

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 14, 2016

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30

COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of November 7 and 8, 2016 and special meetings of November 7, 9 and 10, 2016
 - 2) Resolution _____ - Approving out of state travel for fair board members
 - 3) Resolution _____ - Setting a date of public hearing to consider declaring certain County property as surplus (1520 Kelly Place)

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) Resolution _____ - Approval of a revised Walla Walla County Business Expenses and Travel Compensation Policy
- 5) Resolution _____ - Proclaiming November 12-20, 2016 as Hunger and Homelessness Awareness Week
- 6) Resolution _____ - Proclaiming November 11-18, 2016 as Walla Walla County Tribute to American Veterans Week
- 7) County vouchers/warrants/electronic payments as follows: _____ through _____ totaling \$ _____
- 8) Payroll action and other forms requiring Board approval

f) Action Agenda Item:

Proposal 2016 11-14 LTAC (Lodging Tax Advisory Committee) – Approving the recommendations from the County Lodging Tax Advisory Committee for 2017 tourism grant awards

- g) Miscellaneous business to come before the Board
- h) Review reports and correspondence; hear committee and meeting reports
- i) Review of constituent concerns/possible updates re: past concerns

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a) Department update and miscellaneous

10:00

FACILITIES MAINTENANCE DEPARTMENT

Tom Byers

a) Action Agenda Items:

- 1) Proposal 2016 11-14 Maint-1
Bid award for Walla Walla County Parking Lot Lights Retrofit Project
- 2) Proposal 2016 11-14 Maint-2
Bid award for Walla Walla County Public Safety Building Vinyl Replacement Project

FACILITIES MAINTENANCE DEPARTMENT (continued)

- a) **Action Agenda Items (continued):**
 - 3) Execute Department of Energy Services Energy Program COP-FA Coversheet for Project 2013-042 I (5-1) #1 County Jail Chiller & HVAC Upgrades
- b) Department update and miscellaneous

10:15 COUNTY CORRECTIONS DEPARTMENT Mike Bates

- a) Department update and miscellaneous

10:30 PUBLIC WORKS DEPARTMENT Randy Glaeser

- a) **Consent Agenda Items:**
 - 1) Resolution _____ - Setting a public hearing date for Raymond Reser DBA Reser Ranch, Inc. for a franchise to construct, operate, and maintain a utility system within the county road right of way
 - 2) Resolution _____ - Use of county roads for the Walla Walla University 5K Walk/Run
 - 3) Resolution _____ - Approval of Federal Grant Requirement for Signature Authority
 - 4) Resolution _____ - Signing an Interlocal Contract for Cooperative Purchasing with Houston-Galveston Area Council (H-GAC)
- b) Department update and miscellaneous

10:45 PROSECUTING ATTORNEY Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00 HUMAN RESOURCES/RISK MANAGER Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Job Description approval form for Chief Deputy for the Assessor's Office
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15 COUNTY COMMISSIONERS

- a) **Action Agenda Item:**
 - 1) Final review of funding options and discussion of potential processes regarding homeless and affordable housing, if/as needed, possibly followed by decision on future actions
- b) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) County Hearing Examiner's annual report to the Board of County Commissioners
- b) Report of meetings with elected officials and department heads re: 2017 Preliminary County Budget
- c) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.