

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, JANUARY 14, 2019

(PLEASE NOTE SLIGHTLY EARLIER START TIME THIS DATE)

9:15 COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Review warrant list

The county commissioners will take this time (at 9:15 a.m.) to review the list of warrants for approval under the consent agenda. This review time is open to the public. No other business will be transacted until the regular meeting start time of 9:30 a.m.

RECESS.

9:30 COUNTY COMMISSIONERS

- a) Declarations re: conflict of interest
- b) Pledge of Allegiance
- c) Public comment period (time limitations may be imposed)

PLEASE NOTE: *If you wish to address the Commission, please raise your hand to be recognized by the Chair. When you have been recognized, please step up to the microphone and give your name and address before your comments. The Walla Walla County Commissioners are committed to maintaining a meeting atmosphere of mutual respect and speakers are encouraged to honor this principle. (An individual may request to address the board at a later time on the agenda, if time permits, by contacting the Clerk of the Board at least 24 hours prior to the meeting.) Thank you.*

- d) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
- e) **Consent Agenda Items:**
 - 1) Resolution _____ - Minutes of County Commissioners' sessions of January 7 and 8, 2019
 - 2) Resolution _____ - Cancelling County Commissioners' sessions and setting a special meeting date
 - 3) Resolution _____ - Approving out of state travel to Nevada for County Treasurer Gordon Heimbigner and Chief Deputy Treasurer Lisa Stober

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER CANCELLING
COUNTY COMMISSIONERS'
SESSIONS AND SETTING A
SPECIAL MEETING DATE

}

RESOLUTION NO. 19

WHEREAS, due to the lack of a quorum on the regularly scheduled Board meeting days, of January 28 and 29, 2019; and

WHEREAS, to take action on certain financial matters, and in the event that other county-related business shall arise necessitating action by the Board, a special meeting will be held on Friday, January 25, 2019 at 1:00 p.m. to conduct said business; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the regularly scheduled Board meetings on January 28 and 29, 2019 be cancelled.

BE IT FURTHER RESOLVED that a special meeting of the Board shall be set for January 25, 2019.

BE IT FURTHER RESOLVED that the next regular meeting of the Board will be held on February 4, 2019.

Passed this 14th day of January, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Commissioner, District 3
Position Currently Vacant

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPROVING
OUT OF STATE TRAVEL TO
NEVADA FOR COUNTY
TREASURER GORDON
HEIMBIGNER AND CHIEF DEPUTY
TREASURER LISA STOBER

RESOLUTION NO.

WHEREAS, Walla Walla County Treasurer Gordon Heimbigner has requested approval for out of state travel to allow his attendance and that of Chief Deputy Treasurer Lisa Stober at the Government Investment Officers Association conference in Las Vegas, Nevada, March 20-23, 2019; and

WHEREAS, conference costs are covered by the county's investment pool fees, with no Current Expense Fund monies expended; and

WHEREAS, approval of the request at this time will allow Mr. Heimbigner to monitor air fare and hotel rates and make reservations at the most favorable rates; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that out of state travel as outlined above is approved.

BE IT FURTHER RESOLVED that travel reimbursements shall be at the "high cost area" rate.

BE IT FURTHER RESOLVED that additional time to travel to or from said event, if needed, is also approved.

BE IT FURTHER RESOLVED that any personal travel costs shall be the responsibility of Mr. Heimbigner and/or Ms. Stober.

Passed this 14th day of January, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Commissioner, District 3
Position Currently Vacant

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of Walla Walla County, Washington*

COUNTY COMMISSIONERS (continued)

e) Consent Agenda Items (continued):

- 4) Resolution _____ - Rescinding Resolution No. 14 058 and formalizing the allowed expenditure of funds from fund 13600 Current Expense Retirement Fund
- 5) Resolution _____ - Salary adjustments for certain Walla Walla County non-represented personnel for year 2019
- 6) County vouchers/warrants/electronic payments as follows: 4204452 through 4204622 totaling \$476,678.19 (2018 expenditures)
- 7) Payroll action and other forms requiring Board approval

- f) Miscellaneous business to come before the Board
- g) Review reports and correspondence; hear committee and meeting reports
- h) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF RESCINDING
RESOLUTION NO. 14 058 AND
FORMALIZING THE ALLOWED
EXPENDITURE OF FUNDS FROM
FUND 13600 CURRENT EXPENSE
RETIREMENT FUND



RESOLUTION NO.

WHEREAS, pursuant to Resolution 14 058 the Board of County Commissioners as part of the discussions, as the county legislative authority, during open, public meetings leading up to and culminating in the adoption of the 2014 Walla Walla County Budget, there was a consensus by the Board that, due to budgetary constraints, elected officials and department heads budgeted under the Current Expense fund should not fill employee positions until "legacy costs" or payouts (those related to personnel benefits such as Retirement, etc.) have been recovered in respective budgets, thereby reducing expenditures and resulting in necessary budgetary stability; and

WHEREAS, during the 2019 budget discussions, as the county legislative authority, during open, public meetings leading up to and culminating the adoption of the 2019 Walla Walla County budget, there was a consensus by the Board that, expenditures shall be allowed from Fund 13600 Current Expense Retirement Fund for "legacy costs" or payouts (those related to personnel benefits such as Retirement, etc.) for employees under the Current Expense fund that meet certain requirements of employment; and

WHEREAS, the "legacy costs" for Current Expense employees that meet the requirement of having continuously been employed by Walla Walla County for 25 (twenty-five) or more consecutive years shall be paid from the Current Expense Retirement Fund, Fund 13600, a fund into which Current Expense fund monies are budgeted to transfer funds to in 2019 ;now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Resolution No. 14 058 be rescinded, and the above outlined position shall be formally adopted and approved as a policy of the Board, and shall remain in effect until rescinded by action of the Board of County Commissioners.

Passed this 14th day of January, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Commissioner, District 3
Position Currently Vacant

Constituting the Board of County Commissioners
of Walla Walla County, Washington

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SALARY
ADJUSTMENTS FOR CERTAIN
WALLA WALLA COUNTY NON-
REPRESENTED PERSONNEL FOR
YEAR 2019



RESOLUTION NO.

WHEREAS, previous annual resolutions of the Board of County Commissioners have established salary adjustments for non-represented County personnel; and

WHEREAS, pursuant to previous discussions and a consensus, a determination was reached to establish the compensation level for non-represented employees to be consistent with provisions of the 2019 through 2021 Labor Agreement between Walla Walla County Board of Commissioners and the Washington State Council of County and City Employees, Local 1191-WC of the American Federation of State, County, and Municipal Employees, AFL-CIO, Current Expense Courthouse Employees; and

WHEREAS, said Agreement provides that covered employees receive compensation for the upcoming year based upon a scheduled increase equal to 80% (eighty percent) of the Consumer Price Index for All Urban Consumers (CPI-U) for Seattle-Tacoma-Bellevue for June of the current year, in this case 2018; and

WHEREAS, the CPI-U measure for June, 2019 is 3.3%, and 80% of that figure is 2.64%; and

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that, in accordance with above referenced and effective January 1, 2019, the 2019 compensation schedule for the above-named unit employees, certain below-named department heads, and other non-represented County employees shall be increased by two and sixty four tenths percent (2.64%), as determined above and as based upon an employee's respective 2018 salary schedule in effect as of December 31, 2018.

BE IT FURTHER RESOLVED that it is the intent of the Board of Walla Walla County Commissioners that, as outlined on the attached Exhibit A, which is by this reference made a part hereof, 2019 salaries for the following shall be set as provided above and/or pursuant to Employment Agreements with the County: the chief deputy prosecuting attorney; administrative, unclassified, exempt employees appointed by the county sheriff; and certain employees who have entered into separate Employment Agreements with the County, effective as of January 1, 2019.

Passed this 14th day of January, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Commissioner, District 3
Position Currently Vacant

Constituting the Board of County Commissioners
of Walla Walla County, Washington

EXHIBIT A
January 7, 2019

2019 SALARIES FOR WALLA WALLA COUNTY EMPLOYEES WHO ARE REPRESENTED BY A COLLECTIVE BARGAINING UNIT (effective January 1, 2019)

- Under the Current Expense Courthouse agreement, the schedule for 2019 wages shall reflect an increase equal of 2.64%, pursuant to Article XIV of the Agreement 2019-2021 and the governing resolution.
- For employees covered by the Road Crew Local 1191, (the "Public Works Contract"), the schedule for 2019 wages shall reflect an increase equal of 2.64%, pursuant to Article XVII of the Agreement 2019-2021 and the governing resolution.
- For members of the Corrections and Professionals Association, current contract expired December 31, 2018 and currently are in negotiations, so they continue with the 2018 pay schedule until new contract is ratified.
- For members of the Commissioned Deputy's Association, the schedule for 2019 wages shall reflect an increase equal of 2.5%, pursuant to Article XIV of the Agreement 2017-2019.
- For members of the Sheriff's Office Administrative Support Employees, the schedule for 2019 wages shall reflect an increase of 2.64%, pursuant to Article XXII of the Agreement 2019-2021.

#####

2019 SALARIES FOR CERTAIN APPOINTED WALLA WALLA COUNTY EMPLOYEES WHO ARE NOT REPRESENTED BY A COLLECTIVE BARGAINING AGREEMENT (effective January 1, 2019)

Effective January 1, 2019 the compensation schedule for the following non-represented and/or named appointed positions shall be increased by two and sixty four tenths percent (2.64%), consistent with the Current Expense Courthouse agreement now in place, and based on an employee's respective salary in effect as of December 31, 2018:

- All non-represented employees (those not covered by a collective bargaining agreement, to include those in the Public Works Department).
- administrative, exempt (unclassified under Civil Service) employees appointed by the county sheriff, pursuant to and authorized by RCW 41.14.070
- the chief deputy prosecuting attorney
- certain employees who have entered into separate Employment Agreements with Walla Walla County (Ron Branine, Meghan DeBolt, Tony Garcia, Tom Glover, Norrie Gregoire, Kevin Gutierrez, Elizabeth "Liz" Jessee, Heather Lee and Shelly Peters)

#####

Effective January 1, 2019 the compensation schedule for the following non-represented and/or named appointed positions shall be set as follows, consistent with the referenced classification and compensation study and as determined by the Board:

- chief deputies appointed by county elected officials (deputies appointed by the County Assessor, County Auditor, County Clerk, Board of County Commissioners, County Coroner, and County Treasurer, pursuant to RCW 36.16.070) shall be compensated at an amount equal to eighty percent (80%) of the salary set for those respective elected officials.

-end-

a) Action Agenda Items:

- 1) Resolution _____ - Approval of revised Walla Walla County Policy on Information Technology and Use of Resources
- 2) Proposal 2019 01-14 TSD-1
Approval of newly created Walla Walla County seal as the official seal for Walla Walla County

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVAL OF REVISED
WALLA WALLA COUNTY
POLICY ON INFORMATION
TECHNOLOGY AND USE OF
RESOURCES

RESOLUTION NO. **19**

WHEREAS, County Technology Services Department Director Kevin Gutierrez has prepared a revised Walla Walla County Policy on Information Technology and Use of Resources; and

WHEREAS, the revised policy adds Section I. Networks and Security (5) Breach of County Networks, Computer Systems or Other Technology Related Items; and

WHEREAS, the County Prosecuting Attorney and Human Resources/Risk Manager have reviewed said policy; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that said Walla Walla County Policy on Information Technology and Use of Resources, as revised, shall be approved.

Passed this 14th day of January, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Commissioner, District 3
Position Currently Vacant

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



MEMO

Date: January 14, 2019

To: BOCC

From: Kevin Gutierrez

Intent – Decision

Topic –

Seeking approval by signature to amend Walla Walla County Policy on Information Technology and Use of Resources

Summary

The current policy (Version 2017) doesn't include a definitive action to take for "breaches" of security on networks, computers or other technology related items. Though we follow the guidance provided in the RCW's, more and more vendors are requiring that we have a published policy.

If approved, this proposal adds Section I. **Networks and Security (5) Breach of County Networks, Computer Systems or Other Technology Related Items**. This has been approved by Jesse Nolte and Shelly Peters, and states the following;

5 . Breach of County Networks, Computer Systems or Other Technology Related Items.

Any breach, suspected breach, or imminent breach of the computer system shall be immediately reported to the IT Department and the Risk Manager. In the event of an actual or imminent breach of personally identifiable information as defined by RCW 42.56.590 the procedures of RCW 42.56.590 (as it exists or is hereafter amended) shall be followed.

After approval, a copy of the above language will be sent to all employees via email.

Copy for signature

Cost

\$0.00 includes tax

Funding

NA

Alternatives Considered

N/A

Acquisition Method

Purchase order

Security

N/A

Access

N/A

Benefits

xxx

***** Authority to Execute Related Agreements Sought**

No

Conclusion/Recommendation

Submitted by:



Kevin Gutierrez Technology Services [Date]



MEMO

Date: January 14, 2019

Proposal ID. 2019 01-14 TSD-1

To: BOCC

From: Kevin Gutierrez

Intent – Decision

Topic – Acceptance of a newly created county seal as the official seal for Walla Walla County, pending the location of any historical documentation that could be used a guide to recreate the original seal

Summary

As part of the process for re-designing our county website, we noticed that the resolution of our county seal has been degraded due to resizing and saving with lower resolution. An unsuccessful attempt was made to locate any original files with higher resolution.

The commissioners requested that I move forward with an effort to recreate, with our best knowledge, understanding and interpretation of the elements on our current county seal.

I contacted a local graphic artist who was willing to take the project. The graphic artist submitted various versions as directed, to come up with a version that all commissioners could agree on, and if approved, become the official seal of Walla Walla County, pending the location of any historical documentation that could lead us to the development/recreation of our original county seal.

If approved, copies of the seal, and any required files that supported the development of the seal would be forward to the state archivist for archival value. Original copies will be stored locally in two places; the Commissioners office and Technology Services.

Having discussed this matter with Jesse Nolte, he advises that there is no real reason for Walla Walla County to register the seal/logo with the US Patent and Trademark Office.

Cost

\$0

Funding

N/A

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Access

N/A

Benefits

Standardizes the county seal. Provides a seal that is scalable without major loss off resolution.

*****Authority to Execute Related Agreements Sought**

N/A

Conclusion/Recommendation

Recommend approval to begin recording in case of vandalism or other activities that need to be reviewed.

Submitted by:



Kevin Gutierrez Technology Services
January 14, 2019

Disposition

- Approved
- Approved with modifications
- Needs follow up information
- Denied

*****Authority to Execute Related Agreements**

- Approved
- Denied

BOCC Chairman

Date



WALLA WALLA COUNTY
Technology Services Department

Kevin G. Gutierrez
Technology Services Director

315 W. Main Street, Rm 101 - Walla Walla, Washington 99362

(509) 524-2590

kgutierrez@co.walla-walla.wa.us

File: GS50-06F-03

Retain: Until Obsolete or Superseded – PAV

January 14, 2019

To: Walla Walla County Board of Commissioners

Re: Department Update

Issues/Information for the Board.

Proposal 20190114 TS-1 – Regarding Computer Use Policy Amendment

Proposal 20190114 TS-2 – Regarding adoption of new county seal

Components (Main infrastructure)

Hardware

- No issues

Software

- No issues

Security/Viruses

- No issues

Other Projects

- **OnBase**
 - Install is to happen this week
 - Will migrate Clerks to new version of the software in this project.
 - Departments will have some work to do to clean up records
 - This will be a lengthy project due to moving through each department, one at a time
- **Issues with Community Development Support**
 - Vendor reply to our proposal is due 1/9/19
- **Budget**
 - New budget worksheet is done
 - Changes to our current inventory database is in progress
 - Working toward a total cost prediction model for replacement/budgeting purposes
- **Clean-up**
 - We have been working on clean-up of old user and computer accounts
 - Removing old servers from racks
 - AS-400 will be surplus
 - Working on surplus list now
- **iPhone Issue**
 - Seems to be solved now
 - No new issues reported by other departments.
- **Physical to Virtual**
 - The following physical servers are end of life and should be virtualized
 - Community Development (x3), Assessor/Treasurer (x3), JJC (x1)

- May need to move Community Development sooner than later
- **Two Factor Authentication – Law Enforcement**
 - New CJIS requirement two factor authentication.
 - Testing
- **Mobile Device Management**
 - This has been on our radar for a while now but with the increase of Agency Owned Phones (AOP) its time to take a broader look at managing the phone enterprise wide.
 - Includes a method to restrict apps that can be loaded on to a AOP and with any luck, a way to allow, capture and search texting. We have been granted a trial so that we a text.
 - Could be some off-setting costs
- **Retention Training (email)**
 - Ready to schedule – development is complete
- **User Security Training**
 - Development to start very soon.
 - Collecting ideas from other agencies
- **Public Records Management (Old records clean up)**
 - Have had a short conversation about this with Karen, she is going to assign someone to get an inventory of what is in the basement.
- **Public Record Requests Last 2 Weeks**
 - 4 = Requests received
 - 0 = Forwarded to departments
 - 4 = Completed
 - 1 =Pending review
 - 0 = Pending Closure
 - 0 = Litigation hold
 - 0 = Pending 3rd party notice
 - 6 = Open/Being handled by the PRO

Definitions

JLARC=Joint Legislative Audit and Review Committee

ACCIS =Association of County, City Information Systems (managers)

API = Application Program Interface

CITRIX = A product used for remote access to our network

PAV=Potential Archival Value

CJIS = Criminal Justice System Information Systems

AOC=Administrative Office of the Courts

PRO=Public Records Officer

USB=Universal Serial Bus

DOL=Department of Licensing

NDA=Non-disclosure agreement

RFP=Request for Pricing/Proposal

GIS=Geographic Information Systems

EOL=End of Life

JCDA=Joint Community Development Agency

W7=Windows 7

W10=Windows 10

OS=Operating System

JAVS=(Jefferson Audio Video Systems) – Courtroom Recording System

AV=Audio/Visual

WiFi=Wireless network connectivity (Wireless Fidelity)

FTP = File Transfer Protocol (file transfer server)

CAD=Computer Aided Dispatch (hosted at the city)

CAT5=Category 5 Ethernet cable (for data and voice)

ADA=Americans with Disabilities Act

ECM=Enterprise Content Management

NWS=New World Systems

DOMAIN = A group of computers administered or managed with the same rules and policies and with a common IP range.

IP address = Internet protocol address. A unique string of numbers assigned to each computer to allow communications over network or domain.

EO = Elected Official

DH = Department Head

WAPRO – Washington Association of Public Records Officers

10:00

COUNTY CORRECTIONS DEPARTMENT

Norrie Gregoire

a) **Action Agenda Items:**

- 1) Proposal 2019 01-14 CORR-1
Rejecting bid received for Fingerprint
LiveScan System

- 2) Resolution _____ - Approve
a Contract for Haircutting Services
between Walla Walla County and
Kathy Kelley

b) **Consent Agenda Items:**

- 1) Resolution _____ - Approving
an Addendum to Personal Services
Contract between Walla Walla County
and R & B Fleck Enterprises for Services
in the County Corrections Facility

c) Department update and miscellaneous



MEMO

Date: January 8, 2019

Proposal ID. 2019 01-14 CORR

To: BOCC

From: Norrie Gregoire

Intent – Board Decision

Topic – Rejecting bid(s) received for Corrections NCHIP Fingerprint LiveScan System (Grant Project)

Summary

On April 23, 2018, Walla Walla County Corrections Department sought and received approval from the BOCC to apply for a National Criminal History Improvement Program (NCHIP) grant to replace existing LiveScan fingerprint equipment at the County Jail. The County was advised by Washington State Patrol that it did receive a grant award on October 8, 2018.

The County requested quotes from vendors for a LiveScan fingerprint scanner and related computer equipment on December 21, 2018; quotes were due January 7, 2019.

At the close of bidding, one (1) bid was received for this replacement equipment:

Idemia/MorphoTrust USA, submitted at quote totaling: \$41,618.00.

The Corrections Department reviewed the bid received from Idemia and determined the quote exceeds the budgeted amount allocated for this project. The Director of Corrections recommends that the Board reject this quote.

Cost

N/A

Scope of Work

Attached is a copy of the quote request.

Funding

N/A

Conclusion/Recommendation

Recommend that the Board of County Commissioners reject the quote received. Director of Corrections will review RFQ parameters and resubmit to vendors.

Submitted By

Disposition

Norrie Gregoire, Director of Corrections 01/08/2019

Approved

Approved with modifications

Name Department Date

Needs follow up information

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up

Walla Walla County
REQUEST FOR QUOTES FOR LIVESCAN FINGERPRINT SCANNER
CORRECTIONS DEPARTMENT

Walla Walla County is seeking quotes from vendors for a Live Scan fingerprint scanner. The purchasing processes follow the purchasing rules set forth in county Resolution 16-221. Decisions regarding purchases will follow those rules. The desired features are shown below.

As an alternative to the vendors' list process Walla Walla County is allowed to purchase off certain state or local contracts. Vendors who provide costs based on those contracts must include the contract program name and the contract number.

Manufacturer's name and model must be clearly and accurately stated in each proposal. Walla Walla County prefers all proposals to be as itemized as possible so that comparisons between make/model can be evaluated.

Bidders must attach a copy of the proposed sales agreement, warranty, and maintenance agreement for the device.

All proposal costs shall include delivery, setup, training for essential staff.

Proposals are to be submitted by **4 PM on January 7, 2019** to the Walla Walla County Commissioners' Office, 314 W Main Street, Second Floor Room #203, Walla Walla, WA 99362. Walla Walla County reserves the right to reject all quotes.

Quotes may be sent US Mail or Delivery, emailed or Faxed to as described below;

2

By U.S. MAIL/DELIVERY: Please label the envelope "**Livescan Fingerprint Scanner**"
Walla Walla County Commissioners – 314 West Main St. 2nd Floor, Room 203 Walla Walla
WA. 99362

By E-Mail – (Please use "**Livescan Fingerprint Scanner**" in the subject line)
wwcocommissioners@co.walla-walla.wa.us

By FAX (Please include "**Livescan Fingerprint Scanner**" as the subject of the FAX)
Fax to - 509-524-2512

If you have questions you may contact **Norrie Gregoire** at ngregoire@co.walla-walla.wa.us

Requirements:

- (1) **Livescan 500 DPI Fingerprint Scanner System**
 - a. must be FBI/Washington State Patrol certified;
 - b. software must accommodate Washington State Electronic Fingerprint Transmission Specifications

(1) Livescan software application

- a. must interface with Tyler New World AEGIS Corrections;
- b. must alert user when quality control issues arise, i.e., finger out of sequence, poor quality, etc.;
- c. must be compatible with charge codes as defined by Washington State Patrol.

(1) Maintenance contract

- a. 60-month warranty commencing on system delivery date;
- b. Contract must include preventive and remedial hardware and software support during warranty period and include repair/replacement of failed parts;
- c. Must include 24/7 remote telephone support and on-site support if required;
- d. Successful vendor must certify that it will support the Livescan device for five (5) years.
- e. Price for maintenance must be clearly stated.

(1) Printer

- a. with duplexer and three trays, minimum.

(1) Workstation

- a. Minimum 3.1 GHz processor;
- b. Minimum 8GB RAM;
- c. Mouse and keyboard;
- d. 24-inch monitor.

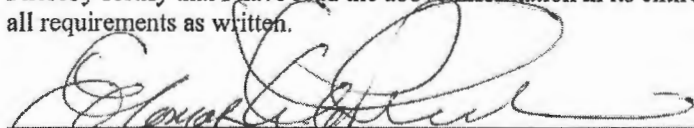
(1) Kiosk/Cabinet (Ruggedized)

- a. no exposed wires/cables;
- b. retractable or covered keyboard tray;
- c. foot pedals optional.

(1) Implementation/Installation

- a. Vendor must provide onsite installation and one (1) day training for care and custody staff.

I hereby certify that I have read the above information in its entirety and that I can and will meet all requirements as written.



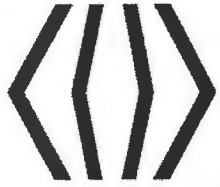
Signature: Authorized Vendor or agent

Date: January 7, 2019

Vendor Name: Idemia Identity & Security USA LLC

Vendor Address: 296 Concord Road, Suite 300, Billerica, MA 01821

Vendor Phone and email: (978) 215-2400; sales@us.idemia.com



IDEMIA
augmented identity

TouchPrint™ Enterprise 5600-ED
Live Scan Cabinet Booking Station

Response to Walla Walla County
RFQ for Livescan Fingerprint Scanner

Submission Date:
January 7, 2019 at 4:00PM

Submitted To:
Walla Walla County Commissioners' Office,
314 W Main Street, 2nd Floor Rm #203,
Walla Walla, WA 99362





MorphoTrust USA
 5705 W. Old Shakopee Road
 Suite 100
 Bloomington, MN 55437-3107
 USA
 Phone (800) 932-0890
 FAX (952) 945-3304

Customer Quotation

QUOTE # : 14854-B4F9Q6 - 0
DATE: 01/02/2019
EXPIRES: 04/02/2019

Customer Information	Billing Information	Shipping Information	Sales Rep:
ATTN:	ATTN: Norrie Gregoire	ATTN: Norrie Gregoire	Name:: James Olsen
CUST NAME: Walla Walla County Corrections	CUST NAME: Walla Walla County Corrections	CUST NAME: Walla Walla County Corrections	Phone:: 978-215-2732
Phone: 509-524-5441	Phone: 509-524-5441	Phone: 509-524-5441	Cell::
Fax:	Fax:	Fax:	Fax::
Email: kweber@co.walla-walla.wa.us	Email: nregoire@co.walla-walla.wa.us	Email: nregoire@co.walla-walla.wa.us	Email: James.Olsen@us.idemia.com
ADDR: 300 West Alder	ADDR: 300 West Alder	ADDR: 300 West Alder	PAY TERMS: Net 30
			CUST TYPE:
Walla Walla, WA 99362	Walla Walla, WA 99362 UNITED STATES	Walla Walla, WA 99362 UNITED STATES	

Product	Price Source	Units	Qty	Unit Price Selling (USD)	Extended Price (USD)
TPE-CSTX-WA101 WASHINGTON STATE ENTERPRISE CUSTOMIZATION: TOT'S: MN CAR CAN MAP NFUF DOC SOR; CARDS: DD FORM FD249 FD258 FD258 WASISPO WASEXKID; TRANSMITS: RECORDS VIA NATMS FTPEXPORTOER PROTOCOL; FINGER PRINT CAPTURES SUPPORTED ARE FINGER FLATS AND HAND: SUPPORTS PRACTICAL RECORDS TO BE SAVED DOES NOT SUPPORT DIRECTED CAPTURE.	SL-LAWENF	EACH	1	\$374.00	\$374.00
TPE-COMX-NECFTP NATMS AFIS Protocol Support w/ FTP: Compression Support Package with FTP Provides Support for NEC NATMS Protocol Communications Over TCP/IP/FTP Wide Area Network Connections w/ WSQ compression.	SL-LAWENF	EACH	1	\$171.00	\$171.00
TPE-CSTX-WAPALM Washington Touch Print Enterprise customization for palm capture on palm live scan systems. Must be quoted with the corresponding jurisdiction specific ten-print customization.	SL-LAWENF	EACH	1	\$1,000.00	\$1,000.00
TP-IAT-CUSTOM Installation and Training: Custom Services: Installation and training services offered on a time and expenses basis. Quoted for customers whose livescan/field upgrade installation and training requirements necessitate custom quotation. Custom quotation includes on-site labor plus estimated travel and related expenses.	SL-LAWENF	EACH	1	\$1,020.00	\$1,020.00
TPE-5600-ED TouchPrint 5600 500ppi standard definition palm, slap, and roll live scan booking system. Includes: TP-5300 scanner, TouchPrint™ Enterprise application software with slap to roll matching, and PC running Windows in a ruggedized stand-alone cabinet with 24" deck. 1 year help desk warranty included.	SL-LAWENF	EACH	1	\$19,678.00	\$19,678.00

PRT- DUP- W95 ANNUAL WARRANTY UPGRADE 9/5	SL-LAWENF	Year	1	\$166.00	\$166.00
PRT- DUP- M95 ANNUAL 9/5 MAINTENANCE	SL-LAWENF	Year	4	\$342.00	\$1,368.00
TPE-PRT-DUP TouchPrint Duplex Fingerprint Card Printer - for printing double sided cards. Enterprise applications only. 1 yr. Help Desk Warranty included..	SL-LAWENF	EACH	1	\$2,380.00	\$2,380.00
5600-TPE-ED-M95 Annual maintenance after the first year warranty with 9/5 coverage for the TPE-5600 500ppi enhanced definition live scan booking system	SL-LAWENF	Year	4	\$3,240.00	\$12,960.00
5600-TPE-ED-W95 First year warranty upgrade to 9/5 coverage for the TPE-5600 500ppi enhanced definition live scan booking system	SL-LAWENF	Year	1	\$926.00	\$926.00
TPE-SWOX-DI-OFCS-BPUSH Demographic Interface (DI) receives B.TXT files from an external system via FTP or Windows File Share. Records pushed to the system will show in the Livescan Inventory View and will be available for edit. DI is intended for sites upgrading to Enterprise and/or have an existing JMS/RMS vendor that has already developed an OFCS interface for that particular State.	SL-LAWENF	EACH	1	\$300.00	\$300.00
TPE-PRT-TRAY TouchPrintTM Additional Tray 500 Sheet Upgrade for MS810 Printer. Enterprise applications only. The printer may have up to 4 additional trays configured for a total of 5 trays per Printer.	SL-LAWENF	EACH	3	\$425.00	\$1,275.00

Subtotal	Selling Price	\$41,618.00
Total for Extended Quantity System Configuration		\$41,618.00

Stated prices do not include any sales, use, value added, federal, state, local, or other taxes, or any custom duties. All such taxes or duties shall be paid by customer, or in lieu thereof, customer shall provide an appropriate tax exemption form. Customer shall in its purchase order specifically include the applicable sales tax amount or provide a current tax exemption certificate. Without the applicable tax amount or tax exemption certificate, MorphoTrust USA will not enter the purchase order. MorphoTrust USA reserves the right to invoice customer for sales tax calculation in customer's purchase order that is insufficient.

General Terms and Conditions:

- 1) This Quotation is valid for 90 days from the date of Quotation.
- 2) Purchase Order must reference correct Quotation Number and Date of Quotation.
- 3) Unless otherwise agreed to in writing by MorphoTrust USA, all sales of MorphoTrust USA hardware products, and all licenses of MorphoTrust USA software, are subject to MorphoTrust USA's standard terms and conditions of sale and license.
- 4) Unless otherwise agreed to in writing by MorphoTrust USA, all products are subject to MorphoTrust USA's standard warranty, at the quoted Warranty Service Level, for a period of one year from the date of installation.
- 5) Unless otherwise agreed to in writing by MorphoTrust USA, Products are sold FOB - MorphoTrust USA Factory, Bloomington, MN. Prices are exclusive of shipping, handling and freight charges, which are separately identified in the Quotation, and which are the sole responsibility of the purchaser.
- 6) Stated prices do not include any sales, use, value added, federal, state, local, or other taxes, or any custom duties. All such taxes or duties shall be paid by customer, or in lieu thereof, customer shall provide an appropriate tax exemption form. Customer shall in its purchase order specifically include the applicable sales tax amount or provide a current tax exemption certificate. Without the applicable tax amount or tax exemption certificate, MorphoTrust USA will not enter the purchase order. MorphoTrust USA reserves the right to invoice customer for sales tax calculation in customer's purchase order that is insufficient.
- 7) Subject to credit approval by MorphoTrust USA, all payments are due in full net thirty (30) days from date of invoice. In the event MorphoTrust USA does not approve such credit, other payment terms must be agreed upon by the parties.
- 8) Prices are exclusive of engineering or other labor service charges provided by MorphoTrust USA at the request of the purchaser, unless such engineering or other labor is expressly covered by warranty and otherwise required directly as a result of defects in materials or workmanship. Engineering and other labor services, as well as parts and materials, provided by MorphoTrust USA outside of applicable warranty shall be paid for by the purchaser at MorphoTrust USA's then current time and materials charges.
- 9) MorphoTrust USA provided maintenance support following the warranty period is recommended by MorphoTrust USA. Help Desk, On-Site and 24/7 maintenance support programs are available, subject to execution of MorphoTrust USA Standard Maintenance Agreement.
- 10) Where applicable, in sole judgment of MorphoTrust USA, this Quotation is subject to existing contract pricing between MorphoTrust USA and the purchaser. Current contract number must be identified on the Purchase Order.
- 11) Any discount prices are for like quantities ordered on the same Purchase Order. Quantities are not cumulative. Any change in the quantity ordered may affect price. Contact MorphoTrust USA for new quote with desired quantities.
- 12) This Quotation and these terms and conditions apply to domestic U.S. orders only.
- 13) This Quotation is MorphoTrust USA proprietary.

Statement of Work

Introduction

Idemia provides hardware, software, training and installation services with all deployed livescan solutions. We are committed to provide the highest level of customer care to support you in your use of your Touchprint Enterprise Livescan Solution. The installation and training provided with each solution will enable your team with the proficiency required to use the livescan system from start to finish, and enables you to train others as well.

Installation and Training Overview

An Idemia Field Technician will be assigned to assemble and test your Touchprint Enterprise livescan and commence training for users as outlined below:

Idemia Technician Duties:

- Unpacking all equipment and verifying it is in good condition. Any broken or missing parts will be called in and replacements sent to the site.
- The technician will assemble the Live Scan and any associated peripherals (i.e. flatbed scanners, printers, etc.)
- The technician will power up the Live Scan system and make sure it is functioning correctly, as well as any peripherals devices.
- If the system is transmitting electronic records the technician will test transmissions with the appointed receiving agency. The technician will verify test records pass.
- If transmitting, the technician will put the customer's system into Production with the authority of the receiving agency, once training is completed.
- After a successful installation and testing, the technician will perform training.
- After the proper training has been performed the technician will present the customer with a Statement of Installation and Training (SIT) for sign off and acceptance.
- The technician will ensure the signed SIT is sent to Idemia HQ, where the system will be updated as installing in the HQ database. Warranty will begin on the signed SIT date.
- The technician will notify the customer of the Idemia post installation 24 hour help desk (1-888-435-7439) before leaving the customer site.

Training

Training is performed with a functional Live Scan system and includes lecture and hands on instruction. All attendees receive User Training, with time set apart for a special System Manager Training session. Idemia only trains on the operation and function of the Live Scan equipment. Customer internal policies on use of the Live Scan equipment and/or receiving agency policies will need to be addressed by the Customer Site to their personnel. User Manuals are provided for the training and class sizes are kept to a maximum of 6 users and 3 system managers. Both trainings are based on the Train-the-trainer platform. Whomever Idemia trains will be qualified to train others.

System Manager Training:

- Instruction on proper power up of Live Scan system.
- Logging on and off of the Live Scan system.
- Adding, modifying, and deleting Users.
- Searching created record database.
- Opening a new record for creation.

- Entering demographics into a record.
- Proper technique on rolling fingerprints, 2 thumb and 4 finger slaps on the Live Scan system.
- Transmission of a record if applicable.
- Hard copy printing of a record if applicable.
- Minor Printer adjustments and troubleshooting if applicable.
- Re-transmission or re-printing of a record.
- Editing an existing record.
- Training on Live Scan equipment connections.
- Proper power down of Live Scan system.
- Training provided on any accessory peripherals such as digital camera, signature, pad, etc.
- Practical hands on time by each trainee to perform the above tasks with Trainer present.

User Training:

- Instruction on proper power up of Live Scan system.
- Logging on and off of the Live Scan system.
- Searching created record database.
- Opening a new record for creation.
- Entering demographics into a record.
- Proper technique on rolling fingerprints, 2 thumb and 4 finger slaps on the Live Scan system.
- Transmission of a record if applicable.
- Hard copy printing of a record if applicable.
- Re-transmission or re-printing of a record.
- Editing an existing record.
- Proper power down of Live Scan system.
- Training provided on any accessory peripherals such as digital camera, signature, pad, etc.
- Practical hands on time by each trainee to perform the above tasks with Trainer present.

Support Services

Idemia's Support Services go above and beyond standard product support. Our mission is to provide top quality world-class support to ensure complete satisfaction to our customers. Through our Support Services network, Idemia will provide users with customer service from our Help Desk Technicians and our on-site Field Service Engineers. Idemia differentiates itself from our competition with Idemia employed Field Service Engineers.

Help Desk and On-Site Support Services

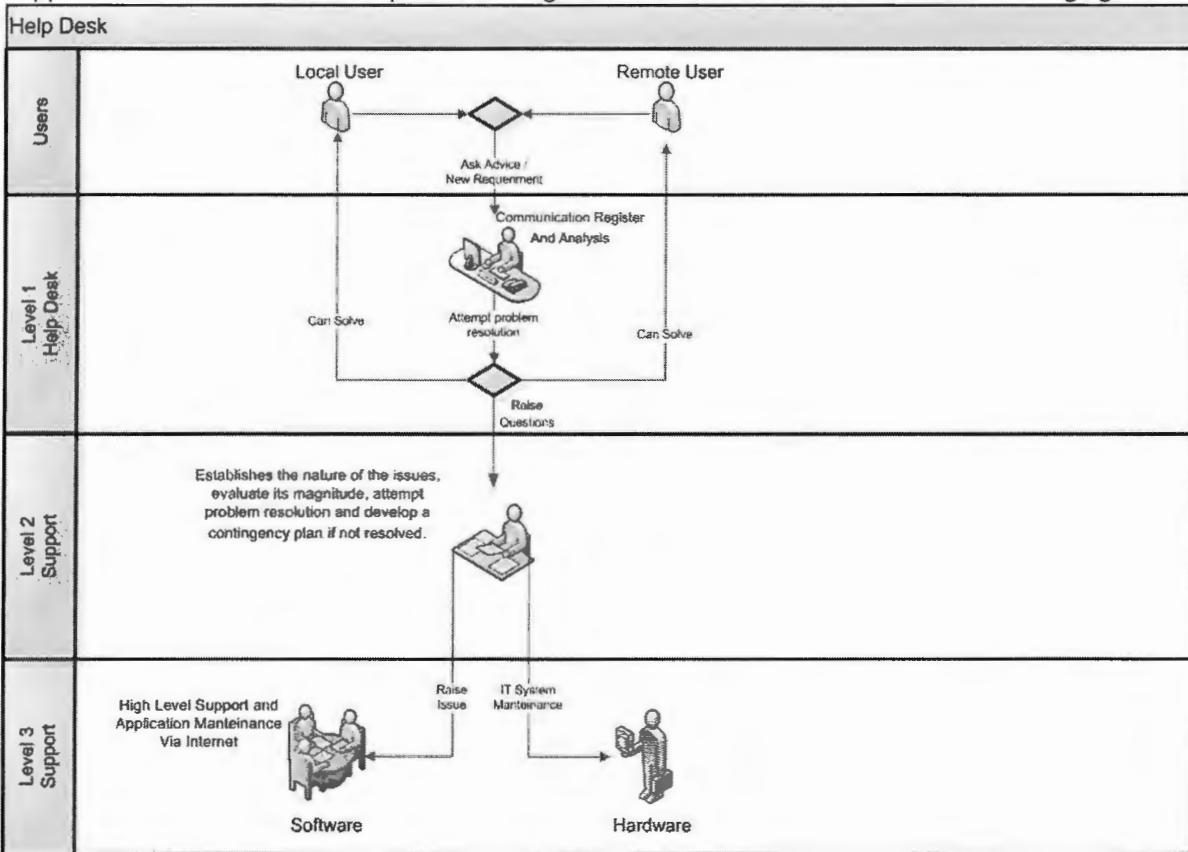
Law enforcement and commercial agencies in all 50 states, including police and sheriff departments, courts, prisons, jails, immigration and border control agencies, and major Fortune 500 corporations utilize. This experience translates into operational efficiency and technological advantages that our customers directly benefit from.

Help Desk Technical Support

Idemia Help Desk Support provides unlimited telephone/email technical support for our multi-biometric system hardware and software, 24 hours a day, 7 days a week, 365 days a year from the Idemia Support Center via our toll free number (888-435-7439). Telephone response to support calls is guaranteed within one hour from the time the support call comes in. But, it should be noted, our average response time is less than 16 seconds. This far exceeds the industry wide standard.

Maintenance Support Organization

Support and Maintenance will be provided using a three level model as shown in the following figure:



Maintenance and support model.

Level 1 & 2 Support

Idemia will train customer provided system administrator/service technicians to trouble shoot problems. They will be responsible for opening a trouble report for any issues, for providing the end user with help desk support, and for trouble shooting and problem resolution short of requiring the assistance of the level 3 experts.

Level 1 Support - Help Desk

The objective is to assist personnel concerning any problems with the hardware or the software applications in a daily use and to solve questions about the function and operating the system.

Concerning tasks:

- Listen and solve the questions and simple issues reported by users.
- Support and assistance in tasks related to the software application function.
- Logging of the exceptional events and engagement of next level of support.
- Solution tracing.
- Follow the solving issues process and close out event.

Level 2 Support

The 2nd level support will perform the Application Support and Version Updates. These technicians will be trained and certified in the integrated biometric tools, will be knowledgeable of the whole system functioning, and be capable of testing the performance, establish the nature of the issues and evaluate the magnitude of problem.

Application Support

Perform the application maintenance. There will be equipment with a copy the application installed to test fixes previous to implement in production environment. This service includes the assistance for System Administrators.

Version Update

When an update of the licensed applications is released the customer will be noticed for planning the install process, and this personnel will be the responsible to coordinate this update.

Concerning tasks:

- Define and document the problem.
- Provide problem resolution if possible.
- Installation of fixes to software.
- Installation of Software version updates.

Level 3 Support

This level of support is provided by the factory experts for both the hardware and software.

SECTION 1.

Hardware Support, Level 3

During the 12 month warranty period on-site hardware maintenance will be provided by a local factory trained representative. On-site hardware support is offered. Sufficient spares have been provided to allow for replace on failure followed by depot level repair as needed.

SECTION 2.

Software Support Level 3

Idemia Help Desk Support will be contacted by the on-site administrator/service technician when software problems arise. If the problem can't be resolved, Help Desk Support will escalate the problem, within Idemia, to the Solution Group or Engineering for quick resolution. Should a software change be required to fix the problem, new software will be sent electronically to the on-site administrator/service tech for installation of the fix.

Licensing, Source Code and SDKs

All licensing for the software is perpetual, upgrades are provided with in-force maintenance and support contract.

Preventative Maintenance can be purchased per system as a separate item as part of the maintenance contract and based on customer preference. Preventative Maintenance can be scheduled monthly, quarterly, bi-annually, or annually based on customer's request.

MorphoTrust USA

TOUCHPRINT™ 5300/5600



Law enforcement legislation and sex offender registration policies require the capture of all types of images with a live scan device, including tenprints, palms, rolls, and writers' edges. The TouchPrint™ 5300 live scan appliance and TouchPrint™ 5600 cabinet booking station are capable of all types of high quality images using an innovative, single platen. The detailed print images are scanned at either 500 ppi or 1000 ppi using advanced imaging power and antimearing and anti-smudging technologies, with our printing solutions exceeding FBI standard requirements.

SUPERIOR PRINT CAPTURE AND IMAGE QUALITY

Image quality is critical for live scan systems. Poor quality prints cannot be used to correctly identify or verify a subject on the first AFIS submission, resulting in higher rejection rates and lengthy processing times.

Our patented optics ignore moisture, dirt and latent prints left behind on the platen, making it easier to capture high quality images – consistently – regardless of the challenges faced, such as dry or sweaty fingers or an unclean platen. "Best in class" in image capture



quality, rather than "good enough" is the choice to make in deciding which live scan to use in accurately identifying people.

The TouchPrint™ 5300 and TouchPrint™ 5600 are provided with the image clarity needed to prevent artifacts and capture important friction ridge detail. Both models boast high dynamic range sensor results in maximum contrast and gray scales, bringing out the minutiae and pore detail in the fingerprint and hand print images with virtually no distortion, which makes the image ideal for latent print comparison.

ADVANCED CABINET DESIGNS

This scanner is available in three models, a small desktop unit, a transportable unit (5300) and a full cabinet booking station (5600).

All models are designed with a platen encased in a durable, rugged housing environment. A sealed unit permits for deployment in demanding environmental conditions that may be dusty, wet, hot or humid.

The cabinet design has an ergonomic structure with a small foot print design, that allows for ease of use in space-constrained environments. The adjustable, 17" LCD flat panel monitor allows for optimal, highresolution fingerprint imaging. In addition, optional accessory trays are available for extra workspace.

ADVANCED TECHNOLOGY ON A SINGLE PLATEN

- High resolution, realtime preview of palm (approximately 10 frames/second) for optimal precapture positioning
- Palm capture in less than 1.5 seconds
- Scan resolutions available in 500 ppi or at more than 1000 ppi (exceeding the FBI certified requirement)
- MegaView camera system provides 70% more pixels compared to conventional scanners
- Our patented Moisture Discriminating Optics™ ensures details in pores and no obscured ridge contours
- Designed to eliminate variability that directly impacts image quality: no moving parts, no pads or coatings

SUPERIOR FINGERPRINT IMAGES FROM A FAST AND INTUITIVE DEVICE

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
APPROVING A CONTRACT
FOR HAIRCUTTING SERVICES
BETWEEN WALLA WALLA
COUNTY AND KATHY KELLEY

}

RESOLUTION NO. **19**

WHEREAS, the Walla Walla County Department of Corrections has offered a contract to Kathy Kelley to provide haircutting services to the inmates of the Walla Walla County Adult Corrections Facility; and

WHEREAS, the County Prosecuting Attorney has reviewed said contract; and

WHEREAS, Norris Gregoire, Director of Corrections has recommended and requested approval of the contract; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve and chairman shall sign said contract.

*Passed this 14th day of **January, 2019** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Commissioner, District 3
Position Currently Vacant

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**CONTRACT FOR HAIRCUTTING SERVICES
BETWEEN WALLA WALLA COUNTY
AND KATHY KELLEY**

The parties agree as follows:

1. Kathy Kelley (Contractor) will be reimbursed at the rate of \$100 per month from the Inmate Welfare Fund for unlimited bi-weekly haircutting services to current inmates of the Walla Walla County Jail. This rate includes all labor costs.
2. Walla Walla County will supply any materials needed, clippers, cleaning supplies, etc. upon request of the Contractor.
3. Upon submission of an invoice for services, payment shall be made by the County within 30 days.
4. Contractor is and shall always be during the term of this Agreement an independent contractor. The Contractor's services shall be furnished by the Contractor as an independent contractor and nothing herein contained shall be construed to create a relationship of employer-employee, but all payments made hereunder, and all services performed shall be made and performed pursuant to this Agreement by the contractor as an independent contractor. The County shall be neither liable nor obligated to pay Contractor sick leave, vacation pay, insurance, retirement or any other benefit of employment nor to pay any social security or other tax which may arise as an incident of employment. The contractor shall pay all income and other taxes as due.
5. Contractor shall supply mailing address and Social Security Number or Business Tax Identification number to the County Auditor.
6. This contract may be terminated by either party at any time. Modifications to this contract shall be in writing and signed by both parties.
7. Contractor shall be responsible for procuring all necessary licenses as required by RCW 18.16. A copy (unofficial is acceptable) of the Contractor's current license shall be provided to the Corrections Department within 15 days of execution of this contract. The Contractor shall provide copies of her license after each license renewal.

Dated this 4 day of January 2019

Kathy Kelley
Kathy Kelley

Dated this ___ day of _____ 2019

Todd Kimball , Dist. #2 (2019 Chair)

STATE OF WASHINGTON

DEPARTMENT OF LICENSING -- BUSINESS AND PROFESSIONS DIVISION

THIS CERTIFIES THAT THE PERSON OR BUSINESS NAMED BELOW IS AUTHORIZED AS A



**OPERATOR
HAIR DESIGN**

KATHY JANE KELLEY

**ATTACH YOUR
CURRENT
PHOTO HERE**

117354
License Number

06/12/2018
Issued Date

06/12/2020
Expiration Date

Pat Kohler
Pat Kohler, Director

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPORIVING
ADDENDUM TO PERSONAL
SERVICES CONTRACT BETWEEN
WALLA WALLA COUNTY AND R & B
FLECK ENTERPRISES FOR SERVICES
IN THE COUNTY CORRECTIONS
FACILITY



RESOLUTION NO.

WHEREAS, Walla Walla County Corrections Department has proposed an addendum to Personal Services Contract Between Walla Walla County and R & B Fleck Enterprises; and

WHEREAS, the addendum to the contract benefits the citizens of Walla Walla County; and

WHEREAS, the County Prosecuting Attorney has reviewed said addendum; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they do hereby approve said addendum, and that the Chair of the Board shall sign in the name of the Board.

Passed this 14th day of January, 2019 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

James K. Johnson, Commissioner, District 1

Commissioner, District 3
Position Currently Vacant

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

**PERSONAL SERVICES CONTRACT ADDENDUM
TERMS AND CONDITIONS**

THIS CONTRACT ADDENDUM is made and entered into by and between WALLA WALLA COUNTY, a political subdivision, with its principal offices at 314 WEST MAIN STREET, 2ND FLOOR – ROOM 203, PO BOX 1506, WALLA WALLA, WA, 99362, by and for the Walla Walla County Corrections Department (hereinafter "COUNTY"), and R & B Fleck Enterprises, with its principal offices at Specialized Physicals, R & B Fleck Enterprises, LLC, 9915 Sandifur Parkway, Pasco, Washington, 99301, (hereinafter "CONTRACTOR").

The County intends to offer Medication Assisted Treatment (MAT) for opioid related issues within the County Jail. The Corrections Department requested Contractor to obtain necessary training certifications for such treatment. The Parties agree that additional compensation is appropriate, as the training course for the contractor's Physician's Assistant was approximately 16 hours, and this is a new health care service that was not anticipated at the time of the 2018 contract.

The County agrees to reimburse the Contractor \$2,400 for training within 30 days of the execution of this addendum. The Contractor has provided certifications of its training. Contractor shall assist in providing MAT services at the request of the County, at the existing contract rate.

All other contract terms of the 2018 contract remain in effect.

DATED: _____

**WALLA WALLA COUNTY BOARD OF
COMMISSIONERS**

Chairman

Chair Pro-Tem

Member

Constituting the Board of
County Commissioners of Walla Walla

County, Washington.

Attest: _____
Clerk of the Board

Approved as to Form:

Deputy Prosecuting Attorney, Walla Walla
County

DATED: _____

**CONTRACTOR
FLECK MEDICAL GROUP**

[Print Name]

Its _____

10:15

PUBLIC WORKS DEPARTMENT

Tony Garcia

a) **Consent Agenda Items:**

- 1) Execute notice of intent to reapply for coverage under the Eastern Washington Phase II NPDES (National Pollutant Discharge Elimination System) Stormwater Permit

b) Department update and miscellaneous

Walla Walla County Public Works
PO Box 813
Walla Walla, WA 99362



To: Board of County Commissioners

From: Tony Garcia, Public Works Director

Date: 10 January 2019

Re: Director's Report for the Week of 7 January 2019

Board Action: 14 January 2019

Update Only

ENGINEERING:

- Blue Creek Bridge/Mill Creek FH: Project is in winter shutdown.
- Whitman Dr. W.: Consultant is working on right of way.
- Mill Creek Road MP 1.1 to MP 3.96: Working on project funding estimates.
- Mud Creek: Working on design and environmental permitting.
- Peppers Bridge Road: Performing preliminary survey work.

MAINTENANCE/FLEET MANAGEMENT:

- Garage Crew: Working on routine vehicle maintenance.
- South Crew: Conducting routine road maintenance and cleaning up Dodd Road under guardrail around Simplot.
- North Crew: Conducting routine maintenance.
- Vegetation/Signs – Installing delineators on Mill Creek in construction zone.

ADMINISTRATION:

- Attended Mill Creek Coalition meeting.

10:30

PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a)** Miscellaneous business for the Board
- b)** Possible executive session re:
litigation or pending or potential
litigation (pursuant to RCW 42.30.110(i))

10:45

HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) Revised job description approval form - Part-time Office Assistant/Receptionist for the Clerk's Office
- d) Possible executive session re: personnel (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending or potential litigation (pursuant to RCW 42.30.110(i))

11:00

FACILITIES MAINTENANCE

Ron Branine

a) **Action Agenda Items:**

- 1) Proposal 2019 01-19 MAINT-1
Approval to replace a non-working
UPS (Uninterruptable Power Supply)
at the Walla Walla County Jail
- 2) Proposal 2019 01-19 MAINT-2
Approval to replace a non-working
UPS (Uninterruptable Power Supply)
at the Walla Walla County Juvenile
Justice Center

b) Department update and miscellaneous



MEMO

Date: January 7, 2019

Proposal ID. 2019 01-14 MAINT-1

To: Board of County Commissioners

From: Ron Branine

Intent – Seeking formal BOCC approval.

Topic – To replace a non-working UPS (Uninterruptable power supply) at the jail.

Summary – Replace the existing UPS at the jail. This UPS provides critical backup power to security within the jail and provides power during a power outage event to cameras, all electronic locks as well as partial fire suppression systems until the generator starts up.

1. Provide and install (1) EATON 5KVA 30-amp 208-volt single phase UPS.
2. *Provide and install (2) EATON Extended Battery Modules for 45 minutes back up at 4,050 watts.
3. Remove and dispose of existing defective UPS

Cost – Total cost comes to \$8,964.00.

Funding – Corrections proposes that the funding come from Law and Justice Building to pay for this project.

Alternatives Considered – There isn't a suitable back-up, or alternative to provide immediate power in the event of a power outage.

Acquisition Method – Purchase of goods or services not connected to a public works project. Cost is less than \$10,000, and staff has attempted to obtain the lowest practical price, pursuant to Resolution 16-221, section 2(a).

Security – N/A

Access – N/A

Risk – Without the electronic security in place, there is a risk to all involved including the public.

Benefits – Having the UPS in place assures the safety of all involved.

Conclusion/Recommendation – Recommend formal approval of the Facilities Department request for a replacement UPS for the jail.

Submitted By

Disposition

Ron Branine 1-7-2019

Approved

Name Department Date

Approved with modifications

Needs follow up information

Signature

Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up



Walla Walla Electric

1225 W. Poplar Street
Walla Walla, WA 99362
Voc: 1-509-525-8672
Fax: 1-509-525-8642

WA #WALLAWE258KK - OR CCB: #19737

*REVISED 1-2-2019

December 31, 2018

Walla Walla County
Facilities Management Office
317 W Main Street
Walla Walla, WA 99362

Attention: Ron Branine

E-mail: rbranine@co.walla-walla.wa.us

Re: Electrical Estimate

Job: Replace Defective UPS

Loc: Walla Walla County Jail

Thank you for calling Walla Walla Electric for your electrical wiring estimate please find the following items included to replace the defective and discontinued UPS. The existing UPS was discontinued as of October 2008.

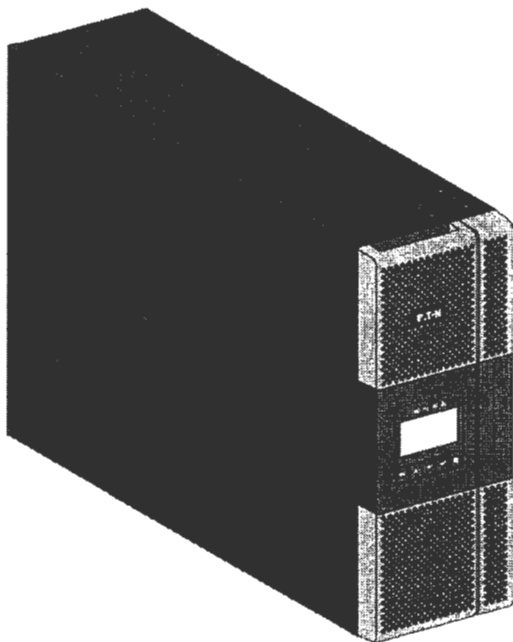
1. Provide and install (1) EATON 5KVA 30-amp 208-volt single phase UPS.
2. *Provide and install (2) EATON Extended Battery Modules for 45 minute back up at 4,050 watts.
3. Remove and dispose of existing defective UPS
4. Please find included with this letter specification for the new UPS and battery modules.

***Price includes material, labor and electrical permit. \$8,964.00 plus tax**

Sincerely

Spike Teal
Walla Walla Electric

EATON



**9PX6KSP
9PXEBM240SP**

**Installation
and user manual**

Copyright © 2014 **EATON**
All rights reserved.

Service and support:
Call your local service representative

614-00206-01_EN



Eaton 9PX UPS

Reliable, versatile and efficient backup power for IT equipment, including Cisco switches and servers

Eaton 9PX features and benefits

Reliability: With extended battery runtime options, hot-swappable batteries, internal bypass and optional maintenance bypass, the 9PX maximizes the availability of your IT systems.

More power: The 9PX allows you to connect more devices by providing up to 28 percent more wattage compared to traditional UPSs.

Efficiency: The double-conversion online 9PX is the most efficient UPS in its class with up to a 93 percent efficiency rating in normal mode.

Increased battery life: Eaton offers ABM® technology that increases battery service life by up to 50 percent. ABM uses a three-stage charging technique and closely monitors battery health to provide advanced notice when batteries need replacement.

Intuitive LCD interface: Eaton's intuitive LCD interface offers a graphical display that provides all critical UPS information in a single view. The user-friendly menu allows you to view information and control settings with the push of a button.

Intelligent Power Manager® (IPM)

By integrating the bundled IPM software, you can monitor and manage your network power devices. IPM enables you to:

- Remotely monitor and manage multiple devices across your network from a single interface; this can be integrated into an existing virtualization platform, such as VMware, Microsoft or Citrix
- Suspend non-critical virtual machines, consolidate critical virtual machines and shut down unused servers to extend battery runtime
- Set server power consumption limits for extended battery runtime with UCS management software

To learn more, please visit: Eaton.com/intelligentpower

Services and support

Eaton provides 24x7 product support. From battery replacement to full UPS service plans, Eaton has one of the top service models in the industry.

Split-phase models offer both 120V and 208V output without a transformer, saving vertical rack (U) space and weight.

EATON
Powering Business Worldwide

The Eaton 9PX is an ENERGY STAR® qualified UPS. ENERGY STAR is intended to help consumers save money and protect the environment through energy efficient products and practices.



Versatile configurations

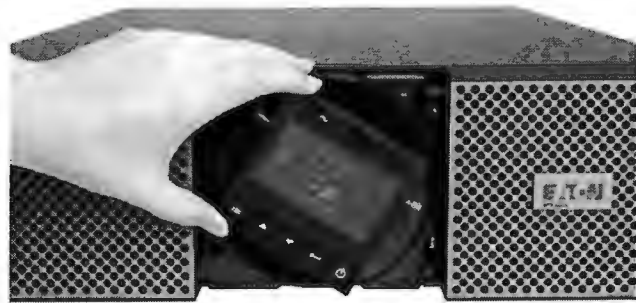
The 9PX has the versatility to meet the demands of a wide array of IT applications.



Each 9PX includes a 4-post rail kit

Graphical LCD interface

With an LCD interface that tilts 45 degrees for optimal viewing, rotates to match rack and tower installations, and provides clear information on UPS status and measurements, the 9PX makes local management easy.



The 9PX displays key data such as its up to 93 percent efficiency rating, alarm history, runtime remaining, load percentage and more in a graphical format



Split-phase models incorporate flexible receptacle configurations that natively offer 120V and 208V. Rear panel of 9PX 6 kVA split-phase shown above



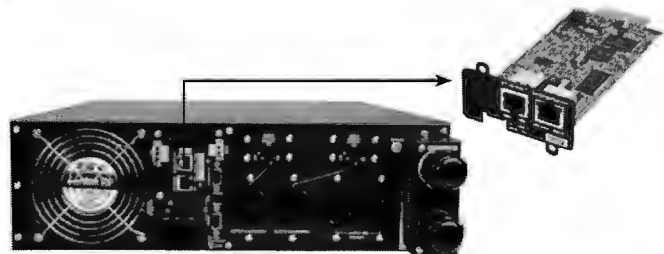
The 9PX provides line and match EBMs for extended runtime

Virtualization-ready UPS

Every 9PX comes with the Network Card-MS and IPM, allowing seamless integration into the following industry-leading virtualization platforms:



Intelligent Power Manager plugs into VMware's vCenter dashboard



The bundled Network Card-MS allows the 9PX to connect to an Ethernet network and the Internet, supporting real-time monitoring and control of UPSs across the network via a standard web browser, SNMP-compliant network management system or power management software

Rear panel overview

Model 9PX6KTF5 (6kVA, 120/208V output)



- 1 Remote power off (RPO)
- 2 EBM detection port
- 3 Network Card-MS (bundled with UPS)
- 4 EBM connector
- 5 Remote on/off (ROO)
- 6 Output relay contact – DB-9 dry contact (common alarm as standard)
- 7 USB port (cable included)
- 8 RS-232 serial communication port (cable included)
- 9 Output circuit breaker protection
- 10 (2) L6-20R
- 11 (2) L6-30R
- 12 Ground bonding screw
- 13 6-foot line cord with L6-30P
- 14 Output terminal block for hardwired applications
- 15 30A main circuit breaker
- 16 (4) 20A circuit breakers
- 17 (18) 5-20R outlets (accommodates 5-20P and 5-15P)
- 18 L6-30P input cord
- 19 (2) L14-30R
- 20 (1) L6-30R

Model 9PX10KSP (10kVA, 120/208V output)



To interact with the 9PX and see additional configurations up close, please visit Eaton.com/9PX.

9PX model selection guide

The 9PX UPS is pre-configured into bundles for easy configuration and deployment. For complete specifications, including interactive battery runtime graphs, please visit Eaton.com/9PX.

9PX SP 6-10 kVA rack/tower, 120/208 output, 50/60 Hz

Catalog number	Rating (VA/Watts)	Input	Output	Dimensions (HxWxD, in.)*	Weight (lb.)
9PX6KSP	5500/4900****	L14-30P**	(1) L14-30R, (1) L6-30R, (6) 5-20R, Hardwired	6.8 (4U) x 17.3 x 25.6	157
9PX8KSP	8000/7200	Hardwired	(2) L14-30R, (1) L6-30R, Hardwired	10.3 (6U) x 17.3 x 32.0	225
9PX10KSP	10000/9000	Hardwired	(2) L14-30R, (1) L6-30R, Hardwired	10.3 (6U) x 17.3 x 32.0	225

*UPS and EBM ship with a 4-post rail kit, 9RK. **Terminal block with L14-30P cord. ****6K models derated at 100/200, 120/208, 110/220V (see technical specs).

Extended battery modules: 6-10kVA split-phase

Catalog number	Description	Dimensions (HxWxD, in.)	Weight (lb.)
9PXEBM240SP	6K SP EBM (add up to 4 EBMs); use with 9PX6KSP UPS	5.1 (3U) x 17.3 x 26.6	132
EBMCBL240SP	9PX EBM cable extension 6kVA split-phase, 6 feet (1.8 meters)		
9PXEBM360SP	8/10K EBM (add up to 4 EBMs); use with 9PX8KSP, 9PX10KSP UPS	5.1 (3U) x 17.3 x 25.4	163
EBMCBL360SP	9PX EBM cable extension 8/10kVA split-phase, 6 feet (1.8 meters)		

9PX 5-11 kVA 208V output, 50/60 Hz bundles

Catalog number	Rating (VA/watts)	Input	Output	Dimensions (HxWxD, in.)*	Weight (lb.)
9PX5K	5000/4500	L6-30P***	(2) L6-30R, (2) L6-20R, Hardwired	5.1 (3U) x 17.3 x 28.4	106
9PX6K	6000/5400	L6-30P***	(2) L6-30R, (2) L6-20R, Hardwired	5.1 (3U) x 17.3 x 28.4	106
9PX6KG	6000/5400	Hardwired	(2) C19, (8) C13, Hardwired	5.1 (3U) x 17.3 x 27.0	106
9PX8KHW	8000/7200	Hardwired	Hardwired	10.2 (6U) x 17.3 x 27.6	190
9PX8K	8000/7200	Hardwired	Hardwired, (3) L6-30R	10.2 (6U) x 17.3 x 30.0	205
9PX11KHW	11000/10000	Hardwired	Hardwired	10.2 (6U) x 17.3 x 27.6	190
9PX11K	11000/10000	Hardwired	Hardwired, (3) L6-30R	10.2 (6U) x 17.3 x 30.0	205

9PX 5-11 kVA 120/208V output, 50/60 Hz bundles

Catalog number	Rating (VA/watts)	Input	Output	Dimensions (HxWxD, in.)*	Weight (lb.)
9PX5KTF5	5000/4500	L6-30P***	(1) L6-30R, (2) L6-20R, (18) 5-20R	10.2 (6U) x 17.3 x 28.4	201
9PX5KP1	5000/4500	L6-30P	(1) L14-30R, (1) L6-30R, (6) 5-20R	10.2 (6U) x 17.3 x 28.4	203
9PX5KP2	5000/4500	Hardwired	Hardwired	10.2 (6U) x 17.3 x 28.4	201
9PX6KTF5	6000/5400	L6-30P***	(1) L6-30R, (2) L6-20R, (18) 5-20R	10.2 (6U) x 17.3 x 28.4	201
9PX6KP1	6000/5400	L6-30P	(1) L14-30R, (1) L6-30R, (6) 5-20R	10.2 (6U) x 17.3 x 28.4	203
9PX6KP2	6000/5400	Hardwired	Hardwired	10.2 (6U) x 17.3 x 28.4	201
9PX8KTF5	8000/7200	Hardwired	(2) L6-30R, (18) 5-20R	15.3 (9U) x 17.3 x 30.0	300
9PX11KTF5	11000/10000	Hardwired	(2) L6-30R, (18) 5-20R	15.3 (9U) x 17.3 x 30.0	300
9PX11KTF11	11000/10000	Hardwired	Hardwired, (2) L14-30R, (8) 5-20R	15.3 (9U) x 17.3 x 27.6	377

*Each module of every 9PX bundle ships with a 4-post rail kit. ***Terminal block with L6-30P cord.

Extended battery modules (EBM) and accessories: 5 and 6kVA

Catalog number	Description	Dimensions (HxWxD, in.)	Weight (lb.)
9PXEBM180RT	EBM; includes 4-post rail kit, quick start guide, joining brackets for tower configuration and 1-foot connector cable; add up to 4 EBMs	5.1 (3U) x 17.3 x 25.4	150
EBMCBL180	9PX EBM cable extension 5 and 6 kVA UPS models, 6 feet (1.8 meters)		
CBLADAPT180	Adapter cable from Eaton 9135/MX UPS EBM to 5 and 6 kVA 9PX UPS models		

Extended battery modules (EBM) and accessories: 8 and 11kVA

9PXEBM240RT	EBM; includes 4-post rail kit, quick start guide, joining brackets for tower configuration and 1-foot connector cable. Add up to 5 EBMs with UPS; add up to 12 EBMs with SC240RT	5.1 (3U) x 17.3 x 26.8	143
SC240RT	240V supercharger module to add up to 12 EBMs to 8 and 11 kVA 9PX UPS models. Includes 4-post rail kit.	5.1 (3U) x 17.3 x 26.8	34
EBMCBL240	Cable extension 8 and 11 kVA UPS models, 6 feet (1.8 meters)		
CBLADAPT240	Adapter cable from EX RT UPS EBMs to 8 and 11 kVA 9PX UPS models		

Power distribution and bypass

Catalog number	Description	Compatible 9PX models	Input	Output	Dimensions (HxWxD, in.)	Weight (lb.)
MBP6K208	208V maintenance bypass module	All non split-phase 5 and 6 kVA models	L6-30P	(2) L6-30R	3U rackmount	9
MBP11K208	208V maintenance bypass module	All non split-phase 8 and 11 kVA models	Hardwired	Hardwired, (3) L6-30R	Rear-mount	15
PW105BA2U420	Basic ePDU	9PX5K, 9PX6K, 9PX5KTF5, 9PX6KTF5, 9PX6KP1, 9PX8KTF5, 9PX8K, 9PX11KTF5, 9PX11K	L6-30P	(4) L6-20R	3.5 (2U) x 19.0 x 6.0	10
ePBZ79	Basic ePDU	9PX5K, 9PX6K, 9PX5KTF5, 9PX6KTF5, 9PX6KP1, 9PX8KTF5, 9PX8K, 9PX11KTF5, 9PX11K	L6-30P	(16) C13, (4) C19	1.7 (1U) x 17.0 x 5.1	6
EBA201-10	Basic ePDU	9PX5KP1, 9PX6KP1, 9PX11KTF11	L14-30P	(24) 5-20R	66.5 (0U) x 2.05 x 2.1	10
PW105BA2U422	Basic ePDU	9PX5KP1, 9PX6KP1, 9PX11KTF11	L14-30P	(4) L6-20R	3.5 (2U) x 19.0 x 6.0	10

Other hardware accessories

Catalog number	Description	Dimensions (HxWxD, in.)	Weight (lb.)
RK2PC	2-post rail kit for 5 and 6 kVA 9PX models	Fits 2-post racks	5
BINTSYS	Battery integration system and caster kit	7.9 x 20.5 x 31.5	30

To interact with the 9PX UPS,
please visit: Eaton.com/9PX

Eaton
1000 Eaton Boulevard
Cleveland, OH 44122
Eaton.com

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September 2017

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MEMO

Date: January 7, 2019

Proposal ID. 2019 01-14 MAINT-2

To: Board of County Commissioners

From: Ron Branine

Intent – Seeking formal BOCC approval.

Topic – To replace a non-working UPS (Uninterruptable power supply) at JJC.

Summary – Replace the existing 21 year old UPS at JJC. This UPS provides critical backup power to all security within the detention unit. This provides power during a power outage event to cameras, all electronic locks as well as the partial fire suppression system until the generator starts up.

1. Disconnect and remove the existing discontinued 6KW UPS system.
2. Provide and install (1) Liebert GTX4-8000RT208 7.28Kw 30-amp 208-volt single phase UPS.
3. Reconnect new UPS system to existing electrical.

Cost – Total cost comes to \$9,556.00.

Funding – Corrections proposes that the funding come from Law and Justice Building to pay for this project.

Alternatives Considered – There isn't a suitable back-up, or alternative to provide immediate power in the event of a power outage.

Acquisition Method – Purchase of goods or services not connected to a public works project. Cost is less than \$10,000, and staff has attempted to obtain the lowest practical price, pursuant to Resolution 16-221, section 2(a).

Security – N/A

Access – N/A

Risk – Without the electronic security in place, there is a risk to all involved including the public.

Benefits – Having the UPS in place assures the safety of all involved.

Conclusion/Recommendation – Recommend formal approval of the Facilities Department request for a replacement UPS for the JJC.

Submitted By			Disposition	
Ron Branine 1-7-2019			<input type="checkbox"/> Approved	
Name	Department	Date	<input type="checkbox"/> Approved with modifications	
<hr/>			<input type="checkbox"/> Needs follow up information	
Signature			<input type="checkbox"/> Denied	
<hr/>			<hr/>	
			BOCC Chairman	Date

Additional Requirements to Proposal

- Modification
- Follow Up



Walla Walla Electric

1225 W. Poplar Street
Walla Walla, WA 99362
Voc: 1-509-525-8672
Fax: 1-509-525-8642

WA #WALLAWE258KK - OR CCB: #19737

January 4, 2019

Walla Walla County
Facilities Management Office
317 W Main Street
Walla Walla, WA 99362

Attention: Ron Branine

E-mail: rbranine@co.walla-walla.wa.us

Re: Electrical Estimate

Job: Replace Defective UPS

Loc: Walla Walla County Juvenile Justice Center

Thank you for calling Walla Walla Electric for your electrical wiring estimate please find the following items included to replace the defective UPS.

1. Disconnect and remove the existing discontinued 6KW UPS system.
2. Provide and install (1) Liebert GTX4-8000RT208 7.28Kw 30-amp 208-volt single phase UPS.
3. Reconnect new UPS system to existing electrical.
4. Please find included with this letter specification for the new UPS.

Price includes material, labor and electrical permit. \$9,556.00 plus tax

Please call with any questions or concerns.

Sincerely

Spike Teal
Walla Walla Electric



VERTIV™

Liebert®

GXT4™ UPS

5kVA-10kVA

Intelligent, Reliable UPS Protection





Facilities Department

To: Board of County Commissioners

From: Ron Branine

Date: January 14th 2019

Resolutions/Proposals: 2019 01- FAC and 2019 02- FAC

Update:

- Still capturing data for the preventative maintenance plan and schedule.
- Met with McKinstry Engineering to hear about potential cost savings within our buildings.
- Will start required safety training this month for all Facilities employees.

ADMINISTRATION: Nothing new to report

11:15

COUNTY COMMISSIONERS

- a) Interview applicants for previously publicized opening on the Walla Walla County Planning Commission
- b) Possible executive session re: personnel (*pursuant to RCW 42.30.110(g)*) to review applicants
- c) Possible discussion/decision re appointment to the Walla Walla County Planning Commission

12:00

RECESS

1:30

COUNTY COMMISSIONERS

- a) Interview applicants for previously publicized opening on the Walla Walla County Civil Service Commission
- b) Possible executive session re: personnel (*pursuant to RCW 42.30.110(g)*) to review applicants
- c) Possible discussion/decision re appointments to the Walla Walla County Civil Service Commission
- d) Possible executive session re: personnel (*pursuant to RCW 42.30.110(g)*) to complete employee personnel evaluation
- e) Miscellaneous business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.