

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, DECEMBER 18, 2017

Please note earlier start time for an executive session. Open session will resume at 9:30 a.m.

8:30 COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Executive session re: personnel
(pursuant to RCW 42.30.110(g)),
to complete employee personnel
evaluations

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' proceedings for December 11 and 12, 2017
 - 2) Resolution _____ - Appointment of Robert Berger as Walla Walla County Water Conservancy Board alternate
 - 3) Resolution _____ - Awarding contracts for indigent legal services for 2018
 - 4) Resolution _____ - Approving an agreement between Walla Walla County Emergency Management and Northwest Management, Inc.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
APPOINTMENT OF ROBERT
BERGER AS WALLA WALLA
COUNTY WATER CONSERVANCY
BOARD ALTERNATE



RESOLUTION NO.

WHEREAS, pursuant to RCW 90.80, counties were allowed to create water conservancy boards for the purpose of expediting voluntary water transfers and change applications within the county, and the formation of a Walla Walla County Water Conservancy Board was approved in 1999; and

WHEREAS, pursuant to Walla Walla County resolution 99 302, initial appointments to the Walla Walla County Water Conservancy Board as commissioners were made by the Walla Walla County Board of Commissioners, as the county legislative authority, and subsequently appointments to said Board have been maintained; and

WHEREAS, pursuant to RCW 90.80.050, the county legislative authority may appoint alternates to serve in a reserve capacity as replacements for absent or recused Water Conservancy Board Commissioners, and in that capacity may serve for all or any portion of a meeting of that board; and

WHEREAS, pursuant to Walla Walla County Resolution 12 033, Drex Gauntt was appointed to the position of Water Conservancy Board alternate; and

WHEREAS, pursuant to Walla Walla County Resolution 17 265, Drex Gauntt, current Board alternate, was appointed to fill the open Board position created upon the resignation of member Brian Worden, and, the Water Conservancy Board Commissioners advised this Board of Walla Walla County Commissioners that they wished to pursue the appointment of an alternate or alternates, and subsequent to a public process, an application to fill the position of alternate was received from an interested citizen; and

WHEREAS, as a part of the regular open, public meeting of the Walla Walla County Water Conservancy Board held on December 6, 2017 the Water Conservancy Board Commissioners approved recommending applicant Robert Berger be appointed to serve as alternate; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners, as the county legislative authority, that Robert Berger be appointed to the Walla Walla County Water Conservancy Board as alternate, effective immediately.

BE IT FURTHER RESOLVED that, pursuant to statute, the term of appointment shall be for six years, said term to expire December 18, 2023, and that said appointed alternate may not participate in a record of decision or the board until the necessary training has been successfully completed.

BE IT FURTHER RESOLVED that, as provided by the statute, alternates do not hold an appointed commissioner position.

"Passed this **18th day of December, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
AWARDING CONTRACTS
FOR INDIGENT LEGAL
SERVICES



RESOLUTION NO.

WHEREAS, Walla Walla County is required to provide legal representation for indigent citizens when so determined by the Courts of Jurisdiction on all matters related to District Court criminal matters and Superior Court criminal matters, dependency hearings, mental health hearings, and other such matters before the Courts; and

WHEREAS, it is the opinion of this Board of Walla Walla County Commissioners that said legal services can best be provided for indigent persons by entering into individual contracts with certain attorneys who will accept a percentage of the appointments for felony and other cases pursuant to the conditions set forth in the contract; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and shall sign the contracts between Walla Walla County and the following named attorneys to provide legal services as outlined in the contracts: Rachel Cortez, Sandy Flores, Jamie Lewellyn Harper, John Hartzell, Bridie Monahan-Hood, Jesse Montagnino, Robin L. Olson, and Julie Carlson Straube.

BE IT FURTHER RESOLVED that the contract period shall be for year 2018.

*"Passed this **26th day of December, 2017** by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE
Director

PATRICK PURCELL
Coordinator

Memo

To: Board of Walla Walla County Commissioners
From: Liz Jessee
Date: December 8, 2017
Re: Contract with Northwest Management, Inc., for Hazard Mitigation Plan Update

I am requesting signature of a personal service contract with Northwest Management, Inc. for the maximum amount of \$34,775 for update of the Walla Walla County Hazard Mitigation Plan. These services will be provided by December 31, 2018.

Northwest Management, Inc., was the only proponent to respond to an informal request for proposals sent via email on November 2, 2017.

Emergency Management recently signed Contract #18-095 with Washington Military Department Emergency Management Division/FEMA to complete update of the Hazard Mitigation Plan. The Total Grant/Project Amount is \$41,212 with a match requirement from both Washington State and Walla Walla County Emergency in the amount of \$5,151.50, for a total match of \$10,303. The match for Walla Walla will be met with Salaries and Benefits for administration of the contract and oversight of the plan revision.

Sincerely,

/s/

LIZ JESSEE
Director, Emergency Management

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING AN AGREEMENT
BETWEEN WALLA WALLA
COUNTY EMERGENCY
MANAGEMENT AND
NORTHWEST MANAGEMENT,
INC.



RESOLUTION NO.

WHEREAS, Walla Walla County Emergency Management (EMD) has offered Agreement No. EMD2017-002 to Northwest Management, Inc.; and

WHEREAS, Northwest Management, Inc. shall assist EMD with the update of the Walla Walla County Hazard Mitigation Plan; and

WHEREAS, said agreement was submitted to the County Prosecuting Attorney and County Risk Manager for review; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners they do hereby approve and shall execute Agreement with Northwest Management, Inc.

*Passed this 18th day of **December, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 5) Vouchers/warrants/electronic payments as follows: 4192716 in the amount of \$23,092.10 (draw taxes)
- 6) Payroll action and other forms requiring Board approval

f) Action Agenda Items:

- 1) Proposal 2017 12-18 CORR
Approval of bid award for jail technology upgrade project
- g) Miscellaneous business to come before the Board
- h) Review reports and correspondence; hear committee and meeting reports
- i) Review of constituent concerns/possible updates re: past concerns
- j) Selection of 2018 Chairman of the Board

9:45

DEPARTMENT OF COMMUNITY HEALTH

Meghan DeBolt

- a) Update from Affordable Housing Work Group for potential ballot measure to create an affordable housing fund
- b) **Action Agenda items:**
 - 1) Proposal 2017 12-18 DCH
Approval to proceed with copier buy out
- c) Department update and miscellaneous

RECESS

10:15

COUNTY FAIRGROUNDS

Bill Ogg

a) **Action Agenda Items:**

- 1) Proposal 2017 12-18 Fair
Approval to execute contracts
associated with the 2018 Walla
Walla Fair and Frontier Days

b) Fairgrounds update and miscellaneous



MEMO

Date: 12-12-17

Proposal ID. 2017 12-18 Fair

To: BOCC

From: Bill Ogg, Fairgrounds Manager

Intent – Signature authority for 2018 Fair Contracts

Topic –Approval of various contracts for the 2018 Fair

Summary

Following is a listing of various contracts that will need to be executed for the 2018 Fair.

Fire and Medical Services	Pavilion (labor and equipment)	Night and restroom cleaning crews	Rodeo (labor, stock and equipment)
All 4-H, FFA and Open class exhibit and livestock judges	Parade (labor and equipment)	Demolition Derby (labor and equipment)	Concert (labor and equipment)
Concessions	Carnival	Grounds Entertainment (labor and equipment)	Grounds (labor and equipment)
Parking Contracts	Outside Security	Beverage Contracts	Catering

Cost

All contracts negotiated to stay within Fair budget.

Funding

In Fair budget

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

Risk

Benefits

Conclusion/Recommendation

Recommend that the BOCC authorize Bill Ogg, Fairgrounds Manager, to sign contracts referenced above for 2018 Fair after they are reviewed and approved by the Risk Manager and the Prosecuting Attorney.

Submitted By

Disposition

Bill Ogg, 12/12/17 County Fairgrounds

Approved

Name Department Date

Approved with modifications

Needs follow up information

Signature

Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up

a) **Consent Agenda items:**

- 1) Resolution _____ - Setting weight limits on Walla Walla County Bridges
- 2) Resolution _____ - Setting a date of public hearing for Falcon Video Communications L.P., dba Charter Communications for a franchise to construct, operate, and maintain a utility system within the county road right of way
- 3) Resolution _____ - Initiating a county road project designated as CRP 17-06, Byrnes Road, Milepost 1.78 to Milepost 1.95

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SETTING
WEIGHT LIMITS ON WALLA
WALLA COUNTY BRIDGES**

RESOLUTION NO.

WHEREAS, the National Bridge Inspection Standards require that the load carrying capacity of each bridge be determined and if deficiencies are found to post weight limits for the bridge according to American Association of State Highway and Transportation Officials (AASHTO) standards; and

WHEREAS, the Federal Highway Administration issued a memorandum that requires bridges to be load rated for Specialized Hauling Vehicles (SHVS); and

WHEREAS, the Specialized Hauling Vehicles (SHVS) ratings may add four more vehicles to the posting sign; and

WHEREAS, the Federal Highway Administration memorandum requires certain bridges, based on specific criteria, to be load rated by December 31, 2017 and other bridges that do not meet the specified criteria to be load rated by December 31, 2022; and

WHEREAS, additional weight limit changes and postings are anticipated in the future based on the Federal Highway Administration memorandum; and

WHEREAS, RCW 36.75.270 states that the Board of County Commissioners of each County may by resolution limit or prohibit classes or types of vehicles on any County road or bridge and may limit by weight the vehicles which may travel thereon; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bridges listed on Attachment A be limited to the maximum weight per vehicle classification of gross weight indicated until repaired or replaced.

BE IT FURTHER RESOLVED that the County Engineer be directed to post road signs informing the public of said restrictions and advertise this resolution in accordance with RCW 36.75.270.

Passed this 18th day of December, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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ATTACHMENT A

BRIDGE NAME	TYPE 3 25- TON	TYPE 3S2 36-TON	TYPE 3- 3 40 TON	SU4 27- TON	SU5 31- TON	SU6 34.75- TON	SU7 38.75- TON
ARCH	6	8	9	6	7	8	9
BUSSELL						32	32
COLLINS							37
DRUMHELLER	19	32		18	21	23	26
DRY CREEK #1	23	35		19	19	19	21
DRY CREEK #2	23	35		19	19	18	20
DRY CREEK #3	23	35		19	19	18	20
FROG HOLLOW							37
HADLEY STATION							33
HARVEY					29	30	33
HELLBERG						33	30
LAST CHANCE		31	36	24	24	22	21
LOCHER							37
PLUCKER							37
SAXTON					29	30	33
SEVEN MILE						31	32
WHETSTONE						30	30

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A PUBLIC HEARING DATE FOR FALCON VIDEO COMMUNICATIONS, L.P., dba CHARTER COMMUNICATIONS FOR A FRANCHISE TO CONSTRUCT, OPERATE, AND MAINTAIN A UTILITY SYSTEM WITHIN THE COUNTY ROAD RIGHT OF WAY, IN WALLA WALLA COUNTY, WASHINGTON



RESOLUTION NO.

WHEREAS, Falcon Video Communications, L.P., dba Charter Communications, has requested a franchise to construct, operate, and maintain a utility system within the public right of way in Walla Walla County; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that a public hearing date be set for January 8, 2018 in the Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington, at the hour of 10:15 a.m. or as soon thereafter as such hearing may be held.

Passed this 18th day of December, 2017 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

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*Constituting the Board of County Commissioners
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BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A
COUNTY ROAD PROJECT
DESIGNATED AS CRP 17-06, BYRNES
ROAD, MILEPOST 1.78 TO MILEPOST
1.95



RESOLUTION NO.

WHEREAS, the Walla Walla River has eroded into the shoulder along Byrnes Road at Milepost 1.88 creating a steep embankment susceptible to further erosion; and

WHEREAS, it is likely that further erosion into the road will occur creating a hazard to the traveling public without realigning the road or providing bank protection; and

WHEREAS, it is necessary to protect Byrnes Road from further damage and protect the traveling public from road closure or delays; and

WHEREAS, Walla Walla County has submitted Byrnes Road for possible Federal Emergency Management Agency (FEMA) funding which is unknown at this time; now therefore

BE IT HEREBY RESOLVED that Byrnes Road, MP 1.78 to MP 1.95, Road Log No. 17080, located in Section 25, Township 7N, Range 32E be improved as follows:

Realign Byrnes Road from MP 1.78 to MP 1.95 and provide bank protection.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement to Byrnes Road, MP 1.78 to MP 1.95.

IT IS FURTHER RESOLVED that appropriation from the officially adopted road fund budget, based on the County Engineer's estimate, be made in the amounts and for the purposes shown:

Purpose	Total Cost	County Funds
Design	\$20,000	\$20,000
ROW	\$ 5,000	\$ 5,000
Construction	\$65,000	\$65,000
Total	\$90,000	\$90,000

[] This project is included in the officially adopted annual road program as Item No.

[X] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130

Passed this 18th day of December, 2017 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Connie R. Vinti, Clerk of the Board

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of Walla Walla County, Washington*

**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 13 December 2017

Re: Director's Report for the Week of 11 December 2017

Board Action: 18 December 2017

Resolutions:

In the Matter of Setting Weight Limits on Walla Walla County Bridges

In the Matter of Setting a Public Hearing for Falcon Video Communications DBA Charter

Communications for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way in Walla Walla County

In the Matter of Initiating a County Road Project Designated as CRP 17-06, Byrnes Road, Milepost 1.78 to Milepost 1.95

ENGINEERING:

- Mill Creek FH: In condemnation. Expect court date in 2018.
- Blue Creek Bridge: On hold waiting for Mill Creek ROW completion.
- Pflugrad Bridge: Acquiring ROW. Working on environmental permits.
- Mill Creek Road MP 1.1 to MP 3.96: Revising ROW plans based on new ownerships.
- City of Prescott Stormwater: Survey complete.
- Mud Creek: In design. Working on plans for WSDOT approval for relocating intersection.
- Whitman Drive W.: Survey complete.
- Stormwater: To be completed in the spring.
- Middle Waitsburg Road: Waiting for completed funding agreement from WSDOT.
- Scenic Loop Road: Delayed survey to 2018.

MAINTENANCE/FLEET MANAGEMENT:

- Crews conducting routine maintenance.

ADMINISTRATION:

- Extended job offer for Chief of Road Ops & Fleet position.
- Attended Mill Creek Work Group meeting.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form – Court Services Manager for the Corrections, Juvenile Division
 - 2) New position approval form - Facilities Maintenance Supervisor for the Fairgrounds
 - 3) New position approval form - CASA Volunteer Coordinator for the Corrections, Juvenile Division
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Executive sessions re: personnel (*pursuant to RCW 42.30.110(g)*), to review performance of a public employee as part of an employee personnel evaluation
- b) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.