

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, APRIL 25, 2016**

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**(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)**

**9:15 COUNTY COMMISSIONERS**

**Chairman Johnson**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

**RECESS.**

**9:30 COUNTY COMMISSIONERS**

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

***PLEASE NOTE:*** If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.

- d) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of April 18 and 19, 2016
  - 2) Resolution \_\_\_\_\_ - Amendment 1 to Shoreline Master Program Agreement between the State of Washington Department of Ecology and Walla Walla County

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AMENDMENT 1  
TO SHORELINE MASTER PROGRAM  
AGREEMENT BETWEEN THE STATE  
OF WASHINGTON DEPARTMENT OF  
ECOLOGY AND WALLA WALLA  
COUNTY



**RESOLUTION NO.**

**WHEREAS**, RCW Chapter 39.34 authorizes local governmental units to enter into agreements; and

**WHEREAS**, pursuant to RCW 90.58, Walla Walla County and the certain cities therein of Waitsburg, Prescott, and Walla Walla having designated shorelines are required to have a shoreline master program; and

**WHEREAS**, Walla Walla County and the cities of Waitsburg, Prescott, and Walla Walla have determined that the development or amendment of their respective shoreline master programs would best be achieved through cooperative and collaborative planning, and have entered into an Intergovernmental Agreement for Cooperative Shoreline Master Programs Updates; and

**WHEREAS**, a Shoreline Master Program Agreement between the State of Washington Department of Ecology and Walla Walla County, Agreement No. G1400495, was offered to the county to provide grant funds to assist in carrying out cooperative activities related to the shoreline master programs updates as described, and was approved pursuant to Walla Walla County Resolution 14 026; and

**WHEREAS**, Amendment 1 to the above referenced agreement, to provide Year 3 funding to complete the update to the Shoreline Master Program, with Year 3 funding provided as of July 1, 2015 through June 30, 2017, has been offered by the state; and

**WHEREAS**, the project management team leader representing the parties to the intergovernmental agreement and the county prosecuting attorney's office have reviewed the amendment as offered; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve said Amendment 1 to Grant No. G1400495 between the State of Washington Department of Ecology and Walla Walla County, and the Chair of the Board of County Commissioners shall sign said agreement in the name of Walla Walla County.

*"Passed this **25th day of April, 2016** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*

**COUNTY COMMISSIONERS (continued)**

- e) **Consent Agenda Items (continued):**
  - 3) County voucher/warrants/electronic payments as follows: 4174074 through 4174268 totaling \$648,358.34
  - 4) Payroll action and other forms requiring Board approval
  
- f) **Action Agenda Items:**
  - 1) Continued discussion and possible decision re: designation of county legal newspaper for County printing and advertising for 2016-2017 (continued from April 18, 2016)
  - 2) Resolution \_\_\_\_\_ - Reviewing proposed development regulation amendments related to automobile service stations and convenience markets within the Burbank Industrial/Business Park Zone (I/BP)
  
- g) Review of information compiled relative to setting salaries for certain County elected officials for years 2019-2020
  
- h) Miscellaneous business to come before the Board
  
- i) Review reports and correspondence; hear committee and meeting reports
  
- j) Review of constituent concerns/possible updates re: past concerns

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF REVIEWING  
PROPOSED DEVELOPMENT  
REGULATION AMENDMENTS  
RELATED TO AUTOMOBILE  
SERVICE STATIONS AND  
CONVENIENCE MARKETS WITHIN  
THE BURBANK INDUSTRIAL  
/BUSINESS PARK ZONE (I/BP)**



**RESOLUTION NO.**

**WHEREAS**, it is desirable for Walla Walla County to utilize innovative land use management techniques permitted by RCW 36.70A; and

**WHEREAS**, it is desirable for the County to ensure that development regulations are not established in a manner that hinder prospective compatible uses of property; and

**WHEREAS**, RCW 36.70A.470 requires that the County include a procedure for any interested person to suggest amendments to the comprehensive plan or development regulations, and that the amendments must be docketed and considered on at least an annual basis; and

**WHEREAS**, pursuant to Walla Walla County Code Chapter 14.15.030 the Board of County Commissioners may amend development regulations more often than once a year as determined by a majority vote of the Board of County Commissioners to be in the long term interests of the County; and

**WHEREAS**, the Board of County Commissioners received a written request dated April 13, 2016 from the Port of Walla Walla to amend the County development regulations, permitted uses table, to allow "Automobile Service Station and Convenience Market" as a permitted use in the County's Industrial/Business Park (I/BP) zoning code; and

**WHEREAS**, the County Community Development Director, Tom Glover, presented the request from the Port to the County Commissioners during public session on April 18, 2016; and

**WHEREAS**, the Port agreed to pay the application fees associated with this request; and

**WHEREAS**, the Board discussed the request in public session and agreed that considering a code amendment in response to the Port's request is appropriate for review at this time, and in the long-term interests of the County; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that the Port of Walla Walla, with assistance from County staff, prepare and apply to the Walla Walla County Community Development Department for a Port-sponsored zoning amendment related to automobile service stations and convenience markets within the Burbank Industrial/Business Park zone (I/BP). The Port of Walla Walla shall be billed by the County for application fees. The code amendment shall be considered outside of the normal docketing process, with public hearings held before the County Planning Commission and the Board of County Commissioners as soon as possible.

Page 2  
Proposed Development Regulation Amendments  
Within the Burbank Industrial/Business Park Zone

"Passed this **25th day of April, 2016** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."

Attest:

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Connie R. Vinti, Clerk of the Board

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Perry L. Dozier, Chairman, District 2

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James K. Johnson, Commissioner, District 1

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James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*

9:45

**TECHNOLOGY SERVICES DEPARTMENT**

**Kevin Gutierrez**

- a) Department update and miscellaneous



**WALLA WALLA COUNTY**  
**Technology Services Department**

Kevin G. Gutierrez  
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

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File: GS50-06F-03

Retain: Until Obsolete or Superseded -- PAV

April 25, 2016

To: Walla Walla County Board of Commissioners

Re: Department Update

**Issues/Information for the Board.**

- N/A

**Components (Main infrastructure)**

**Hardware**

- No issues

**Software**

- No issues

**Security/Viruses**

- No issues

**Network**

- No issues

**Other Projects**

- **Budget /Assets**
  - Budget time for us is right around the corner, as well as inventory time.
  - We would normally begin inventory in March.
- **Public Records Position**
  - Will be talking with Shelly this week.
    - Spoke with several agencies last week on “who does what” in their agency.
    - The answers were all over the board. PA office, Separate department, IT, individual offices (seemed to be most popular – even redaction) In most cases IT still helped with queries.
- **Server Replacement – VMWare**
  - Going well. Estimate completion by June 1.
- **New World**
  - New time line still shows conversion to be late August.
- **Superior Court 1-2 Updates**
  - RFQ responses due 4/8/2016
  - Waiting on Jesse’s direction. Response was not exact.
- **Auditor Cameras – Elections**
  - Ordered 8-camera system
  - System is here.
- **Health**
  - We need to work with facilities to get some wire pulled in the Health Department to accommodate some moves – Tom wants us to help pull the wire.

- Network connection to 1520 Kelly Place – failed attempt. Spectrum will not let us out of the contract even though they have been bought out – **NOANet was at the conference and I was able to get some face time with one of the representatives who got on the phone started some more internal discussions to find a solution.**
- **Backup Storage/O-365**
  - Was able to facilitate a discussion about moving to 365. The discussion covered a lot of ground and experiences were all over the board in terms of “onboarding” and cost. Some reported that the costs were higher and some lower. It looks like no being on ANY Microsoft plan may actually work to our advantage.
  - There are a lot of agencies still doing work on overall cost considering the end of life on current equipment and not having to replace them.
  - If we need to hire an “onboarding” company I have the names of a few companies who did some rather smoothly.
- **Public Record Requests Last 2 Weeks**
  - 9 = Requests received
  - 3 = Forwarded to departments
  - 5 = Completed
  - 7 = Being handled by the PRO
- **Tracking and reporting/responding**
  - Still taking a lot of time.
- **Search Tool Replacement**
  - Have been looking at e-Discovery tools. There are a few on State Contract that I want look at. I was able to chat with one of the vendors at ACCIS. I we are trying to get a conference call scheduled for this week.

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**Definitions**

**CITRIX = A product used for remote access to our network**

**PAV=Potential Archival Value**

**AOC=Administrative Office of the Courts**

**PRO=Public Records Officer**

**USB=Universal Serial Bus**

**DOL=Department of Licensing**

**RFP=Request For Pricing**

**GIS=Geographic Information Systems**

**EOL=End of Life**

**JCDA=Joint Community Development Agency**

**W7=Windows 7**

**W10=Windows 10**

**OS=Operating System**

**JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System**

**AV-Audio/Visual**

**WiFi-Wireless network connectivity (Wireless Fidelity)**

**FTP = File Transfer Protocol (file transfer server)**

**CAD=Computer Aided Dispatch (hosted at the city)**

**CAT5=Category 5 Ethernet cable (for data and voice)**

**ADA=Americans with Disabilities Act**

**ECM=Enterprise Content Management**

**NWS=New World Systems**

**DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.**

**IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.**



10:00

EMERGENCY MANAGEMENT DEPARTMENT

Liz Jessee

**a) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Approval of Amendment B to Washington State Military Department Grant Agreement Number E16-061
- 2) Resolution \_\_\_\_\_ - Approval of Amendment A to Washington State Military Department Grant Agreement Number E15-120

**b) Department update and miscellaneous**

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVAL  
OF AMENDMENT B TO  
WASHINGTON STATE MILITARY  
DEPARTMENT GRANT  
AGREEMENT NUMBER E16-061



RESOLUTION NO.

**WHEREAS**, pursuant to Walla Walla County Resolution 15 254, Walla Walla County and the Washington State Military Department Emergency Management Division and the U.S. Department of Homeland Security (DHS) entered into Grant Agreement Number E16-061; and

**WHEREAS**, Amendment A to said grant agreement was approved pursuant to Walla Walla County Resolution 16 039; and

**WHEREAS**, Amendment B to said grant agreement has been offered to the county for approval; and

**WHEREAS**, this Homeland Security grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism and/or catastrophic events; and

**WHEREAS**, Liz Jessee, Walla Walla County Emergency Management Director, is authorized to sign agreements with said entities, and Liz Jessee and Kati Brown are authorized to request reimbursements from these entities, on behalf of Walla Walla County; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that said amendment and reimbursement authority be approved.

*Passed this 25<sup>th</sup> day of April, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



# Walla Walla County

## Emergency Management Department

27 N. 2<sup>nd</sup> Avenue  
Walla Walla, Washington 99362  
Phone: (509) 524-2900 • Fax: (509) 524-2910  
www.wwemd.info

**LIZ JESSEE**  
Director

**KATI BROWN**  
Coordinator

## Memo

**To:** Board of Walla Walla County Commissioners  
**From:** Liz Jessee  
**Date:** March 28, 2016  
**Re:** State Homeland Security Program Emergency Preparedness Grant

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I am requesting your authorization to sign a contract amendment with Washington State Military Department Emergency Management Division to increase the overall amount of Federal Fiscal Year 2015 State Homeland Security Program (SHSP) funding allocated from \$61,009 to \$65,078, add Project #3, and update key personnel at the State Emergency Management Division. Yakama Nation's SHSP were reallocated within the region because the Nation does not have the personnel needed to support emergency management efforts. Walla Walla was allocated \$4,069 which will be used to enhance interoperable communications within Region 8 through the purchase of back-up batteries for public safety communication towers.

This grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism involving the use of Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) weapons, cyber-attacks and catastrophic events through the FFY 2015 Homeland Security Grant Program, SHSP emergency preparedness grant.

The increased funding will be used for the equipment purchase outlined above, with no local match required for this grant.

Sincerely,

/s/

LIZ JESSEE  
Director, Emergency Management

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVAL OF  
AMENDMENT A TO WASHINGTON  
STATE MILITARY DEPARTMENT  
GRANT AGREEMENT NUMBER  
E15-120



RESOLUTION NO.

**WHEREAS**, pursuant to Walla Walla County Resolution 14 275, Walla Walla County and the Washington State Military Department Emergency Management Division and the U.S. Department of Homeland Security (DHS) entered into Grant Agreement Number E15-120; and

**WHEREAS**, Amendment A to said grant agreement has been offered to the county for approval; and

**WHEREAS**, this Homeland Security grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism and/or catastrophic events; and

**WHEREAS**, Liz Jessee, Walla Walla County Emergency Management Director, is authorized to sign agreements with said entities, and Liz Jessee and Kati Brown are authorized to request reimbursements from these entities, on behalf of Walla Walla County; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that said amendment and reimbursement authority be approved.

*Passed this 25<sup>th</sup> day of **April, 2016** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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# Walla Walla County

## Emergency Management Department

27 N. 2<sup>nd</sup> Avenue  
Walla Walla, Washington 99362  
Phone: (509) 524-2900 • Fax: (509) 524-2910  
www.wwemd.info

**LIZ JESSEE**  
Director

**KATI BROWN**  
Coordinator

## Memo

**To:** Board of Walla Walla County Commissioners  
**From:** Liz Jessee  
**Date:** March 29, 2016  
**Re:** State Homeland Security Program Emergency Preparedness Grant

I am requesting your authorization to sign a contract amendment with Washington State Military Department Emergency Management Division to increase the overall amount of Federal Fiscal Year 2014 State Homeland Security Program (SHSP) funding allocated from \$61,019 to \$65,088, update the Work Plan to include equipment purchase, and update key personnel at the State Emergency Management Division. Yakama Nation's SHSP were reallocated within the region because the Nation does not have the personnel needed to support emergency management efforts. Walla Walla was allocated \$4,069 which will be used to enhance interoperable communications within Region 8 through the purchase of back-up batteries for public safety communication towers.

This grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism involving the use of Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) weapons, cyber-attacks and catastrophic events through the FFY 2014 Homeland Security Grant Program, SHSP emergency preparedness grant.

The increased funding will be used for the equipment purchase outlined above, with no local match required for this grant.

Sincerely,

/s/

LIZ JESSEE  
Director, Emergency Management

**10:15**

**COUNTY CORRECTIONS DEPARTMENT**

**Mike Bates**

**a) Department update and miscellaneous**

10:30

**PUBLIC WORKS DEPARTMENT**

**Randy Glaeser**

**a) Consent Agenda items:**

- 1) Resolution \_\_\_\_\_ - Use of County roads for the Walla Walla University Tin Man Triathlon
- 2) Resolution \_\_\_\_\_ - Use of Mill Creek for the Exchange Club Annual Ducky Derby
- 3) Sign letter of intent to initiate a new study partnership with the US Army Corps of Engineers to address flood risk concerns and other specified water resources problems in the Mill Creek Channel

**b) Department update and miscellaneous**

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF  
COUNTY ROADS FOR THE WALLA  
WALLA UNIVERSITY TIN MAN  
TRIATHLON



RESOLUTION NO.

**WHEREAS**, the Associated Students of Walla Walla University have requested permission to use certain Walla Walla County roads for the biking portion of the Walla Walla University Tin Man Triathlon event; and

**WHEREAS**, said triathlon will be held Sunday, May 29, 2016, between the hours of 8:00 a.m. and 11:00 a.m.; and

**WHEREAS**, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

**WHEREAS**, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

**WHEREAS**, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

**WHEREAS**, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that permission be granted to Walla Walla University to use the following roads: West Whitman Drive to Last Chance Road, Last Chance Road to Stovall Road, Stovall Road to Forest Road, and return via the reverse route for the biking portion of the race, on Sunday, May 29, 2016.

*Passed this 25<sup>th</sup> day of April, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF MILL  
CREEK FOR THE EXCHANGE CLUB  
ANNUAL DUCKY DERBY



RESOLUTION NO.

**WHEREAS**, the Exchange Club of Walla Walla is sponsoring their Annual Ducky Derby on Mill Creek on Saturday, May 21, 2016, from 11:15 am to 4:00 pm; and

**WHEREAS**, the Exchange Club has requested permission to conduct the race on Mill Creek between the Yellowhawk/Garrison Creek diversion structure and the Tausick Way Bridge; and

**WHEREAS**, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

**WHEREAS**, the Mill Creek Flood Control Zone District has been named as an Additional Insured on the liability coverage for this event; and

**WHEREAS**, the event organizers shall provide a news release to the local newspapers announcing the event date; now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners, acting as Supervisors of the Mill Creek Flood Control Zone District, that the Exchange Club be granted permission to conduct their annual race on Saturday, May 21, 2016.

Passed this 25<sup>th</sup> day of April, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

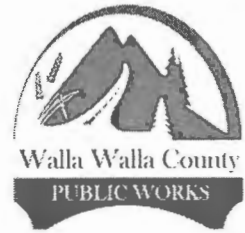
\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**Walla Walla County Public Works**  
**PO Box 813**  
**Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 21<sup>st</sup> April 2016

Re: Director's Report for the Week of 18 April 2016

**Board Action: 25 April 2016**

**Resolutions:**

In the Matter of the Exchange Club Annual Duck Derby

In the Matter of Use of County Roads for the Walla Walla University Tin Man Triathlon

**ENGINEERING:**

- Waitsburg at Chase and Mill Creek Road Safety Projects (Tied bid): Advertising. Open bids May 16.
- Mill Creek FH: Working on appraisals and ROW documents.
- Cottonwood Road: Design 90% complete.
- Port Kelley: Received \$50,000 to improve county road approach.
- Miscellaneous: WDFW agreement completed for Collins Bridge fish passage and bank protection project.

**MAINTENANCE:**

- Made action plan with Blalock Irrigation District #3 for sinkhole at S. Hussy and Sullivan Place Intersection. Repair completed 19 April.
- Chip rock delivered to County stockpile sites.

**ADMINISTRATION:**

- Completed Mill Creek Channel Letter of Intent for new Feasibility Study.
- Briefed staff and prepared new job descriptions in support of organizational transition and succession plan.
- Interviewed three candidates for truck driver vacancy in the North District.
- Completed initial priority planning work session to identify potential county road projects.

10:45

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

11:00

**HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))