

AGENDA

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

FRIDAY, MAY 23, 2014 – SPECIAL MEETING

1:15

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 1:15 p.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the special meeting start time of 1:30 p.m.

RECESS.

1:30

COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.

- d) Presentation regarding utilization of a dispute resolution center as provided by RCW 7.75 – Stan Hughes, Neutral Ground Dispute Resolution Center
- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Amendment A to Contract E14-047 for wireline and wireless Enhanced 911 operations

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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF
AMENDMENT A TO CONTRACT
E 14-047 FOR WIRELINE AND
WIRELESS ENHANCED 911
OPERATIONS**

RESOLUTION NO.

WHEREAS, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

WHEREAS, pursuant to RCW 38.52 the Washington State Military Department has the authority to assist and facilitate the implementation and operation of Enhanced 911 throughout the state; and

WHEREAS, pursuant to Walla Walla County resolution 13 245, Walla Walla County and the Washington State Military Department entered into an E911 Wireline and Wireless Operations Contract FY2014, Contract E14-047, effective July 1, 2013 through August 15, 2014 and for financial assistance necessary to answer 911 calls originating in the county; and

WHEREAS, Amendment A to said contract has been offered to the County for approval, to reflect various changes, including increasing funding by a total of \$285,839 from previously estimated expenditures to reflect updated expenditures and projected revenues for eligible operating expenditure reimbursements, and changing the contract expiration date to September 15, 2014; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said amendment A to Contract Number E14-047 for E911 Wireline and Wireless Operations.

*"Passed this **23rd day of May, 2014** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**Washington State Military Department
AMENDMENT**

1. CONTRACTOR NAME/ADDRESS: Walla Walla County Post Office Box 1506 Walla Walla, Washington 99362		2. CONTRACT NUMBER: E14-047	3. AMENDMENT NUMBER: A
4. CONTRACTOR CONTACT PERSON, NAME/TITLE: Steve R. Ruley / 509.527.1959 sruley@ci.walla-walla.wa.us		5. MD STAFF CONTACT, NAME/TELEPHONE: Teresa Lewis/253-512-7481 Teresa.lewis@mil.wa.gov	
6. TIN or SSN: 91-6001381	7. CATALOG OF FEDERAL DOMESTIC ASST. (CFDA) #: NONE	8. FUNDING SOURCE NAME/AGREEMENT #: E911 Wireline and Wireless	
9. FUNDING AUTHORITY: Washington State Military Department (Department) and RCW 38.52.510 / WAC 118-66 Enhanced 911			
10. DESCRIPTION/JUSTIFICATION OF AMENDMENT, MODIFICATION, OR CHANGE ORDER: The contract provides financial assistance to the County solely for the expenses necessary to answer 911 calls originating in the county, which includes performing certain tasks and maintaining certain equipment necessary to operate Wireline and Wireless Enhanced 911. Reimbursement shall be solely for eligible items included in Chapter 118-66 WAC. This amendment is necessary to adjust the funding in the Budget sheet (Exhibit C) based on updated expenditures and projected revenues.			
11. AMENDMENT TERMS AND CONDITIONS: <ol style="list-style-type: none"> Change Contract expiration date to September 15, 2014. Change Contract performance period to July 1, 2013 through August 31, 2014. Change the overall contract amount from \$134,307 to \$420,146; an increase of \$285,839 Change the FY14 Wireline funding amount from \$80,393 to \$203,819; an increase of \$123,426 Change the FY14 Wireless funding amount from \$53,914 to \$216,327; an increase of \$162,413 Replace the original Budget sheet (Exhibit C) with the attached Revised Budget sheet (Exhibit C). <p>This Amendment is incorporated in and made a part of the contract. Except as amended herein, all other terms and conditions of the contract remain in full force and effect. Any reference in the original contract or an Amendment to the "contract" shall mean "contract as amended". The Department and Contractor acknowledge and accept the terms of this Amendment as identified above, effective on the final date of execution below. By signing this Amendment, the signatories warrant they have the authority to execute this Amendment.</p>			
IN WITNESS WHEREOF, the parties hereto have executed this amendment as of the date and year last written below:			
FOR THE DEPARTMENT:		FOR THE CONTRACTOR:	
<hr/> Signature _____ Date _____ Richard A. Woodruff, Contracts Administrator Washington State Military Department APPROVED AS TO FORM: Chad C. Standifer (signature on file) 11/22/10 Assistant Attorney General		<hr/> Signature _____ Date _____ James K. Johnson, Chairman Board of County Commissioners for Walla Walla County	

Form Date: 10/27/00

REVISED BUDGET – Amendment A

	FY14	
	WIRELINE	WIRELESS
Coordinator Professional Development	\$ 139,200	\$ 208,800
Operational	\$ 64,619	\$ 7,527
Totals for Wireline and Wireless	\$ 203,819	\$ 216,327
FISCAL YEAR TOTALS Not to Exceed	\$ 203,819	\$ 216,327
TOTAL CONTRACT NOT TO EXCEED	\$ 420,146	

Funding Source: RCW 38.52.510, .540, .545/Chapter 118-66 WAC, and PI# 75281 Wireline/75282 Wireless

COUNTY COMMISSIONERS (continued)

f) Consent Agenda Items (continued):

- 2) County warrants as follows: _____
totaling \$ _____
- 3) Payroll action and other forms requiring
Board approval

g) Action Agenda Items:

- 1) Resolution _____ - Establishment
of a preferred funeral home for
disposition of certain bodies

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- h) Miscellaneous business to come
before the Board**

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF ESTABLISHMENT
OF A PREFERRED FUNERAL HOME
FOR DISPOSITION OF CERTAIN
BODIES**

RESOLUTION NO.

WHEREAS, RCW 36.24.155 provides that whenever anyone shall die within a county without making prior plans for the disposition of his or her body and there is no other person willing to provide for the disposition of the body, the county coroner shall cause such body to be entrusted to a funeral home in the county where the body is found, utilizing a rotation basis for all funeral homes or mortuaries desiring to participate; and

WHEREAS, RCW 36.24.155 further provides that the county coroner may establish a preferred funeral home for disposition of those bodies, using a qualified bidding process; and

WHEREAS, County Coroner Richard Greenwood issued a Request for Proposals (RFP) dated April 30, 2014 to funeral homes/mortuaries in Walla Walla County for services specified to consider in determining the establishment of a preferred funeral home for disposition of certain bodies for one year; and

WHEREAS, as provided in the RFP, one sealed bid proposal was received and was opened and read during the May 19, 2014 regular open, public meeting of the Board of Walla Walla County Commissioners, with the proposal received as attached, further identified as Exhibit A and which is by this reference made a part hereof; and

WHEREAS, the proposal submitted was reviewed by the County Coroner and the Walla Walla County Prosecuting Attorney's office; and

WHEREAS, the proposal from Herring Groseclose Funeral Home was deemed responsive and County Coroner Richard Greenwood has recommended acceptance of same and wishes to enter into a contract for the services as outlined; now therefore

BE IT HEREBY RESOLVED that Herring Groseclose Funeral Home, Inc. shall hereby be established as the "preferred funeral home" for Walla Walla County for disposition of certain bodies, pursuant to RCW 36.24.155, for a one year term beginning June 1, 2014.

BE IT FURTHER RESOLVED that County Coroner Richard Greenwood is authorized to execute an agreement for services with Herring Groseclose Funeral Home pursuant to the proposal as submitted.

*"Passed this **23rd day of May, 2014** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



VIRGINIA HERRING MAHAN

Herring Groseclose Funeral Home, Inc.

315 WEST ALDER - Phone 525-1150 - WALLA WALLA, WASHINGTON 99362-2870
FAX (509) 525-1151

May 13, 2014

Walla Walla County Commissioners
County Public Health and Legislative Building
PO Box 1056
Walla Walla, WA 99362

RE: REQUEST FOR PROPOSAL

Dear County Commissioners:

Enclosed is Herring Groseclose Funeral Home's response to your request for proposal for services. We have itemized everything according to the information that was provided to us.

Please feel free to contact us at any time if you have any questions or concerns regarding this proposal. It is our honor as a long-standing aftercare provider in Walla Walla County to be able to provide our services and staff in support of your agency. We appreciate your trust in our facility.

Sincerely in Your Service,

Virginia L. Mahan
President

Enclosures



VIRGINIA HERRING MAHAN

Herring Groseclose Funeral Home, Inc.

315 WEST ALDER - Phone 525-1150 - WALLA WALLA, WASHINGTON 99362-2870
FAX (509) 525-1151

1. Transportation and removal of all deceased persons from scene of death to the location specified by the Coroner or his Deputies within Walla Walla County. Please include mileage fees and number of free miles before fees begin.
 - No charge unless the human remains are not kept in the care of the Herring Funeral Home. Otherwise, a \$50 removal fee will be charged. This includes all of Walla Walla County.
2. Transportation to and from hospitals or clinics for imaging and lab work when requested. Please include mileage fees and number of free miles before fees begin.
 - No charge
3. Handling and storage of decedent's remains. Please break down storage fees by day/week/month and include number of free days before storage fees begin.
 - If the human remains are held on behalf of the Coroner's office, there will be no charge for the first five days of sheltering of remains. After the 5-day grace period has expired, a \$10 fee per day or \$50 per week charge will be assessed. There will be no charge for Saturday or Sunday of any calendar week.
4. Transporting and handling of indigent remains including disposition and storage in a public crypt. Also, burial in the case of homicide of an indigent.
 - Transportation of human remains and cremation: \$350.00
 - Basic Services of Funeral Director & Staff - \$125.00
 - Non-viewing Cremation Container - \$50.00
 - Direct Cremation - \$175.00
 - Transportation and burial of indigent homicide: \$1,295.00
 - Basic Services of Funeral Director & Staff - \$300.00
 - Embalming - \$220.00
 - Removal - \$280.00
 - Cloth Covered Oval Top Casket - \$495.00



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315 WEST ALDER - Phone 525-1150 - WALLA WALLA, WASHINGTON 99362-2870
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5. Drawing blood, urine and vitreous samples for toxicology.
 - No charge
 6. The funeral home/mortuary shall bill directly to Washington State Department of Corrections for inmate removal and disposition of inmate remains.
 - Removal Only - \$50.00
 - Cremation and Removal - \$350.00. In the case where an inmate has been deemed indigent and/or voluntary abandonment has occurred.
 7. Charges and fees for use of the preparation of room for postmortem examinations, blood draws and autopsies. Please include ALL associated fees and costs, i.e. cleaning fees, autopsy repair fees, handling fees, etc.
 - If these procedures are done after hours or outside of the regular operation hours of the Herring Funeral Home, there will be a \$100 fee. By appointment after hours.
 8. All proposals shall include prices for the services requested and response time, i.e. will responded to scene within 30 mile radius of Walla Walla within _____ minutes.
 - 24 hours a day, 35 minute response time.
 9. Please list the facility capacity for body storage.
 - The Herring Funeral Home has the capacity in our refrigeration units for 17 deceased human remains. The entire facility is well protected throughout with a security system.
 10. Also, please list any special attributes that may lend in the performance of these services.
- Other accommodations, in addition to what is previously listed are:

- Every Funeral Director/Embalmer on staff has security clearance from the Washington State Department of Corrections.



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Herring Groseclose Funeral Home, Inc.

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- Also, every Funeral Director/Embalmer is covered by Liability Insurance.
- The Herring Funeral Home has the capacity to transport up to 6 decedents in the event of a mass casualty. A 2001 Yukon, 2008 Escalade & 2 hearses.
- A staff member of the Herring Funeral Home is a member of the DMORT Region 10 (Disaster Mortuary Operational Response Team operated by FEMA).