

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**MONDAY, JULY 24, 2017**

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**(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)**

**9:15**

**COUNTY COMMISSIONERS**

**Chairman Duncan**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

**RECESS.**

**9:30**

**COUNTY COMMISSIONERS**

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

**PLEASE NOTE:** *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

**d) Action Agenda Items:**

- 1) Review submitted Employee Payroll Action Forms

**e) Consent Agenda Items:**

- 1) Resolution \_\_\_\_\_ - Minutes of County Commissioners' sessions of July 17 and 18, 2017 and special meetings of July 18, 2017 and July 19, 2017
- 2) Resolution \_\_\_\_\_ - Establishing the final dockets for the 2017 County Comprehensive Plan and Development Regulations Amendment Cycle

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF ESTABLISHING  
THE FINAL DOCKETS FOR THE 2017  
COUNTY COMPREHENSIVE PLAN  
AND DEVELOPMENT  
REGULATIONS AMENDMENT  
CYCLE



RESOLUTION NO.

**WHEREAS**, RCW 36.70A.470 requires that the County include a procedure for any interested person to suggest amendments to the comprehensive plan or development regulations, and that the amendments must be docketed and considered on at least an annual basis; and

**WHEREAS**, Walla Walla County Code (WWCC) Title 14 allows for applications to be accepted one time a year during a time period established by the Board of County Commissioners; and

**WHEREAS**, on December 19, 2016, pursuant to WWCC Title 14, the Board of County Commissioners established the criteria and deadline (March 31, 2017) for applications to be included on the 2017 Preliminary Docket of Comprehensive Plan and development regulations amendments; and

**WHEREAS**, Walla Walla County received applications for consideration as part of the 2017 County Comprehensive Plan and development regulations amendment cycle from Brent Knowles (ZCA17-002) and Roberta Cavalli (CPA17-001, REZ17-001), constituting the 2017 Preliminary Docket; and

**WHEREAS**, pursuant to Planning Commission Resolution 17-03, adopted after public hearings held on June 7, 2017, the Planning Commission recommended the applications by Roberta Cavalli (CPA17-001, REZ17-001) and Brent Knowles (ZCA17-002) be included in the 2017 Final Docket; and

**WHEREAS**, on May 25, 2017, after the Preliminary Docket application deadline on March 31, 2017, two applications were submitted by J. R. Simplot Company for site-specific Comprehensive Plan map amendments (CPA17-002) and zoning map amendments (REZ17-002); and

**WHEREAS**, on June 26, 2017, the Board of County Commissioners reviewed the Planning Commission's recommendations and background materials for all amendment requests in an open public meeting and, subsequent to discussion, approved a motion to set a public hearing to hear public testimony and consider whether the applications by J. R. Simplot Company (CPA17-002, REZ17-002), should be included in the 2017 Final Docket; and

**WHEREAS**, said public hearing was held on July 17, 2017, and only one individual, a representative of the applicant, spoke during the public hearing; and

**WHEREAS**, after closing the public hearing the Board of County Commissioners approved a motion to concur with the findings of fact and conclusion of law in the July 11, 2017 staff report and add the J. R. Simplot Company applications (CPA17-002, REZ17-002) to the 2017 Final Docket; now therefore

**BE IT HEREBY RESOLVED** by this Board of County Commissioners that, pursuant to Walla Walla County Code Chapters 14.10 and 14.15, the 2017 Final Docket of Comprehensive Plan and development regulations amendment applications is formally established containing the following amendment requests.

Development Regulations Amendment Applications

ZCA17-002 – zoning code amendment request by Brent Knowles

REZ17-001 – rezone request by Roberta Cavalli

REZ17-002 – rezone request by J. R. Simplot Company

Comprehensive Plan Amendment Applications

CPA17-001 – rezone request by Roberta Cavalli

CPA17-002 – land use map amendment requests by J. R. Simplot Company

*“Passed this **24th day of July, 2017** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.”*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**COUNTY COMMISSIONERS (continued)**

**e) Consent Agenda Items (continued):**

- 3) Resolution \_\_\_\_\_ - Proclaiming August 1, 2017 as "National Night Out in Walla Walla"
- 4) Resolution \_\_\_\_\_ - Agreement for Independent Services Between Educational Service District #123 and Walla Walla County Department of Community Health
- 5) County vouchers/warrants/electronic payments as follows: 4188354 through 4188603 totaling \$891,933.63
- 6) Payroll action and other forms requiring Board approval

**f) Action Agenda Items:**

- 1) Proposal 2017 07-24 SO  
Approval of reimbursement for training expenses for a Sheriff's Office Deputy
- 2) Proposal 2017 07-24 DCH  
Formalizing approval to apply for program funding from the Division of Behavioral Health and Recovery – State Targeted Response to the Opioid Crisis
- 3) Approve addendum to Proposal 2017 06-12 COM (Bid award for "WESCOM – Building Access/ Camera Project")

**g)** Miscellaneous business to come before the Board

**h)** Review reports and correspondence; hear committee and meeting reports

**i)** Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF  
PROCLAIMING AUGUST 1,  
2017 AS "NATIONAL NIGHT  
OUT IN WALLA WALLA"



RESOLUTION NO.

**WHEREAS**, local law enforcement agencies and others are cooperating to bring a nationwide crime, drug and violence prevention program, entitled "National Night Out", to the area on August 1, 2017; and

**WHEREAS**, the "National Night Out" event provides a unique opportunity for Walla Walla County to join forces with thousands of other communities across the country in promoting cooperative, law enforcement-community crime prevention efforts; and

**WHEREAS**, it is appropriate to recognize and publicize such an event; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they sign a proclamation declaring August 1, 2017, as "National Night Out in Walla Walla".

*"Passed this **24th day of July, 2017** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent."*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

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of Walla Walla County, Washington*

# PROCLAMATION

**WHEREAS** local law enforcement agencies and others are once again cooperating to bring a nationwide crime, drug and violence prevention program, "National Night Out, America's Night Out Against Crime", to the Walla Walla area on August 1, 2017; and

**WHEREAS,** the annual National Night Out provides a unique opportunity for the County of Walla Walla to join forces with thousands of other communities across the country to promote cooperative, police-community crime prevention efforts; and

**WHEREAS.** National Night Out is designed to heighten crime and drug prevention awareness; generate support for and participation in local anti-crime efforts; strengthen neighborhood spirit and police-community partnerships; and send a message to criminals letting them know that County citizens are organized and fighting back; and

**WHEREAS** the safety of our communities depends on both law enforcement and the citizens they serve working together to prevent and fight crime and keep all citizens safe; and

**WHEREAS,** Walla Walla Area Crime Watch plays a vital role in working with the Walla Walla County Sheriff's Office, Walla Walla and College Place Police Departments, fire departments, and emergency management and response agencies through joint crime, drug and violence prevention efforts in the County by supporting National Night Out locally and bringing citizens and emergency responders together; and

**WHEREAS,** it is essential that all citizens of Walla Walla County be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Walla Walla County; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they support "National Night Out 2017" locally and hereby proclaim

## **Tuesday, August 1, 2017, as NATIONAL NIGHT OUT IN WALLA WALLA**

and encourage county citizens to join in the fight against crime and support the efforts of the Walla Walla Area Crime Watch and city and county law enforcement, and learn more about cooperative local law enforcement-community crime prevention efforts by attending this free, informative event, to be held in Pioneer Park.

Dated this 24th day of July, 2017, at Walla Walla County, Washington.

**BOARD OF COUNTY COMMISSIONERS  
WALLA WALLA COUNTY, WASHINGTON**

\_\_\_\_\_  
James L. Duncan, Chairman

Attest:

\_\_\_\_\_  
James K. Johnson, Commissioner

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
Todd L. Kimball, Commissioner

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF AGREEMENT  
FOR INDEPENDENT SERVICES  
BETWEEN EDUCATIONAL  
SERVICE DISTRICT #123 AND  
WALLA WALLA COUNTY  
DEPARTMENT OF COMMUNITY  
HEALTH



RESOLUTION NO.

**WHEREAS**, the Educational Service District #123 has proposed an Agreement for Independent Services with the Walla Walla County Department of Community Health to address the objectives of the Department of Early Learning Infant Toddler Regional Systems and Services Project; and

**WHEREAS**, the agreement benefits the citizens of Walla Walla County; and

**WHEREAS**, the County Prosecuting Attorney and Risk Manager have reviewed same; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve said agreement, and authorize County Director of Community Health, Meghan DeBolt, to sign the same.

*Passed this 24<sup>th</sup> day of July, 2017 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*



## WALLA WALLA COUNTY DEPARTMENT OF COMMUNITY HEALTH

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314 West Main Street • Walla Walla, WA 99362

Main Telephone: (509) 524-2650 • Confidential Fax: (509) 524-2642 • Main Fax: (509) 524-2678

### MEMORANDUM

To: The Walla Walla County Board of County Commissioners  
From: Meghan DeBolt  
Director, Community Health  
Date: July 24, 2017  
Subject: Agreement for Independent Services Between ESD 123 and Walla Walla County Department of Community Health

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This agreement provides interdisciplinary consultation services to child care providers serving infants and toddlers. Services to be provided based on assessed need up to \$9600.00

- Agreement effective July 1, 2017 to June 30, 2018

### RECOMMENDATION:

The Walla Walla County Board of County Commissioners approve the agreement and authorize the Director, Community Health to sign.



# AGREEMENT FOR INDEPENDENT SERVICES

BETWEEN

Educational Service District # 123  
 (Hereinafter referred to as ESD 123)  
 3924 W Court St., Pasco, WA 99301  
 Contract Manager: Erin Tomlinson  
 (509) 544-5753 FAX (509) 544-5795

AND

Walla Walla County Department of Community Health  
 (Hereinafter referred to as Agency)  
 314 W Main PO Box 1753 Walla Walla, WA 99362  
 Project Contact: Susanne Bassham  
 (509) 524-2667

In consideration of the promises and conditions contained herein, ESD 123 and Agency do mutually agree as follows:

### DUTIES OF THE AGENCY, EFFECTIVE DATE, AND DURATION

Agency shall perform the following duties to the satisfaction of ESD 123 or its designee:

- A. General objective(s) of this contract shall be: to address the objectives of the Department of Early Learning Infant Toddler Regional Systems and Services Project, as outlined in Southeast Washington Regional Service Model.
- B. Agency will do the following in order to accomplish the general objectives: Support the regional service model which provides interdisciplinary consultation services to child care providers serving infants and toddlers. These services will be provided based on assessed need up to \$9,600.00.
- C. Agency will complete any additional reporting required by this contract.
- D. Following its approval by the Superintendent of ESD 123, this agreement shall commence and be effective for the period beginning 07-01-2017 and ending 6-30-2018 with the exception of Sections III and V on page 2, which will continue to bind the parties, their heirs, and successors.
- E. Agency will submit a monthly billing using the Independent Services Claim Form supporting the performance of services. The billed amount shall be based on the actual costs of performing the services including direct and indirect costs. A detailed expense report along with a report showing the total hours shall accompany the Independent Services Claim Form.
- F. Monthly claim forms and supporting documentation shall be mailed to:

Educational Service District 123  
 Attn: Erin Tomlinson  
 3924 W. Court St., Pasco, WA 99301

### DUTIES OF ESD 123 BOARD

In consideration of the Agency's satisfactory performance of the duties set forth herein and submission of a properly completed claim form, ESD 123 shall compensate Walla Walla County Department of Community Health as shown below:

Contract Fees	Description of Service	Total
Direct Consultation Services	Provide, at a minimum, toddler health consultation visits at monthly increments, dependent on a facility's participation in Early Achievers and infant/toddler consultation services. These services may be coordinated with a facility's infant classroom health consultation services.	Total contract not to exceed \$9,600
<b>Total</b>		<b>\$9,600.00</b>

3480.27. 7000.066.0000  
 Budget Account Code

In witness whereof, the Superintendent of ESD 123 and Agency have read, understand, and executed this entire agreement.

Educational Service District 123

Walla Walla County Department of Community Health

Superintendent

Date \_\_\_\_\_

Signed this 10 day of July 2017

Federal Tax ID No. 91-6001381

Business License No. \_\_\_\_\_ State \_\_\_\_\_

Original copy to be signed and returned to ESD 123 Business Office prior to the commencement of services.

(See Sections XI and XII on reverse for information on backup withholding certification and explanation of option to void.)

RECEIVED

**I. PAYMENTS**

- A. All payments to the Agency shall be conditioned upon:
  - 1. Submission of detailed invoices which support that performance has been rendered for which payment is requested and
  - 2. Performance is to the satisfaction of ESD 123 or its designee, provided that approval shall not be unreasonably withheld.
- B. Interim payments during the contract are allowed as specified.
- C. Any data specified herein for payment(s) to Agency shall be considered extended as necessary to process and deliver a warrant for the amount(s). Such extension will be not greater than forty-five (45) days following completion of the service and receipt of an appropriate invoice, whichever occurs later.

**II. PROHIBITION AGAINST ASSIGNMENT**

Neither this contract nor any interest therein may be assigned by either party without first obtaining the consent of the other party.

**III. OWNERSHIP OF WORK PRODUCTS AND RESTRICTION AGAINST DISSEMINATION**

If the Agency is required by this Contract to develop a concept or product for ESD 123, then all correspondence, papers, documents, reports, files, film work products (inclusive of intellectual concepts and properties), and all copies thereof which are received or developed by the Agency and Agency's employee(s) and agent(s) in the course of performing, or as incident thereto, Agency's duties pursuant to the agreement shall, immediately upon receipt, preparation, or development, become the exclusive property of ESD 123 in perpetuity for any and all purposes. All items described above shall be provided to and left with the ESD 123. When ESD 123 obtains such rights, the Agency and Agency's employees and agent(s) shall not, without prior written approval of ESD 123, either during the term of this agreement or at any time thereafter, directly or indirectly disclose or give to any person, firm, partnership, corporation, agency or political subdivision; any state or federal government; any educational agency, institution, or organization any portion of the above-described items and properties or any information acquired in the course of or as an incident to the performance of contracted duties hereunder, for any purpose or reason.

**IV. INDEMNIFICATION**

Any and all claims which hereafter arise on the part of any and all persons as a direct or indirect result of Agency or its employee's(s') or agent's(s') performance or failure to perform duties pursuant to the agreement, shall be the Agency's sole obligation and the Agency shall indemnify and hold harmless the ESD 123 in full for any and all such acts or failures to act on the part of the Agency or its employee(s) or agent(s).

**V. MALPRACTICE INSURANCE**

All Agencies providing services to minors must have valid malpractice insurance coverage. Upon request by ESD 123, Agency must be able to show evidence of such coverage.

**VI. TERMINATION**

This agreement may be terminated by ESD 123 or any designee thereof at any time, with or without reason, upon written notification thereof to the Agency. The notice shall specify the date of termination and shall be conclusively deemed to have been delivered to and received by Agency as of midnight of the second day following the date of its posting in the United States mail addressed as first noted herein in the absence of proof of actual delivery to and receipt by Agency by mail or other means at an earlier date and/or time. In the event of termination by ESD 123, Agency shall be entitled to an equitable proration of the total compensation provided herein for uncompensated services which have been performed as of termination and to the reimbursement of expenses incurred as of termination, but solely to the extent such expenses are reimbursable pursuant to the provision of the agreement.

**VII. VERBAL AGREEMENTS**

This written agreement constitutes the mutual agreement of Agency and ESD 123 in whole. No alteration or variation of the terms of this agreement and no oral understandings or agreements not incorporated herein, unless made in writing between the parties hereto, shall be binding.

**VIII. APPLICABLE LAW**

This agreement shall be governed by the laws of the State of Washington. Venue for this contract will be Franklin County of the State of Washington.

**IX. NONDISCRIMINATION**

No person shall on the grounds of race, creed, color, national origin, marital status, handicapping condition or sex be excluded from participation in, be denied the benefits of, or be otherwise subject to discrimination under any activity performed pursuant to this agreement.

**X. CONFLICT OF INTEREST**

Neither the Agency nor Agency's employee(s) shall perform any duty pursuant to this agreement in which duty he/she may have participated as an employee of the ESD 123.

**XI. FEDERAL BACKUP WITHHOLDING INFORMATION/OPTION TO VOID**

The Agency certifies to ESD 123 that the Agency is not subject to backup withholding (20% of the gross proceeds of this contract) under section 3406 (a)(1)(c) of the internal revenue code. The Agency agrees to notify ESD 123 in writing if this information is not true. If, at a time it is determined that the Agency is subject to backup withholding, this contract is voidable, in its entirety or partially, at the option of ESD 123.

**XII. SUSPENSION AND DEBARMENT**

Consultant/Contractor hereby certifies, by signing this agreement, it is not on the Excluded Parties List Report, that they, nor their Principals, are presently debarred, suspended, proposed for debarment, or declared ineligible, or voluntarily excluded for the award of contracts by any Federal governmental agency or department. (Principals, for purposes of this certification, mean officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity). Contractor/Consultant shall provide immediate written notice to ESD 123 if, at any time during the term of this Agreement, including any renewals hereof, it learns that its certification was erroneous when made or has become erroneous by reason of changed circumstances.

**XIII. AGENCY'S SIGNATURE**

Agency and/or Agency's employee(s) or agent(s) signing this document certifies that he/she is the person duly qualified and authorized to bind the Agency so identified to the foregoing agreement, and under penalty of perjury certifies the federal tax identification number provided is correct.



# MEMO

Date: July 20, 2017

Proposal ID. 2017 07-24 SO

To: BOCC

From: John Turner, Walla Walla County Sheriff

**Intent – Decision**

**Topic** – Approval of reimbursement for training expenses for Deputy Ashley Daschofsky

**Summary**

See attached memo dated July 13, 2017.

**Cost**

\$789.45

**Funding**

Sheriff's Office 2017 Current Expense Budget

**Alternatives Considered**

**Acquisition Method**

**Security**

**Access**

**Benefits**

**Conclusion/Recommendation**

Recommend that the Board of County Commissioners approve that the Walla Walla County Sheriff's Office pay this training reimbursement from the current Sheriff's Office 2017 budget.

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Submitted By	Disposition
	<input type="checkbox"/> Approved
John Turner, County Sheriff 7-20-17	<input type="checkbox"/> Approved with modifications
Name      Department      Date	<input type="checkbox"/> Needs follow up information

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BOCC Chairman

Date

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Additional Requirements to Proposal

Modification

Follow Up

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**OFFICE OF THE SHERIFF  
WALLA WALLA COUNTY  
MEMORANDUM**

To: Chairman Jim Duncan  
Walla Walla County Board of County Commissioners

From: Sheriff John Turner

A handwritten signature in black ink, appearing to read "John Turner", written over the printed name.

Re: Deputy Ashley Daschofsky

Date: July 13, 2017

Sir,

Thank you and the other Commissioners for your time and support with the similar Deputy Mass issue back in January. I appreciate the ongoing partnership to make our county a better place. It is in that spirit that I write to you and the BOCC.

This issue has once again appeared, this time for Deputy Ashley Daschofsky regarding his prior employment with the City of College Place. Please see the attached letter dated June 29, 2017 from College Place City Attorney Andrea Clare regarding Deputy Daschofsky. I am writing to seek your concurrence that the WWSO pay this training reimbursement from the current Sheriff's Office 2017 budget. I did not want to simply submit this \$789.45 as a bill to be paid without first bringing it to your attention.

I have previously spoken to DPA Jesse Nolte, and my policy reasoning behind this request for concurrence seems to be in line with his reasoning. Whether or not such outside contracts are enforceable, the WWSO does not want to have a chilling effect upon recruiting top-notch deputies. In the present case, our community received a pre-trained deputy with prior law enforcement experience. Had we not hired Deputy Daschofsky, we may have had to hire an entry level employee. The bare minimum cost of such an employee is at least \$7,500 for basic academy training (BLEA) alone, plus the new employee is away for over five months while at BLEA and returns to the agency with zero experience.

In the present case, it seems to make good sense to pay for this training reimbursement. Although not our responsibility, it is a legitimate training cost and does relieve financial pressure from a good employee; it ensures no chilling effect upon lateral deputy recruitment; it gets us seasoned deputies on the road quicker; and \$789.45 for a lateral deputy training reimbursement is far less expensive than the higher costs required for an entry level deputy. I hope the BOCC concurs. I respectfully request your concurrence for this expense to be paid from our 2017 WWSO budget. I am happy to come discuss this further in person at your pleasure if you wish.

We look forward to hearing back from you on this matter and appreciate your consideration.



**Telquist McMillen Clare**  
Attorneys at Law

June 29, 2017

Jared N. Hawkins  
2225 Isaacs, Suite A  
Walla Walla, WA 99362

Re: Ashley Daschofsky  
\*ER 408 Protected\*

Dear Mr. Hawkins:

Please be advised that attorney John Ziobro has accepted a judicial position with the Benton County District Court. I write to inform you that I have been reassigned as the City Attorney for College Place. On behalf of the City, please accept this letter in response to your latest correspondence referencing the above matter.

Previously, you indicated that your client, Mr. Daschofsky, is desirous of resolving the dispute regarding his academy cost by paying his proportionate share of the City's actual costs. The City accepts such proposal in effort to resolve the dispute and avoid litigation. Along these lines, I have been made aware that the actual cost to the City for Mr. Daschofsky to attend the academy was \$3,331.00. Mr. Daschofsky completed 76.3% of the 60 months per noted in the agreement, leaving 23.7% that he would be obligated to reimburse the City. My calculation shows Mr. Daschofsky would owe:  $\$3,331 \times .237 = \$789.45$ .

If this is acceptable to your client, please advise me in writing on or before 7/7/17. I am happy to prepare a settlement agreement to effectuate the terms stated herein. I look forward to hearing from you.

Sincerely,  
TELQUIST MCMILLEN CLARE, PLLC

ANDREA J. CLARE

AJC/kf  
cc: College Place

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George E. Telquist • Robert G. McMillen • Andrea J. Clare

Jillian A. Cook • Allen R. Benson

1321 Columbia Park Trail • Richland, WA 99352

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[www.tzmlaw.com](http://www.tzmlaw.com)



# MEMO

Date: July 20, 2017

Proposal ID: 2017 07-24 DCH.

To: BOCC

From: Debbie Dumont, Human Services Manager

Intent – Program Funding to supported targeted community efforts to reduce opioid use and the serious consequences of the current opioid crisis.

## Topic

1. Name of Grant/Program: Division of Behavioral Health and Recovery (DSHS/DBHR) - State Targeted Response (STR) to the Opioid Crisis
2. New Grant  Renewing Grant  Term (#2 of years) second year funding is anticipated to require updated Action Plan and successful performance in the first year.
3. Is the grant unchanged, and does not require Current Expense funding?  
Yes  No  **(If YES, please skip to number 24)**
4. How will this grant benefit the county's citizens? This grant will enable enhanced Continuing Medical Education for prescribers in the community regarding opioid prescriptions, increase the provision of Secure Medicine Take Back, paired with the distribution of medication lock boxes, targeting College Place as an identified high risk community in addition to Walla Walla.
5. Is this a program grant or an equipment grant? Program Grant.
6. Is this a "one-time only grant"  or is it renewable ? If renewable, how long is grant anticipated to last? This the first of two years of a federally funded grant. Second year funding will be determined by supplemental application and revision of the Action Plan.
7. If this is a new grant how will the grant support a current program OR how will the program change? This new grant will support the current work of the County Prevention Services grant and the efforts of the Walla Walla Community Coalition, W2 For Drug Free Youth. This grant will also have the opportunity to work in a collaborative manner with the Department of Health Marijuana prevention funding recently obtained by Community Health.

8. Does this grant require up front funds? Yes  No  If **YES**, what is the source of the up-front funds needed to cover costs prior to initial and continuing reimbursements being received?
9. How many employees (new or current) will be paid by the grant?  
New 0 Current 0
10. If this grant requires new hire(s) and grant ends, how will unemployment costs be funded? N/A
11. Will the grant require matching funds; i.e., in-kind, cash, Employment Security, Social Security, FICA, PERS, etc? Yes  No  If **YES**, what?
12. Would the grant allow for an annual COLA in salary, increase in medical insurance premiums or increases in any personnel benefits? Yes  No
13. What fund would support a cash match (if required)? N/A
14. If required what is the **TOTAL** cost of the match over the life of the grant? N/A
15. What fund would support the administration of the grant? Yes, County administrative rate is allowed at 8% of the grant award.
16. Will the grant allow for the County cost allocation plan to be funded?  
Yes  No
17. Would the grant require the county to provide office space and/or additional equipment to administer the program? Yes  No  If **YES**, what are the requirements?
18. Would the program require use of a county vehicle or personal vehicle?  
Yes  No  If **YES**, would the grant provide for the cost of the automobile and/or liability insurance? Yes  No
19. Would the grant require activities by other county offices/departments? (i.e. legal review, technology services assistance, new BARS numbers.) Yes  No   
If **YES**, what activities? Accounting functions for processing monthly A-19 billing to the Division of Behavioral Health and Recovery.
20. Would acceptance and completion of the grant project in any way OBLIGATE the County to create/enact new ordinance or policies? Yes  No  If **YES**, what obligations?
21. Does this grant project include any activities that may fall outside the county's standard policies (personnel policies on travel, hours of work, training required,



reimbursement for meeting refreshments, paying for meeting space, etc.?)

Yes  No

22. Will outside consultants be solicited to work on the grant and if so, is a process in place for appropriate selection and oversight of consultant activities?

Yes  No  If **YES**, what is the funding source for consultant fees?

23. For a program grant, how would the program be funded after the grant expires? (It should be understood that once grant funding ends, either the program ceases OR the funding for the program needs to be absorbed within the department's or office's existing budget) **OR** justification must be provided that the program has been and will continue to save or benefit taxpayers. The program is for target projects aimed at community education, prescriber education and projects aimed at reducing access to opioids in the population of targeted high risk communities. These activities will enhance knowledge and awareness in key ways and provide distribution of resources of a durable nature, in the community. Identified activities may be eligible for alternate funding resources upon completion of the grant.

24. Please attach to this proposal a synopsis of the grant or a copy of the fact sheet.

**Please see Attached**

25. **Please feel free to submit additional information as needed.**

**26. Conclusion/Recommendation The application deadline was July 21, 2017. Jim Duncan, Chair of the Board of County Commissioners, signed the grant application on behalf of the County. Request and recommend that the Board of County Commissioners formally approve the application for the Division of Behavioral Health and Recovery (DSHS/DBHR) - State Targeted Response (STR) to the Opioid Crisis to provide targeted efforts to reduce the impact of the opioid crisis in the County.**

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Submitted By			Disposition
Debbie Dumont	DCH	07/20/2017	___ Approved
Name	Department	Date	___ Approved with modifications
			___ Needs follow up information

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Name	Department	Date	_____ Denied
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BOCC Chairman  
Date

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Additional Requirements to Proposal

\_\_\_ Modification

\_\_\_ Follow Up

- Copies to:
- 1) Requesting Office/Department
  - 2) Susan Dombrosky, Auditor's office
  - 3) Commissioners' File

July 20, 2017

Request to approve addendum to Proposal 2017 06-12 COM (Bid award for “WESCOM – Building Access/Camera Project”), approving additional costs to be added to bid award from Walla Walla Electric to address project needs.

Following is the addendum information.

- (-2) New card reader locations deduct
- Fargo card printer with ribbon and no-technology blanks for printing
- Spare printer ribbon
- (50) Printable access cards
- S2 badging license
- Plus Installation labor for software license, printer, and converting current ID badges into a template for the system to use for printing ID badges.

Cost \$2,793.30 (plus tax) .

Approved this 24<sup>th</sup> day of July, 2017

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James L. Duncan, Chairman, District 3

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James K. Johnson, Commissioner, District 1

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Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

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# MEMO

Date: 6/8/17

Proposal ID. 2017 06-12 COM

To: BOCC

From: Diane Harris, Commissioners' Office

Intent – Award bid

Topic – Bid Award for "WESCOM - Building Access/Camera Project"

## Summary

The Walla Walla County Commissioners' Office requested quotes (copy attached) utilizing the Limited Public Works procedures (Resolution 16-221) for the following project at the county owned property located at 27 N Second Ave, Walla Walla, WA., housing WESCOME/Dispatch.

General Project Description: Upgrade the current card access system to S2 Netbox Access Control and replace two cameras.

One quote was received:

### Walla Walla Electric, Inc.

S2 Netbox \$4,642.12 and replacement of two cameras \$717.30

### Cost

\$5,359.42 includes sales tax

### Funding

Fund 30500 Public Communications Building

### Conclusion/Recommendation

Recommend that the Board of County Commissioners approve the bid award to Walla Walla Electric, Inc. for the "WESCOM – Building Access/Camera Project" and authorize Chairman Jim Duncan to sign related documents.

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Submitted By

Diane Harris, Administrative Assistant 06/08/17

Name Department Date

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Signature

Disposition

Approved

Approved with modifications

Needs follow up information

Denied

 6-12-2017

BOCC Chairman

Date

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Additional Requirements to Proposal

Modification

Follow Up

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May 31, 2017

Walla Walla County Commissioner's Office is requesting quotes utilizing the Limited Public Works procedures (Resolution 16-221) for the following project at WESCOM, 27 N Second Street, Walla Walla, WA

**General Project Description:**

Upgrade the current card access system and replace two outdoor cameras. Standardize equipment and software as utilized in other County offices.

Quote each part separately

**Software & Equipment:**

1. S2 NetBox version 4.7 or newer – 4 door licenses and hardware to support 4 card readers.
2. Replace two (2) cameras with 3MP IP day/night cameras connected to existing camera server and Milestone software.

**Work to be completed:**

- 1) Within the guidelines stated below, acquire and install all equipment and software including all network wiring and electrical power if needed (some already exist).
- 2) Installation will occur on 3 doors and includes the removal of the current system and the installation of the quoted system. One door is a new location (basement server room) and will need all equipment to make it operational.
- 3) Installation of two (2) replacement cameras connected to existing camera server.
- 4) Cleanup shall include the removal and disposing of all removed hardware and wiring or cabling, excluding including any computers.
- 5) Successful bidder must be knowledgeable in the operation of the proposed system and its software and train two County employees in its use to extent that County employees are comfortable with operating the system on their own.

**Timeline:**

All work must be completed and the operational by July 31, 2017.

**Guidelines:**

The quote will need to include all equipment and materials, state sales tax, permits (including any building permits), labor at prevailing rate wages, and all other related costs to compete a turnkey end product. The Contractor warrants and guarantees the County that all work will be performed in a workman-like manner, in accordance with City and County building codes and will not be defective. Work is defective if it is unsatisfactory, faulty or deficient in that it does not conform to these specifications, or does not meet the requirements of any inspection, reference standards, test and/or approval of the County. The Contractor will comply with all applicable provisions of RCW 39.12 in regard to making sure that prevailing wages rates are paid to complete these projects. The Contractor shall be liable for any and all damages caused by the Contractor to the County's premises. The Contractor must be licensed, insured, and bonded for the State of Washington. The Contractor

COPY

must submit a Walla Walla County small works questionnaire with the quote, or be on the current small works roster. All quotes must include all applicable permit fees, plan fees, and state sales taxes. Payment for the projects will be made after the completion, and onsite review and approval of all work listed within this request. All paperwork required by the State of Washington in regards to submitting Intent to pay prevailing wages, submission of the actual payroll reports, and all other permits and/or plan fees must be completed and provided to the County prior to payment for this project. Walla Walla County reserves the right to reject any and all bids received for these projects.

Quote must include at least three references, with contact information, for work done of equal or larger size and scope with this specific software. Successful vendor must be able to demonstrate previously awarded contracts. All qualifications must be specific to the quoting contractor and not of any sub-contractor.

Successful vendor will be required to enter into a binding Limited Public Works Contract with Walla Walla County and must abide by the terms thereof. This contract is available at the Commissioners' Office for review.

Vendor must sign the certification below and submit this document along with the detailed quote.

All quotes, and accompanying certifications and documents, must be delivered to the County Commissioners' Office, Walla Walla County Public Health and Legislative Building at 314 West Main Street, Room 203, Walla Walla, WA, attention Connie Vinti, Clerk of the Board, prior to 4:00 p.m. Wednesday, June 7, 2017. Quotes may be submitted before that deadline via fax 509-524-2512 or e-mail [wwcocommissioners@co.walla-walla.wa.us](mailto:wwcocommissioners@co.walla-walla.wa.us). Please mark on the front of the envelope, fax cover sheet, or subject line of the e-mail: "Walla Walla County Commissioners' Office - WESCOM - Building Access/Camera Project." After an award is made, the quotations shall be open to public inspection and available upon request.

For more information and to schedule a site visit, call Diane Harris at the Walla Walla County Commissioners' Office 509-524-2505.

I hereby certify that I have read the above information in its entirety and that I can and will meet all requirements as written.

[Signature] MIRLMYERS 6/5/17  
Signature/ Authorized Vendor or agent Printed: Date

Vendor Name: Walla Walla Electric, Inc.

Vendor Address: 1225 West Poplar St. Walla Walla, WA

Vendor Phone and email: 509-525-8672 info@wwelectric.com

Sent to:  
Walla Walla Electric Email [spike@wwelectric.com](mailto:spike@wwelectric.com)  
Doyle Electric Email [davidw@doyleelectric.com](mailto:davidw@doyleelectric.com)  
Abundant Technologies, LLC Email [sales@abundanitechnologies.com](mailto:sales@abundanitechnologies.com)

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WALLA WALLA ELECTRIC, INC.

1225 WEST POPLAR, WALLA WALLA, WASHINGTON 99362-2780  
Telephone: 509-525-8672 Fax: 509-525-8642

**To:** Walla Walla County Commissioners **From:** Mike Myers

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**ATTN:** Connie Vinti **Pages:** 1

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**Phone:** 524-2505 **Date:** 6/5/2017

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**Re:** Wescom building access camera project **CC:**

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### WESCOM "Building Access/Camera Project"

Prices include installation, equipment and materials, state sales tax, permits and labor as described in "Request - For Quotes" dated May 31, 2017.

**1. S2 Netbox Access Control Price .....\$4,642.12**

S2 Netbox software runs on embedded S2 Network controller, no PC or server required for system operation. PC or other device is used for programming users, running reports and etc.

**1. Replace Two Cameras Price .....\$717.30**

References:

1. Walla Walla County, Comprehensive Mental Health, 1520 Kelly Place, Richard Bessy (509) 522-4000
2. Walla Walla County Sheriff's Department, 240 W Alder St, Shanda Zessin (509) 524-5400
3. City Of Walla Walla City Hall, 15 N. 3<sup>rd</sup> Ave, Dave Dalan (509) 524-4570

Please call or reply if further information is required.

Sincerely,

Mike Myers



**9:45**

**TECHNOLOGY SERVICES DEPARTMENT**

**Kevin Gutierrez**

- a)** Department update and miscellaneous



**WALLA WALLA COUNTY**  
**Technology Services Department**

Kevin G. Gutierrez  
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

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File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

July 24, 2017

To: Walla Walla County Board of Commissioners

Re: Department Update

**Issues/Information for the Board.**

- N/A

**Components (Main infrastructure)**

**Hardware**

- No issues

**Software**

- No issues

**Security/Viruses**

- No issues

**Other Projects**

- **Judges/Clerks Case Management and Document Management Systems**
  - Testing is underway
  - Meetings now being scheduled into next year. 5 so far.
  - OnBase – Viewed the update to OnBase that has the PRR tracking!
- **Budget /Assets**
  - No update
  - Am behind
  - Considering new phone service as a pool of minutes to ease billing.
    - We have looked at 3 options. One option is viable
    - Tabled until we get the redundancy issue resolved.
- **KnowBe4**
  - Phishing test/training service
  - They want to raise the cost
  - Will not renew unless we get a more favorable quote.
- **Intranet**
  - Planning to move the intranet to SharePoint which will allow us to drop another server.
  - Sent out the link to the site for EO/DH review X 2
  - Working with Human Resources and then will move to other departments – Going well
  - Working on a temporary PRR tracking to meet the intent of ESB 1594 (effective 7/23)
    - MRSC advises that even if the state has not developed the standards, we still have to collect the data.
    - A lot of agencies across the state don't seem to know about the new laws
    - A lot more are in a panic to develop something temporary
    - Without standards we will all likely collect things a little differently
- **Website Redesign**

- 8 responses received
- 7 Demos are scheduled
- **Range \$7,200 - \$46,000**
- **New World**
  - June 6 meeting – Jail still has conversion issues and apparently needs more training
  - Still experiencing some connectivity issues at city – not clearly defined
  - Met with a few deputies a few weeks ago.
  - We will deploy a ping-test process to see if we can tell which part of the network is failing.
    - Internet, VPN, Server
- **O-365**
  - We have an option to upgrade service to add another layer of scanning protection for email - \$1.90 per user per month.
  - Going to abort this idea. Good idea, but no time to test it anyway.
- **Texting Policy**
  - Shelly still has this on her list of things to do.
  - Also as a side note, I have asked for Douglas County’s social media policy
- **Old Email Server**
  - Need to offload to a search appliance/software so we don’t lose what we have. Going to cost about **\$1000.00**
- **Panic Button Testing**
  - Radio is narrow banded
  - Initial test failed. One repeater was missing, one was obstructed by a new roof top chiller, all of them needed new batteries.
  - All batteries have been replaced in the repeaters.
  - New repeater at old health building.
  - Testing is underway.
  - Some are reporting in the wrong building and need to be reprogrammed
- **Social Media Archiving**
  - Name was changed
  - We still have licenses
  - Working on getting credentials to re-install.- In progress but having some issues with part of the application being a bit buggy and likes to crash. Working with support.
- **PRO Certification**
  - Working with WAPRO organization to see if we can facilitate some training in our area.
  - There is some specific training that all PRO’s in the state must have (30 hrs total)
  - If we can host training here for the east side of the state, we should be able help reduce travel costs. Looks like some September/November opportunities on the west side
- **Public Record Requests Last 2 Weeks**
  - 8= Requests received
  - 0 = Forwarded to departments
  - 9= Completed
  - 0= Pending Closure
  - 2 = Litigation hold
  - 0 = Pending 3<sup>rd</sup> party notice
  - 18 = Open/Being handled by the PRO

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**Definitions**

**ACCIS = Association of County, City Information Systems (managers)**

**API = Application Program Interface**

**CITRIX = A product used for remote access to our network**

**PAV=Potential Archival Value**

**CJIS = Criminal Justice System Information Systems**

**AOC=Administrative Office of the Courts**

**PRO=Public Records Officer**

**USB=Universal Serial Bus**  
**DOL=Department of Licensing**  
**NDA=Non-disclosure agreement**  
**RFP=Request For Pricing/Proposal**  
**GIS=Geographic Information Systems**  
**EOL=End of Life**  
**JCDA=Joint Community Development Agency**  
**W7=Windows 7**  
**W10=Windows 10**  
**OS=Operating System**  
**JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System**  
**AV-Audio/Visual**  
**WiFi-Wireless network connectivity (Wireless Fidelity)**  
**FTP = File Transfer Protocol (file transfer server)**  
**CAD=Computer Aided Dispatch (hosted at the city)**  
**CAT5=Category 5 Ethernet cable (for data and voice)**  
**ADA=Americans with Disabilities Act**  
**ECM=Enterprise Content Management**  
**NWS=New World Systems**  
**DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.**  
**IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.**  
**EO = Elected Official**  
**DH = Department Head**  
**WAPRO – Washington Association of Public Records Officers**

10:00 COUNTY CORRECTIONS DEPARTMENT

Mike Bates

a) **Consent Agenda items:**

- 1) Resolution \_\_\_\_\_ - Approving Amendment Number A to Grant Agreement with Washington State Department of Commerce, Community Services and Housing Division, Housing Assistance Unit/ Office of Homeless Youth, Street Youth Services (17-46117-105)

b) **Action Agenda Items:**

- 1) Proposal 2017 07-24 CORR  
Approval of bid award for  
Jail Kitchen Island Project

c) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING  
AMENDMENT NUMBER A TO  
GRANT AGREEMENT WITH  
WASHINGTON STATE  
DEPARTMENT OF COMMERCE,  
COMMUNITY SERVICES AND  
HOUSING DIVISION, HOUSING  
ASSISTANCE UNIT/OFFICE OF  
HOMELESS YOUTH, STREET  
YOUTH SERVICES (17-46117-105)



RESOLUTION NO.

**WHEREAS**, the State of Washington, Department of Commerce, has offered Grant Agreement Amendment Number A to the Walla Walla County Juvenile Justice Center, to provide outreach services and case management for street youth; and

**WHEREAS**, the Amendment for said services is for the period July 1, 2017, through December 31, 2017; and

**WHEREAS**, the Walla Walla County Director of Corrections has reviewed said Amendment and recommends approval; and

**WHEREAS**, said Amendment was submitted to the County Prosecuting Attorney's office and Risk Manager for review; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby approve and the chairman shall sign said Amendment Number A to Grant Agreement (17-46117-105).

*Passed this 24<sup>th</sup> day of July, 2017 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**Amendment**

Grant Number: 17-46117-105  
Amendment Number: A

**Washington State Department of Commerce  
Community Services and Housing Division  
Housing Assistance Unit  
Street Youth Services (SYS)**

<b>1. Grantee</b> Walla Walla County Juvenile Justice Center PO BOX 1754 WALLA WALLA, WA 99362		<b>2. Grantee Doing Business As</b>	
<b>3. Grantee Representative</b> Michael Bates Administrator (509) 524-2810 mbates@co.walla-walla.wa.us		<b>4. COMMERCE Representative</b> Cheryl Bayle Program Manager 360.725.2997 360.586.5880 <a href="mailto:cheryl.bayle@commerce.wa.gov">cheryl.bayle@commerce.wa.gov</a> PO Box 42525 1011 Plum St SE Olympia, WA 98504-2525	
<b>5. Original Grant Amount (and any previous amendments)</b> \$39,271	<b>6. Amendment Amount</b> \$19,636	<b>7. New Grant Amount</b> \$58,907	
<b>8. Amendment Funding Source</b> Federal:    State: X    Other: N/A:		<b>9. Amendment Start Date</b> July 1, 2017	<b>10. Amendment End Date</b> December 31, 2017
<b>11. Federal Funds (as applicable):</b> N/A	<b>Federal Agency:</b> N/A	<b>CFDA Number:</b> N/A	
<b>12. Amendment Purpose:</b> Extend the grant period and increase the grant amount.			

COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant As Amended and attachments and have executed this Grant Amendment on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant As Amended are governed by this Grant Amendment and the following other documents incorporated by reference: Grantee Terms and Conditions including Attachment "A" – Scope of Work, Program Guidelines (as they may be revised from time to time), and the Program Application. A copy of this Grant Amendment shall be attached to and made a part of the original Grant between COMMERCE and the Grantee. Any reference in the original Grant to the "Grant" shall mean the "Grant as Amended".

<p><b>FOR GRANTEE</b></p> <p>_____</p> <p>Signature</p> <p>_____</p> <p>Print Name and Title</p> <p>_____</p> <p>Date</p>	<p><b>FOR COMMERCE</b></p> <p>_____</p> <p>Diane Klontz, Assistant Director Community Services and Housing Division</p> <p>_____</p> <p>Date</p> <p><b>APPROVED AS TO FORM ONLY</b></p> <p>_____</p> <p>Sandra Adix Assistant Attorney General</p> <p>_____</p> <p>3/20/2014 Date</p>
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**Amendment**

This Grant is amended as follows:

**Attachment B Budget**

July 1, 2015 – June 30, 2017	Budget
Pass-through	\$39,271
<b>Subtotal</b>	
July 1, 2017 – December 31, 2017	
Administration	\$0
Program Operations	\$19,636
Facilities' Costs for Drop-In Center	\$0
<b>Subtotal</b>	\$19,636
<b>TOTAL</b>	<b>\$58,907</b>

ALL OTHER TERMS AND CONDITIONS OF THIS GRANT REMAIN IN FULL FORCE AND EFFECT.





# MEMO

Date: July 20, 2017

Proposal ID. 2017 07-24 CORR

To: BOCC

From: Mike West, Corrections Adult Division Commander

## **Intent – Decision**

**Topic** – Approval of Bid award for the Jail Kitchen Island Project for the Corrections Department.

## **Summary**

Walla Walla County requested quotes utilizing the small works procedures (Resolution 16-221) for the Jail Kitchen Island Project at the Walla Walla County Jail Building located at 300 W. Alder Street, Walla Walla WA 99362.

On July 20, 2017 at 10:00 a.m. one qualified bid was received for this project:

Acufab Mfg, Inc.                      \$14,598.72

## **General Project Description:**

- Construct a 4' x 10' commercial kitchen island with stainless steel counter top and commercial grade drawers and cabinets in the space provided at the Walla Walla County Jail Kitchen.
- Each side of the island will consist of two cabinets, not less than 36" wide with four adjustable shelves and four drawers of not less than 24" wide. There will be a 110v outlet flush mounted above each cabinet so that there is a total of two outlets on each side. The top drawer on each side of the island will be approximately 4" deep and come equipped with key locks.
- One end of the island will have a 4-shelf open cabinet with adjustable shelves and the other end will be stainless with two 110v outlets flush mounted below the counter top.
- Must include a solid toe kick surrounding the island so that no food or dirt may accumulate underneath
- Countertop must be at least 16-gauge kitchen grade stainless steel with no seems or sharp edges or corners. The frame, drawers and cabinets must be constructed of stainless steel of at least 16 gauge or thicker material.
- Handles or opening hardware should be of a snag free design or flush mount.

## **Costs**

\$14,598.72

## **Funding**

Requesting Law and Justice Building Fund pay for this project.

**Conclusion/Recommendation**

Recommend that the Board of County Commissioners approve the bid of \$ \$14,598.72 to Acufab Mfg, Inc. and that the Law and Justice Building fund pay for this project.

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Submitted By

Disposition

Mike West, Corrections Adult Division Commander  
7-20-17

Approved

Approved with modifications

Needs follow up information

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Name      Department      Date

---

BOCC Chairman

Date

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Additional Requirements to Proposal

Modification

Follow Up

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**10:15**

**COUNTY FAIRGROUNDS**

**Bill Ogg**

- a) Department update and miscellaneous

10:30

**PUBLIC WORKS DEPARTMENT**

**Randy Glaeser**

- a) Consent Agenda Items:
  - 1) Resolution \_\_\_\_\_ - Setting a date of public hearing to consider the request by Tyson Stowers for the vacation of Spring Street right of way, as dedicated in Bucks Addition to the town of Prescott, per Vol B, Page 7 of Plats, situated in Section 33, Township 10 North, Range 36 East, W.M.
  - 2) Resolution \_\_\_\_\_ - Signing an Interlocal Agreement between the Port of Walla Walla, Walla Walla County and the City of Prescott for sharing design, right-of-way and construction phases of the 2017 Prescott Railroad Avenue Stormwater Project
  
- b) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SETTING A DATE OF PUBLIC HEARING TO CONSIDER THE REQUEST BY TYSON STOWERS FOR THE VACATION OF SPRING STREET RIGHT OF WAY, AS DEDICATED IN BUCKS ADDITION TO THE TOWN OF PRESCOTT, PER VOL. B, PAGE 7 OF PLATS, SITUATED IN SECTION 33, TOWNSHIP 10 NORTH, RANGE 36 EAST, W.M.



RESOLUTION NO.

**WHEREAS**, a petition has been received requesting the vacation of a Spring Street right of way as dedicated in Bucks Addition to the Town of Prescott, per Vol. B, Page 7 of plats, situated in Section 33, Township 10 North, Range 36 East, Willamette Meridian; and

**WHEREAS**, the petitioner has paid the \$600 petition fee for all costs and expenses incurred in the examination of said petition; now therefore

**BE IT HEREBY RESOLVED**, by this Board of Walla Walla County Commissioners, that a public hearing date be set for August 14, 2017 in the Commissioners' Chambers, County Public Health and Legislative Building, located at 314 West Main Street, Walla Walla, Washington at the hour of 10:30 A.M., or as soon thereafter as such hearing may be held.

**BE IT FURTHER RESOLVED** that the County Engineer be and is hereby ordered to make an examination and if necessary a survey of the proposed right of way vacation and to make a report to this Board as required by law, said right of way being described as follows:

THE 60.00 FOOT WIDE DEDICATED RIGHT OF WAY OF SPRING STREET LYING BETWEEN MILL STREET AND ROGERS ROAD (COUNTY ROAD NO. 838), PER THE PLAT OF BUCKS ADDITION TO THE TOWN OF PRESCOTT, FILED IN VOLUME B PAGE 7 OF PLATS, RECORDS OF WALLA WALLA COUNTY, WASHINGTON, SITUATED IN SECTION 33, TOWNSHIP 10 NORTH, RANGE 36 EAST, W. M.

Passed this 24<sup>th</sup> day of **July, 2017** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 3

\_\_\_\_\_  
*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING AN  
INTERLOCAL AGREEMENT  
BETWEEN THE PORT OF WALLA  
WALLA, WALLA WALLA COUNTY  
AND CITY OF PRESCOTT FOR COST  
SHARING DESIGN, RIGHT-OF-WAY  
AND CONSTRUCTION PHASES OF  
THE 2017 PRESCOTT RAILROAD  
AVENUE STORMWATER PROJECT



RESOLUTION NO.

**WHEREAS**, pursuant to RCW 39.34, local governmental units are permitted to make the most efficient use of their powers by enabling them to cooperate with other localities on a basis on mutual advantage; and

**WHEREAS**, it is in the best interest of Walla Walla County to work cooperatively with other governmental agencies; now therefore,

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners they do hereby approve and shall sign an Interlocal Agreement with the Port of Walla Walla, Walla Walla County and the City of Prescott for Cost Sharing Design, Right-of-Way and Construction phases of the 2017 Prescott Railroad Avenue Stormwater Project.

*Passed this 24<sup>th</sup> day of July, 2017 by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

Attest:

\_\_\_\_\_  
Connie R. Vinti, Clerk of the Board

\_\_\_\_\_  
James L. Duncan, Chairman, District 3

\_\_\_\_\_  
James K. Johnson, Commissioner, District 1

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 3

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

Walla Walla County Public Works  
PO Box 813  
Walla Walla, WA 99362



To: Board of County Commissioners

From: Randy Glaeser, Public Works Director

Date: 20 July 2017

Re: Director's Report for the Week of 17 July 2017

**Board Action: 24 July 2017**

**Resolutions:**

**In the Matter of Setting a Hearing Date to Consider the Request by Tyson Stowers for the Vacation of Spring Street Right of Way in Prescott, WA.**

**In the Matter of Signing an Interlocal Agreement between the Port of Walla Walla, Walla Walla County and City of Prescott for Cost Sharing Design, Right of Way and Construction Phases of the 2017 Prescott Railroad Avenue Stormwater Project**

**ENGINEERING:**

- Mill Creek FH: Finalizing special provisions. Completing discovery requests.
- Blue Creek Bridge: Finalizing special provisions.
- Pflugrad Bridge: Working on environmental permits.
- Pemberton Bridge: Work to begin 21 August.
- Mill Creek Road MP 1.1 to MP 3.96: Acquisition will begin as time allows.
- Abbott Road Stormwater: Re-scheduled for next year.
- City of Prescott Stormwater: Met with Port and Mayor of Prescott to discuss project.

**MAINTENANCE/FLEET MANAGEMENT:**

- Crews conducting routine maintenance.

**ADMINISTRATION:**

- Finalizing 2018 budget.
- Reviewing winter storm damage reports with FEMA representatives.
- Attended Flood Scenario discussion meeting.
- Attended TAC meeting.

10:45

**PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re:  
litigation or pending or potential  
litigation (pursuant to RCW 42.30.110(i))



11:00

**HUMAN RESOURCES/RISK MANAGER**

**Shelly Peters**

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:15

**JOINT FINANCIAL UPDATE**

**Karen Martin and  
Gordon Heimbigner**

- a) 2017 budget update

**11:30**

**COUNTY COMMISSIONERS**

- a) Discussion/decision regarding implementation of HR Compensation Consultants county-commissioned classification and compensation study
- b) Miscellaneous or unfinished business to come before the Board

**NOON**

**RECESS**

1:30

**COUNTY COMMISSIONERS**

- a) Interview applicants for previously publicized opening on the Walla Walla Fair and Frontier Days Board of Directors, with possible appointment action to follow
  
- b) Miscellaneous or unfinished business to come before the Board

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*