

A G E N D A
WALLA WALLA COUNTY BOARD OF COMMISSIONERS
MONDAY, AUGUST 8, 2022

Commissioners have resumed in person public meetings and will also continue to host the meetings via WebEx.

Following is the website to attend and listen to the meeting and the phone number to call to take part in the meeting. Any questions please email us wwcocommissioners@co.walla-walla.wa.us.

Call in 1-408-418-9388 access code: 146 784 0290

Meeting link: <https://wwco.webex.com/wwco/j.php?MTID=m6ef6c0710e4eb57be4e10ce0cc827a38>

PLEASE NOTE: All times are tentative and at the discretion of the Chairman with the exception of advertised bid openings and public hearings.

9:00 A.M. COUNTY COMMISSIONERS

Chairman Kimball

All matters listed within the Consent Agenda have been distributed to each County Commissioner for review and are considered routine. The Consent Agenda will be approved by one motion of the Board of County Commissioners with no separate discussion. If separate discussion is desired on a certain item, that item may be removed from the Consent Agenda at the request of a Commissioner, for action later.

- a) Roll call and establish a quorum
- b) Silence cell phones
- c) Approval of agenda
- d) Declarations re: conflict of interest
- e) Pledge of Allegiance
- f) Public comment period (time limitations may be imposed)
- g) **Action Agenda Items:**
 - 1) Review submitted Employee Payroll Action Forms
 - 2) Review vouchers/warrants/electronic payments
- h) Workshop with Human Resources Compensation Consultants (HRCC) re salary study

RECESS

- i) **Public Hearing (10:00 a.m.)**
 - 1) To consider amendments to the 2022 Walla Walla County Budget
- j) **Action Agenda Items:**
 - 1) Resolution – Amendments to the 2022 Walla Walla County Budget
- k) **Consent Agenda Items:**
 - 1) Resolution – Minutes of County Commissioners' proceedings for August 1 and 2, 2022
 - 2) Resolution – Addendum to Employment Agreement between Walla Walla County and Robert Henry
 - 3) Resolution – Addendum to Employment Agreement between Walla Walla County and Chad Goodhue
 - 4) Resolution – Designating an Applicant Agent for certain grants

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
AMENDMENTS TO THE 2022
WALLA WALLA COUNTY
BUDGET

}

RESOLUTION NO. **22**

WHEREAS, subsequent to the establishment of the budgets and adoption of the 2022 Walla Walla County Budget and budget amendments, further requests have been made for final amendments to the budget; and

WHEREAS, a properly advertised public hearing was held on August 8, 2022 to consider said amendments as advertised as well as other amendments as necessary for accounting purposes, and hear testimony related thereto; now therefore

BE IT HEREBY RESOLVED by this Board of County Commissioners that the 2022 Walla Walla County Budget be amended as outlined on the attached Memo "2022 Budget Amendment #1", dated 7/11/2022, from Karen Martin, County Auditor, which is by this reference made a part hereof.

Passed this 8th day of August, 2022 by Board members as follows: ___ Present or ___ Participating via other means, and by the following vote: ___ Aye ___ Nay ___ Abstained ___ Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 2

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

MEMO

TO: BOCC
 FROM: KAREN
 DATE: 7/11/22
 SUBJECT: 2022 Budget Amendment # 1

FUND	BARS #	DESCRIPTION	AMENDMENT AMOUNT		NEW BUDGET
			REVENUE	EXPENDITURES	AMOUNT
010 Current Expense					
00600 - Board of Equalization					
	514.24.11.0001	Board Member		\$180	\$596
	514.24.11.0002	Board Member		\$180	\$596
	514.24.11.0003	Board Member		\$180	\$596
01020 - Personnel					
	337.73.00.0001	WCIF Wellness Grant	\$100		\$4,600
	518.10.11.0008	Human Resources Coordinator		(\$26,313)	\$25,623
	518.10.11.0010	Human Resources Benefit Specialist		\$52,188	\$52,188
	518.10.21.0001	Medical-Dental-Life Ins		\$9,100	\$42,700
	518.10.21.0002	Social Security		\$2,647	\$14,300
	518.10.21.0003	Retirement		\$3,893	\$17,175
	518.10.21.0004	Industrial Insurance		\$141	\$641
	518.10.21.0008	State Paid Medical Leave		\$95	\$320
	518.10.49.0100	Miscellaneous (Wellness Grant)		\$100	\$4,600
03300 Prosecuting Attorney					
	515.35.11.0016	Deputy Prosecutor 1		\$80,048	\$80,048
	515.35.21.0001	Medical-Life-Dental Ins		\$16,800	\$260,568
	515.35.21.0002	Social Security		\$6,124	\$99,072
	515.35.21.0003	Retirement		\$9,006	\$145,694
	515.35.21.0004	Industrial Insurance		\$20	\$2,520
	515.35.21.0008	State Paid Medical Leave		\$118	\$1,904
03420 Sheriff - Patrol					
	521.22.22.0000	Uniforms		\$34,632	\$45,182
	521.22.41.0000	Professional Services		\$7,020	\$35,358
	521.22.42.9999	Cell Phone Charges		\$1,020	\$32,070
	521.22.48.0000	Repairs & Maintenance		\$1,205	\$29,905
03450 Sheriff - Training					
	521.40.43.0000	Travel		\$2,500	\$32,500
	521.40.49.0000	Miscellaneous		\$2,500	\$11,784
03900 - Transfers					
	597.00.00.0040	Public Health		(\$70,000)	\$280,000
	597.00.00.0503	Risk Management		\$139,133	\$623,187
00058 - Ending Fund Balance					
	508.90.00.0000	Ending Fund Balance		(\$272,417)	\$2,739,570
		Total Current Expense	\$100	\$100	

FUND	BARS #	DESCRIPTION	AMENDMENT AMOUNT		NEW BUDGET
			REVENUE	EXPENDITURES	AMOUNT
10800 Law & Justice					
	308.30.00.0000	Beginning Fund Balance - Restricted	\$130,000		\$2,330,000
10834 L&J - Sheriff					
	521.22.11.????	Deputy		\$37,634	\$37,634
	521.22.11.????	Deputy		\$32,443	\$32,443
	521.22.12.0000	Overtime		\$4,474	\$48,722
	521.22.12.0005	Holiday Pay		\$6,798	\$40,418
	521.22.21.0001	Medical-Life-Dental Ins		\$25,060	\$273,940
	521.22.21.0002	Social Security		\$5,361	\$73,260
	521.22.21.0003	Retirement		\$3,750	\$53,958
	521.22.21.0004	Industrial Insurance		\$2,488	\$27,998
	521.22.21.0008	State Paid Medical Leave		\$104	\$1,409
	521.21.21.9999	Other Benefits		\$1,402	\$16,616
10898	508.30.00.0000	Ending Fund Balance		\$10,486	\$1,804,479
		Total Law & Justice	\$130,000	\$130,000	
11200 Public Health					
	333.14.22.0000	DOC CDBG CV1 CFDA 14.228	\$140,095		\$140,095
	333.21.02.0001	DOC COVID ERAP 2.0	\$6,200,354		\$6,200,354
	333.93.26.8006	DOH COVID 19 Vaccine Services	\$450,378		\$550,378
	333.93.32.3000	DOH ELC COVID19 CARES CFDA 93.323	\$147,695		\$147,695
	333.93.39.1000	CDC Rural Equity Program	\$370,000		\$370,000
	333.99.59.0000	HCA SABG COVID Enhancement SAMSHA	\$9,205		\$9,205
	334.04.20.0002	DOC COVID Shelter Program	\$152,978		\$152,978
11239	562.00.13.0002	Extra Labor - Contact Tracer		\$150,000	\$220,000
	562.00.13.0004	Extra Labor - Communication		\$40,000	\$66,000
	562.00.31.0003	Operating Supplies Emerging CD		\$400,000	\$500,000
	562.00.42.0003	Communications - Emerging CD		\$17,278	\$17,278
11292	562.00.41.0000	Professional Services Subawards		\$6,863,427	\$7,563,427
		TOTAL PUBLIC HEALTH	\$7,470,705	\$7,470,705	
12000 Mental Health					
	308.30.00.0000	Beginning Fund Balance	\$700,000		\$1,800,000
12019	564.46.41.0002	Prof Services - Community Based Services		\$32,443	\$512,443
12035	564.46.41.0003	Prof Services - Comm Based Serv - Juvenile		\$84,000	\$84,000
12098	508.30.00.0000	Ending Fund Balance		\$583,557	\$1,692,335
		Total Mental Health	\$700,000	\$700,000	
16100 Homeless Housing					
30400 Fairgrounds Building Fund					
	337.00.00.0001	Walla Walla County Public Facilities Grant	\$200,000		\$200,000
	337.00.00.0002	Port of Walla Walla Public Facilities Grant	\$200,000		\$200,000
	367.00.00.0001	Contributions & Donations	\$1,250,000		\$1,250,000
	594.75.62.0000	Bldg & Structures		\$1,650,000	\$1,650,000
		Total Fairgrounds Bldg Fund	\$1,650,000	\$1,650,000	
50300 Risk Mgmt					

FUND	BARS #	DESCRIPTION	AMENDMENT AMOUNT		NEW BUDGET
			REVENUE	EXPENDITURES	AMOUNT
	397.00.00.0000	Operating Transfer In	\$239,133		\$623,187
	508.89.00.0000	Ending Fund Balance - UnReserved		\$239,133	\$646,729
		Total Risk Mgmt	\$239,133	\$239,133	

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF ADDENDUM
TO EMPLOYMENT AGREEMENT
BETWEEN WALLA WALLA
COUNTY AND ROBERT HENRY**



RESOLUTION NO. 22

WHEREAS, pursuant to Walla Walla County Resolution No. 20 100, the Board of County Commissioners entered into an employment agreement with Robert Henry as the Facilities Maintenance Manager for Walla Walla County; and

WHEREAS, the Board has considered an addendum to said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they approve an addendum to the employment agreement with Robert Henry, with said addendum to be attached to the original executed agreement and which shall by this reference be made a part hereof.

BE IT FURTHER RESOLVED that said addendum shall be effective as of August 1, 2022.

BE IT FURTHER RESOLVED that a copy of said addendum shall be attached to the resolution as Exhibit A (Henry).

*Passed this 8th day of **August, 2022** by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.*

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Exhibit A (Henry)

Addendum to Robert Henry's employment agreement effective August 1, 2022

Section 6. BENEFITS

B. Executive Leave

- a. Executive leave is governed by this agreement.
- b. For the year 2022, the employee is granted 160 hours of executive leave.
- c. One hundred sixty (160) hours of executive leave will be granted on January 1st of each succeeding calendar year. Executive leave shall not accrue from year to year nor is there any buy-out or pay-out for any unused leave at the end of a calendar year or at termination of this agreement. There shall be no restriction on the number of hours of executive leave that can be requested at any one time, nor is there a time limit for use within a calendar year.
- d. Requests for executive leave shall be processed the same as for vacation leave requests as detailed in the Walla Walla County Personnel Policies and Operations Manual.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

**IN THE MATTER OF ADDENDUM
TO EMPLOYMENT AGREEMENT
BETWEEN WALLA WALLA
COUNTY AND CHAD GOODHUE**



RESOLUTION NO. 22

WHEREAS, pursuant to Walla Walla County Resolution No. 19 283, the Board of County Commissioners entered into an employment agreement with Chad Goodhue as the Technology Services Manager for Walla Walla County; and

WHEREAS, the Board has considered an addendum to said agreement; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that they approve an addendum to the employment agreement with Chad Goodhue, with said addendum to be attached to the original executed agreement and which shall by this reference be made a part hereof.

BE IT FURTHER RESOLVED that said addendum shall be effective as of August 1, 2022.

BE IT FURTHER RESOLVED that a copy of said addendum shall be attached to the resolution as Exhibit A (Goodhue).

Passed this 8th day of August, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Exhibit A (Goodhue)

Addendum to Chad Goodhue's employment agreement effective August 1, 2022

Section 6. BENEFITS

B. Executive Leave

- a. Executive leave is governed by this agreement.
- b. For the year 2022, the employee is granted 160 hours of executive leave.
- c. One hundred sixty (160) hours of executive leave will be granted on January 1st of each succeeding calendar year. Executive leave shall not accrue from year to year nor is there any buy-out or pay-out for any unused leave at the end of a calendar year or at termination of this agreement. There shall be no restriction on the number of hours of executive leave that can be requested at any one time, nor is there a time limit for use within a calendar year.
- d. Requests for executive leave shall be processed the same as for vacation leave requests as detailed in the Walla Walla County Personnel Policies and Operations Manual.

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF
DESIGNATING AN APPLICANT
AGENT FOR CERTAIN GRANTS

RESOLUTION NO. **22**

WHEREAS, Hazard Mitigation Grant Program (HMGP) funds are now available in Washington State through the federal Major Disaster Declaration DR-4650-WA, which was declared on March 29, 2022, for severe storms, landslides and flooding that occurred in January 2022; and

WHEREAS, Walla Walla County has been invited to complete and submit a full application package for update of the current Walla Walla Multi-Jurisdictional Hazard Mitigation Plan (HMP) and accompanying Hazard Identification Vulnerability Analysis (HIVA), with an update of the Mill Creek and Walla Walla County Community Wildfire Protection Plan (CWPP); and

WHEREAS, it is necessary to designate an applicant agent for the grant application and grant administration, if awarded; and

WHEREAS, County Emergency Management Director Liz Jessee has requested authorization to be designated the primary applicant agent, authorized to sign all paperwork to be filed with the state Military Department, Emergency Management Division for the purpose of obtaining and administering certain state and federal financial assistance under Section 404 of the Robert T. Stafford Disaster Relief and Emergency Act of 1988, P.L. 93-288, as amended, and has also requested authorization to allow both she and Patrick Purcell, Emergency Management Department Coordinator, to sign requests for reimbursement; now therefore

BE IT RESOLVED by this Board of Walla Walla County Commissioners that they do hereby designate Liz Jessee as applicant agent for the state of Washington Hazard Mitigation Grant Program Application and Grant, to sign related forms required for all matters concerning such state disaster mitigation and authorize Liz Jessee and Patrick Purcell to sign requests for reimbursement, on behalf of Walla Walla County.

Passed this 8th day of August, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*



Walla Walla County

Emergency Management Department

27 N. 2nd Avenue
Walla Walla, Washington 99362
Phone: (509) 524-2900 • Fax: (509) 524-2910
www.wwemd.info

LIZ JESSEE

Director

PATRICK PURCELL

Coordinator

Memo

To: Walla Walla County Board of Commissioners
From: Liz Jessee
Date: August 1, 2022
Re: HMGP Applicant Agent

Walla Walla County Emergency Management Division has been invited to complete and submit a full application package for the “Update Walla Walla County Hazard Mitigation Plan (HMP) and Hazard Vulnerability Analysis (HVA)” and the “Update Mill Creek and Walla Walla County Community Wildfire Protection Plan (CWPP)” planning projects we submitted in the preapplication process for the Hazard Mitigation Grant Program (HMGP) round made available in Washington State through the federal Major Disaster Declaration DR-4650-WA. We were informed that the CWPP can only be updated as part of an HMP update and were asked to incorporate the CWPP update in the update of our HMP, combining the two projects submitted into one.

As part of the application package a resolution is required to designate the applicant agent for the grant application and grant administration, if awarded. I will be primary agent, authorized to sign contracts/contract amendments, and both Patrick Purcell and I will be authorized to sign requests for reimbursement.

I am therefore requesting that the Board of Walla Walla County Commissioners sign the required resolution.

COUNTY COMMISSIONERS (Continued)

k) Consent Agenda Items (Continued):

- 5) Resolution – Updating an Appointment/Designation relative to Walla Walla County's Membership in the Washington Counties Risk Pool
- 6) Resolution – Updating an Appointment to the Walla Walla County Solid Waste Advisory Committee
- 7) Resolution – Deny Claim Rivera
- 8) Payroll action and other forms requiring Board approval

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF UPDATING AN APPOINTMENT/DESIGNATION RELATIVE TO WALLA WALLA COUNTY'S MEMBERSHIP IN THE WASHINGTON COUNTIES RISK POOL



RESOLUTION NO. 22

WHEREAS, several Washington counties agreed to the creation of the Washington Counties Risk Pool ("Pool"), organized and operating under Chapters 48.62 and 39.34 RCW, to provide to its member counties programs of joint self-insurance, joint purchasing of insurance, and joint contracting for or hiring of personnel to provide risk management, claims handling, and administrative services; and

WHEREAS, the Pool's Interlocal Agreement and Bylaws, and policies of its Board of Directors, require appointees and/or designees from each member county for the positions of Director/Alternate Director, County Risk Manager, County Safety Officer, and County Claims Administrator; and

WHEREAS, pursuant to previous Walla Walla County resolutions, most recently Walla Walla County Resolution No. 21 052, a designation must be revised/updated to reflect that Joshua Griffith has been appointed as Todd L. Kimball has been appointed as the 2nd Alternate Director, Risk Manager, Safety Officer and Claims Administrator; now therefore

BE IT HEREBY RESOLVED that these designations are effective as of August 19, 2022 and shall supersede any prior conflicting action(s), and that the Clerk of the Board shall provide a copy of this resolution to the Washington Counties Risk Pool.

Passed this 8th day of August, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

Director: _____	Jesse Nolte	Title: <u>Chief Civil Deputy Prosecuting Attorney</u>
Alternate Director: _____	Todd L. Kimball	Title: <u>County Commissioner</u>
2 nd Alternate (optional): _____	Joshua Griffith	Title: <u>Human Resources/Risk Manager</u>
Risk Manager: _____	Joshua Griffith	Title: <u>Human Resources/Risk Manager</u>
Safety Officer: _____	Joshua Griffith	Title: <u>Human Resources/Risk Manager</u>
Claims Administrator: _____	Joshua Griffith	Title: <u>Human Resources/Risk Manager</u>

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF UPDATING AN
APPOINTMENT TO THE WALLA
WALLA COUNTY SOLID WASTE
ADVISORY COMMITTEE

RESOLUTION NO. 22

WHEREAS, pursuant to RCW 70.95.165, counties shall establish a solid waste advisory committee to assist in the development of programs and policies concerning solid waste handling and disposal and to review and comment upon proposed rules, policies or ordinances prior to their adoption; and

WHEREAS, pursuant to Walla Walla County Resolution 08 177, Walla Walla County and the City of Walla Walla entered into an Interlocal Agreement for the Continued Coordination of Regional Pollution Prevention and Waste Prevention Programs Between the City of Walla Walla and Walla Walla County to provide for the continued implementation of the 1994 Walla Walla County Solid Waste Management Plan and Moderate Risk Waste Management Plan, and various related local and regional pollution prevention and waste prevention programs; and

WHEREAS, pursuant to past Walla Walla County resolutions, appointments to the Solid Waste Advisory Committee (SWAC) have been continually updated, and

WHEREAS, Andrew Maycumber left the County's employment on August 5, 2022, and it was requested that Charissa Hodges fill the vacant appointment on behalf of the Environmental Health Program Manager for Walla Walla County and Jesse DeLong will serve as alternate in her absence; now therefore

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that Charissa Hodges shall be formally appointed to fill Andrew Maycumber's position on the Walla Walla County Solid Waste Advisory Committee, representing the Walla Walla County Board of Commissioners, with said term effective August 8th, 2022 through December 31, 2025.

Passed this 8th day of August, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

BOARD OF COUNTY COMMISSIONERS
WALLA WALLA COUNTY, WASHINGTON

IN THE MATTER OF DENYING
CLAIM FOR DAMAGES BY ROSA
RIVERA AGAINST WALLA WALLA
COUNTY

}

RESOLUTION NO. **22**

BE IT HEREBY RESOLVED by this Board of Walla Walla County Commissioners that the claim against Walla Walla County by Rosa Rivera, for damages alleged to have occurred on or about the time frame of October 30, 2021, be denied.

Passed this 8th day of August, 2022 by Board members as follows: Present or Participating via other means, and by the following vote: Aye Nay Abstained Absent.

Attest:

Diane L. Harris, Clerk of the Board

Todd L. Kimball, Chairman, District 2

Jennifer R. Mayberry, Commissioner, District 1

Gregory A. Tompkins, Commissioner, District 3

*Constituting the Board of County Commissioners
of Walla Walla County, Washington*

l) Action Agenda Items:

- 1) County vouchers/warrants/electronic payments as follows: 4241823 through 4242063 totaling \$3,352,772.78; 4241812 through 4241822 totaling \$6,303.00 (travel)
- 2) Proposal 2022 08-08 JJC Approval to allow Director of Corrections/Juvenile Court Administrator to apply for grant opportunities without Commissioner approval when no matching funds are required
- 3) Proposal 2022 08-08 Maint Approval to correct starting pay for newest Facilities Building Technician
- 4) Proposal 2022 08-08 DCH Approval to hire Population Health Manager above mid-step
- 5) Proposal 2022 08-08 Fair Approval of skydivers for 2022 Fair Rodeo performances

m) Miscellaneous business to come before the Board

n) Review reports and correspondence; hear committee and meeting reports

o) Review of constituent concerns/possible updates re: past concerns



Proposal

Date: August 2, 2022

Proposal ID. 2022 08-08 JJC

To: Board of County Commissioners

From: Department of Court Services, Juvenile Justice Center

Intent – Decision

Topic - Request to allow Director of Corrections/Juvenile Court Administrator to apply for grant opportunities without prior BOCC approval when no matching funds are required.

Summary

County procedures currently require departments to seek approval from the Board of County Commissioners prior to applying for any grant. Sometimes the opportunity for a grant comes up quickly or isn't discovered until just before the application date.

It is understandable that the Commissioners would want to know and approve applying for any grant that significantly impacts County funds, such as the requirement for matching money. Many grants, however, do not require matching funds and are simply a grant of funds for specific use. In those situations, we feel that it would be advantageous to allow departments and agencies to apply without prior approval. Some grants are competitive on a first come, first serve basis. The Corrections Department and Department of Court Services believe that the County efficiency would be improved and that its citizens would benefit from this request.

Funding

No funding required for this proposal.

Alternatives Considered

N/A

Acquisition Method

N/A

Access

N/A

Benefits

This new procedure would allow the County Corrections Department and Department of Court Services to apply for grants which require no matching funds more expeditiously thereby improving our ability to meet tight grant application deadlines.

Conclusion/Recommendation

Approve Director's request to submit grant applications requiring no matching funds without BOCC prior approval provided that an email is sent to the Commissioner email address notifying them that Court Services is applying for a no matching funds grant.

Submitted By	Disposition
<u>Norrie Gregoire, Director of Court Services, 8/2/2022</u>	<input type="checkbox"/> Approved
Name Department Date	<input type="checkbox"/> Approved with modifications
<hr/>	<input type="checkbox"/> Needs follow up information
Signature	<input type="checkbox"/> Denied
	<hr/>
	BOCC Chairman
	Date

Additional Requirements to Proposal

Modification

Follow Up



Proposal

Date: August 8th 2022

Proposal ID. 2022 08-08 Maint

To: BOCC

From: Robert Henry

Intent – Approval to Correct Starting Pay for Newest Facilities Building Technician

Topic – Newest Facilities Building Technician Starting Step

Summary

Our newest facilities building technician was my first hire with the county. During the hiring process I did not properly account for their previous experience when determining a starting step. They were brought in as a Grade 1 Step A, and should have been started as a Grade 1 Step B. The hire date was 02/11/2021.

Cost

\$1,192.26 in corrected retro pay. See the attached spreadsheet.

Funding

Facilities Payroll Budget 010.001.01400.518.30.11.0008

Alternatives Considered

N/A

Acquisition Method

N/A

Security

N/A

Conclusion/Recommendation

Recommend approval of correction of starting pay for the newest Facilities Building Technician.

Submitted By

Disposition

Robert Henry Facilities August 2, 2022

Approved

Approved with modifications

Name Department Date

Needs follow up information

Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up

Unedited				Starting at Step B			
Monthly Rate	Hourly Rate	LWP and Comp Time Paid	Total Paid	Monthly Rate	Hourly Rate	Total At new Rate	Cost Difference
\$1,503.36	\$15.66		\$1,503.36	\$1,577.28	\$16.43	\$1,577.28	\$73.92
\$2,714.00	\$15.66	11.25	\$2,890.18	\$2,848.00	\$16.43	\$3,092.84	\$142.66
\$2,714.00	\$15.66	-12.6	\$2,516.68	\$2,848.00	\$16.43	\$2,640.98	\$124.30
\$2,714.00	\$15.66	0	\$2,714.00	\$2,848.00	\$16.43	\$2,848.00	\$134.00
\$2,714.00	\$15.66	-16.34	\$2,458.12	\$2,848.00	\$16.43	\$2,579.53	\$121.42
\$2,714.00	\$15.66	0	\$2,714.00	\$2,848.00	\$16.43	\$2,848.00	\$134.00
\$2,714.00	\$15.66	0	\$2,714.00	\$2,848.00	\$16.43	\$2,848.00	\$134.00
\$2,848.00	\$16.43	-10	\$2,683.70	\$2,848.00	\$16.43	\$2,683.70	\$0.00
\$2,848.00	\$16.43	-26.11	\$2,419.02	\$2,848.00	\$16.43	\$2,419.01	-\$0.01
\$2,848.00	\$16.43	0	\$2,848.00	\$2,848.00	\$16.43	\$2,848.00	\$0.00
\$2,848.00	\$16.43	0	\$2,848.00	\$2,848.00	\$16.43	\$2,848.00	\$0.00
\$2,948.00	\$17.01	-29.4	\$2,447.91	\$3,092.00	\$17.84	\$2,447.91	\$0.00
\$2,948.00	\$17.01	0	\$2,948.00	\$3,092.00	\$17.84	\$2,948.00	\$0.00
\$2,948.00	\$17.01	0	\$2,948.00	\$3,092.00	\$17.84	\$2,948.00	\$0.00
\$2,948.00	\$17.01	-125.34	\$815.97	\$3,092.00	\$17.84	\$855.93	\$39.97
\$2,948.00	\$17.01	0	\$2,948.00	\$3,092.00	\$17.84	\$2,948.00	\$0.00
\$2,948.00	\$17.01	0	\$2,948.00	\$3,092.00	\$17.84	\$2,948.00	\$0.00
\$2,948.00	\$17.01	0	\$2,948.00	\$3,092.00	\$17.84	\$2,948.00	\$0.00
			\$37,468.93			\$38,661.19	\$1,192.26

96 hours
Total Due



Proposal

Date: August 4, 2022

Proposal ID: 2022 08-08 DCH

To: BOCC

From: Nancy Wenzel
Administrative Director

Intent: Approval to Start Population Health Manager Above Mid-Step

Topic: Starting Step for Population Health Manager

Summary

The Department of Community Health has been actively recruiting for the Population Health Manager in this time of nurse and staff shortages. We have a candidate we are proceeding with and would like Board approval to hire above the mid-step range. We will have HR assist in salary negotiations, but we would like the ability to access the entire salary range for hiring and retention.

The employee will be relocating to our area and brings a wealth of nursing management and population health understanding. The applicant also has a degree in human services, MBA and certificate in parish nursing along with experience in mental health advocacy and policy.

Cost

This position is a Range 8 and will be paid with Foundational Public Health Funds and various grants.

Alternatives Considered

Position remains vacant.

Acquisition Method

N/A

Security

N/A

Access

N/A

Risk

N/A

Benefits

This employee would be a valuable addition for community partnerships, communicable disease oversight, and policy work along with strategic planning and implementation.

Conclusion/Recommendation

Recommend the BOCC authorize hiring Population Health Manager Applicant above mid-range following all HR hiring processes.

Submitted By

Nancy Wenzel, DCH

Disposition

Approved

Name Department Date

Approved with modifications

Needs follow up information

Name Department Date

Denied

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up



Proposal

Date: July 28, 2022

Proposal ID. 2022 08-08 Fair

To: WWBOCC

From: Greg Lybeck, Fairgrounds Manager

Intent – With the approval of the Walla Walla Board of County Commissioners, we would like to feature skydivers at the beginning of the 2022 Fair Rodeo performances. Approval by the BOCC is required as a part of the application to be submitted by the skydivers to the Federal Aviation Administration (FAA) for approval.

Topic – Skydiver(s) at the 2022 Walla Walla Fair Rodeo.

Summary – As part of the opening ceremony of the 2022 Walla Walla Fair Rodeo, we would like to feature an appearance of two skydivers who will land in the arena. Approval from the BOCC is necessary when the skydivers apply for FAA approval.

Cost – \$6,000.00

Funding – Funding from Rodeo budget - 118

Alternatives Considered – N/A

Acquisition Method – Contract

Security - NA

Access - NA

Risk – No financial risk. Skydivers to provide liability insurance in the amount of \$1 million with \$2 million aggregate.

Benefits – This is an added feature to our Rodeo that, to our knowledge, hasn't been done before and will be a great addition for our rodeo fans.

Conclusion/Recommendation – It is my recommendation to approve the request for skydivers at the 2022 Walla Walla Fair Rodeo and, further, that the Chair of the Board of County Commissioners execute any additional documents after review by the Prosecuting Attorney's Office.

Submitted By

Greg Lybeck Fairgrounds

Disposition

Approved

Approved with modifications

Needs follow up information

Denied

Name Department Date

Greg Lybeck 7.29.2022

Signature

BOCC Chairman

Date

Additional Requirements to Proposal

Modification

Follow Up

10:15 PUBLIC WORKS DEPARTMENT

Tony Garcia

a) Action Agenda Items:

1) Execute agreement for the Abbott Road Project

b) Department update and miscellaneous

**Walla Walla County Public Works
990 Navion Lane
Walla Walla, WA 99362**



To: Board of County Commissioners

From: Tony Garcia Morales, P.E. – Public Works Director/County Engineer

Date: 3 August 2022

Re: Director's Report for the Week of 1 August 2022

Board Action: 8 August 2022

Action Agenda Items:

In the Matter of Signing an Agreement for the Abbott Road Project.

ENGINEERING:

- Mill Creek Road MP 1.1 to MP 3.96: Contractor is working on earthwork.
- Wallula/Gose Street: Finalizing plan set and specifications. Completed final right of way acquisition.
- Dell Sharpe Bridge: Working on environmental permitting.
- Lyons Ferry Road: Working on survey.
- Abbott Road Sidewalk: Preparing to begin construction.

MAINTENANCE/FLEET MANAGEMENT:

- North Crew – Grading roads, cleaning ditches and culvert.
- South Crew – Grading mountain roads, sidewalk repairs and scrubbing-pre-leveling Area 7 for Chip Seal next year.
- Vegetation & Signs – Sign maintenance and paint striping chip sealed roads.
- Garage – Routine services and repairs.

ADMINISTRATION:

- Conducted our weekly Road Operations, Engineering and Staff Meetings.
- Conducted our monthly Finance Review meeting.
- Participated in this month's Elected Official/Department Head meeting hosted by the Commissioners.
- Conducted our Budget Review meeting.
- Finalizing our 2023 Department Budget.

10:30 HUMAN RESOURCES/RISK MANAGER

Shelly Peters

- a) Department update and miscellaneous
- b) **Active Agenda Items:**
 - 1) Possible discussion/decision re: any pending claims against the County
- c) **Action Agenda Items:**
 - 1) New job description approval form – Temporary Environmental Health Specialist I for Community Health Department
- d) Possible executive session re: qualifications of an applicant for employment and/or review performance of a public employee (pursuant to RCW 42.30.110(g)), collective bargaining negotiations (pursuant to RCW 42.30.140(4)(a)(b)), and/or litigation or pending litigation (pursuant to RCW 42.30.110(i))

10:45 PROSECUTING ATTORNEY

Jim Nagle/Jesse Nolte

- a) Miscellaneous business for the Board
- b) Possible executive session re: litigation or potential litigation (pursuant to RCW 42.30.110(i))

11:00 COUNTY COMMISSIONERS

- a) Discussion/possible action/appointment of "For" and "Against" committee members as provided for in RCW 29A.32.280 to draft statements for ballot Proposition No. 1 authorized by resolution 22-171 of the Walla Walla County Board of Commissioners
- b) Miscellaneous or unfinished business to come before the Board

- A D J O U R N -

Walla Walla County is ADA compliant. Please contact TTY: (800) 833-6384 or 7-1-1 or the Commissioners' Office at 509/524-2505 three (3) days in advance if you need any language, hearing, or physical accommodation.

Please note that the agenda is tentative only. The Board may add, delete, or postpone items and may take action on an item not on the agenda.