

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, JUNE 13, 2016**

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**(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)**

**9:15 COUNTY COMMISSIONERS**

**Chairman Johnson**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

**RECESS.**

**9:30 COUNTY COMMISSIONERS**

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

***PLEASE NOTE:*** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
  - 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of June 6 and 7, 2016
  - 2) Resolution \_\_\_\_\_ - Rescinding a resolution and personal services contract approval – Heather Mansker
  - 3) Resolution \_\_\_\_\_ - Approval of Amendment A to contract with Washington State Military Department for Energy Facility Site Evaluation Council (EFSEC) Funds (E16-006)

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF RESCINDING  
A RESOLUTION AND PERSONAL  
SERVICES CONTRACT  
APPROVAL - HEATHER  
MANSKER**



**RESOLUTION NO.**

**WHEREAS**, pursuant to Walla Walla County Resolution 16 151, a personal services contract with Heather Mansker was approved; and

**WHEREAS**, Ms. Mansker has now advised the Walla Walla County Department of Community Health that she is unable to fulfill the terms of the contract; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby rescind Walla Walla County Resolution 16 151.

**BE IT FURTHER RESOLVED** that approval of the Personal Services Agreement between Walla Walla County and Heather Mansker is rescinded.

*“Passed this **13th day of June, 2016** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.”*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVAL  
OF AMENDMENT A TO  
CONTRACT WITH WASHINGTON  
STATE MILITARY DEPARTMENT  
FOR ENERGY FACILITY SITE  
EVALUATION COUNCIL (EFSEC)  
FUNDS (E16-006)



RESOLUTION NO.

**WHEREAS**, Washington State Military Department Emergency Management Division and the Energy Facility Site Evaluation Council (EFSEC) have offered Amendment A to provide additional funding to Walla Walla County Emergency Management Department for State Fiscal Year (SFY) 2016 in the amount of \$24,737, bringing the grant reimbursement amount to \$50,126; and

**WHEREAS**, the funding is pass-through dollars (SFY16) for the county's radiological emergency preparedness program relating to the Columbia Generating Station nuclear power plant; and

**WHEREAS**, the Board of County Commissioners approved contract and reimbursement authority for EFSEC SFY16 with Resolution No. 15 192; and

**WHEREAS**, the contract does not require any matching funds and is authorized to be used for goods and services; and

**WHEREAS**, Liz Jessee, Walla Walla County Emergency Management Director, is authorized to sign contracts with said entities, and Liz Jessee and Kati Brown are authorized to request reimbursements from these entities, on behalf of Walla Walla County, now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that said amendment and reimbursement authority be approved.

*Passed this 13<sup>th</sup> day of June, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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# Walla Walla County

## Emergency Management Department

27 N. 2<sup>nd</sup> Avenue  
Walla Walla, Washington 99362  
Phone: (509) 524-2900 • Fax: (509) 524-2910  
www.wwemd.info

**LIZ JESSEE**  
Director

**KATI BROWN**  
Coordinator

## Memo

**To:** Walla Walla County Commissioners  
**From:** Liz Jessee  
**Date:** 6/6/16  
**Re:** Energy Facilities Site Evaluation Council Additional Grant Funding

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I am requesting your authorization to sign a contract amendment with Washington State Military Department Emergency Management Division to receive additional Energy Facility Site Evaluation Council State Fiscal Year 2016 funds in the amount of \$24,737, bringing the grant total to \$50,126.

These funds come from the Energy Facility Site Evaluation Council through the State for the County to pay for goods and services in support of the radiological emergency preparedness program relating to the Columbia Generating Station nuclear power plant.

No matching funds are required. This is a reimbursement grant opportunity which we are offered near the end of the state grant cycle when additional funds are identified as being available. This is in addition to funds which we receive annually.

Sincerely,

/s/

LIZ JESSEE  
Director, Emergency Management

## COUNTY COMMISSIONERS (continued)

### e) Consent Agenda Items (continued):

- 4) Execute contract with Opp & Seibold General Construction, Inc. for Sheriff's Office Armory Room project
  - 5) County vouchers/warrants/electronic payments as follows: 4175345 through 4175589 totaling \$1,156,529.22; 4175341 in the amount of \$418.95; and 4175305 through 4175306 totaling \$163,856.97 (ER&R)
  - 6) Payroll action and other forms requiring Board approval
- f) Miscellaneous business to come before the Board
- g) Review reports and correspondence; hear committee and meeting reports
- h) Review of constituent concerns/possible updates re: past concerns

9:45

**TECHNOLOGY SERVICES DEPARTMENT**

**Kevin Gutierrez**

- a) Department update and miscellaneous



**WALLA WALLA COUNTY**  
**Technology Services Department**

Kevin G. Gutierrez  
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

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File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

June 13, 2016

To: Walla Walla County Board of Commissioners

Re: Department Update

**Issues/Information for the Board.**

- N/A

**Components (Main infrastructure)**

**Hardware**

- No issues

**Software**

- No issues

**Security/Viruses**

- No issues

**Network**

- No issues

**Other Projects**

- **Budget /Assets**
  - Inventory sheets ready to go out to departments for asset verification.
- **Public Records Position**
  - Updated position description
  - Created budget cost analysis
  - Both are in Shelly Peter's hands
- **Server Replacement – VMWare**
  - All migrations are complete
- **New World**
  - Laptop issues (software) has been resolved by New World
  - Sheriff wants to upgrade memory and operating system
  - 15 devices (at least) might be a project in itself
- **Superior Court 1-2 Updates**
  - Install will happen first 2 weeks of August
  - Pre-install trip has occurred.
  - Electrical needs have been passed to the vendor
  - WebEx licensing is in progress
- **Health**
  - Wiring - Done
- **Backup Storage/O-365**
  - Waiting only on the "Onboarding" procedures. We want to do as much migration ourselves as possible to keep the costs down

- **Public Record Requests Last 2 Weeks**
  - 7 = Requests received
  - 1 = Forwarded to departments
  - 9 = Completed
  - 0 = Pending Closure
  - 9 = Open/Being handled by the PRO
  - 19 = Requests handled last 2 week period
- Video recording redaction is going to take some time. Normally Jail video.
- **Tracking and reporting/responding**
  - Constantly
  - 1 department has responded to my request for report of requests received.
- **Search Tool Replacement**
  - Done with demo's
  - We may have access to one vendor via state contract
  - Otherwise, I will be writing an RFP

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**Definitions**

**CITRIX = A product used for remote access to our network**

**PAV=Potential Archival Value**

**AOC=Administrative Office of the Courts**

**PRO=Public Records Officer**

**USB=Universal Serial Bus**

**DOL=Department of Licensing**

**RFP=Request For Pricing**

**GIS=Geographic Information Systems**

**EOL=End of Life**

**JCDA=Joint Community Development Agency**

**W7=Windows 7**

**W10=Windows 10**

**OS=Operating System**

**JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System**

**AV-Audio/Visual**

**WiFi-Wireless network connectivity (Wireless Fidelity)**

**FTP = File Transfer Protocol (file transfer server)**

**CAD=Computer Aided Dispatch (hosted at the city)**

**CAT5=Category 5 Ethernet cable (for data and voice)**

**ADA=Americans with Disabilities Act**

**ECM=Enterprise Content Management**

**NWS=New World Systems**

**DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.**

**IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.**



**10:00**

**COUNTY FAIRGROUNDS**

**Daryl Hopson**

- a) Fairgrounds update and miscellaneous

10:15

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

- a) Department update and miscellaneous

10:20

JUVENILE JUSTICE CENTER/COURT SERVICES

Mike Bates

a) Consent Agenda Items:

- 1) Resolution \_\_\_\_\_ - Approving a grant agreement with Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Office/Office of Homeless Youth, Street Youth Services (17-46117-105)

b) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
GRANT AGREEMENT WITH  
WASHINGTON STATE  
DEPARTMENT OF COMMERCE,  
COMMUNITY SERVICES AND  
HOUSING DIVISION, HOUSING  
ASSISTANCE UNIT/OFFICE OF  
HOMELESS YOUTH, STREET  
YOUTH SERVICES (17-46117-105)

RESOLUTION NO.

**WHEREAS**, the State of Washington, Department of Commerce, has offered a Grant Agreement to the Walla Walla County Juvenile Justice Center, to provide outreach services and case management for street youth; and

**WHEREAS**, the Agreement for said services is for the period July 1, 2016, through June 30, 2017; and

**WHEREAS**, the Walla Walla County Director of Corrections has reviewed said Agreement and recommends approval; and

**WHEREAS**, said Grant Agreement was submitted to the County Prosecuting Attorney's office and Risk Manager for review; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve and the chairman shall sign said Grant Agreement (17-46117-105).

*Passed this 13<sup>th</sup> day of June, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

\_\_\_\_\_  
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of Walla Walla County, Washington*

**10:30**

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

**PUBLIC WORKS DEPARTMENT**

**Randy Glaeser**

**a) Consent Agenda Items:**

1) Resolution \_\_\_\_\_ - Setting a public hearing date for Davy Jones for a franchise to construct, operate, and maintain a utility system within the county road right of way, in Walla Walla County, Washington

**b) Department update and miscellaneous**

11:10

**COUNTY COMMISSIONERS acting as the MILL CREEK  
FLOOD CONTROL ZONE SUPERVISORS**

**a) Consent Agenda Items:**

1) Resolution \_\_\_\_\_ - Signing a Boundary Line Adjustment Survey and Quitclaim Deed to convey title to Julie A. Wilson

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A  
PUBLIC HEARING DATE FOR DAVY  
JONES FOR A FRANCHISE TO  
CONSTRUCT, OPERATE, AND  
MAINTAIN A UTILITY SYSTEM WITHIN  
THE COUNTY ROAD RIGHT OF WAY,  
IN WALLA WALLA COUNTY,  
WASHINGTON



RESOLUTION NO.

**WHEREAS**, Davy Jones has requested a franchise to construct, operate, and maintain a utility system within the public right of way in Walla Walla County; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that a public hearing date be set for July 5, 2016 in the Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, at the hour of 10:30 a.m. or as soon thereafter as such hearing may be held.

Passed this 13<sup>th</sup> day of **June, 2016** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

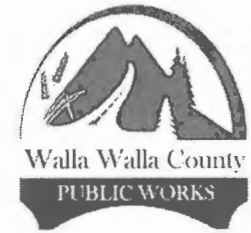
\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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of Walla Walla County, Washington*



**Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362**

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To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 9 June 2016

Re: Director's Report for the Week of 6 June 2016

**Board Action: 13 June 2016**

**Resolutions:**

**In the Matter of signing a Boundary Line Adjustment and Quitclaim Deed for Julie A. Wilson  
In the Matter of Setting a Public Hearing Date for Davy Jones for a Franchise to Construct, Operate, and  
Maintain a Utility System within the County Road Right of Way**

**ENGINEERING:**

- Waitsburg at Chase and Mill Creek Road Safety Projects (Tied bid): First working day is 13 June.
- Mill Creek FH: Review appraisals underway.
- Mill Creek Road MP 1.1 to MP 3.96: ROW plans near completion.
- Blue Creek Bridge: Road design almost complete. Working on substructure design.
- Foster Road Safety Project: Waiting for WSDOT ROW certification and construction funding.
- Dodd Road: Maintenance work scheduled for late July or August.
- Miscellaneous: Submitted grant for pedestrian/bicycle improvements on Whitman Drive W.

**MAINTENANCE:**

- Chip seal over 80% complete.

**ADMINISTRATION:**

- Attended Mill Creek Coalition Meeting.

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SIGNING A  
BOUNDARY LINE ADJUSTMENT  
SURVEY AND QUITCLAIM DEED  
TO CONVEY TITLE TO JULIE A.  
WILSON**



**RESOLUTION NO.**

**WHEREAS**, Julie A. Wilson (formerly Julie W. Fledderjohann) occupies and holds an easement on a small tract of land owned in "fee simple title" by the Walla Walla County Mill Creek Flood Control Zone District; and

**WHEREAS**, Julie A. Wilson has requested that said tract be conveyed to her; and

**WHEREAS**, the County Engineer, who has oversight of the Walla Walla County Mill Creek Flood Control Zone, agrees and is recommending this action to the Board of Walla Walla County Commissioners, as the Mill Creek Flood Control Zone District Supervisors; and

**WHEREAS**, the Walla Walla County Surveyor has completed a Boundary Line Adjustment survey and written a legal description for said conveyance; and

**WHEREAS**, a Boundary Line Adjustment survey and quitclaim deed are necessary to transfer ownership; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners, acting as the supervisors of the Mill Creek Flood Control Zone District, that they do hereby approve and the chairman shall sign said Boundary Line Adjustment survey and quitclaim deed.

*Passed this 13<sup>th</sup> day of June, 2016 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James K. Johnson, Chairman, District 1

\_\_\_\_\_  
Perry L. Dozier, Commissioner, District 2

\_\_\_\_\_  
James L. Duncan, Commissioner, District 3

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**11:15 COUNTY COMMISSIONERS**

- a) U. S. Corps of Engineers briefing on the assessment ratings for the Mill Creek levee system (Levee Safety Action Classification)
- b) Miscellaneous or unfinished business to come before the Board

**12:00 Recess**

**1:30 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*