directors of the Consolidated Irrigation District No. 14 has conducted a canvass of the district and submitted a recommendation of a qualified elector nominee, Paul Langert, to the Board of County Commissioners for consideration in filling said vacancy; now therefore

**BE IT RESOLVED** by this Board of County Commissioners that Paul Langert be appointed to fill said vacancy on the Consolidated Irrigation District No. 14 Board of Directors.

**BE IT FURTHER RESOLVED** that the term of said appointment shall be until the next general election of the district.

**IN THE MATTER OF THE DECLARATION OF  
A NON-DEBATEABLE EMERGENCY REGARDING  
CLOSURE OF COUNTY HUMAN SERVICES  
DEPARTMENT OFFICES**

**RESOLUTION NO. 12 220**

**WHEREAS**, pursuant to RCW 36.40.180, upon the happening of any emergency or for the immediate preservation of order or of public health or for the restoration to a condition of usefulness of any public property, the board of county commissioners may, upon the adoption by the unanimous vote of the commissioners present at any meeting the time and place of which all of such commissioners have had reasonable notice, of a resolution stating the facts constituting the emergency and entering the same upon their minutes, make the expenditures necessary to meet such emergency without further notice or hearing; and

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**WHEREAS**, on August 2, 2012, the building housing the Walla Walla County Department of Human Services at 1520 Kelly Place, Walla Walla, Washington, a county-owned property, sustained considerable damages as a result of a break in a pipe causing the HVAC system, which is a closed-loop system, to fail; and

**WHEREAS**, although steps were immediately taken to protect the property as well as provide for county employees and members of the public, including clientele requiring services, repairs were unable to be completed on August 2 to render the building HVAC system operational and allow air to circulate in the secured building; and

**WHEREAS**, on August 3, 2012, upon consultation on-site with HVAC engineers, the County Facilities Maintenance Manager advised that there was a possibility that repairs to the systems, to allow proper air circulation, as well as cooling capabilities necessary to address forecast summer temperatures in the 90s, would not be completed before late afternoon; and

**WHEREAS** the Department of Human Services is a public property offering a multitude of services to a large number of county citizens, and the health and welfare of the employees who populate this public building and the citizens who visit it is a concern; and

**WHEREAS**, on August 3, 2012, outside of a regularly scheduled meeting, a majority of the Board of County Commissioners (Chairman Gregory A. Tompkins and Commissioner Perry L. Dozier) were presented with the above information and recommendations from the Facilities Maintenance Manager, the Public Health Administrator, and the county's Personnel/Risk Manager consultant, and after reviewing this information and discussing the matter with the current department head whose offices are located in the building, the Board concurred with the recommendations to close the building to clientele and the public and to send all Department of Human Services employees home, as a precautionary measure to protect the health and welfare of the employees and citizens who utilize the office; and

**WHEREAS**, it was further determined that the hours off work for employees sent home as a result of the decision to close the building would be on the basis of time off with pay; now therefore

**BE IT RESOLVED** the Board shall approve this resolution stating the facts of the emergency, and that no further notice or hearing shall be necessary.

Payroll action and other forms requiring Board approval

Commissioner Tompkins provided some background in regards to the closure of the Human Services Department Offices due to the Air Conditioning not working and the temperature inside the building was 90+ degrees.

**MOTION:** *I move to approve the Commissioners' consent agenda items, the minutes: appointment to the Consolidated Irrigation District No. 14 Board of Directors; declaration of a non-debateable emergency regarding a closure of County Human Services Department offices; and payroll action and other forms, as listed on the agenda and referenced.*

Commissioner District 2 - Perry L Dozier: Motion  
Commissioner District 1 - James K Johnson: 2nd  
Commissioner District 2 - Perry L Dozier: Approve  
Commissioner District 1 - James K Johnson: Approve  
Commissioner District 3 Chair - Gregory A Tompkins: Approve

**The following action agenda items were presented for approval:**

Proposal 2012 08-06 Fair - Bid award for Fairgrounds "Grandstand Stairs" project

**MOTION:** *I move to approve Proposal 2012 08-06 Fair – approving a bid award for the Fairgrounds Grandstand Stairs project to Edwards Mechanical and Welding in the amount of \$171.00 plus tax, as recommended by the fairgrounds manager.*

Commissioner District 1 - James K Johnson: Motion  
Commissioner District 2 - Perry L Dozier: 2nd  
Commissioner District 2 - Perry L Dozier: Approve  
Commissioner District 1 - James K Johnson: Approve  
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Proposal 2012 08-06 TRE - Authority for County Treasurer to execute professional services agreement with Technology Unlimited, Inc.

**MOTION:** *I move to approve Proposal 2012 08-06 Treasurer – authorizing the County Treasurer to execute a professional services agreement with Technology Unlimited, Inc., as requested by the County Treasurer.*

Commissioner District 2 - Perry L Dozier: Motion  
Commissioner District 1 - James K Johnson: 2nd  
Commissioner District 2 - Perry L Dozier: Approve  
Commissioner District 1 - James K Johnson: Approve  
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Proposal 2012 08-06 Maint Bid award for Exterior Lighting Upgrade at 1520 Kelly Place

**MOTION:** I move to approve Proposal 2012 08-06 Maintenance, approving a bid award for the Exterior Lighting Upgrade project at 1520 Kelly Place to Walla Walla Electric in the amount of \$3,074.25, as recommended by the County Facilities Maintenance Manager.

Commissioner District 1 - James K Johnson: Motion  
Commissioner District 2 - Perry L Dozier: 2nd  
Commissioner District 2 - Perry L Dozier: Approve  
Commissioner District 1 - James K Johnson: Approve  
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Miscellaneous business to come before the Board

Review reports and correspondence; hear committee and meeting reports - Reports were given later in the morning.

Review of constituent concerns/possible updates re: past concerns

**HUMAN SERVICES DEPARTMENT**

**Daryl Daug**

Department update and miscellaneous

Mr. Daug provided update on the closure of the Human Services building. The building is back open this morning. Current remodel project is done other than little touch up here and there. Currently there is an assessment of psychiatric services going on in the community, this is Phase I of the assessment and it will identify the resources in the community and the gaps in service. Phase II will be developing a recommendation for filling those gaps.

Recess

**TECHNOLOGY SERVICES DEPARTMENT**

**Kevin Gutierrez**

Department update and miscellaneous

Recess

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

Executive session potential litigation 10:15 a.m. – 10:20 a.m. (RCW 42.30.110(i))

**PUBLIC WORKS DEPARTMENT**

**Randy Glaeser**

Mr. Glaeser gave background on the consent agenda items.

The following consent agenda items were presented for approval:

**IN THE MATTER OF SUBMITTING FINAL PROSPECTUS FORMS FOR RURAL ARTERIAL TRUST ACCOUNT FUNDING**

**RESOLUTION NO. 12 221**

**WHEREAS**, Rural Arterial Trust Account (RATA) funds are available thru the Rural Arterial Program (RAP) for the reconstruction of rural arterial roads, and

**WHEREAS**, the RAP allows Counties to compete for RATA funds, and

**WHEREAS**, Bussell Road and JB George Road are classified as rural minor collectors, and

**WHEREAS**, Rural Arterial Program Final Prospectus forms have been completed for Bussell Road and JB George Road, now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners that the Chairman for the Board approve the submittals by signing the Rural Arterial Program Prospectus forms referenced.

**IN THE MATTER OF SIGNING AN AGREEMENT FOR HVAC/DESIGN SERVICES WITH COFFMAN ENGINEERS**

**RESOLUTION NO. 12 222**

**WHEREAS**, HVAC/Design services are required for the Walla Walla County Department of Public Works office, and

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WHEREAS, Walla Walla County does not have the personnel or equipment available to provide this service, and

WHEREAS, a consultant has been selected to provide HVAC/Design service for a period of one year, now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners they do hereby enter into said agreement for HVAC/Design services with Coffman Engineers and the Chair of the Board shall sign the same in the name of the Board.

Execute Separation and Release Agreement (Martin)

Execute contract with Royse Hydroseeding for Luckenbill Road Flood Damage Project

**MOTION:** *I move to approve the Public Works Department's consent agenda items, approving submitting final prospectus forms for Rural Arterial Trust Account funding; approving an agreement with HVAC/Design services with Coffman Engineers; executed a Separation and Release Agreement; and executing a contract with Royse Hydroseeding for the Luckenbill Road Flood Damage Project, as listed on the agenda and referenced.*

Commissioner District 2 - Perry L Dozier: Motion  
Commissioner District 1 - James K Johnson: 2nd  
Commissioner District 2 - Perry L Dozier: Approve  
Commissioner District 1 - James K Johnson: Approve  
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Department update and miscellaneous

Update items – Gardena Bridge moving along well without problem, road closure set for August 16. Prospect Avenue moving along. Goble Bridge contractor back to work on bridge, the footings are in. Luckenbill project moving forward, pre-conference is August 8<sup>th</sup> and the work starts after that. Working on budget and will get to Auditor's Office this week. Stormwater Phase II is coming out soon, once the final information is out Joy Bader will give an update. Chip sealing is back on track, 60% complete about 4 weeks left.

Commissioner Dozier wanted to pass along words of appreciation he received for Public Works for all their work getting the roads open after the storm. The Port Commissioners also wanted Perry to thank Public Works for their help with the Railex Road project.

Recess

#### EMERGENCY MANAGEMENT DEPARTMENT

Jim Duncan

Mr. Duncan gave background on the All Hazard Master Mutual Aid Agreement.

The following action agenda items were presented for approval:

#### IN THE MATTER OF APPROVING THE WALLA WALLA COUNTY ALL HAZARD MASTER MUTUAL AID AGREEMENT

RESOLUTION NO. 12 223

WHEREAS, providing adequate response to emergencies impacting the public safety is the top priority of local governments and municipalities within Walla Walla County, Washington; and

WHEREAS, the ability to provide and maintain the infrastructure, personnel, and facilities required to respond to major emergencies is often cost-prohibitive to any single jurisdiction, and the coordination of mutual resources from individual agencies can significantly enhance the effectiveness of response to said emergencies; and

WHEREAS, the Board of Commissioners recognizes the importance and value of entering into a mutual aid agreement with other government agencies that provide emergency response within Walla Walla County, Washington; and

WHEREAS, Walla Walla County Emergency Management has prepared the All Hazard Master Mutual Aid Agreement between Jurisdictions, Agencies, Non-Governmental Groups, and Private Industries within Walla Walla County, Washington, and has requested Walla Walla County to participate in the agreement; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said Mutual Aid Agreement be approved.

**MOTION:** *I move to approve the Walla Walla County All Hazard Master Mutual Aid Agreement, as recommended by the Emergency Management Department Director.*

Commissioner District 1 - James K Johnson: Motion  
Commissioner District 2 - Perry L Dozier: 2nd  
Commissioner District 2 - Perry L Dozier: Approve  
Commissioner District 1 - James K Johnson: Approve  
Commissioner District 3 Chair - Gregory A Tompkins: Approve

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**IN THE MATTER OF APPROVING ALL HAZARD  
MASTER MUTUAL AID AGREEMENT BETWEEN  
FRANKLIN COUNTY AND WALLA WALLA COUNTY**

**RESOLUTION NO. 12 224**

**WHEREAS**, providing adequate response to emergencies impacting the public safety is the top priority of local governments and municipalities within Franklin County and Walla Walla County, Washington; and

**WHEREAS**, the ability to provide and maintain the infrastructure, personnel, and facilities required to respond to major emergencies is often cost-prohibitive to any single jurisdiction, and the coordination of mutual resources from individual agencies can significantly enhance the effectiveness of response to said emergencies; and

**WHEREAS**, the Board of Commissioners recognizes the importance and value of entering into a mutual aid agreement with other government agencies that provide emergency response within Franklin County and Walla Walla County, Washington; and

**WHEREAS**, Franklin County Emergency Management has prepared the Franklin County All Hazard Master Mutual Aid Agreement between Jurisdictions, Agencies, Non-Governmental Groups, and Private Industries within Franklin County, Washington, and has requested Walla Walla County to participate in the agreement; and

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that said Mutual Aid Agreement be approved.

**MOTION:** **I move to approve a All Hazard Master Mutual Aid Agreement between Franklin County and Walla Walla County, as recommended by the Emergency Management Department Director.**

Commissioner District 2 - Perry L Dozier: Motion  
Commissioner District 1 - James K Johnson: 2nd  
Commissioner District 2 - Perry L Dozier: Approve  
Commissioner District 1 - James K Johnson: Approve  
Commissioner District 3 Chair - Gregory A Tompkins: Approve

Department update and miscellaneous

Recess

**PERSONNEL/RISK MANAGER**

Jay Winter, Personnel/Risk Management consultant to the county, gave the report.

Jay has invited two people to do interviews Monday to fill his position and he has asked Dr. Harvey Crowder, Karen Martin, Jesse Nolte and Dena Schueler to be a part of the initial interview panel. This panel will make a recommendation to the Board and then additional interviews will be set up.

Requested the Commissioners provide direction in regards to the deductible amount for the Risk Management Liability Insurance Policy, current deductible is \$50,000. Jay's recommendation is to keep it at \$50,000. Discussion was held in regards to the request.

Requested the Commissioners provide direction in regards to adding a \$5,000,000 in excess of the \$20,000,000 basic liability policy for the amount of \$1,619.00 per year. Jay's recommendation is to move forward with the increase to the basic liability policy. Discussion was held in regards to this request.

**MOTION** **I move to maintain \$50,000 deductible for liability insurance policy and add an additional \$5,000,000 in excess of our \$20,000,000 liability policy at the cost of \$1,619.00.**

Commissioner District 2 - Perry L Dozier: Motion  
Commissioner District 1 - James K Johnson: 2nd  
Commissioner District 2 - Perry L Dozier: Approve  
Commissioner District 1 - James K Johnson: Approve  
Commissioner District 3 Chair - Gregory A Tompkins: Approve

**COUNTY COMMISSIONERS**

Miscellaneous or unfinished business to come before the Board

Review reports and correspondence; hear committee and meeting reports was held here:

Commissioner Johnson provided background on the following meetings he had with Anne Haley, Jon Kaino and the public presentation on the joining of Public Health and Human Services.

Commissioner Dozier provided meeting reports on the public presentation on the joining of Public Health and Human Services, meeting with Tim Meliah, Chair of the Human Services Advisory Board, and update on RSN meeting, Railex ground breaking.

Commissioner Tompkins provided meeting reports on the WSAC legislative conference call, meeting with State Auditor in regards to upcoming audit, meeting with Nabel Shawa re library, spent a lot of time at the Human Services building with their air conditioning/leak issue.

Recess

- Commissioner District 1 - James K Johnson: Motion
- Commissioner District 2 - Perry L Dozier: 2nd
- Commissioner District 2 - Perry L Dozier: Approve
- Commissioner District 1 - James K Johnson: Approve
- Commissioner District 3 Chair - Gregory A Tompkins: Approve

**JOINT COMMUNITY DEVELOPMENT AGENCY**

Tom Glover

Agency update and miscellaneous

Mr. Glover provided an update from the Joint Community Development Agency.

County Hearing Examiner's annual report to the Board of County Commissioners by LeAnna Toweill and Sharon Rice of Toweill Rice.

Mr. Glover wanted to share that he and his staff have enjoyed working with them, they have all learned a great deal and appreciate case updates.

**COUNTY COMMISSIONERS**

Miscellaneous or unfinished business to come before the Board

The balance of the session was devoted to routine business and then adjourned until Monday, August 13, 2012

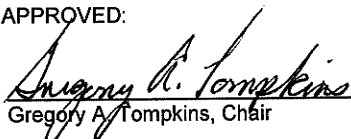
Adjourn

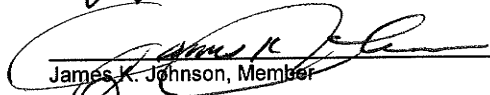
- Commissioner District 1 - James K Johnson: Motion
- Commissioner District 2 - Perry L Dozier: 2nd
- Commissioner District 2 - Perry L Dozier: Approve
- Commissioner District 1 - James K Johnson: Approve
- Commissioner District 3 Chair - Gregory A Tompkins: Approve

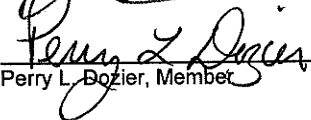
ATTEST:

  
 Diane L. Harris, Acting Clerk of the Board

APPROVED:

  
 Gregory A Tompkins, Chair

  
 James K. Johnson, Member

  
 Perry L. Dozier, Member

August 7, 2012

No session held due to lack of business