

A G E N D A

WALLA WALLA COUNTY BOARD OF COMMISSIONERS

TUESDAY, JANUARY 19, 2021

Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

The agenda will include only necessary action items until further notice.

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

10:00 COUNTY COMMISSIONERS

Chairman Tompkins

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- f) **Consent Agenda Items:**
 - 1) Resolution - Minutes of County Commissioners' proceedings for January 11 and 12, 2021
 - 2) Resolution – Reappointment to the Walla Walla County Board of Equalization
 - 3) Resolution – Appointments to the Walla Walla Water Conservancy Board
 - 4) Authorize Chairman to execute Walla Walla County Jail – Amendment to extend Maintenance Agreement with Schindler Elevator Corporation
 - 5) Payroll action and other forms requiring Board approval
- g) **Action Items:**
 - 1) County vouchers/warrants/electronic payments as follows: 4225939 through 4226059 totaling \$642,638.55; 4226060 totaling \$195.00 (travel); and 4226061 in the amount of \$23,647.29 (draw taxes)
- h) Miscellaneous business to come before the Board
- i) Review reports and correspondence; hear committee and meeting reports
- j) Review of constituent concerns/possible updates re: past concerns

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF APPOINTMENT
TO THE WALLA WALLA COUNTY
BOARD OF EQUALIZATION
(MICHELSON)

}

RESOLUTION NO. 21

WHEREAS, pursuant to RCW 84.48.010 the county legislative authority shall form a board for the equalization of assessment of the property of the county; and

WHEREAS, RCW 84.48.014 provides that the board of equalization of each county shall consist of not less than three nor more than seven members and that such members shall be appointed by a majority vote of the legislative body and shall be selected based upon the qualifications established by rule by the Department of Revenue and shall not be a holder of any elective office nor be an employee of any elected official; and

WHEREAS, the county legislative authority may itself constitute said board or may appoint members to serve on the board; and

WHEREAS, the Board of Commissioners of Walla Walla County has deemed it to be in the best interest of the citizens of the county of Walla Walla to form a fair and impartial board of equalization; and

WHEREAS, Sarah Michelson's term on said board was expired on December 31, 2020 and she is willing to be reappointed; and

WHEREAS, inadvertently this reappointment was overlooked; now therefore

BE IT HEREBY RESOLVED that the appointment of Sarah Michelson to the Walla Walla County Board of Equalization shall be and is hereby formalized.

BE IT FURTHER RESOLVED that the term of said reappointment for Sarah Michelson shall be for three years, 2021, 2022 and 2023 pursuant to statute, or until said appointment is voided.

Passed this 19th day of January, 2021 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF THE
APPOINTMENTS TO THE
WALLA WALLA COUNTY
WATER CONSERVANCY
BOARD

RESOLUTION NO. 21

WHEREAS, pursuant to RCW 90.80, counties were allowed to create water conservancy boards for the purpose of expediting voluntary water transfers and change applications within the county; and

WHEREAS, the formation of a Walla Walla County Water Conservancy Board was approved in 1999; and

WHEREAS, pursuant to Walla Walla County resolution 99 302, initial appointments to the Walla Walla County Water Conservancy Board were made; and

WHEREAS, Alan Kottwitz and Mike Dobbins resigned from said Board in December, 2020; and

WHEREAS, applicants were sought for the openings and interviews were conducted by the Water Conservancy Board and recommendations were forwarded to the Board of County Commissioners; and

WHEREAS, the Water Conservancy Board is recommending and requesting the appointment of Ed Chvatal who is a water right holder; and

WHEREAS, Robert Berger, who has served as an alternate member on the Board will be moved to a full Board member with his term expiring in December of 2023, and

WHEREAS, Nathan Rau shall be appointed to the Walla Walla County Water Conservancy Board as an alternate effective immediately; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners, as the county legislative authority, that Ed Chvatal (full member) and Nathan Rau (alternate member) be appointed to the Water Conservancy Board, and that, pursuant to statute, the term appointments shall be for six years, said term to expire subsequent to the December, 2027 meeting of the Water Conservancy Board.

Passed this 19th day of January, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Schindler

Walla Walla County Jail – Amendment to extend Maintenance Agreement

01/11/2021

Robert Henry
300 W. Alder St.
Walla Walla, WA

This amendment, when signed by authorized representatives of the Walla Walla County Jail and SCHINDLER ELEVATOR CORPORATION, will serve to modify the Schindler Maintenance agreement (“the Agreement”) previously executed by both parties effective June 1, 2011.

The maintenance agreement for Contract #4100069203 will be extended for another 60 month term - from June 1, 2021 to May 30, 2026.

The monthly amount will change from \$635.57 to \$200.00 effective when this amendment is fully executed.

In all other respects, the terms and conditions of the agreement remain in full force and effect, except as specifically modified herein. Upon approval by an authorized official of Schindler Elevator Corporation this Addendum shall be incorporated into and become part of the agreement.

Walla Walla County Jail

Accepted By (print name): _____

Signature: _____

Title: _____

Date: _____

Approved: Schindler Elevator Corporation

By: _____

Title: _____

Date: _____

a) **Consent Agenda Items:**

- 1) Resolution – Use of county roads for the Walla Walla Multi-Sports Onion Man Triathlon
- 2) Resolution – Setting weight limits on Walla Walla County bridges

b) Department update and miscellaneous

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF USE OF
COUNTY ROADS FOR THE
WALLA WALLA MULTI-SPORTS
ONION MAN TRIATHLON

}

RESOLUTION NO. **21**

WHEREAS, said triathlon will be held Sunday, May 30, 2021, between the hours of 9:00 am and 2:00 pm; and

WHEREAS, the event organizers have agreed to notify emergency services prior to the event for the necessary safety and emergency services information; and

WHEREAS, the event organizers shall provide traffic control, signage and flaggers in accordance with the approved Special Event Permit; and

WHEREAS, the event organizers have provided a certificate of insurance naming Walla Walla County as additional insured and have agreed to include Walla Walla County in their registration/release waiver; and

WHEREAS, the event organizers have provided a news release to the local newspapers announcing the event date; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that permission be granted to Walla Walla Multi-Sports to use the following County roads on Sunday, May 30, 2021: Reservoir Road from the Corps office to North Tausick Way; from North Tausick Way to the Walla Walla Community College entrance to Isaacs Avenue; along the Isaacs Avenue bike path to Mill Creek Road and turn onto 5 Mile Road; from there, reversing the course for the return trip.

Passed this 19th day of January, 2021 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Diane L. Harris, Clerk of the Board

Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF SETTING
WEIGHT LIMITS ON WALLA
WALLA COUNTY BRIDGES**

RESOLUTION NO. 21

WHEREAS, the National Bridge Inspection Standards require that the load carrying capacity of each bridge be determined and if deficiencies are found to post weight limits for the bridge according to American Association of State Highway and Transportation Officials (AASHTO) standards; and

WHEREAS, the Federal Highway Administration issued a memorandum that requires bridges to be load rated for Specialized Hauling Vehicles (SHVS); and

WHEREAS, the Specialized Hauling Vehicles (SHVS) ratings may add four more vehicles to the posting sign; and

WHEREAS, the Federal Highway Administration memorandum requires certain bridges, based on specific criteria, to be load rated by December 31, 2017 and other bridges that do not meet the specified criteria to be load rated by December 31, 2022; and

WHEREAS, additional weight limit changes and postings are anticipated in the future based on the Federal Highway Administration memorandum; and

WHEREAS, RCW 36.75.270 states that the Board of County Commissioners of each County may by resolution limit or prohibit classes or types of vehicles on any County road or bridge and may limit by weight the vehicles which may travel thereon; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the bridges listed on Attachment A be limited to the maximum weight per vehicle classification of gross weight indicated until repaired or replaced.

BE IT FURTHER RESOLVED that the County Engineer be directed to post road signs informing the public of said restrictions and advertise this resolution in accordance with RCW 36.75.270.

Passed this 19th day of January, 2021 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

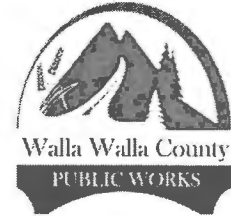
Gregory A. Tompkins, Chairman, District 3

Todd L. Kimball, Commissioner, District 2

Jennifer R. Mayberry, Commissioner, District 1

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of Walla Walla County, Washington*

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Public Works Director/County Engineer – Tony Garcia Morales, P.E.

Date: 13 January 2021

Re: Director's Report for the Week of 11 January 2021

Board Action: 19 January 2021

Resolutions:

In the Matter of Use of County roads for the Walla Walla Multi-Sports Onion Man Triathlon

In the Matter of Setting Weight Limits on Walla Walla County Bridges

Miscellaneous:

Walla Walla County Public Works 2020 Bridge Report

ENGINEERING:

- Wallula Ave./Gose Street Roundabout: Working on project design.
- Mill Creek Road MP 1.1 to MP 3.96: Working on right of way acquisition, recently had 8 additional property owners sign.
- Middle Waitsburg Road MP 6.1 to MP 7.92: Working on right of way acquisition.
- Dell Sharpe Bridge: Consultant is performing geotechnical investigation this week.
- Seven Mile Bridge: Geotechnical investigation is complete.

MAINTENANCE/FLEET MANAGEMENT:

- Crews working on routine maintenance.
- Ready to respond to inclement weather as needed.
- Garage working on routine maintenance.

ADMINISTRATION:

- Conducting reference checks on candidates for our Mechanic position.
- Conducting interviews for a Maintenance Tech I position.
- Finishing our department-wide 2021 Initial Counseling.
- Met with Tech Services Director to continue to discuss the merger of our IT.
- Attended a Leadership/Management Webinar.
- Met with Sheriff Crider to discuss their fleet and ER&R in general.
- Provided a tour of the Shop on Dell Avenue to Commissioner Mayberry.
- Two staff members continue to assist the Community Health Department with Contact Tracing/Case Tracking.

- a) Department update and miscellaneous

Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

To: Board of County Commissioners
From: Lauren Prentice, Director
Agenda Date: January 19, 2021
RE: Department Update

Building Permit Applications

Approximately 49 building permit applications are currently open: this includes those actively under review as well as those on hold pending re-submittals by the applicant, and those under second review.

Land Use Decisions Issued

BLA20-015: Robison. Boundary line adjustment on Hart Road to reconfigure six existing lots into two. Approved w/conditions 12/16/2020. Mylars signed and recorded.

SUB20-006: Corkrum-Noble Farms. Short plat and critical areas permit applications for two-lot cluster short plat that created a new farm-center parcel on N Highway 125. Approved w/conditions 12/16/2020. Mylars signed and recorded on 12/31/2020.

BLA20-011: Reavis - Baumann. Boundary line adjustment on Larrabee Road to reconfigure four existing lots. Approved w/conditions 12/30/2020. Awaiting mylars for signature.

BLA20-016: Courson. Boundary line adjustment on Wallula Avenue between two lots. Approved 12/22/2020 and mylars signed on 1/5/2021.

BLA20-018: Juhasz -Flinders. Two-lot Boundary line adjustment on Mill Creek Road. Approved 12/29/2020 and mylars signed on 1/7/2021.

VAR20-009: Hardin Rear Yard Adjustment. Minor variance application for rear yard adjustment to allow construction of a new detached garage at 403 Wallula Avenue. Approved 12/23/2020.

Code Enforcement

Our new Code Compliance Officer started on Monday, January 4.

- HR completed new employee orientation on January 4
- TRAKiT training completed on January 4
- Began doing inspections on January 6; to date 33 inspections have been completed
- New letters are being sent out to re-establish contact on cases where we've confirmed that there is still no progress but that we weren't communicating with property owners about while this position was vacant. This is being done after we do a new inspection from the County road and take photos. These letters ask responsible parties to contact us by phone to discuss the case.
- Karey has modified the letter template to include photographs showing what the violation is in order to facilitate clearer communication on the phone.
- A total of 9 CodeTRAK cases have been closed this month and 3 new ones have been opened.

- The Sheriff's Office will be providing a ticket book for Officer Reisdorph; the Code Compliance Officer, as my designee, has authority to write infractions pursuant to Walla Walla County Code (WWCC) 8.24.020.
- On January 13 Karey and I had an introductory Webex meeting with Steven Gimpel from the Department of Ecology regarding the Local Solid Waste Financial Assistance grant for inspections, which we manage. We are currently on track to utilize all grant money for the 2019-2021. We anticipate discussing a new grant agreement for the next biennium with Ecology in May.

Miscellaneous Updates and Meetings

- On Friday, January 8, the Washington State Building Code Council (SBCC) voted to delay implementation of all 2018 building codes, including the new Washington State Energy Code, from February 1, 2021, to July 1, 2021. The Governor has seven days to veto this decision if he chooses to. No action is needed by Walla Walla County, in Title 15 the State Building code is adopted as amended by the State.
- Attended the Washington State Association of County and Regional Planning Directors (WSACRPD) Legislative Update on Monday, January 11. Will continue to participate in these Zoom meetings on Mondays at 8:00. Climate Change and Salmon Recovery are big topics in the bills that have been introduced relating to the Growth Management Act (GMA).
- We have not had preapplication meetings for the past few weeks (due to lack of requests). Next meeting will be Wednesday, January 20, when we will meet with proponents of an Isenhower Cellars project on Pranger Road (PRE21-001).
- Attended the Solid Waste Advisory Committee (SWAC) meeting on January 7.
- There was no Planning Commission meeting on January 5; the next meeting will be February 3. The Planning Commission will hold a Preliminary Docket Public Hearing on ZCA18-003 (David Dressler) and a workshop on the Burbank Residential Density project (ZCA18-003). A public notice for the hearing will be issued next week and materials (Staff Reports) will be available the week of January 25.
- There will be a Special Meeting of the County Hearing Examiner on January 26 at 10:00 for a continued public hearing on Abeja Type 3 Winery conditional use permit application CUP19-004.
- On January 12 our planners and I met with WSDOT contractors (Skillings, Atkinson Construction, Watershed Science and Engineering, Pace Engineers) regarding the draft CLOMR package for the US 12 Phase 7 Nine Mile Hill to Frenchtown Project, which is needed for construction of the Touchet River bridge. A CLOMR is a Conditional Letter of Map Revision; this is a FEMA process that is required when a project would, upon construction, affect the hydraulic or hydrologic characteristics of a flooding source and result in a modification of the regulatory floodway, the effect base flood evaluations (BFEs) or the Special Flood Hazard Area (SFHA). Signature on the CLOMR is required from the County's Floodplain Administrator prior to submittal to FEMA. On January 11 Atkinson Construction provided the draft CLOMR package and we went over it in a virtual meeting on January 12. We will complete our initial review next week.

Public Notices Published (with open comment periods)

- | | |
|-----------|--|
| 1/11/2021 | Notice of Public Hearing – BOCC public hearing on 1/25/2021 at 11:00 for Burbank interim ordinance extension. |
| 1/8/2021 | <i>Notice of Application/ODNS</i> for SEPA20-024 – Nelson Construction Corp. Office Addition at 665 Stinson Avenue. Comments due on 1/22/2021. |

**10:45 DEPARTMENT OF COMMUNITY HEALTH/
BOARD OF HEALTH**

**Dr. Kaminsky
Nancy Wenzel**

a) COVID-19 update and miscellaneous

11:00 HUMAN RESOURCES/RISK MANAGER

Shelly Peters

a) Department update and miscellaneous

b) **Active Agenda Items:**

1) Possible discussion/decision re: any pending claims against the County

a) **Action Agenda Items:**

- 1) Proposal 2021 01-19 Cor Request approval to purchase van for coroner's office

11:30 COUNTY COMMISSIONERS

- a) Miscellaneous or unfinished business to come before the Board

12:00 RECESS

1:00 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

a) **Active Agenda Items:**

- 1) Possible discussion/decision re: any pending claims against the County

- b) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)) and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.