

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, OCTOBER 20, 2014**

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9:30

**COUNTY COMMISSIONERS**

**Chairman Johnson**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- e) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- f) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of October 13 and 14, 2014
  - 2) Resolution \_\_\_\_\_ - Joint appointment to the Walla Walla Joint Community Development Agency Board
  - 3) Resolution \_\_\_\_\_ - Setting a date of public hearing to consider amendments to Walla Walla County Code related to recreational marijuana production, processing, warehousing, storage, packing and retail sales facilities
  - 4) County warrants as follows: 4157022 totaling \$4,481.85 (elections postage)
  - 5) Payroll action and other forms requiring Board approval

Page 2

Pages 3-4

- g) Miscellaneous business to come before the Board
- h) Discussion re Commissioner liaison to Walla Walla Joint Community Development Agency (for non-agency board matters)

**BOARD OF COUNTY COMMISSIONERS**  
**WALLA WALLA COUNTY, WASHINGTON**

**IN THE MATTER OF A JOINT  
APPOINTMENT TO THE WALLA  
WALLA JOINT COMMUNITY  
DEVELOPMENT AGENCY BOARD**



**RESOLUTION NO.**

**WHEREAS**, pursuant to the approval of an Intergovernmental Agreement between Walla Walla County and the City of Walla Walla, the two jurisdictions agreed to establish a Walla Walla Joint Community Development Agency as a means to provide services more efficiently and cost-effectively to citizens, and said original Intergovernmental Agreement provided that the agency be managed by a three member board, with one member to be a joint appointment by the Board of County Commissioners; and

**WHEREAS**, a revision to said agreement provides for the agency to be managed by a five member board, with two members to be appointed by and serve at the pleasure of the Board of County Commissioners; two members to be appointed by and served at the pleasure of the Walla Walla City Council; and one at-large member to be jointly appointed by the two jurisdictions; and

**WHEREAS**, pursuant to Walla Walla County Resolutions 10 287 and 12 285, Walla Walla County approved the appointment of Bill Clemens as the member-at-large joint appointment on the agency board; and

**WHEREAS**, although the City of Walla Walla has given notice of its intent to terminate said agreement as of the end of fiscal year 2014, both parties acknowledge that there will continue to be business matters to finalize for some time into year 2015; and

**WHEREAS**, the term of appointment for Mr. Clemens expires on October 31, 2014 and he is willing to be reappointed; and

**WHEREAS**, the Board of County Commissioners wishes to have Mr. Clemens continue as member-at-large and so advised the Walla Walla City Council, which body concurred and took action upon on October 8, 2014, pursuant to Resolution 2014-96; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby reappoint Bill Clemens to serve as the at-large member joint appointment on the Walla Walla Joint Community Development Agency Board, said appointment to expire when the final business of the Walla Walla Joint Community Development Agency is complete.

*"Passed this 27th day of October, 2014 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent."*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
**WALLA WALLA COUNTY, WASHINGTON**

**IN THE MATTER OF SETTING A  
DATE OF PUBLIC HEARING TO  
CONSIDER AMENDMENTS TO  
WALLA WALLA COUNTY CODE  
RELATED TO RECREATIONAL  
MARIJUANA PRODUCTION,  
PROCESSING, WAREHOUSING,  
STORAGE, PACKING AND RETAIL  
SALES FACILITIES**



**RESOLUTION NO.**

**WHEREAS**, in 2012 the voters of the State of Washington approved Initiative 502 (I-502), which allows the Washington State Liquor Control Board (WSLCB) to license marijuana producers "to produce marijuana for sale at wholesale to marijuana processors and other marijuana producers" (I-502, Sec. 4(1)); and

**WHEREAS**, I-502 allows the WSLCB to license marijuana processors to "process, package and label usable marijuana and marijuana-infused products for sale at wholesale to marijuana retailers" (I-502, Sec. 4(2)); and

**WHEREAS**, I-502 allows the WSLCB to license marijuana retailers to "sell usable marijuana and marijuana-infused products at retail in retail outlets" (I-502, Sec. 4(3)); and

**WHEREAS**, Walla Walla County enacted Ordinance 415 on September 16, 2013, which Ordinance placed a moratorium on the acceptance or issuance of project permits for recreational marijuana producers, processors and retailers (Section II, B, 1-3); and

**WHEREAS**, Ordinance 415 enacted interim zoning that stated that marijuana production, marijuana processing and marijuana retailing shall not be considered permitted or allowed uses in unincorporated Walla Walla County during the pendency of the Ordinance (Section II, B, 4); and

**WHEREAS**, the County has continued to move forward with the consideration of possible permanent zoning regulations regarding recreational marijuana uses, utilizing the services of the firm of Stalzer and Associates; and

**WHEREAS**, Stalzer and Associates prepared proposed code amendments that were reviewed by the County Planning Commission at workshop held on May 7, 2014; and

**WHEREAS**, a public hearing was held before the County Planning Commission on June 4, 2014, and that body adopted recommendations to be made to the Walla Walla County Board of Commissioners regarding possible code amendments; and

**WHEREAS**, the Board of County Commissioners reviewed the Planning Commission's recommendations and other information regarding land use regulations/zoning for production, processing, and retail marketing of recreational marijuana relative to I 502 in a public workshop held July 29, 2014; and

**WHEREAS**, the Board of County Commissioners held a public hearing on September 2, 2014, to receive public testimony regarding proposed amendments to Walla Walla County Code regarding recreational marijuana uses, and considered several options; and:

**WHEREAS**, on September 2, 2014, at the conclusion of said hearing, the Board of County Commissioners, by a majority vote, passed a motion approving a complete and outright ban on allowing recreational marijuana production, processing, warehousing, storage, packing and retail sales facilities in the unincorporated areas of Walla Walla County, based on zoning principles and other concerns; and

**WHEREAS**, on September 8, 2014, the Board adopted Ordinance 424, as follows: *AN ORDINANCE EXTENDING THE MORATORIUM AND INTERIM ZONING SET BY ORDINANCE 415 FOR AN ADDITIONAL SIXTY-THREE DAYS TO ALLOW FOR THE COMPLETION OF DRAFT REGULATIONS PROHIBITING LAND USES PRODUCING, PROCESSING OR RETAILING RECREATIONAL MARIJUANA*; and

**WHEREAS**, county planning consultant Bill Stalzer, Stalzer & Associates, has recommended adoption of a proposed amendment to Walla Walla County Zoning Code as follows:

17.16.010 Establishment of uses.

The use of a property is defined by the activity for which the building or lot is intended, designed, arranged, occupied or maintained. All applicable requirements of this code, or other applicable state or federal requirements, shall govern a use located in unincorporated Walla Walla County. Any recreational marijuana land use including, but not limited to, production, processing, storage, and retail sale of recreational marijuana and marijuana-derived products are prohibited land uses in unincorporated Walla Walla County. (Ord. 269 (part), 2002; Ord. 312 (part), 2005; Ord. 343 §§ 1, 2, 2007)

**WHEREAS**, it is necessary to hold a public hearing to consider such amendments; now therefore

**BE IT HEREBY RESOLVED** by this Board of County Commissioners that a public hearing to receive testimony regarding the above proposed amendment shall be held on Monday, November 3, 2014 at the hour of 11:00 a.m., in the Commissioners' Chambers, Walla Walla County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington and the Clerk of the Board of County Commissioners shall proceed with advertising the hearing as prescribed.

*"Passed this **20th day of October, 2014** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**COUNTY COMMISSIONERS (continued)**

- i) Review reports and correspondence;  
hear committee and meeting reports
- j) Review of constituent concerns/possible  
updates re: past concerns

a) **Action Agenda Items:**

- 1) Proposal 2014 10-20 DCH -  
Approval for renewal application to  
Department of Commerce for 2015-16  
HUD (Housing & Urban Development)  
Continuum of Care Hearth McKinney-  
Vento grant for Permanent Supportive  
Housing program

Pages 7-9

b) **Consent Agenda Items:**

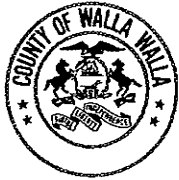
- 1) Resolution \_\_\_\_\_ - Interlocal  
Agreement between Columbia County  
and Walla Walla County (Developmental  
Disabilities program)
- 2) Resolution \_\_\_\_\_ - Contract  
amendment between the Washington  
State Department of Social and Health  
Services and Walla Walla County
- 3) Resolution \_\_\_\_\_ - Contract  
between the Children's Home Society  
of Washington and Walla Walla County

Page 10

Page 11

Page 12

- c) Department update and miscellaneous



# MEMO

Date: 10/20/2014

Proposal ID: 2014 10-20 DCH

To: BOCC

From: Harvey Crowder, Director

Intent – Program Funding

Topic HUD Continuum of Care (CoC) Renewal Application for 2015-16 funding

1. Name of Grant/Program: HUD CoC - HEARTH McKinney-Vento Grant
2. New Grant  Renewing Grant  Term (# of years) 1
3. Is the grant unchanged, and does not require Current Expense funding?  
Yes  No  **(If YES, please skip to number 24)**
4. How will this grant benefit the county's citizens?
5. Is this a program grant or an equipment grant?
6. Is this a "one-time only grant"  or is it renewable ? If renewable, how long is grant anticipated to last?
7. If this is a new grant how will the grant support a current program OR how will the program change?
8. Does this grant require up front funds? Yes  No  If **YES**, what is the source of the up-front funds needed to cover costs prior to initial and continuing reimbursements being received?
9. How many employees (new or current) will be paid by the grant?  
New \_\_\_\_\_ Current \_\_\_\_\_
10. If this grant requires new hire(s) and grant ends, how will unemployment costs be funded?
11. Will the grant require matching funds; i.e., in-kind, cash, Employment Security, Social Security, FICA, PERS, etc? Yes  No  If **YES**, what?
12. Would the grant allow for an annual COLA in salary, increase in medical insurance premiums or increases in any personnel benefits? Yes  No

13. What fund would support a cash match (if required)?
14. If required what is the **TOTAL** cost of the match over the life of the grant?
15. What fund would support the administration of the grant?
16. Will the grant allow for the County cost allocation plan to be funded?  
Yes  No
17. Would the grant require the county to provide office space and/or additional equipment to administer the program? Yes  No  If **YES**, what are the requirements?
18. Would the program require use of a county vehicle or personal vehicle?  
Yes  No  If **YES**, would the grant provide for the cost of the automobile and/or liability insurance? Yes  No
19. Would the grant require activities by other county offices/departments? (i.e. legal review, technology services assistance, new BARS numbers.) Yes  No   
If **YES**, what activities?
20. Would acceptance and completion of the grant project in any way OBLIGATE the County to create/enact new ordinance or policies? Yes  No  If **YES**, what obligations?
21. Does this grant project include any activities that may fall outside the county's standard policies (personnel policies on travel, hours of work, training required, reimbursement for meeting refreshments, paying for meeting space, etc.?)  
Yes  No
22. Will outside consultants be solicited to work on the grant and if so, is a process in place for appropriate selection and oversight of consultant activities?  
Yes  No  If **YES**, what is the funding source for consultant fees?
23. For a program grant, how would the program be funded after the grant expires? (It should be understood that once grant funding ends, either the program ceases OR the funding for the program needs to be absorbed within the department's or office's existing budget) **OR** justification must be provided that the program has been and will continue to save or benefit taxpayers.
24. Please attach to this proposal a synopsis of the grant or a copy of the fact sheet.

**Please see Attached**



25. **Please feel free to submit additional information as needed.**

26. **Conclusion/Recommendation**

It is recommended that Walla Walla County Dept. of Community Health submit application to the Department of Commerce for the 2015-16 HUD Continuum of Care (CoC) grant for Permanent Supportive Housing in order to provide on-going Support Services and Operation of the Permanent Supportive Housing for the Severely Mentally Ill in Walla Walla County.

Debbie Dumont, Human Services/Contracts Manager

Submitted By			Disposition
<hr/>			<input type="checkbox"/> Approved
Name	Department	Date	<input type="checkbox"/> Approved with modifications
<hr/>			<input type="checkbox"/> Needs follow up information
Name	Department	Date	<input type="checkbox"/> Denied
<hr/>			<input type="checkbox"/>
			BOCC Chairman
			Date

**Additional Requirements to Proposal**

Modification

Follow Up

- Copies to:
- 1) Requesting Office/Department
  - 2) Susan Dombrosky, Auditor's office
  - 3) Commissioners' File

**BOARD OF COUNTY COMMISSIONERS**  
**WALLA WALLA COUNTY, WASHINGTON**

IN THE MATTER OF AN  
INTERLOCAL AGREEMENT  
BETWEEN COLUMBIA COUNTY  
AND WALLA WALLA COUNTY



RESOLUTION NO.

**WHEREAS**, Walla Walla County has an on-going interlocal agreement with Columbia County for the provision of Environmental Health Services, Health Officer Services, and Access to Baby and Child Dentistry (ABCD Program) support on a reimbursable basis; and

**WHEREAS**, Columbia County has requested that the Walla Walla County Department of Community Health provide oversight for their Developmental Disabilities program; and

**WHEREAS**, the Columbia County Commissioners have signed the interlocal agreement providing for reimbursement to Walla Walla County for the provision of program oversight; and

**WHEREAS**, the County Prosecuting Attorney and Risk Manager have also reviewed same; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve said interlocal agreement and will sign same.

Passed this 20<sup>th</sup> day of October, 2014 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
**WALLA WALLA COUNTY, WASHINGTON**

IN THE MATTER OF CONTRACT  
AMENDMENT BETWEEN THE  
WASHINGTON STATE  
DEPARTMENT OF SOCIAL AND  
HEALTH SERVICES AND  
WALLA WALLA COUNTY



RESOLUTION NO.

**WHEREAS**, the Washington State Department of Social and Health Services has proposed a contract amendment to the Partnership for Success (PFS) grant award to the Walla Walla County Department of Community Health for substance abuse prevention programs and services to high-need communities; and

**WHEREAS**, the contract amendment benefits the citizens of Walla Walla County; and

**WHEREAS**, the County Prosecuting Attorney and Risk Manager have also reviewed same; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve said contract amendment, and authorize County Director of Community Health, Dr. Harvey R. Crowder, to sign the same.

Passed this 20<sup>th</sup> day of October, 2014 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
**WALLA WALLA COUNTY, WASHINGTON**

**IN THE MATTER OF A CONTRACT  
BETWEEN THE CHILDREN'S  
HOME SOCIETY OF WASHINGTON  
AND WALLA WALLA COUNTY**



**RESOLUTION NO.**

**WHEREAS**, the Children's Home Society of Washington has proposed a contract with Walla Walla County Department of Community Health for the services of a Registered Dietician; and

**WHEREAS**, the services provided by the Registered Dietician benefit both the Walla Walla County Department of Community Health and the citizens of Walla Walla County; and

**WHEREAS**, the contract has been reviewed by the Risk Manager and the Prosecuting Attorney; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve the acceptance of a contract from the Children's Home Society of Washington, and authorize the Director of Community Health, Dr. Harvey Crowder, to sign the same.

*Passed this 20<sup>th</sup> day of **October, 2014** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

10:00

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

a) Department update and miscellaneous

Pages 14-15



**WALLA WALLA COUNTY**  
**Technology Services Department**

Kevin G. Gutierrez  
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

October 20, 2014

To: Walla Walla County Board of Commissioners

Re: Department Update

**Issues/Information for the Board.**

FYI- will be attending the ACCIS Conference week of Oct, 20.

End of year purchasing dates - 12/1 to request. Last day we will order is 12/12.

**Components (Main infrastructure)**

**Hardware**

- Possible 8 PC's/Laptops, +Printers/copiers for Community Development. We will need what fund to purchase from-
- Clerks, Superior Courts, Dist. Court – All AOC devices will be replaced by AOC this year.
  - 2 options – AOC purchases
    - Under this option, we (Tech Services) are not allowed to touch the machines
  - County Purchases
    - Under this option, AOC reimburses to a limit. Departments must make up the difference, but we can support locally (Recommended)

**Software**

- No issues

**Security/Viruses**

- No issues locally.
- We were able to get in front of a spoofed address issue.

**Network**

- Remote Access
  - Moving people over to the new method

**Other Projects**

- **Budget /Assets**
  - Calculating projected end of year balance. Should be okay.
- **Auditor Fiber Upgrade**
  - Fiber is in and terminated. Is now up to the DOL to come and complete the migration to the new connection.
- **Assessor/Treasurer software upgrade**
  - We are finally in full production mode.
- **Sheriff to New World**
  - Attended an online demo
  - Took some notes and passed them with the old Jail RFP requirements to the Sheriff's Office.

- Done for now.
- **Fairgrounds**
  - Server is very old.
  - In the past we have been keeping it running with spare parts.
  - Drive failed – we were able to replace the drive but I think we are out of spare parts now.
  - New sever being ordered
- **Planning Department**
  - Received technical requirement from CRW.
  - Now matching up processes with the technology, particularly where GIS is concerned
  - Still not sure what assets
  - Right now it looks like the bulk of our work will begin 12/15
- **Walla Walla County Policy on Information Technology and Use of Resources**
  - I have reviewed and updated the policy. It is out to my staff for review and comments.
  - Am working on a policy for USB and other plug in devices for portable media. The intent of the process is to create a policy that will create inventories of USB storage devices, and other media to prevent accidental data loss.
  - USB restriction test was mostly successful. Was a little more drastic than I hoped for.
    - Probably going to need to sit down with some Elected Officials and department heads to get a good grasp of the actual need for USB access.
- **Clerk's Office**
  - No longer an early adopter
  - Still receiving information about the requirements. Not very clear.
    - Will be getting an update from the State next week at the conference
  - Will return to converting Clerks info to a local application.
- **Superior Court 1-2 Updates**
  - I think now all the components are known.
  - The first phase of the project stages all the wiring. This will be done so that we only have to do wiring once.
    - I talked with Tom Byers, he is okay with drilling through the floor for power to the Attorney's tables
    - Estimate for wire came in but the drawing didn't match what they had proposed so the vendor is working on a new estimate, or a new drawing.
  - Phase II will install recording system.
  - Phase III will install sound systems, projectors and controllers. (can be split if needed)
  - Phase IV will be video and video conferencing.
- **Public Record Requests Last 2 Weeks**
  - 0 = Requests received
  - 0 = Went the departments
  - 0 = Completed
  - 0 = Total Open
  - 0 = Being handled by the PRO
  - Records Retention Training – being developed as time allows
    - I think we are ready for a test training to work out any kinks, but now waiting on trading out some PC's in the Assessor's Office which will free up the Laptops we need for training.
    - First session will be only a few people.

-----  
**Definitions**

**AOC=Office of the Courts**  
**PRO=Public Records Officer**  
**USB=Universal Serial Bus**  
**DOL=Department of Licensing**  
**RFP=Request For Pricing**

**10:15**

**COUNTY COMMISSIONERS**

Pages 17-18

- a)** Presentation by Port of Walla Walla representatives re: a proposed amendment to Section 5 of the Principle Guidelines to the Port's Economic Development Sales Tax Fund (EDSTF), part of the Application for Funding
  
- b)** Discussion and possible action/decision regarding above



**ATTACHMENT A**  
**Principle Guidelines**  
**Economic Development Sales Tax Fund (EDSTF)**

**Some provisions within these principle guidelines are requirements under RCW  
82.14.370 - Sales and use tax for public facilities in rural counties.**

1. Public infrastructure projects must be listed in the Walla Walla County Comprehensive Plan (Chapter 11 Economic Development Element – Appendix G). Public infrastructure project listed in the approved County Comprehensive Plan does not guarantee the public infrastructure project will receive funding.
2. At the beginning of each fiscal year, the Port will notify the jurisdictions of the available funding in the EDSTF and will transmit the application form and these principle guidelines.
3. The Port Commission will maintain discipline in using the EDSTF for strategic economic development opportunities. Public infrastructure projects that create, retain and/or expand family wage jobs (defined as \$25,000 per year plus a benefit package), encourage private sector capital investment, and new taxes are the primary goal of the EDSTF.
4. Cap any one jurisdiction from receiving more than a \$200,000 grant and a \$200,000 loan in any one fiscal year. Exceptions will be made for extraordinary job creating opportunities, private sector capital investments, and new taxes. Exceptions will also be made if a jurisdiction has projects that would allow the funding to be distributed countywide. For example, a jurisdiction may have a qualifying project in Burbank and during that same fiscal year they may have a qualifying project in Waitsburg. In order to help disburse the EDSTF countywide, both qualifying applications would be considered.
5. **Existing Language - Section 5**  
Require a dollar for dollar local public match (\$200,000 EDSTF request, \$200,000 local public match). Only a 50% local public match will be required for the City of Prescott and City of Waitsburg due to their size and access to local public matching dollars. Local public match is defined as publicly-appropriated local funds. Funds appropriated from state, federal, other funding sources, and in-kind match do not qualify as local public match. Private sector funds directly allocated to the public infrastructure project will be considered as a local public match.

**Proposed Amendment Language - Section 5**

Applications require a 50% local public match (\$200,000 EDSTF request, \$100,000 local public match). Only a 10% local public match will be required for the City of Prescott and City of Waitsburg due to their size and access to local public matching dollars. Local public match is defined as publicly-appropriated local funds. Funds appropriated from state, federal, other funding sources, and in-kind match do not qualify as local public match. Private sector funds directly allocated to the public infrastructure project will be considered as a local public match.

**Example:** If the public infrastructure total project cost is \$200,000 (design engineering, construction and construction assistance), the applicant is required to secure \$100,000 in local

public match and can apply for a \$100,000 in EDSTF. In the case for City of Prescott and City of Waitsburg, if the public infrastructure project cost is \$200,000 (design engineering, construction and construction assistance), the applicant is required to secure \$20,000 in local public match and can apply for a \$180,000 in EDSTF.

6. Each public infrastructure project approved for EDSTF will need to enter into a performance contract and/or inter-local agreement guaranteeing performance.
7. Public infrastructure projects that can substantiate the creation of new direct family wage jobs (defined as \$25,000 per year plus a benefit package), private sector capital investment, and new taxes will have the best chance in securing an EDSTF grant and/or loan.
8. Public infrastructure projects that cannot identify the creation of new direct family wage jobs (defined as \$25,000 per year plus a benefit package), private sector capital investment, and new taxes are encouraged to apply for an EDSTF loan. If the applicant is requesting an EDSTF grant, and an EDSTF grant is awarded, the applicant will be restricted in applying for an EDSTF grant for 5 years from the date of award. However, during this 5 year restricted period, the applicant has a public infrastructure project that can demonstrate the creation of new direct family wage jobs (defined as \$25,000 per year plus a benefit package), private sector capital investment, and new taxes, their application would be considered for funding.
9. Public infrastructure related projects that can substantiate the retention of existing family wage jobs (defined as \$25,000 per year plus a benefit package) are encouraged to apply for EDSTF grant and/or loan. To substantiate job retention, the applicant must fully demonstrate that a specific business would have a reduction in its labor force without the public infrastructure improvement.
10. Projects approved for funding must start drawing down the appropriated funds for the proposed public infrastructure project within 1 year from the date the application is approved. All appropriated funds must be fully expended within 2 years from the date the application is approved. If applicant cannot meet said deadlines, the application must be resubmit their application for consideration. All existing approved public infrastructure projects will have priority funding over the new resubmitted application.

Approved by the Port Commission on the 25<sup>th</sup> day of September, 2014

Concurrence by the Walla Walla County Commissioners on the \_\_\_\_ day of \_\_\_\_\_, 2014

Adopted by the Port Commission on the \_\_\_\_ day of \_\_\_\_\_, 2014

10:30

**PUBLIC WORKS DEPARTMENT**

**Randy Glaeser**

**a) Public Hearing:**

- 1) To consider request from Tri-State Steelheaders Inc. for a franchise for a utility system

**b) Action Agenda Item:**

- 1) Resolution \_\_\_\_\_ - Adopting a franchise for Tri-State Steelheaders Inc. to construct, operate, and maintain a utility system within Mill Creek Channel in Walla Walla County, Washington
- 2) Execute Small Works Contract with Moreno & Nelson Construction for the Highland Road Stormwater Retrofit Project

Page 20

**c) Department update and miscellaneous**

Page 21

**BOARD OF COUNTY COMMISSIONERS**  
**WALLA WALLA COUNTY, WASHINGTON**

**IN THE MATTER OF THE APPLICATION OF TRI-STATE STEELHEADERS INC. FOR A FRANCHISE TO CONSTRUCT, OPERATE, AND MAINTAIN A UTILITY SYSTEM WITHIN MILL CREEK CHANNEL, IN WALLA WALLA COUNTY, WASHINGTON**



**RESOLUTION NO.**

**WHEREAS**, Tri-State Steelheaders Inc. has requested a franchise to construct, operate, and maintain a utility system within Mill Creek Channel; and

**WHEREAS**, any significant modification or any extensions of said system shall be approved by Public Works prior to construction; and

**WHEREAS**, October 20<sup>th</sup>, 2014, was the date set for holding a public hearing to consider said application; and

**WHEREAS**, the Notice of Hearing was advertised and posted as prescribed by law; and

**WHEREAS**, said Hearing was held on the date advertised; now therefore,

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners, that Franchise No. 414 be granted to Tri-State Steelheaders Inc.

*Passed this 20<sup>th</sup> day of **October, 2014** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 16 October 2014

Re: Director's Report for the Week of 13 October 2014

**Board Action: 20 October 2014**

**Hearings:**

**In the Matter of an Application of Tri-State Steelheaders for a Franchise to Construct, Operate, and Maintain a Utility System within Mill Creek Channel in Walla Walla County, Washington**

**Resolutions:**

**In the Matter of an Application of Tri-State Steelheaders for a Franchise to Construct, Operate, and Maintain a Utility System within Mill Creek Channel in Walla Walla County, Washington**

**Miscellaneous:**

**In the Matter of Signing a Small Works Contract – Highland Stormwater Retrofit**

**ENGINEERING:**

- **Mill Creek Road:** Completed survey for wetland mitigation on Simons property. Expect to review preliminary design this week.
- **Taumarson Road:** Waiting for construction approval from WSDOT and TIB.
- **Pettybone Bridge:** Girders set. Contractor completing weld ties and placing deck rebar.
- **Bussell Road:** Right of way plans complete. Waiting for appraisals and working on Right of Entries.
- **Highland Road:** Bid awarded to Moreno & Nelson Construction for \$68,849.32. Work to start 22 October.

**MAINTENANCE:**

- Conducted monthly ER&R meeting.
- Attended Department Safety Meeting.
- Crews conducting routine maintenance.

**ADMINISTRATION:**

- Evaluations complete.
- Working on 2015 initial counseling.

10:45

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**11:15 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

Page 4  
October 20, 2014

**12:00 RECESS**

**1:30 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*