

**A G E N D A**  
**WALLA WALLA COUNTY BOARD OF COMMISSIONERS**  
**TUESDAY, JULY 6, 2021**

---

**Pursuant to the Governor's proclamation dated March 23, 2020 the Commissioner Meeting will be held via phone and internet. Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us [wwocommissioners@co.walla-walla.wa.us](mailto:wwocommissioners@co.walla-walla.wa.us)**

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

**The agenda will include only necessary action items until further notice.**

**PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.**

**10:00 A.M. COUNTY COMMISSIONERS**

**Chairman Tompkins**

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.
---

- a) Roll call and establish a quorum
- b) Declarations re: conflict of interest
- c) Pledge of Allegiance
- d) Public comment period (time limitations may be imposed)
- e) Introduction of new county employees (this is scheduled for the first meeting of each month)
- f) **Action Agenda Items:**
  - 1) Review submitted Employee Payroll Action Forms
  - 2) Review vouchers/warrants/electronic payments
- g) **Consent Agenda Items:**
  - 1) Resolution - Minutes of County Commissioners' proceedings for June 28 and June 29, 2021
  - 2) Payroll action and other forms requiring Board approval
- h) **Action Items:**
  - 1) County vouchers/warrants/electronic payments as follows: 4051905 through 4051914 totaling \$81,372.00 (payroll draws dated June 15, 2021); 4051997 through 4052029, totaling \$993,831.12 (June payroll); 4230741 through 4230768 totaling \$1,154,106.55, (benefits and deductions)
- i) Miscellaneous business to come before the Board
- j) Review reports and correspondence; hear committee and meeting reports
- k) Review of constituent concerns/possible updates re: past concerns

a) **Consent Agenda Items:**

- 1) Resolution – Initiating a County Road Project designated as CRP 21-2, Lyons Ferry Road, MP 0.20 – 2.81
- 2) Resolution – Signing a project prospectus for Old Highway 12 Road Project

b) Department update and miscellaneous

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF INITIATING A  
COUNTY ROAD PROJECT  
DESIGNATED AS CRP 21-02, LYONS  
FERRY ROAD, MP 0.20 TO MP 2.81



RESOLUTION NO. **21**

**WHEREAS**, Lyons Ferry Road is a rural major collector with substandard horizontal and vertical curves, insufficient clear zone, poor sight distance; and

**WHEREAS**, Lyons Ferry Road has been selected to receive Rural Arterial Trust Account (RATA) funds; and

**WHEREAS**, Lyons Ferry Road, MP 0.20 to MP 2.81 is listed on the Six Year Transportation Plan; now therefore

**BE IT HEREBY RESOLVED** that Lyons Ferry Road, MP 0.20 to MP 2.81, Road Log No. 49710, located in Sections 6, Township 9N, Range 35E and Sections 30 & 31, Township 10N, Range 35E, be improved as follows:

Reconstruct, realign and widen Lyons Ferry Road to meet current design standards and provide clear zone.

This project is declared to be a public necessity and the County Engineer is hereby authorized to proceed with the improvement of Lyons Ferry Road. The County, acting in the public interest will use its right of eminent domain to acquire property, if necessary, in conformity with the laws of the State of Washington.

**IT IS FURTHER RESOLVED** that appropriation from the officially adopted road fund budget and based on the County Engineer's estimate be made in the amounts and for the purpose shown:

Purpose	RATA Funds	County Funds	Total
Preliminary Engineering	\$90,000	\$10,000	\$100,000
Right of Way	\$50,000	\$50,000	\$100,000
Construction	\$589,062	\$2,160,938	\$2,950,000
<b>Total</b>	<b>\$729,062</b>	<b>\$2,220,938</b>	<b>\$2,950,000</b>

[ ] This project is included in the officially adopted annual road program as Item No. [ ]

[X] This project is hereby made a part of the officially adopted annual road program in accordance with RCW 36.81.130.

Passed this 6<sup>th</sup> day of **July, 2021** by Board members as follows: \_\_\_ Present or \_\_\_ Participating via other means, and by the following vote: \_\_\_ Aye \_\_\_ Nay \_\_\_ Abstained \_\_\_ Absent.

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**BOARD OF COUNTY COMMISSIONERS**  
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF SIGNING A  
PROJECT PROSPECTUS FOR OLD  
HIGHWAY 12 ROAD PROJECT



RESOLUTION NO. **21**

**WHEREAS**, Construction Funds are available for the Old Highway 12 Road Project; and

**WHEREAS**, Old Highway 12 Road Project qualifies for said funds; and

**WHEREAS**, a Project Prospectus has been prepared as part of an application for said construction funds to improve Old Highway 12 Road Project; and

**WHEREAS**, Walla Walla County agrees to comply with the regulations, policies and procedures set forth in the Project Prospectus; now therefore

**BE IT HEREBY RESOLVED** by this Board of Walla Walla County Commissioners that they do hereby enter into said Project Prospectus and the Chair of the Board shall sign same in the name of the Board.

*Passed this 6<sup>th</sup> day of **July 2021** by Board members as follows:      Present or      Participating via other means, and by the following vote:      Aye      Nay      Abstained      Absent.*

**Attest:**

\_\_\_\_\_  
Diane L. Harris, Clerk of the Board

\_\_\_\_\_  
Gregory A. Tompkins, Chairman, District 3

\_\_\_\_\_  
Todd L. Kimball, Commissioner, District 2

\_\_\_\_\_  
Jennifer R. Mayberry, Commissioner, District 1

*Constituting the Board of County Commissioners  
of Walla Walla County, Washington*

**Walla Walla County Public Works**  
**990 Navion Lane**  
**Walla Walla, WA 99362**



---

To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 29 June 2021

Re: Director's Report for the Week of 28 June 2021

**Board Action: 6 July 2021**

**Resolutions**

**In the Matter of Initiating a County Road Project Designated as  
CRP 21-2, Lyons Ferry Road, MP 0.20 – 2.81**

**In the Matter of Signing a Project Prospectus for Old Highway 12  
Road Project**

**ENGINEERING:**

- Middle Waitsburg Road: MP 6.1 to MP 7.92: Right of way has been certified by WSDOT and we are waiting for construction funding to be obligated.
- Wallula/Gose: Finalizing plan sheets and working on right of way plans.
- Seven Mile Bridge: Working on design.
- Countywide Guideposts: Working on layout for construction.
- Arch Bridge: Working on plans and specification package.
- Dell Sharpe Bridge: Consultant should submit 50% design by end of week.
- Detour Road: Work expected to be completed by Friday 2 July.

**MAINTENANCE/FLEET MANAGEMENT:**

- Chip sealing going well, over 58 miles completed to date.
- Signs and Vegetation performing sign maintenance and assisting with chip seal operations.
- Garage working on routine maintenance.

**ADMINISTRATION:**

- Conducted our weekly Staff, Engineering and Road Operations meetings.
- Attended our monthly Benton Franklin Council of Governments (BFCG) monthly Technical Advisory Committee (TAC) meeting.
- Conducted our monthly Finance Review meeting.
- Met with the Corps of Engineers to get an update on the Mill Creek GI Study.
- Attended a web-based meeting with the Washington State Association of County Engineers (WSACE) related to COVID-19.
- Finalized the update of the ER&R Policy. Adoption Reso will be scheduled for 12 July.

**10:30 COMMUNITY DEVELOPMENT DEPARTMENT**

**Lauren Prentice**

a) Department update and miscellaneous

# Walla Walla County Community Development Department

310 W. Poplar Street, Suite 200, Walla Walla, WA 99362 / 509-524-2610 Main

To: Board of County Commissioners  
From: Lauren Prentice, Director  
Agenda Date: July 7, 2021  
RE: Department Update

## Fireworks Stands Permits

13 permits were issued for July Fireworks Stands; inspections by Building Inspector, Ron Bull, and Building Official, Rob Grandstaff, scheduled on July 1, 2021.

## Code Enforcement

A total of 15 cases were closed in June; this included two from 2020 and the rest were opened this year. The majority of these violations related to illegal RV use and most of them were located in the Burbank area.

Officer Karey Reisdorph provided Judge Hedine with a requested status report regarding case C17-0098 (Stateline Road) on June 14. Based on this report the judge imposed the full fines for four infractions that had been temporarily and partially suspended. The full amount will be due within 30 days. This case remains open because all violations have not been resolved.

## Current Planning

A total of 69 land use applications were submitted in the first half of 2021.

The July Hearing Examiner meeting has been scheduled for Wednesday, July 14 at 2:00 PM. This will be held via Cisco Webex. One proposal will be on the agenda: SUB20-010, a preliminary plat application by Charles Konen for a 9-lot cluster plat.

The following applications were approved in June.

Project Number	Site Address	Project Name	Project Type	Applicant Name
ADU21-003	1174 WALLULA AVE	1,100 sf, two story ADU	ACCESSORY DWELL UNIT	HURLEY, ALAN
ADU21-007	1024 MOJONNIER RD	ATF ADU & proposed expansion	ACCESSORY DWELL UNIT	SKIE ARCHITECTURE STUDIO
BLA20-011	334 LARRABEE RD	AWAITING MYLARS Reavis-Bauman: 4 Lot BLA	BOUND LINE ADJUST	BAUMANN, BENJAMIN K
CAP20-021		Curcio Farms 2 lot Short Plat	CRITICAL AREAS	THOMPSON, DALLAS & PAMELA
CAP21-010	431 LONG RD	Critical Area - Raptors	CRITICAL AREAS	REAVIS, ASHLEY D & HAWLEY, PAMELA D
CAP21-012	538 TOUCHET GARDENA RD	Wintering Birds of Prey @ 538 Touchet Gardena	CRITICAL AREAS	MENDEZ CONSTRUCTION LLC
CUP20-001	3917 MILL CREEK RD	Figgins Winery	CUP	KETELSEN CONSTRUCTION CO
SEPA20-017		Konen 9 lot Subdivision - Revised to 9 lots - Name Whisper R	SEPA	KONEN, CHARLES S
SEPA20-018	25 HUMMINGBIRD PL	Hummingbird Place Bridge	SEPA	KOOSKOOSKIE CABIN OWNERS ASSOCIATION
SEPA21-003	OLD HWY 12	Repair to undercut areas by retaining wall MP 1.20 - MP 1.30	SEPA	WW COUNTY PUBLIC WORKS
SEPA21-006	EMERALD RD	KAL Farms Irrigation Intake Replacement Project	SEPA	MEHLENBACHER, ALAN OF KAL FARMS
SUB20-007		Curcio Farms 2 lot Short Plat	SUBDIVISION	THOMPSON, DALLAS & PAMELA
SUB21-002	W HIGHWAY 12 & BUNCHGRASS LN	AWAITING MYLARS Lilac Subdivision - 7-lot Cluster	SUBDIVISION	BUNCHGRASS LLC / CANGE, JOSEPH P
WP20-001	3917 MILL CREEK RD	Figgins Winery	WINERY PERMIT	KETELSEN CONSTRUCTION CO

### **Building Permit Intake Reviews**

I worked with with Permit Coordinator, Lauri Withers, to implement process/tracking changes to how we enter building permit applications. This is primarily just a series of configuration changes that we're implementing to make it easier for TRAKIT users, including customers, to see the status of new applications. New application submittals often come in separate/incomplete submissions by email. In the past we had not entered these into TRAKIT until certain items were received (e.g. application form). We are now going to be entering all submittals into TRAKIT in an 'Application Screening' record. Once the application is complete and has gone through the Intake Review process (five days), the permit record will be created. With this we have implemented a new automatic email that applicants will receive when the screening review has been entered and began in TRAKIT. This will allow us to track communication we haven't tracked in the past.

These 'Application Screening' records will have the prefix SCRN, which should be easy to distinguish from permit records which have a prefix of B for building or F for fire.



10:45 DEPARTMENT OF COMMUNITY HEALTH

Dr. Kaminsky/Nancy Wenzel

a) COVID-19 update and miscellaneous

**11:00 COUNTY SHERIFF**

**Mark Crider**

- a) Office update and miscellaneous

**11:15 COUNTY COMMISSIONERS**

- a) Miscellaneous or unfinished business to come before the Board

**11:30 RECESS**

1:30 HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
  - 1) Possible discussion/decision re: any pending claims against the County
- c) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

**1:45 PROSECUTING ATTORNEY**

**Jim Nagle/Jesse Nolte**

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

**- A D J O U R N -**

*Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.*

*Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.*