

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 13, 2017

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Duncan

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflicts of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of February 6 and 7, 2017
 - 2) Resolution _____ - Declaration of an emergency due to inclement weather creating hazardous conditions
 - 3) County vouchers/warrants/electronic payments as follows: 4183002 through 4183224 totaling \$1,033,502.20
 - 4) Payroll action and other forms requiring Board approval

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF THE
DECLARATION OF AN
EMERGENCY DUE TO INCLEMENT
WEATHER CREATING HAZARDOUS
CONDITIONS**

RESOLUTION NO.

WHEREAS, pursuant to the Walla Walla County Personnel Policies and Operations Manual, Policy 30.13.0 at C. 5. provides that, "In the event of an absence due to inclement weather or other natural emergency the Elected Official/Department Head shall, upon declaration of such emergency by the Board of County Commissioners, have authority to allow an employee to use vacation, holiday or sick leave, in lieu of leave without pay."; and

WHEREAS, Walla Walla County has experienced weeks of snowfall and periods of freezing rain and some melting, and subsequent to an extended period of freezing rain that fell overnight on Wednesday, February 8, 2017 through the early morning hours of Thursday, February 9, 2017, County Commissioner Chair James L. Duncan, after reviewing road and travel conditions and reports as well as consulting with Emergency Management Department Director Liz Jessee, made the decision that for the safety of County employees, Walla Walla County offices and departments would delay opening; and

WHEREAS, via the County's emergency alert system, Everbridge, the following announcement was conveyed: "Walla Walla County is operating on a two-hour delay Thursday, Feb. 9 due to extremely slick driving and walking conditions. Courts, road crews and first responders are on their normal schedule."; and

WHEREAS, on February 13, 2017 Chairman Duncan reviewed with other members of the Board of County Commissioners the circumstances of the above-referenced emergency declaration and the need for immediate notice to be disseminated to protect the welfare and safety of County employees; and

WHEREAS, formal concurrence regarding the emergency declaration was achieved by consensus among all members of the Board of County Commissioners; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they hereby formally note the facts and conditions leading to the declaration of emergency, and that the Board shall approve this resolution stating the facts.

*"Passed this **13th day of February, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent."*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 3

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of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

- f)** Miscellaneous business to come before the Board
- g)** Review reports and correspondence; hear committee and meeting reports
- h)** Review of constituent concerns/possible updates re: past concerns

9:45

TECHNOLOGY SERVICES DEPARTMENT

Kevin Gutierrez

- a)** Department update and miscellaneous
- b)** Public Records Officer report



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

February 13, 2017

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

- N/A

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Network

- No issues

Other Projects

- **Judges/Clerks Case Management and Document Management Systems**
 - Server is here.
 - Pending configuration call with OnBase 2/10/17
- **Budget/Assets**
 - N/A
- **New World**
 - Data conversion for jail data is still not done.
- **Security Training**
 - Will remove this from bi-weekly reports and brief BoCC if I have any concerns
- **Camera's**
 - RFP closes 2/21/17
- **O-365**
 - Still cleaning up
- **Public Record Requests Last 2 Weeks**
 - 0 = Requests received
 - 0 = Forwarded to departments
 - 0 = Completed
 - 0 = Pending Closure
 - 0 = Litigation hold
 - 0 = pending 3rd party notice
 - 0 = Open/Being handled by the PRO
- **Search Computer**

- Rebuilding the search computer – apparent corrupt files.
- Indexing will take about 100 hours
- Also built a linux based computer to test some search engines
 - Corrupt search computer files could be the result of maxing out the index file size
 - Linux is more stable and the apps do not have the same file size limitations that Windows apps have.
- **Temporary help needed –**
 - To be advertised

Requested Server Information

Virtual Servers Courthouse	62
VM Physical Servers Courthouse	5
+1 OnBase - (should reduce other physicals)	1
Virtual Servers Annex	16
VM Physical Servers Annex	3
Physical Servers Not HyperVisor	13
Some of which can be virtualized in the future	
Hyper Visor Virtual Servers	9
Hyper Visor Physical Servers	3
Physical Servers Pending Decommissioning	4

Definitions

ACCIS = Association of County, City Information Systems (managers)
 CITRIX = A product used for remote access to our network
 PAV = Potential Archival Value
 CJIS = Criminal Justice System Information Systems
 AOC = Administrative Office of the Courts
 PRO = Public Records Officer
 USB = Universal Serial Bus
 DOL = Department of Licensing
 NDA = Non-disclosure agreement
 RFP = Request For Pricing
 GIS = Geographic Information Systems
 EOL = End of Life
 JCDA = Joint Community Development Agency
 W7 = Windows 7
 W10 = Windows 10
 OS = Operating System
 JAVS = (Jefferson Audio Video Systems) – Courtroom Recording System
 AV = Audio/Visual
 WiFi = Wireless network connectivity (Wireless Fidelity)
 FTP = File Transfer Protocol (file transfer server)
 CAD = Computer Aided Dispatch (hosted at the city)
 CAT5 = Category 5 Ethernet cable (for data and voice)
 ADA = Americans with Disabilities Act
 ECM = Enterprise Content Management
 NWS = New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

PENERATION TESTING = A process designed to have outside companies try to break into our system to identify and potential soft spots in our network.

10:00

COUNTY FAIRGROUNDS

Perry Dozier

- a) Department update and miscellaneous

10:15

COUNTY CORRECTIONS DEPARTMENT

Mike Bates

- a) Department update and miscellaneous

a) Public Hearing:

- 1) Request by Mike Buckley for a franchise to construct, operate, and maintain a utility system within the County road right of way

b) Action Agenda items:

- 1) Resolution _____ - Application of Mike Buckley for a franchise to construct, operate, and maintain a utility system within the County road right of way, in Walla Walla County, Washington
- 2) Resolution _____ - Bid award for Chemical Vegetation Control Products

c) Consent Agenda Items:

- 1) Resolution _____ - Revising rental rates for equipment owned by the Equipment Rental and Revolving (ER&R) Fund
- 2) Resolution _____ - Setting a date of public hearing to consider the request by Herman & Sandra Miller for the vacation of two portions of the right of way for Ringhoff Loop, dedicated in Columbia View Addition No. 4, per Vol. H, Page 31, of Plats, situated in Section 12, Township 8 North, Range 30 East, W.M.

d) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
APPLICATION OF MIKE BUCKLEY
FOR A FRANCHISE TO CONSTRUCT,
OPERATE, AND MAINTAIN A
UTILITY SYSTEM WITHIN THE
COUNTY ROAD RIGHT OF WAY, IN
WALLA WALLA COUNTY,
WASHINGTON



RESOLUTION NO.

WHEREAS, Mike Buckley requested a franchise to construct, operate, and maintain a utility system within the public right of way; and

WHEREAS, any significant modification or any extensions of said system shall be approved by Public Works Department prior to construction; and

WHEREAS, February 13, 2017, was the date set for holding a public hearing to consider said application; and

WHEREAS, the Notice of Hearing was advertised and posted as prescribed by law; and

WHEREAS, said Hearing was held on the date advertised; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that Franchise No. 434 be granted to Mike Buckley.

*Passed this 13th day of **February, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF A BID AWARD
FOR CHEMICAL VEGETATION
CONTROL PRODUCTS

}

RESOLUTION NO.

WHEREAS, as advertised, a bid opening was held on February 6, 2017 for furnishing Walla Walla County with Chemical Vegetation Control Products; and

WHEREAS, bids were received from Wilbur-Ellis Company and Crop Production Services, Inc.; and

WHEREAS, Section 10 of the Instructions to Bidders indicated the Board of Walla Walla County Commissioners may award each item separately to the successful bidder for that item; now therefore

BE IT HEREBY RESOLVED that the chemical products bids be awarded by this Board of Walla Walla County Commissioners as described on Exhibit "A".

BE IT FURTHER RESOLVED that the County reserves the right to purchase any or no quantities at the unit bid price, or to utilize other processes, such as the County vendor's list or purchasing from the state contract.

Passed this 13th day of February, 2017 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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Exhibit "A"

ITEM DESCRIPTION		WILBUR/ELLIS	ITEM DESCRIPTION	CROP PRODUCTION
1	CAYUSE PLUS	\$ 13.00/GAL	CHOICE WM	<i>\$11.00/GAL</i>
2	PERSPECTIVE	<i><u>\$ 87.65/lb</u></i>	PERSPECTIVE	<i><u>\$87.65/LB</u></i>
3	BROADRANGE	<i><u>\$32.00/GAL</u></i>	SABRE	N/A
4	FREQUENCY	\$740.00/GAL	FREQUENCY	<i><u>\$714.21/GAL</u></i>
5	ALLIGARE MSM 60	<i><u>\$2.13/OZ</u></i>	ESCORT XP	\$2.32/OZ
6	R11	\$30.00/GAL	LI 700	<i><u>\$14.00/GAL</u></i>
7	INSIST 90	<i><u>\$10.00/GAL</u></i>	LI 700	\$14.00/GAL
8	ESPLANADE	<i><u>\$1099.48/GAL</u></i>	ESPLANADE	<i><u>\$1099.48/GAL</u></i>
9	CROSSHAIR	\$38.00/GAL	COMPADRE	<i><u>\$17.00/GAL</u></i>
10	ALLIGARE 5.4	\$18.50/GAL	ROUNDUP CUSTOM	<i><u>\$14.37/GAL</u></i>
11	GLY-STAR	\$10.00/GAL	MAD DOG PLUS	<i><u>\$9.36/GAL</u></i>
12	OVERDRIVE	\$36.00/LB	OVERDRIVE	<i><u>\$34.47/LB</u></i>
13	SYLTAC	\$35.00/GAL	PHASE	<i><u>\$19.00/GAL</u></i>
14	MILESTONE	<i><u>\$277.00/GAL</u></i>	MILESTONE	<i><u>\$277.00/GAL</u></i>
15	IMAZAPYR	<i><u>\$45.00/GAL</u></i>	ARSENAL	\$51.49/GAL
16	BASECAMP 4	<i><u>\$10.30/GAL</u></i>	CLEAN AMINE	\$11.00/GAL
17	ALLIGARE 75	<i><u>\$10.79/OZ</u></i>	TELAR XP	\$11.97/OZ
18	VENGEANCE PLUS	<i><u>\$46.00/GAL</u></i>	VENGEANCE PLUS	NO BID
19	METHOD 240 SL	<i><u>\$320.95/GAL</u></i>	METHOD 240 SL	<i><u>\$320.95/GAL</u></i>
20	DETAIL	\$602.00/GAL	DETAIL	<i><u>\$520.00/GAL</u></i>

NOTE :

Items in ***BOLD and ITALICS*** will be purchased from the respective bidders.

Items in ***BOLD, ITALICS and underlined*** will be purchased from both bidders.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF REVISING
RENTAL RATES FOR EQUIPMENT
OWNED BY THE EQUIPMENT
RENTAL AND REVOLVING FUND



RESOLUTION NO.

WHEREAS, the Equipment Rental and Revolving Fund (ER&R) was established according to the Revised Code of Washington (RCW) to provide a stable and dependable method of owning, maintaining, repairing and replacing County equipment; and

WHEREAS, the County Engineer has determined it is necessary to revise certain equipment rates owned by the Equipment Rental and Revolving Fund to operate the fund as designed; and

WHEREAS, the Board of Walla Walla County Commissioners has reviewed the rates as determined by the County Engineer; and

WHEREAS, the County Engineer will continue to monitor the ER&R Fund and equipment rental rates and recommend revisions as appropriate; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners that rental rates for certain equipment owned by the Equipment Rental and Revolving Fund be set as shown on Attachment A, effective February 1, 2017.

*Passed this 13th day of **February, 2017** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 2

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Attachment "A"

Equipment Rental Rate Adjustment

Equipment	Current Rate	Proposed New Rate
Commissioners	396.65	686.58

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A DATE OF PUBLIC HEARING TO CONSIDER THE REQUEST BY HERMAN & SANDRA MILLER FOR THE VACATION OF TWO PORTIONS OF THE RIGHT OF WAY FOR RINGHOFF LOOP, DEDICATED IN COLUMBIA VIEW ADDITION NO. 4, PER VOLUME H, PAGE 31, OF PLATS, SITUATED IN SECTION 12, TOWNSHIP 8 NORTH, RANGE 30 EAST, W.M.



RESOLUTION NO.

WHEREAS, a petition has been received requesting the vacation of two portions of the right of way for Ringhoff Loop dedicated in Columbia View Addition No. 4, per Volume H, Page 31 of plats, situated in Section 12, Township 8 North, Range 30 East, Willamette Meridian; and

WHEREAS, the petitioner has paid the petition fee for all costs and expenses incurred in the examination of said petition; now therefore

BE IT HEREBY RESOLVED, by this Board of Walla Walla County Commissioners, that a public hearing date be set for March 6, 2017 in the Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington at the hour of 10:30 A.M., or as soon thereafter as such hearing may be held.

BE IT FURTHER RESOLVED that the County Engineer be and is hereby ordered to make an examination and if necessary a survey of the proposed right of way vacation and to make a report to this Board as required by law. Said right of way being described as follows:

THAT PORTION OF THE 60.00 FOOT WIDE DEDICATED RIGHT OF WAY OF RINGHOFF LOOP LYING NORTHEASTERLY OF APPLE LANE AND SOUTHWESTERLY OF THE NEWLY ALIGNED QUINCY ROAD, PER THE PLAT OF COLUMBIA VIEW ADDITION NO. 4, FILED IN VOLUME "H" PAGE 31 OF PLATS, RECORDS OF WALLA WALLA COUNTY, WASHINGTON, SITUATED IN SECTION 12, TOWNSHIP 8 NORTH, RANGE 30 EAST, W. M.

AND

THAT PORTION OF THE 60.00 FOOT WIDE DEDICATED RIGHT OF WAY OF RINGHOFF LOOP LYING NORTHEASTERLY OF THE NEWLY ALIGNED QUINCY ROAD AND SOUTHWESTERLY OF U.S. 12, PER THE PLAT OF COLUMBIA VIEW ADDITION NO. 4, FILED IN VOLUME "H" PAGE 31 OF PLATS, RECORDS OF WALLA WALLA COUNTY, WASHINGTON, SITUATED IN SECTION 12, TOWNSHIP 8 NORTH, RANGE 30 EAST, W. M.

*Passed this 13th day of **February, 2016** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Connie R. Vinti, Clerk of the Board

James L. Duncan, Chairman, District 3

James K. Johnson, Commissioner, District 1

Todd L. Kimball, Commissioner, District 3

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**Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 9 February 2017

Re: Director's Report for the Week of 6 February 2017

Board Action: 13 February 2017

Hearings:

In the Matter of the Application of Mike Buckley for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way

Resolutions:

In the Matter of Adopting the Application of Mike Buckley for a Franchise to Construct, Operate, and Maintain a Utility System within the County Road Right of Way

In the Matter of a Bid Award – Chemical Vegetation Control Products

In the Matter of Revising Rental Rates for Equipment Owned by the Equipment Rental and Revolving Fund

In the Matter of Setting a Date of Public Hearing to Consider the Request by Herman & Sandra Miller for the Vacation of Two Portions of the Right of Way for Ringhoff Loop

ENGINEERING:

- Mill Creek FH: Attempting to complete negotiations with property owners.
- Blue Creek Bridge: Two parcels left to acquire.
- Second Avenue (Burbank): Bid Opening for railroad crossing scheduled for 27 February.
- Dodd Road: Plan to begin construction by mid-March.

MAINTENANCE:

- Crews addressed snow & ice issues across the County.

ADMINISTRATION:

- County-wide load restrictions in place.
- Conducted interviews for the Maintenance Tech I vacancy.

10:45

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

11:00

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

RECESS. Commissioners' session recesses here to allow County Finance Committee to meet

11:15 COUNTY FINANCE COMMITTEE

Gordon Heimbigner, Chairman, Treasurer
Karen Martin, Auditor
James Duncan, County Commission
Chair, ex-officio

The County Finance Committee will meet as follows. (This committee, pursuant to RCW 36.48.070, approves county investment policy and debt policy and makes decisions regarding county investments. The meeting is open to the public; however, no testimony will be taken.)

Meeting opened and conducted by County Treasurer Gordon Heimbigner, as chair of the County Finance Committee.

- a) Roll call and establish a quorum
- b) Presentation by Deanne Woodring of Government Portfolio Advisors (market update, portfolio review, changes to County Investment Policy)
- c) **Action Agenda Items:**
 - 1) Proposal 2017 02-13 Finance-1
Approval of updated County Investment Policy
 - 2) Proposal 2017 02-13 Finance-2
Annual authorization of Financial Dealers and Institutions
- d) Other items to come before the committee
- e) FINANCE COMMITTEE MEETING ADJOURNS

County Commissioners' session resumes

11:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:30 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Executive session re: pending litigation, pursuant to RCW 42.30.110(i)

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.