

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 6, 2016

9:30

COUNTY COMMISSIONERS

Chairman Johnson

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees and presentations (this is scheduled for the first meeting of each month)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- f) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- g) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for May 31 and June 1, 2016, and special meeting of June 2, 2016
 - 2) Resolution _____ - Appointment of Pamela Ray to the Walla Walla County Board of Equalization
 - 3) Resolution _____ - Authorization of out of state travel for Michael Bates and Deborah Dumont
 - 4) Resolution _____ - Approving out of state travel for County Clerk Kathy Martin
 - 5) Resolution _____ - Setting a date of public hearing to consider amendments to the 2016 Walla Walla County Budget
 - 6) Payroll action and other forms requiring Board approval

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
APPOINTMENT OF PAMELA RAY
TO THE WALLA WALLA
COUNTY BOARD OF
EQUALIZATION } **RESOLUTION NO.**

WHEREAS, pursuant to RCW 84.48.010 the county legislative authority shall form a board for the equalization of assessment of the property of the county; and

WHEREAS, RCW 84.48.014 provides that the board of equalization of each county shall consist of not less than three nor more than seven members and that such members shall be appointed by a majority vote of the legislative body and shall be selected based upon the qualifications established by rule by the Department of Revenue and shall not be a holder of any elective office nor be an employee of any elected official; and

WHEREAS, the county legislative authority may itself constitute said board or may appoint members to serve on the board; and

WHEREAS, the Board of Commissioners of Walla Walla County has deemed it to be in the best interest of the citizens of the county of Walla Walla to form a fair and impartial board of equalization; and

WHEREAS, current member Tom Baker submitted notice of his resignation; and

WHEREAS, the vacancy was publicly advertised, and applications received were reviewed, then as part of an open, special public meeting of the Board of County Commissioners on June 2, 2016, a motion was approved to appoint Pamela Ray to serve on the Walla Walla County Board of Equalization; now therefore

BE IT HEREBY RESOLVED that the appointment of Pamela Ray to the Walla Walla County Board of Equalization shall be and is hereby formalized.

BE IT FURTHER RESOLVED that the term of said appointment shall be for three years, 2016, 2017, and 2018, pursuant to statute, or until said appointment is voided.

"Passed this 6th day of May, 2016 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL FOR
COUNTY CLERK KATHY MARTIN



RESOLUTION NO.

WHEREAS, Walla Walla County Clerk Kathy Martin will be attending the Washington Association of County Officials (WACO) Clerks Conference in Vancouver, Washington, said conference to be held June 20-24, 2016; and

WHEREAS, travel to and from the conference will require travel in the state of Oregon; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel for County Clerk Kathy Martin be approved as outlined above.

BE IT FURTHER RESOLVED that additional time related to said travel to or from said event, if needed, is also approved.

*"Passed this **6th day of June, 2016** by Board members as follows: ___Present or ___ Participating via other means, and by the following vote: ___ Aye ___Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A
DATE OF PUBLIC HEARING TO
CONSIDER AMENDMENTS TO THE
2016 WALLA WALLA COUNTY
BUDGET



RESOLUTION NO.

WHEREAS, subsequent to the establishment of the budgets and adoption of the 2016 Walla Walla County Budget, various offices and departments have provided information to County Auditor Karen Martin regarding proposed budget amendments; and

WHEREAS, it is necessary to hold a public hearing to consider these matters; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that a public hearing shall be set for Monday, June 20, 2016 at the hour of 9:30 a.m., in Commissioners' Chambers, County Public Health and Legislative Building, 314 West Main, Walla Walla, Washington to consider amending the 2016 budget as follows:

FUND 010 – CURRENT EXPENSE

Revenue	\$1,009,178
Expenditures	\$1,009,178

FUND 10300 – EMERGENCY MANAGEMENT

Revenue	\$155,449.00
Expenditures	\$155,449.00

FUND 10800 – LAW AND JUSTICE

(10811 – Corrections)
(Net change - \$0)

FUND 11200 – PUBLIC HEALTH

Revenue	\$155,750.00
Expenditures	\$155,750.00

FUND 11900 – HUMAN SERVICES

Revenue	\$467,096.00
Expenditures	\$467,096.00

FUND 12000 – COUNTY MENTAL HEALTH .01%

Revenue	\$103,000.00
Expenditures	\$103,000.00

FUND 12100 – SOLDIERS RELIEF

Revenue	\$46,695.00
Expenditures	\$46,695.00

FUND 13400 – R/E TAX ADMIN ASSIST FUND

Revenue	\$5,200
Expenditures	\$5,200

FUND 14800 - 911 ENHNCD/PUB COM BLDG

Revenue \$80,000
Expenditures \$80,000

FUND 15100 – COMMUNITY OUTREACH

Revenue \$234,000.00
Expenditures \$234,000.00

FUND 15400 – LEOFF I

Revenue \$100,000.00
Expenditures \$100,000.00

FUND 16100 – HOMELESS HOUSING

Revenue \$30,000.00
Expenditures \$30,000.00

FUND 30000 – LAW AND JUSTICE BUILDING

Revenue \$141,000.00
Expenditures \$141,000.00

FUND 30100 – CURRENT EXPENSE BUILDING

Revenue \$216,000
Expenditures \$216,000

FUND 30700 – CE VEHICLE FUND

(Net change - \$0)

BE IT FURTHER RESOLVED that, upon further review of the 2016 Budget at the time of the above-referenced hearing, if other amendments are proposed and necessary for accounting purposes, those amendments will be made a part of the hearing without further advertising.

*“Passed this **6th day of June, 2016** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.”*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

- h)** Miscellaneous business to come before the Board
- i)** Review reports and correspondence; hear committee and meeting reports
- j)** Review of constituent concerns/possible updates re: past concerns

9:45

DEPARTMENT OF COMMUNITY HEALTH

a) **Consent Agenda items:**

- 1) Resolution _____ - Contract between the Washington State Department of Commerce and Walla Walla County (16-62210-014)
- 2) Resolution _____ - Amendment C to grant agreement between Washington State Department of Commerce and Walla Walla County Department of Community Health (16-46108-34)

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF CONTRACT
BETWEEN THE WASHINGTON
STATE DEPARTMENT OF
COMMERCE AND
WALLA WALLA COUNTY (16-
62210-014)



RESOLUTION NO.

WHEREAS, the Washington State Department of Commerce has proposed a contract with the Walla Walla County Department of Community Health for funds to provide public service activities that principally benefit low- and moderate-income persons; and

WHEREAS, the contract benefits the citizens of Walla Walla, Columbia, and Garfield Counties; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have also reviewed same; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and chairman shall sign said contract.

Passed this 6th day of June, 2016 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AMENDMENT
C TO GRANT AGREEMENT
BETWEEN WASHINGTON STATE
DEPARTMENT OF COMMERCE
AND WALLA WALLA COUNTY
DEPARTMENT OF COMMUNITY
HEALTH (16-46108-34)



RESOLUTION NO.

WHEREAS, the Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit, Consolidated Homeless Grant has proposed Amendment C to Grant Agreement Number 16-46108-34 for providing homeless housing services to Walla Walla County Department of Community Health; and

WHEREAS, the amended agreement benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney and Risk Manager have also reviewed same; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and chairman shall sign said amended agreement.

Passed this 6th day of **June, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

10:00

COMMUNITY DEVELOPMENT DEPARTMENT

Tom Glover

- a) Department update and miscellaneous

a) Consent Agenda Items:

- 1) Resolution _____ - Approval of a contract with Washington State Military Department for a Fire Management Assistance Grant (FMAG) Agreement Number D16-1013

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF APPROVAL
OF A CONTRACT WITH
WASHINGTON STATE
MILITARY DEPARTMENT FOR A
FIRE MANAGEMENT
ASSISTANCE GRANT (FMAG)
AGREEMENT NUMBER D16-
1013**



RESOLUTION NO.

WHEREAS, the Federal Emergency Management Agency (FEMA) authorized use of Federal funds to help with firefighting costs for the Walla Walla County Blue Creek fire using Fire Management Assistance Grant (FMAG) funds on July 21, 2015, at 12:10 a.m. PDT, under FMAG Declaration FM-5090-WA; and

WHEREAS, Washington State Military Department Emergency Management Division shall administer the funds as recipient and pass-through entity of the FEMA State Agreement; and

WHEREAS, this Fire Management Assistance Grant Agreement will provide funds to Walla Walla County for reimbursement of eligible fire management assistance costs and allowable grant administration; and

WHEREAS, the reimbursement contract amount is to be determined, based upon approved project worksheets; and

WHEREAS, this agreement covers 75% of approved costs, with the county having responsibility for the remaining 25%; and

WHEREAS, Liz Jessee, Walla Walla County Emergency Management Director, is authorized to sign contracts with said entities, and Liz Jessee and Kati Brown are authorized to request reimbursements from these entities, on behalf of Walla Walla County; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said contract and reimbursement authority be approved.

*Passed this 6th day of **June, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James K. Johnson, Chairman, District 1

Perry L. Dozier, Commissioner, District 2

James L. Duncan, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE
Director

KATI BROWN
Coordinator

Memo

To: Board of Walla Walla County Commissioners
From: Liz Jessee
Date: May 16, 2016
Re: Fire Management Assistance Grant (FMAG)

I am requesting your authorization to sign a contract with Washington State Military Department Emergency Management Division to obtain reimbursement of eligible fire management assistance costs and allowable grant administration costs, as approved by the Federal Emergency Management Agency (FEMA), under the Fire Management Assistance Grant (FMAG) authorized for the 2015 Blue Creek Fire on July 21, 2015.

FMAG grants provide 75 percent reimbursement for firefighting and life-saving efforts. They do not provide assistance to individuals, homeowners or business owners and do not cover other infrastructure damage caused by the fire.

Walla Walla County will seek reimbursement of eligible Emergency Operations Center and Law Enforcement expenditures. Volunteer time will be used to offset some of the 25 percent county share.

Sincerely,

/s/

LIZ JESSEE
Director, Emergency Management

10:30

PUBLIC WORKS DEPARTMENT

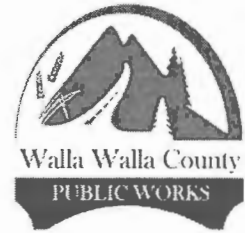
Randy Glaeser

a) Consent Agenda Items:

- 1) Execute contract with Scout Lake Construction, Inc. for the Mill Creek Road MP 3.96 to MP 4.36 & Middle Waitsburg Road project

b) Department update and miscellaneous

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 2 June 2016

Re: Director's Report for the Week of 30 May 2016

Board Action: 6 June 2016

Resolutions:

In the Matter of signing a Boundary Line Adjustment and Quitclaim Deed to Julie A. Wilson

Miscellaneous:

In the Matter of Signing a Contract – Mill Creek Road MP 3.96 to MP 4.36 and Middle Waitsburg Road Project

ENGINEERING:

- Waitsburg at Chase and Mill Creek Road Safety Projects (Tied bid): Preconstruction meeting held 2 June. First working day is 7 June.
- Mill Creek FH: Review appraisals underway.
- Mill Creek Road MP 1.1 to MP 3.96: ROW plans near completion.
- Blue Creek Bridge: Road design almost complete. Working on substructure design.
- Foster Road Safety Project: Received all ROW documents.
- 2nd Avenue at Gateway: Received signed Interlocal Agreement from the Port.

DEVELOPMENT:

- Anticipate delivery of a new mechanic truck and 2 new dump trucks by end of the week.

MAINTENANCE:

- Chip sealing almost 70% complete.
- Conducted monthly Foremen's Meeting.

ADMINISTRATION:

- Working on 2017 budget and cash flow.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Proposal 2016 06-06 HR/RM
Approval of Washington Counties
Risk Pool 2016 Self-Assessment
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15

COMMUNITY DEVELOPMENT

Tom Glover

a) Public Hearing:

1) To consider proposed amendments to Walla Walla County Code, Chapter 18.12, regulations regarding flood damage prevention

b) Discussion and possible action/direction from the Board regarding proposed amendments

12:00

RECESS

1:30

COUNTY COMMISSIONERS

a) Miscellaneous or unfinished business to come before the Board

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June 6, 2016

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.