

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 25, 2019

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

8:45 COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Possible executive session re: personnel
(pursuant to RCW 42.30.110(g)) to
complete employee personnel evaluation
- c) Review warrant list (9:15 a.m.)

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Bid Opening:**
 - 1) County legal newspaper
- f) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of March 18 and 19, 2019

COUNTY COMMISSIONERS (continued)

- f) Consent Agenda Items (continued):**
 - 2) County vouchers/warrants/electronic payments as follows: _____ through _____ totaling \$_____ and _____ through _____ in the amount of \$_____ (ER&R)
 - 3) Payroll action and other forms requiring Board approval

- g) Action Agenda Items:**
 - 1) Proposal 2019 03-25 COM
Approval of current expense motor pool process and policy

- h) Miscellaneous business to come before the Board**

- i) Review reports and correspondence; hear committee and meeting reports**

- j) Review of constituent concerns/possible updates re: past concerns**

9:45 DEPARTMENT OF COMMUNITY HEALTH Meghan DeBolt

- a) Public Hearing:**
 - 1) To receive comments on a Community Development Block Grant Proposal for Public Service activities

9:50 TECHNOLOGY SERVICES DEPARTMENT Kevin Gutierrez

- a) Department update and miscellaneous**

10:00 COUNTY CORRECTIONS DEPARTMENT Norrie Gregoire

- a) Action Agenda Items:**
 - 1) Proposal 2019 03-25 CORR-1
Approval of application to the Washington State Department of Commerce - Office of Crime Victims Advocacy for a program training grant for CASA (Court Appointed Special Advocates)

- b) Department update and miscellaneous**

10:15 PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Action Agenda Items:

- 1) Resolution _____ - Bid award for Hot Mix Asphalt for 2019

b) Consent Agenda Items:

- 1) Resolution _____ - Use of County roads for the Whitman College Cycling Club Blues Omnium Bicycle Race
- 2) Resolution _____ - Setting a date of public hearing to consider amending Walla Walla County Code Title 3, Chapter 3.22 Revising the Public Works Fee Schedule
- 3) Resolution _____ - Setting a public hearing date for the City of Waitsburg for a franchise to construct, operate and maintain a sewer and water utility system within the county road right of way, in Walla Walla County, Washington

c) Department update and miscellaneous

10:30 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

a) Miscellaneous business for the Board

- b) Possible executive session re:**
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45 HUMAN RESOURCES/RISK MANAGER

Shelly Peters

a) Department update and miscellaneous

b) Active Agenda Items:

- 1) Possible discussion/decision re: any pending claims against the County

c) Action Agenda Items:

- 1) Proposal 2019 03-25 CORR-2 Approval to offer salary above mid-range for Department of Corrections Jail Commander
- 2) Proposal 2019 03-25 HR/RM Approval of HRA VEBA benefits for part-time benefit eligible employees

HUMAN RESOURCES/RISK MANAGER (continued)

- c) **Action Agenda Items (continued):**
 - 3) New position approval form – Records and Archive Intern for the Department of Community Health
 - 4) Revised job description approval form – Residential Appraiser/Analyst 1
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00 FACILITIES MAINTENANCE Ron Branine

- a) Department update and miscellaneous

11:15 SHERIFF Mark Crider

- a) **Consent Agenda Items:**
 - 1) Resolution _____ - Approving out of state travel for County Sheriff Mark Crider
- b) Department update and miscellaneous

**11:30 JOINT FINANCIAL UPDATE Karen Martin
Gordon Heimbigner**

- a) 2019 Budget update

12:00 RECESS

1:30 COUNTY COMMISSIONERS

- a) Presentation by Boone Birdsell with McKinstry on process for a free condition assessment for Walla Walla County owned buildings for energy savings and capital equipment planning

2:00 COUNTY FAIRGROUNDS Bill Ogg

- a) Workshop re fairgrounds maintenance positions reorganization

2:15 COUNTY COMMISSIONERS

- a) Miscellaneous business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.