

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, DECEMBER 12, 2016**

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**(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)**

**9:15 COUNTY COMMISSIONERS Chairman Johnson**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

**RECESS.**

**9:30 COUNTY COMMISSIONERS**

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

***PLEASE NOTE:*** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- e) **Public Hearing (continued from December 5, 2016)**
  - 1) To consider adoption of the 2017 Walla Walla County Budget
- f) **Action Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Adopting the final Budget for fiscal year 2017 for the various County funds
- g) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of December 5 and 6, 2016

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ADOPTING  
THE FINAL BUDGET FOR FISCAL  
YEAR 2017 FOR THE VARIOUS  
COUNTY FUNDS



**RESOLUTION NO.**

**WHEREAS**, the time having come to adopt the Final Budget for Walla Walla County for Fiscal Year 2017; and

**WHEREAS**, RCW 36.40.071 provides that a public hearing be held to receive public comment regarding the 2017 County Budget, with said properly advertised hearing held on December 5, 2016, with discussions continuing on December 12, 2016; and

**WHEREAS**, RCW 36.40.050 provides that the County Commissioners shall examine the preliminary budget in detail, making any additions or revisions it deems advisable; and

**WHEREAS**, said Walla Walla County Commissioners have examined said 2017 Budget and have made revisions in said budget in order to balance expenditures with anticipated revenues; and

**WHEREAS**, RCW 36.40.080 provides that the Board of County Commissioners, upon the conclusion of the public hearing, shall fix and determine each item of the budget and shall, by resolution, adopt the budget as so finally determined and enter the same in detail in the official minutes of the Board, a copy of which budget shall be forwarded to the Division of Municipal Corporations and the State Auditor's office now therefore

**BE IT HEREBY RESOLVED** by this Board of County Commissioners that the 2017 budgets for the following funds and in the amounts set forth for Revenue and Expenditures on following attachment "2017 Walla Walla County Budget", which is by this reference made a part hereof, are hereby adopted, and a detailed copy shall be placed on file in the County Auditor's Office.

**BE IT FURTHER RESOLVED** that this Board of Walla Walla County Commissioners resolves unto itself the power and authority to revise, delete and add any line items within any one of these budgets, all in accordance with applicable laws, necessary to keep expenditures within anticipated revenues.

*"Passed this **12th day of December, 2016** by Board members as follows:  Present or  Participating via other means, and by the following vote:  Aye  Nay  Abstained  Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**2017**  
**WALLA WALLA COUNTY BUDGET**

Fund #	Department/Fund Name	Beginning			Ending
		Fund Balance	Revenue	Expenditures	
010	Current Expense	\$5,800,000	\$16,222,198	\$17,457,170	\$4,565,028
10100	Community Development	\$290,500	\$849,134	\$1,019,218	\$120,416
10200	Waste Management	\$42,000	\$42,000	\$39,000	\$45,000
10300	Emergency Management	\$71,655	\$196,188	\$201,747	\$66,096
10400	Sheriff's Block Grant	\$7,845	\$0	\$7,845	\$0
10500	Hotel/Motel Tax	\$105,000	\$55,000	\$110,000	\$50,000
10700	Juvenile Justice Center	\$300,000	\$1,695,500	\$1,927,621	\$67,879
10800	Law & Justice	\$1,000,000	\$2,100,000	\$2,409,044	\$690,956
10900	Auditor's M & O	\$230,000	\$76,100	\$102,806	\$203,294
10910	M&O County Portion	\$80,000	\$10,000	\$9,500	\$80,500
11000	Treasurer's M & O	\$35,000	\$59,323	\$59,323	\$35,000
11100	Pros Victim-Witness	\$55,000	\$120,078	\$116,001	\$59,077
11200	Public Health	\$195,000	\$1,560,636	\$1,630,292	\$125,344
11500	County Road	\$6,700,000	\$16,461,869	\$20,401,800	\$2,760,069
11800	Walla Walla Fair	\$2,000	\$1,183,500	\$1,184,450	\$1,050
11900	Human Services	\$701,497	\$1,653,604	\$1,990,490	\$364,611
12000	County Mental Health .01%	\$500,000	\$955,000	\$1,192,159	\$262,841
12100	Soldier's Relief	\$58,328	\$85,502	\$104,875	\$38,955
12200	Pros Child Support	\$125,000	\$339,827	\$328,175	\$136,652
12300	Fairgrounds Property	\$200,000	\$60,000	\$105,430	\$154,570
12400	Youth Special Services	\$60,000	\$391,200	\$363,374	\$87,826
12600	Mill Creek Flood	\$506,000	\$150,500	\$412,500	\$244,000
12700	StormWater Mgmt Util Dist	\$453,800	\$200,500	\$435,000	\$219,300
12800	WW Noxious Weed Control	\$122,250	\$33,450	\$54,700	\$101,000
13200	Election Equipment Res	\$222,000	\$8,000	\$143,000	\$87,000
13400	Reet Electronic Technology	\$70,000	\$16,300	\$30,000	\$56,300
13500	Trial Court Improvement Fund	\$122,129	\$95,092	\$132,688	\$84,533
13600	CE Retirement Fund	\$0	\$0	\$0	\$0
13700	Sup Crt & Indgmt Def Emerg	\$465,300	\$0	\$150,000	\$315,300
14600	Emergency Medical Services	\$30,000	\$131,616	\$137,529	\$24,087
14700	EMS Taxes	\$30,000	\$2,650,987	\$2,650,183	\$30,804
14800	911 Enhncd/PUB Com Bldg	\$0	\$665,970	\$665,970	\$0
15000	WWCo Public Fac Improv	\$2,900,000	\$845,000	\$1,379,095	\$2,365,905
15100	Community Outreach Fund	\$200,000	\$1,750	\$9,000	\$192,750
15200	Investment Pool	\$30,000	\$59,696	\$59,696	\$30,000
15300	CE Medical Insurance Reserve	\$772,184	\$5,500	\$451,456	\$326,228
15400	LEOFF I FUND	\$460,000	\$1,500	\$10,000	\$451,500
15600	County Treasurer Service Fund	\$0	\$0	\$0	\$0
16000	WWCo Low Income Housing	\$40,000	\$45,000	\$45,000	\$40,000
16100	Homeless Housing	\$106,078	\$235,000	\$283,078	\$58,000
19000	Jail Inmate Welfare	\$245,000	\$30,000	\$48,767	\$226,233
19100	Reward	\$11,000	\$1,000	\$11,000	\$1,000
19200	DARE/Great Programs	\$2,000	\$1,500	\$2,000	\$1,500
19300	Boating Safety	\$51,000	\$7,500	\$13,469	\$45,031
19400	Sheriff's Drug Investigative Fund	\$23,570	\$5,000	\$15,000	\$13,570
30000	Law & Justice Building	\$300,000	\$160,000	\$50,000	\$410,000
30100	Current Expense Building	\$1,541,000	\$389,095	\$847,397	\$1,082,698
30400	Fairgrounds Building	\$26,834	\$150,000	\$150,000	\$26,834
30500	Pub Comm Bldg Fund	\$10,000	\$10,000	\$10,000	\$10,000
30600	Capital Improvements Fund	\$699,000	\$5,000	\$40,000	\$664,000
30700	CE Vehicle Fund	\$0	\$0	\$0	\$0
31900	Human Services Capital Project	\$59,147	\$414,796	\$440,117	\$33,826
50200	Equip Rental Revolving	\$2,300,000	\$3,354,500	\$3,464,400	\$2,190,100
50300	Risk Management	\$400,000	\$544,000	\$614,000	\$330,000
50400	Unemployment Comp	\$5,500	\$115,000	\$115,000	\$5,500
50500	Technology Services	\$100,000	\$751,583	\$739,583	\$112,000
50600	Central Services Cap Fund	\$300,000	\$50,000	\$160,000	\$190,000
<b>GRAND TOTAL APPROPRIATIONS</b>		<b>\$29,162,617</b>	<b>\$55,251,494</b>	<b>\$64,529,948</b>	<b>\$19,884,163</b>

**COUNTY COMMISSIONERS (continued)**

**g) Consent Agenda Items (continued):**

- 2) Resolution \_\_\_\_\_ - Approving out of state travel for Sheriff's Office employees (Turner and Brown)
- 3) Resolution \_\_\_\_\_ - Approval of a contract with Washington State Military Department for Homeland Security Funding (E17-080)
- 4) County vouchers/warrants/electronic payments as follows: 4181219 through 4181413 totaling \$448,252.78
- 5) Payroll action and other forms requiring Board approval

**h) Action Agenda Item:**

- 1) Resolution \_\_\_\_\_ - Declaring certain county property (1520 Kelly Place, Walla Walla, Washington) as surplus and disposing of same
- i) Miscellaneous business to come before the Board
- j) Review reports and correspondence; hear committee and meeting reports
- k) Review of constituent concerns/possible updates re: past concerns

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVING OUT  
OF STATE TRAVEL FOR COUNTY  
SHERIFF JOHN TURNER AND CHIEF  
CRIMINAL DEPUTY MATT BROWN**



**RESOLUTION NO.**

**WHEREAS**, Walla Walla County Sheriff John Turner has requested out of state travel approval to allow his attendance and that of Chief Criminal Deputy Matt Brown at the Shot Show, a law enforcement education program event, to be held January 17-20, 2017 Show in Las Vegas, Nevada; and

**WHEREAS**, advance authorization for out of state travel is required; and

**WHEREAS**, pursuant to County policy, Employee Travel Authorization forms have been submitted; and

**WHEREAS**, Sheriff Turner and Deputy Brown have advised that they will pay for the transportation costs to and from the event out of personal funds, and are requesting that the County cover lodging, meals, and registration fee costs; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

**BE IT FURTHER RESOLVED** that additional time to travel to or from said conference, if needed, is also approved.

*"Passed this 12<sup>th</sup> day of December, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent."*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVAL OF  
A CONTRACT WITH WASHINGTON  
STATE MILITARY DEPARTMENT  
FOR HOMELAND SECURITY  
FUNDING (E17-080)



RESOLUTION NO.

**WHEREAS**, Washington State Military Department Emergency Management Division and the U.S. Department of Homeland Security (DHS) have offered to provide funding to Walla Walla County Emergency Management Department in the amount of \$62,525; and

**WHEREAS**, this Homeland Security grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism and/or catastrophic events; and

**WHEREAS**, Walla Walla County Emergency Management will use the funds to perform emergency preparedness planning, training, exercise, organization and emergency operations coordination; and

**WHEREAS**, the reimbursement contract does not require any matching funds and is authorized to be used for salaries and wages, benefits, and goods and services; and

**WHEREAS**, Liz Jessee, Walla Walla County Emergency Management Director, is authorized to sign contracts and request reimbursements from these entities, on behalf of Walla Walla County; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that said contract and reimbursement authority be approved.

*Passed this 12<sup>th</sup> day of December, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chair, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



Emergency Management  
Walla Walla County

# Walla Walla County

## Emergency Management Department

27 N. 2<sup>nd</sup> Avenue  
Walla Walla, Washington 99362  
Phone: (509) 524-2900 • Fax: (509) 524-2910  
www.wwemd.info

LIZ JESSEE  
Director

## Memo

**To:** Board of Walla Walla County Commissioners  
**From:** Liz Jessee  
**Date:** November 29, 2016  
**Re:** State Homeland Security Program Emergency Preparedness Grant

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I am requesting your authorization to sign contract E17-080 with Washington State Emergency Management Department for a State Homeland Security Program (SHSP) emergency preparedness grant.

This grant is provided to state and local jurisdictions to enhance the capability to prevent, deter, respond to, and recover from incidents of terrorism involving the use of Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) weapons, cyber-attacks and catastrophic events through the FFY 2016 Homeland Security Grant Program, SHSP emergency preparedness grant.

The SHSP contract amount is \$62,525. The funding will be used primarily for salary and benefits, and goods and services (the annual fee for our Alert and Notification System). There is no local match required for this grant. This is an annually recurring grant that WWCEM has been receiving since post 9-11.

Sincerely,

/s/

LIZ JESSEE

Director, Emergency Management

**Washington State Military Department  
HOMELAND SECURITY GRANT AGREEMENT FACE SHEET**

1. Subrecipient Name and Address: <b>Walla Walla, County of Emergency Management 27th North 2nd Avenue Walla Walla, WA 99362-1801</b>		2. Grant Agreement Amount: <b>\$62,525</b>	3. Grant Agreement Number: <b>E17-080</b>
4. Subrecipient Contact, phone/email: <b>Liz Jessee, 509-524-2902 ljesssee@co.walla-walla.wa.us</b>		5. Grant Agreement Start Date: <b>09/01/2016</b>	6. Grant Agreement End Date: <b>08/31/2018</b>
7. Department Contact, phone/email: <b>Zoie Choate, 253-512-7461 zoie.choate@mil.wa.gov</b>		8. Data Universal Numbering System (DUNS): <b>144413135</b>	9. UBI # (state revenue): <b>619-398-386</b>
10. Funding Authority: <b>Washington State Military Department (the "Department") and the U.S. Department of Homeland Security (DHS)</b>			
11. Federal Funding Identification #: <b>EMW-2016-SS-00005-S01</b>	12. Federal Award Date: <b>08/22/2016</b>	13. Catalog of Federal Domestic Assistance (CFDA) # & Title: <b>97.067 – HSGP (16SHSP)</b>	
14. Total Federal Award Amount: <b>\$13,272,953</b>	15. Program Index # & OBJ/SUB-OBJ: <b>763SB, 763SC, 763SH, 763SL, 763SQ, 763SZ / NZ</b>		16. TIN: <b>91-6001381</b>
17. Service Districts: BY LEGISLATIVE DISTRICTS: <b>5</b> BY CONGRESSIONAL DISTRICTS: <b>16</b>		18. Service Area by County(ies): <b>Walla Walla</b>	19. Women/Minority-Owned, State Certified? <input checked="" type="checkbox"/> N/A <input type="checkbox"/> NO <input type="checkbox"/> YES, OMWBE # _____
20. Agreement Classification <input type="checkbox"/> Personal Services <input type="checkbox"/> Client Services <input checked="" type="checkbox"/> Public/Local Gov't <input type="checkbox"/> Research/Development <input type="checkbox"/> A/E <input type="checkbox"/> Other _____		21. Contract Type (check all that apply): <input type="checkbox"/> Contract <input checked="" type="checkbox"/> Grant <input checked="" type="checkbox"/> Agreement <input type="checkbox"/> Intergovernmental (RCW 39.34) <input type="checkbox"/> Interagency	
22. Subrecipient Selection Process: <input checked="" type="checkbox"/> "To all who apply & qualify" <input type="checkbox"/> Competitive Bidding <input type="checkbox"/> Sole Source <input type="checkbox"/> A/E RCW <input type="checkbox"/> N/A <input type="checkbox"/> Filed w/OFM? <input type="checkbox"/> Advertised? <input type="checkbox"/> YES <input type="checkbox"/> NO _____		23. Subrecipient Type (check all that apply) <input type="checkbox"/> Private Organization/Individual <input type="checkbox"/> For-Profit <input checked="" type="checkbox"/> Public Organization/Jurisdiction <input checked="" type="checkbox"/> Non-Profit <input type="checkbox"/> CONTRACTOR <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> OTHER	
24. PURPOSE & DESCRIPTION: The purpose of the FFY 2016 Homeland Security Grant Program (16HSGP) is to support state and local efforts to prevent terrorism and other catastrophic events and to prepare the Nation for threats and hazards that pose the greatest risk to the security of the United States. 16HSGP provides funding to implement investments that build, sustain, and deliver the core capabilities essential to achieving the National Preparedness Goal (the Goal) of a secure and resilient Nation. 16HSGP supports core capabilities across the five mission areas of Prevention, Protection, Mitigation, Response, and Recovery based on allowable costs. HSGP is comprised of three interconnected grant programs: State Homeland Security Program (SHSP), Urban Areas Security Initiative (UASI), and Operation Stonegarden (OPSG). Together, these grant programs fund a range of preparedness activities, including planning, organization, equipment purchase, training, exercises, and management and administration. The Department is the Recipient and Pass-through Entity of the 16HSGP Award, which is incorporated in and attached hereto as Attachment #1, and is making a subaward of funds to the Subrecipient pursuant to this Agreement. The Subrecipient is accountable to the Department for use of Federal award funds provided under this Agreement. The Subrecipient's Work Plan (scope), Timeline (schedule) and Budget for the subaward are detailed in Exhibits C, D, and E.			
IN WITNESS WHEREOF, the Department and Subrecipient acknowledge and accept the terms of this Agreement, including all referenced Exhibits and Attachments which are hereby incorporated in and made a part hereof, and have executed this Agreement as of the date below. This Agreement Face Sheet; Special Terms & Conditions (Exhibit A); General Terms and Conditions (Exhibit B); Work Plan/Approved Projects (Exhibit C); Timeline (Exhibit D); Budget (Exhibit E); and all other documents, exhibits and attachments expressly referenced and incorporated herein contain all the terms and conditions agreed upon by the parties and govern the rights and obligations of the parties to this Agreement. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind any of the parties hereto.			
In the event of an inconsistency in this Agreement, unless otherwise provided herein, the inconsistency shall be resolved by giving precedence in the following order: <b>1. Applicable Federal and State Statutes and Regulations</b> <b>2. DHS/FEMA Award and program documents</b> <b>3. Work Plan/Approved Projects</b> <b>4. Special Terms and Conditions</b> <b>5. General Terms and Conditions, and,</b> <b>6. Other provisions of the Agreement incorporated by reference.</b>			
WHEREAS, the parties hereto have executed this Agreement on the day and year last specified below.			
FOR THE DEPARTMENT:		FOR THE SUBRECIPIENT:	
Signature Richard A. Woodruff, Contracts Officer Washington State Military Department	Date	Signature Liz Jessee, Director	Date
BOILERPLATE APPROVED TO FORM: Signature on File (9/6/2016) Brian E. Buchholz, Assistant Attorney General		APPROVED AS TO FORM (if applicable): _____ Applicant's Legal Review Date	

Form 09/09/2015 ml



**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF DECLARING  
CERTAIN COUNTY PROPERTY  
(1520 KELLY PLACE, WALLA  
WALLA, WASHINGTON) AS  
SURPLUS AND DISPOSING OF  
SAME**

**RESOLUTION NO.**

**WHEREAS**, pursuant to Walla Walla County Resolution 15 235, certain Walla Walla County property identified as 1520 Kelly Place, Walla Walla, was declared surplus; and

**WHEREAS**, in accordance with state statute, the county treasurer prepared for and conducted the sale of the property; however, no bids were received; and

**WHEREAS**, the Board of County Commissioners determined there was a need to re-consider declaring said property as surplus and then disposing of same; and

**WHEREAS**, pursuant to Walla Walla County Resolution No. 16 300, a public hearing date of November 28, 2016 was set to consider the subject County property, identified as 1520 Kelly Place, Walla Walla, Washington, as surplus and disposing of same; and

**WHEREAS**, said hearing was conducted on the date stated, and at the conclusion of the hearing the Board of County Commissioners, as the county legislative authority, approved a motion declaring the property as surplus to the County's needs, and established two minimum sale prices as follows: 1) \$3,131,700 with no conditions on the sale of the property, or 2) \$2,100,000 with the condition that the building must continue to be utilized as a community social services center until October, 2022; and

**WHEREAS**, upon consideration, the Board determined clarification was necessary regarding a preference if there were bids received that met both conditions above, and additional discussion was held during their open, public meeting of December 5, 2016; and

**WHEREAS**, subsequent to the discussion, a motion was approved that preference be given to the highest and best bidder submitting a bid that conforms with the conditions of continuing to utilize the building at 1520 Kelly Place as a community services center until October, 2022, and meets or exceeds the established minimum bid of \$2.1 million; and

**WHEREAS**, after additional review, the Board recognized that the term of the Community Development Block Grant expires on June 6, 2023, rather than October 2022; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they find it in the best interests of Walla Walla County to declare said property, as described in the Legal Description below, as surplus and dispose of same.

**LEGAL DESCRIPTION of Walla Walla County TAX PARCEL 36-07-31-21-0002:**

Lot 4 of Highland Commerce Center Short Plat filed under Auditor's File Number 9203682 in Volume 2 of Short Plats at Page 171, records of Walla Walla County, State of Washington, and all improvements and appurtenances thereto.

Commonly known as 1520 Kelly Place, Walla Walla WA, 99362.

**BE IT FURTHER RESOLVED** that the property shall be sold for:

- (1) \$3,131,700 with no conditions on the sale of property; or
- (2) \$2,100,000 with the following condition:

Seller shall provide a statutory warranty deed, with the following restrictive covenant:

1. This property is subject to a Community Development Block Grant dated August 18, 2011. The property shall be used for the purposes described in the Community Development Block Grant application and contract, to wit, a Community Social Service Center principally benefitting low and moderate income persons, until June 6, 2023. Walla Walla County, the State of Washington, and the United States of America Department of Housing and Urban Development (or successor entities) are entitled to enforce this covenant.

**BE IT FURTHER RESOLVED** that, pursuant to RCW 36.34.080, the sale of said property shall be held under the supervision of the county treasurer.

*"Passed this **12th day of December, 2016** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**9:45**

**TECHNOLOGY SERVICES DEPARTMENT**

**Kevin Gutierrez**

- a)** Department update and miscellaneous



**WALLA WALLA COUNTY**  
**Technology Services Department**

Kevin G. Gutierrez  
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

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File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

December 12, 2016

To: Walla Walla County Board of Commissioners

Re: Department Update

**Issues/Information for the Board.**

- N/A

**Components (Main infrastructure)**

**Hardware**

- No issues

**Software**

- No issues

**Security/Viruses**

- No issues

**Network**

- No issues

**Other Projects**

- **Judges/Clerks Case Management and Document Management Systems**
  - Previously focused on records searches, finally sat in on an OnBase demo which was a high-level overview of the product “out of the box”.
- **Budget /Assets**
  - Comprehensive is starting to surplus equipment
- **New World**
  - Data mapping exercise is in progress
  - New World is trying to fix issues with the conversion
    - Have not heard anything.
- **Security Training**
  - Purchased KnowBe4
    - Have not had time to create a proposal
      - All Employees 30 min
      - New Employees 30 min (short turnaround – w2 weeks maybe)
- **Camera's**
  - Received part of the estimate – Courthouse.
  - Did a second walk-through with a vendor to get an estimate.
    - No response yet
- **Surplus Equipment**
  - Notified Tom that surplus needs to be hauled off
  - Scheduled 12-14-16
- **Superior Court 1-2 Updates**
  - Now complete.

- **O-365**
  - Migration planning is in progress
  - Working through migration issues – mailing lists – online forms, etc.
- **Public Record Requests Last 2 Weeks**
  - 11 = Requests received
  - 3 = Forwarded to departments
  - 5 = Completed
  - 2 = Pending Closure
  - 26 = Open/Being handled by the PRO
- **Search Tool Replacement**
  - Scheduled a WebEx tour of our local processes now so that the vendor can get a feel for what we need.
  - I gave them a 12/19/16 deadline to commit, otherwise I will purchase GovQA.

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**Definitions**

**ACCIS = Association of County, City Information Systems (managers)**

**CITRIX = A product used for remote access to our network**

**PAV=Potential Archival Value**

**CJIS = Criminal Justice System Information Systems**

**AOC=Administrative Office of the Courts**

**PRO=Public Records Officer**

**USB=Universal Serial Bus**

**DOL=Department of Licensing**

**NDA=Non-disclosure agreement**

**RFP=Request For Pricing**

**GIS=Geographic Information Systems**

**EOL=End of Life**

**JCDA=Joint Community Development Agency**

**W7=Windows 7**

**W10=Windows 10**

**OS=Operating System**

**JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System**

**AV-Audio/Visual**

**WiFi-Wireless network connectivity (Wireless Fidelity)**

**FTP = File Transfer Protocol (file transfer server)**

**CAD=Computer Aided Dispatch (hosted at the city)**

**CAT5=Category 5 Ethernet cable (for data and voice)**

**ADA=Americans with Disabilities Act**

**ECM=Enterprise Content Management**

**NWS=New World Systems**

**DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.**

**IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.**

**PENERATION TESTING = A process designed to have outside companies try to break into our system to identify and potential soft spots in our network.**

10:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

a) **Action Agenda Items:**

1) Ordinance No. 459 – Adopting a request by Tim Rockey (ZCA16-002) to amend Walla Walla County Code Section 17.16.014, Chapter 17.08, and Chapter 17.22 to allow breweries to be located in the Agriculture Residential 10 Zoning District, establish definitions for Type I and Type II Breweries, and apply the Winery Development Standards to breweries

b) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON**

**ORDINANCE NO. 459**

**ADOPTING A REQUEST BY TIM ROCKEY (ZCA16-002) TO AMEND WALLA WALLA COUNTY CODE SECTION 17.16.014, CHAPTER 17.08, AND CHAPTER 17.22 TO ALLOW BREWERIES TO BE LOCATED IN THE AGRICULTURE RESIDENTIAL 10 ZONING DISTRICT, ESTABLISH DEFINITIONS FOR TYPE I AND TYPE II BREWERIES, AND APPLY THE WINERY DEVELOPMENT STANDARDS TO BREWERIES.**

**WHEREAS**, it is desirable for Walla Walla County to utilize innovative land use management techniques permitted by RCW 36.70A; and

**WHEREAS**, RCW 36.70A.470 requires that the County include a procedure that for any interested person to suggest amendments to the comprehensive plan or development regulations, and that the amendments must be docketed and considered on at least an annual basis.

**NOW THEREFORE**,

**BE IT ORDAINED**, by the Walla Walla County Board of County Commissioners that:

**Section I. The Board of County Commissioners Makes the Following Findings of Fact:**

1. On March 1, 2016, the application was submitted to the Community Development Department by Tim Rockey.
2. On May 4, 2016, the Planning Commission reviewed the proposed amendments in a workshop meeting.
3. On May 19, 2016, a Notice of Public Hearing was published in the Waitsburg Times, Walla Walla Union Bulletin and Tri-Herald for a June 1, 2016 public hearing. This notice was also published on the Community Development Department website on the same day.
4. On June 1, 2016, the Planning Commission held a public hearing as required by WWCC 14.15.060D(2). The only public testimony provided at the hearing was from the applicant's representative who spoke in favor of the proposed amendments.
5. On June 1, 2016, after closing the public hearing the Planning Commission voted unanimously to concur with the recommendations of staff and recommend that the Board of County Commissioners place the application on the 2016 Comprehensive Plan and Development Regulations Amendment Final Docket.

- This recommendation was documented in Planning Commission Resolution 16-03, signed by the Planning Commission Chairman on July 1, 2016.
6. On September 6, 2016, the Board of County Commissioners (BOCC) concurred with the Planning Commission and placed these applications on the 2016 Final Docket by Resolution 16-246.
  7. On September 7, 2016, the Planning Commission reviewed the proposed amendments in a workshop meeting.
  8. On September 9, 2016, a copy of the proposed amendments was sent to the Washington State Department of Commerce as required by RCW 36.70A.106 and WWCC 14.15070D. No comments were received from the Department of Commerce or any public agency during the 60-day review period which ended on November 8, 2016.
  9. On October 19, 2016, a SEPA Determination of Non-Significance (DNS) was issued for this proposal by the County's SEPA Responsible Official. On October 19, this determination was filed with the Washington State Department of Ecology SEPA Register and sent to consulting agencies for review and comment. The DNS was also published in the Walla Walla Union Bulletin, Waitsburg Times and Tri-City Herald and on the Community Development Department website. No appeals of the threshold determination were filed.
  10. On October 23, 2016, a Notice of Public Hearing was published in the Walla Walla Union Bulletin for a Planning Commission public hearing on November 2. This notice was also published in the Waitsburg Times on October 27, 2016 and in the Tri-City Herald on October 24, 2016. The notice was published on the Community Development Department website on October 21, 2016.
  11. On October 27, 2016, an Informational Public Meeting was held as required by WWCC 14.15.050B(2). Notice of this meeting was published on the Community Development Department website on October 20, 2016, in the Walla Walla Union Bulletin on October 21, 2016, and in the Tri-City Herald on October 23, 2016. No one attended this meeting.
  12. On November 2, 2016, a public hearing was held by the Planning Commission as required by WWCC 14.15.070B(2). At the public hearing staff proposed changes to the proposed amendments. During the public hearing, the only public testimony was from Greg Flowers, a representative of the Applicant, who spoke in favor of the application and the revisions proposed by staff.
  13. On November 2, 2016, after closing the public hearing, the Planning Commission voted unanimously to recommend approval of the application by the Board of County Commissioners. This recommendation was documented in Planning Commission Resolution No. 16-05 which was signed by the Chairman of the Planning Commission on November 4, 2016.
  14. On November 7, 2016, the Board of County Commissioners adopted Resolution 16-296, setting a public hearing on this application for November 21, 2016.



15. On November 10, 2016, a Notice of Public Hearing for the November 21 public hearing was published in the Walla Walla Union Bulletin and Waitsburg Times. This notice was also mailed to the applicant and published on the Community Development Department website on November 8 and in the Tri-City Herald on November 11.
16. On November 21, 2016, the Board of County Commissioners held a Public Hearing as required by WWCC 14.15.070D(2). Staff presented the Planning Commission's recommendation that the Board of County Commissioners approve the amendments as presented with the revisions proposed by staff. There was no public testimony.
17. On November 21, 2016, after closing the public hearing, the Board of County Commissioners voted unanimously to concur with the Planning Commission's recommendation to approve the amendments as presented and to direct staff to prepare an ordinance for adoption.
18. The proposed amendments are supported by the Walla Walla County Comprehensive Plan as identified in the Conclusions of Law in Section II.

**Section II. The Board of County Commissioners Makes the Following Conclusions of Law:**

1. The proposed amendment is in compliance with Walla Walla County Code Sections 14.15.070B(3) as outlined below.
  1. *The amendment is consistent with the comprehensive plan; and*  
Discussion: The applicant has presented that the primary ingredients used in beer production are barley, wheat and hops and that the proposed amendment would encourage increased local production of local barley and wheat, thereby supporting the agricultural industry. The amendments would impact the Agriculture Residential 10 (AR-10) zone, which are agricultural lands of long-term commercial significance. As stated on Page 6-31 of the Walla Walla County Comprehensive Plan, in the Agriculture Residential land use designation "a limited amount of commercial-tourism activity will be allowed in this district, while limited commercial businesses that support agriculture will be allowed outright, with those uses having a high nuisance value, safety issues, or environmental implications only allowed by conditional use permit."
  2. *The amendment meets a definable public need; and*  
Discussion: The proposed amendments will result in amendments to the code that will address a use, breweries, that is not currently considered in the zoning code and provide standards for breweries.
  3. *The amendment is in the long term interest of the County.*  
Discussion: As presented by the applicant, these amendments are likely to encourage the production of wheat and barley to be used in beer production and will provide an additional business, tourism and employment opportunity to County residents. Incorporating breweries into Chapter 17.22, will ensure

that appropriate development standards are applied to limit potential land use conflicts and promote orderly development that is consistent with the Comprehensive Plan.

2. Members of the general public were notified of the June 1, November 2, and November 21 public hearings and had the opportunity to submit testimony.
3. As proposed, the amendment will not have a significant adverse impact on public welfare and safety.
4. The proposed amendments are in compliance with RCW 36.70A, RCW 36.70B and the Washington Administrative Code.

**Section III. Adoption of the amendment to Chapter 17.08:**

Based on its review of the requirements of RCW 36.70A and the Washington Administrative Code, the proposed amendments, staff analysis and recommendations, and the recommendation submitted by the Planning Commission, the Board of County Commissioners hereby adopts the following proposed amendments to Walla Walla County Code Chapter 17.08:

The amendments to Walla Walla County Code Chapter 17.08, Definitions, shown in attached Exhibit A. These amendments will result in the establishment of new definitions Brewery, Type I and Brewery, Type II, referencing Chapter 17.22 which will also be amended under Section V.

**Section IV. Adoption of the amendments to Section 17.16.014:**

Based on its review of the requirements of RCW 36.70A and the Washington Administrative Code, the proposed amendments, staff analysis and recommendations, and the recommendation submitted by the Planning Commission, the Board of County Commissioners hereby adopts the following proposed amendments to Walla Walla County Code Section 17.16.014:

The amendments to Walla Walla County Code Section 17.16.014 shown in attached Exhibit B, to modify the Industrial/Manufacturing Land Uses tables to make Brewery, Type I a permitted use in the AR-10 district and Brewery, Type II a conditional use in the AR-10 district. These amendments will also modify Industrial/Manufacturing Land Uses Development Condition D.3 to apply it breweries.

**Section V. Adoption of the amendments to Chapter 17.22:**

Based on its review of the requirements of RCW 36.70A and the Washington Administrative Code, the proposed amendments, staff analysis and recommendations, and the recommendation submitted by the Planning Commission, the Board of County Commissioners hereby adopts the following proposed amendments to Walla Walla County Code Chapter 17.22:

The amendments to Walla Walla County Code Chapter 17.22 to modify the chapter to apply the County's winery standards to breweries and establish definitions for breweries shown in Exhibit C.

**Section VI. Effective Date and Savings.**

This Ordinance is effective upon signing.

**Section VII. Severability.**

If any section, subsection, paragraph, sentence, clause or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining parts of this ordinance.

**Section VIII. Publication.**

This Ordinance will be published by an approved summary consisting of the title.

PASSED by the Walla Walla County Board of County Commissioners in regular session at Walla Walla, Washington, then signed by its membership and attested by its Clerk in authorization of such passage this \_\_\_\_ day of \_\_\_\_\_, 2016.

**Attest:**

\_\_\_\_\_  
Comie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

Approved as to form

\_\_\_\_\_  
Jesse Nolte  
Deputy Prosecuting Attorney

**Exhibit A**  
**Amendments to Chapter 17.08**

17.08.095 – Brewery, Type I.

See the definition in Section 17.22.030.

17.08.096 – Brewery, Type II.

See the definition in Section 17.22.030.

**Exhibit B**  
**Amendments to Section 17.16.014**

17.16.014 - Permitted uses table.

**Industrial/Manufacturing Land Uses**

Key
P = Permitted use
C = Conditional use permit required
AC = Administrative conditional use permit required
* = Definition of this specific land use see Chapter 17.08
PA = Primary Agriculture
EA = Exclusive Agriculture
GA = General Agriculture-20
AR = Agriculture Residential-10
RR = Rural Remote
RA = Rural Agriculture
RRMC-5 = Rural Residential Mill Creek-5
RR = Rural Residential
R-96 = Suburban Residential
R-72 = Single Family Residential
R-60 = Single Family Residential
RM = Multiple Family Residential
RD-R = Rural Development-Residential
RD-CI = Rural Development-Commercial/Industrial
RFC = Rural Farmworker Community
RAC = Rural Activity Center

Zone																		
Resource				Rural								Urban Residential			Misc.			
P	E	G	A	R	R	R	R	RRM	R	R	R	R	R	R	R	R	RF	RA
A-40	A-120	A-20	R-10	R-40	R-20	A-10	A-5	C-5	R-2	R-5	-96	-72	-60	M	D-R	D-CI	C	C
Specific Use																		
* Brewery Type I																		
* Brewery Type II																		

**Industrial/Manufacturing Land Uses**

Key
P = Permitted use
C = Conditional use permit required
AC = Administrative conditional use permit required
* = Definition of this specific land use see Chapter 17.08
IA-M = Industrial Agriculture Mixed
IA-H = Industrial Agriculture Heavy
HI = Heavy Industrial
LI = Light Industrial
I/BP = Industrial/Business Park
NC = Neighborhood Commercial
CG = General Commercial
BC = Burbank Commercial
BR = Burbank Residential

PR = Public Reserve
---------------------

	Zone										
	Industrial and Commercial									Misc.	
	IA-M	IA-H	HI	LI	I/BP	NC	CG	BC	BR	PR	
SPECIFIC USE											
* Brewery Type I											
* Brewery Type II											

- D. Industrial/Manufacturing Land Uses—Development Conditions.
1. An accessory use, structure or activity clearly incidental to a permitted use and which will not create a nuisance or hazard is permitted.
  2. Industrial Uses Limits. Industrial uses shall be subject to the following conditions:
    - a. The noise emanating from industrial activities shall be controlled so as not to become objectionable due to intermittent beat, frequency, volume and duration.
    - b. Industrial and exterior lighting shall not produce glare on public highways and neighboring property. Arc welding, acetylene torch cutting or similar processes shall be screened from any point outside of the property.
    - c. The storage and handling of inflammable liquids, liquefied petroleum gases, and explosives shall comply with rules and regulations of the state and other county regulations, the Uniform Building Code, and the Uniform Fire Code.
    - d. Provisions shall be made for shielding or other preventive measures against electromagnetic interferences occasioned by mechanical, electrical and nuclear equipment, uses, or processes.
    - e. The emission of odors shall be minimized and the emission of any toxic or corrosive fumes or gases shall be prohibited. Dust, smoke and other types of air pollution shall be minimized.
    - f. Liquid and solid wastes, and storage of animal or vegetable waste which attracts insects or rodents or otherwise creates a health hazard shall be prohibited. No waste products shall be exposed to view from eye level from any property line in an industrial district.
    - g. All storage shall be located within an area not closer than twenty feet from the street right-of-way line and shall be enclosed with a heavy wire fence or of a similar type, with the top of said fence not to be less than eight feet above the adjoining street level, or by an attractive hedge or board fence at least eight feet high. In the case of the open storage of lumber, coal, or other combustible material, a roadway shall be provided, graded, surfaced and maintained from the street to the rear of the property to permit access of fire trucks.
  3. See Chapter 17.22 for winery and brewery development standards.
  4. The primary building not to exceed thirty thousand square feet per establishment.

**Exhibit C**  
**Amendments to Chapter 17.22**

CHAPTER 17.22 - DEVELOPMENT STANDARDS—WINERIES AND BREWERIES

17.22.010 - Purpose.

The regulations set out in this chapter set forth guidelines for winery and brewery development.

17.22.020 - Applicability.

All wineries and breweries shall be governed by this chapter unless the standards of this chapter are more restrictive than a permit issued prior to the effective date of the ordinance codified in this chapter. In such case, the previously issued permit shall govern.

17.22.030 - Definition.

- A. A winery is a facility specifically designed, at a minimum, for one or more of the following: crushing, fermentation, and barrel aging of wine. Facilities located on land zoned industrial, commercial, or airport development shall be considered wineries as long as such facilities comply with state licensing requirements for wineries. A winery may include any of the following: a tasting room, barrel rooms, bottling rooms, tank rooms, laboratories, and offices. Uses that are clearly incidental to the production of wine are allowed accessory uses to a winery. These may include, but are not limited to, the following: bottling, case goods storage, retail and/or wholesale sales of wine, employee day care, tours, ancillary retail sales, public display of art to wine related items, picnic areas, and food service. Food service is not to include restaurants, unless otherwise allowed in the zoning district.
- B. Winery, Type I. On a legal lot of record, the total cumulative building area of structure or structures housing a winery must be less than twelve thousand square feet and be served by fewer than forty parking spaces.
- C. Winery, Type II. Any winery on a legal lot of record exceeding the size requirements of a Type I winery, or that exceeds the number of events in Section 17.22.040(B), or that is located on a legal lot of record with another winery.
- D. A brewery is a facility specifically designed for brewing beer which includes a combination of any the following activities: lautering, boiling, fermenting, conditioning, filtering, and packaging beer. Facilities located on land zoned industrial, commercial, or airport development shall be considered breweries as long as such facilities comply with state licensing requirements for breweries. A brewery may include any of the following: a tasting room, milling facility, mashing facility, malting facility, brewing facility, bottling facility, laboratory and offices. Uses that are clearly incidental to the production of beer are allowed accessory uses to a brewery. These may include, but are not limited to, the following: bottling, case goods storage, retail and/or wholesale sales of beer, employee day care, tours, ancillary retail sales, public display of art or beer related items, picnic areas, and



food service. Food service is not to include restaurants, unless otherwise allowed in the zoning district.

- E. Brewery, Type I. On a legal lot of record, the total cumulative building area of structure or structures housing a brewery must be less than twelve thousand square feet and be served by fewer than forty parking spaces.
- F. Brewery, Type II. Any brewery on a legal lot of record exceeding the size requirements of a Type I brewery, or that exceeds the number of events in Section 17.22.040(B), or that is located on a legal lot of record with another brewery or winery.

#### 17.22.040 - Events.

- A. For all wineries and breweries, Walla Walla Wine Alliance functions, trade-related functions, wine or beer club events, winemaker or brewmaster dinners and regional promotional events such as Holiday Barrel Tasting Weekend, Spring Release Weekend, and Walla Walla Balloon Stampede Weekend are part of the normal operations of a winery or brewery, as is the daily traffic associated with a tasting room. Capacity is limited by building occupancy and parking limitations.
- B. Events not related to the operational and marketing aspects of the winery or brewery, such as weddings, receptions, and meetings/retreats, shall be limited to not more than three large (two hundred fifty guests maximum) and twenty-four small (seventy-five guests maximum) events per year per legal lot of record. Capacity is limited by building occupancy and parking limitations.
- C. For Type II wineries and breweries, the hearing examiner may place a limit on the number of or size of events allowed. This is to be based on findings of fact which specify the need to mitigate impacts via these limitations.

#### 17.22.050 - Access.

The winery or brewery shall have adequate access from a public road or approved private road. Driveway access shall be twenty feet in width with an all-weather surface at a minimum, and constructed to current public works department standards. If the driveway access is connected to a paved public or private road, the driveway must be paved for a minimum distance of twenty feet from the edge of the connecting road. Wineries or breweries that share a private road must submit a road maintenance agreement at the time of permit application, signed by all legal property owners or their legal designee(s). Without the road maintenance agreement included as part of the application, the application will be determined as incomplete and will not be considered for approval until the agreement is submitted. All legal property owners must sign for the permit to be approved. Upon approval of the permit application, the road maintenance agreement will be legally recorded.

#### 17.22.060 - Food service.

- A. Wineries and breweries will be allowed limited food services on-site. This food service is not to include restaurants, unless otherwise allowed in the zoning district, but may include the following:
  - 1. Deli-service of prepackaged food;
  - 2. Winemaker or brewmaster dinners;

3. Food service for events.
- B. The following criteria must be met unless otherwise allowed in the zoning district:
1. No interior seating will be dedicated solely to the purpose of meal service.
  2. No food will be cooked to order, although a list of prepackaged foods may be posted.

17.22.070 - Ancillary retail sales.

Ancillary retail sales must be clearly accessory to the primary use. These sales may include, but will not be limited to, items such as: trademark items, items which promote the region or the wine or beer industries, other regional value-added agricultural products, art, prepackaged foods and cheese.

17.22.080 - Permit application.

A permit is required for all wineries and breweries. A permit may be revisited by the Walla Walla County community development department if any of the above activities are deemed outside of the scope, purpose and/or use of a winery or brewery.

**10:15**

**COUNTY CORRECTIONS DEPARTMENT**

**Mike Bates**

- a) Department update and miscellaneous

10:30

**COUNTY COMMISSIONERS acting as the MILL CREEK  
FLOOD CONTROL ZONE SUPERVISORS**

**a) Public Hearing:**

- 1) To consider the 2017 assessment  
for the Mill Creek Flood Control  
Zone District

**b) Action Agenda Item:**

- 1) Resolution \_\_\_\_\_ - 2017  
assessment for the Mill Creek  
Flood Control Zone District

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE 2017  
ASSESSMENT FOR THE MILL  
CREEK FLOOD CONTROL ZONE  
DISTRICT

}

RESOLUTION NO.

**WHEREAS**, the 2017 preliminary Mill Creek Flood Control Zone District Budget, as submitted, included the sum of \$150,000 to be raised by Assessment within the District; and

**WHEREAS**, following proper advertising, a public hearing was held concerning said Budget and Assessment; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners, acting as the Supervisors of the Mill Creek Flood Control Zone District, that the County Treasurer be and is hereby instructed, in accordance with R.C.W. 86.09.409, to make an assessment against all properties within the Mill Creek Flood Control Zone District boundary, based on their assessed valuations, and with all properties considered to be equally benefited, to raise the sum of \$150,000 for 2017.

Passed this 12<sup>th</sup> day of **December, 2016** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

- a) **Bid Opening:**
  - 1) Dodd Road MP 0.00 to MP 6.34
  
- b) **Public Hearings:**
  - 1) To consider franchise application of Oak Manor Estates Domestic Water Association
  - 2) To consider franchise application of Raymond Reser, dba Reser Ranch, Inc. (Continued from December 5, 2016)
  
- c) **Action Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Application of Oak Manor Estates Domestic Water Association for a franchise to construct, operate, and maintain a utility system within the county road right of way, in Walla Walla County, Washington
  - 2) Resolution \_\_\_\_\_ - Application Raymond Reser, dba Reser Ranch, Inc. for a franchise to construct, operate, and maintain a utility system within the county road right of way, in Walla Walla County, Washington
  - 3) Ordinance No. 458 - An ordinance regarding the acquisition of real property necessary for the Mill Creek Road Improvement Project, CRP 10-04, declaring the public use and necessity of same, and authorizing the Prosecuting Attorney to begin condemnation proceedings (continued from December 5, 2016)
  
- d) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Adopting the 2017 Business Plan for the Public Works Department
  
- e) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE  
APPLICATION OF OAK MANOR  
ESTATES DOMESTIC WATER  
ASSOCIATION FOR A FRANCHISE  
TO CONSTRUCT, OPERATE, AND  
MAINTAIN A UTILITY SYSTEM  
WITHIN THE COUNTY ROAD RIGHT  
OF WAY, IN WALLA WALLA  
COUNTY, WASHINGTON



RESOLUTION NO.

**WHEREAS**, Tony Tabor on behalf of Oak Manor Estates Domestic Water Association requested a franchise to construct, operate, and maintain a utility system within the public right of way; and

**WHEREAS**, any significant modification or any extensions of said system shall be approved by Public Works Department prior to construction; and

**WHEREAS**, December 12, 2016, was the date set for holding a public hearing to consider said application; and

**WHEREAS**, the Notice of Hearing was advertised and posted as prescribed by law; and

**WHEREAS**, said Hearing was held on the date advertised; now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners, that Franchise No. 432 be granted to Oak Manor Estates Domestic Water Association.

*Passed this 12<sup>th</sup> day of **December, 2016** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE  
APPLICATION OF RAYMOND  
RESER, dba RESER RANCH, INC.  
FOR A FRANCHISE TO CONSTRUCT,  
OPERATE, AND MAINTAIN A  
UTILITY SYSTEM WITHIN THE  
COUNTY ROAD RIGHT OF WAY, IN  
WALLA WALLA COUNTY,  
WASHINGTON

RESOLUTION NO.

**WHEREAS**, Raymond Reser, dba Reser Ranch, Inc. requested a franchise to construct, operate, and maintain a utility system within the public right of way; and

**WHEREAS**, any significant modification or any extensions of said system shall be approved by Public Works Department prior to construction; and

**WHEREAS**, December 5, 2016, was the date set for holding a public hearing to consider said application; and

**WHEREAS**, the Notice of Hearing was advertised and posted as prescribed by law; and

**WHEREAS**, said Hearing was continued to December 12, 2016; now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners, that Franchise No. 433 be granted to Raymond Reser, dba Reser Ranch, Inc.

*Passed this 12<sup>th</sup> day of **December, 2016** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



**Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 8 December 2016

Re: Director's Report for the Week of 5 November 2016

**Board Action: 12 December 2016**

**Bid Openings:**

**In the Matter of a Bid Opening – Dodd Road Project**

**Hearings:**

**In the Matter of the Application of Oak Manor Estates Domestic Water Association for a Franchise to Construct, Operate, and Maintain a Utility Systems within the County Road Right of Way, In Walla Walla County**

**Resolutions:**

**In the Matter of Adopting the Application of Oak Manor Estates Domestic Water for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way, In Walla Walla County**

**In the Matter of the 2017 Tax Assessment for the Mill Creek Flood Control Zone District**

**In the Matter of Adopting the 2017 Business Plan for the Public Works Department**

**ENGINEERING:**

- Mill Creek FH: Negotiations continue; five remaining property owners. Revised ordinance based on Public Works recommendation.
- Pflugrad Bridge: Cultural survey complete; waiting for report.
- Mill Creek Road MP 1.1 to MP 3.96: Acquisition to begin as time allows.
- Blue Creek Bridge: All offers sent out.
- Pemberton Bridge on Barney Road: Received Corps of Engineers and HPA permit and awaiting other permits.
- Second Avenue(Burbank): In design. Scheduled for construction in spring 2017.

**MAINTENANCE:**

- Crews addressed snow & ice issues across the County.
- Awaiting inspection of fuel station pad forms and re-bar prior to placing concrete.

**ADMINISTRATION:**

- Conducted monthly Foremen's meeting.
- Conducted Bi-monthly safety meeting.

11:00

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

11:15

**HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) **Consent Agenda Items:**
  - 1) Approving a Request for Defense (Turner)
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

**11:30 COUNTY COMMISSIONERS**

- b)** Miscellaneous or unfinished business to come before the Board

**12:00 RECESS**

**1:30 COUNTY COMMISSIONERS**

- a)** Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*