



West Deptford Township Beautification Committee  
March 24, 2016  
MINUTES

1. Call to Order

Chairman, Rick Nichols opened the meeting with the open public meetings notice. "Adequate notice of this meeting has been given by notifying the South Jersey Times and the Courier Post, posting the meeting date on the official bulletin board of the Township Municipal Building, posting on the Township website at [www.westdeptford.com](http://www.westdeptford.com) and filing written notice with the Municipal Clerk" on January 27, 2016.

2. No Oaths were administered.

3. Attendance/Roll Call, Secretary Chris Hutchinson did Roll Call, attendance sheet attached.

4. Approval of Minutes: Motion made by, Rick Nichols, seconded by Megan Kerr. Amend minutes to read Kim Mehaffey not MaryAnn Law for Vice Chair. Motion approved by all.

5. Guest Attendee: Barbara Lamplugh, Purchasing Agent for West Deptford Township spoke about process of purchasing products and passed out paperwork on concession. Carol May stated she will contact the GFWC, West Deptford about getting donations from the Women's Club for the Beautification Committee.

6. Upcoming Events:

- a. Free tree seedling distribution will take place on April 16, 2015 9:00 am to 1:00 pm at RiverWinds. Nancy Miller noted the Environmental Committee would be distributing the seedlings.
- b. John Straus, Township Representative, will find out about a date for the Beautification Committee to tour the Township. April 30<sup>th</sup> was set as a tentative date, but will need confirmation. Nancy Miller spoke about the ERI tour that was recently completed by the Environmental Committee.

7. Action Steps:

- a. Develop By-Laws, Carol May and MaryAnn Law volunteered to craft the By-Laws in Subcommittee. Chairman Nichols will see if Deborah Turner-Fox, Township Administrator would be involved in this process.
- b. Develop and Present a three (3) year work plan, Megan Kerr and Nancy Miller volunteered to develop the plan in Subcommittee.
- c. Recruit and organize volunteer clean-up in partnership with West Deptford Juniors and/or Environmental Committee, Stacy Reid, West Deptford Juniors representative gave a list of area that could be incorporated in the clean-up. Carol May offered to discuss this with the GFWC, West Deptford.
- d. Coordinate with various groups, John DiCarlo suggested having Committeeman Adam Reid attend a meeting of the Beautification Committee, and Chairman Nichols suggested members of the Beautification Committee attend meetings of other groups.

8. Old Business: Contact list will be distributed by Chris Hutchinson, Secretary.

9. New Business:

- a. Thorofare Ladies Auxiliary have purchased a digital clock, Kim Mehaffey has contacted Coastal Clock and Chime.com out of Cinnaminson, NJ.
- b. Mike Tighe inquired about private citizens adopting "islands" in town.
- c. Chris Hutchinson will verify order of vote for the Alternates.

10. Public Comment

- a. Rick Nichols made a motion to open the meeting for public comment
- b. Megan Kerr seconded the motion
- c. All voted in favor to open the meeting for public comment
- d. There was no public in attendance and the public comment period was closed

Aimee Boucher addressed the Beautification Committee on various items: Donations and purchasing of items, also noted was RiverWinds utilization of social media and the Township website. Ms. Boucher suggested planning a year or two ahead for events such as Earth Day 2017 is being worked on now. Chairman Nichols noted the Beautification Committee will meet to discuss Earth Day 2017 and how to participate in this event.

11. Adjourn

- a. Rick Nichols made a motion to adjourn the meeting
- b. Megan Kerr seconded the motion
- c. All voted in favor adjourn the meeting and confirmed the next meeting date of Thursday, April 21, 2016 @ 7:00 pm Riverwinds